

RECORD OF PROCEEDINGS
Liberty Center Local Schools Regular Board Meeting
June 29, 2017

The Liberty Center Local Board of Education met in regular session beginning at 7:01 p.m. in Meeting Room #1 with board members Jeff Benson, Tim Bowers, Neal Carter, Todd Spangler, and John Weaver present.

#53-17 Approve Minutes

The motion was made by Mr. Carter and seconded by Mr. Benson to accept the minutes of the regular meeting of the Liberty Center Board of Education held on May 15, 2017 and the minutes of the special board meeting held on June 13, 2017.

VOTE: Ayes: Mr. Benson, Mr. Bowers, Mr. Carter, Mr. Spangler, Mr. Weaver
Nays: None – Motion Carried

IDEA Part B and Other Federal Program Monies Report- Mrs. Kelly Hartbarger, Elementary Principal

Mrs. Hartbarger updated the board on Title I, IDEA Part B, and Part A Neglected allocation federal funds that are used for assisting at-risk students. She explained the funds are used for students who don't qualify for special needs classes, but need the intervention to succeed. She noted due to state budget cuts, some of the funding has been decreased by \$32,000, which puts the services at risk. She explained the Title 1 funds are used to pay for intervention teachers in math and reading; IDEA Part B funds are used for special education students, and Part A Neglected funds are earmarked for after school programs. Mrs. Hartbarger also said the parent survey pertaining to the programming came back positive.

Treasurer's Report-Mrs. Jenell Buenger

Besides the normal monthly reports, Mrs. Buenger reported that the property, fleet, and liability insurance policies with SORSA will cost the district \$4,994 less than last year.

Regarding the student activity budgets, she said we would have more student activity budgets for this school year as she continues to work with various groups to run their money through the school.

Mrs. Buenger explained the increase in the school lunch prices saying the State provides the formula we have to use, which allows us to increase the price just enough to cover our costs, yet keeps us in line with other schools in Ohio, meaning we cannot over-increase our prices.

She said the agreement with Central Ohio Medical Review (COMR) is for the purpose of the district procuring medical review services and related therapy referrals for students who are undergoing evaluation for, or receiving any of the related services of occupation, physical, or speech/language therapies, or audiology services as a component of their IEP service plan. She said they have used this company the last couple of years to do the referrals and the actual amount billed was less than the contract (we paid \$3100 for both years).

Mrs. Buenger said the pre-school transportation rates of \$80.00 per month, for typical preschoolers only, is unchanged from last year. She said this brought in \$5,160 and there are a few parents who are behind in payments.

Mrs. Buenger explained the appropriation modifications saying they are approving transferring money from old class accounts (2014-16) into the Principal's funds, so the money will continue to benefit the students. The money is usually used by the class for the senior trip and senior picnic, but sometimes there is money left over. She said they re-use the account numbers, so we need to zero out the balances every few years. She said she is working with the senior class advisor to zero out the balances each year by donating it or spending it on the class.

Mrs. Buenger said the \$30,000 transfer to the Lunchroom would be a permanent transfer. At the beginning of the 2016-17 school year, we advanced the cafeteria \$30,000 and now we are making it permanent. She added

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that we will probably need to advance money again in July to cover the payroll, because there isn't any money coming in until the end of August, but we still have payroll coming out of that fund.

Mrs. Buenger explained that the contract with SC Strategic Solutions is something that they've talked about doing for years. This company will scan all of our old records for us, but we can start scanning our current records beginning with the 2017-18 school year. This includes the scanning, storage, and then maintaining the records in a searchable database. This company will pick up the records and then dispose of them once they are scanned. She said they plan to split the cost out over three years, so it will not be such a hit for the budget. SC Strategic Solutions is the company they are currently using for requisition and invoice processing to streamline the process and eliminate all the paper files, which will also save space. She said there is no annual fee for the scanning once it is completed, as it is included in the annual maintenance for our software. She said we would need to purchase a dedicated scanner at approximately \$1,000 and pay a one-time software cost of \$995, or we can choose to have SC View do our scanning at .08¢ per image.

#54-17 CFO/Treasurer's Consent Agenda

Upon the recommendation of the Treasurer, the motion was made by Mr. Spangler and seconded by Mr. Bowers that the board approves the Treasurer's Consent Agenda items as follows:

Approve the financial reports, including the following:

Monthly Bank Reconciliation

FIN SUM

Check Register

Investment Report

Budget to Actual

Renew the property, fleet and liability insurance policies with SORSA (Schools of Ohio Risk Sharing Authority), Frost Insurance Agency, at a total annual premium of \$68,929. The policy will be in effect from July 1, 2017 through June 30, 2018.

Approve the following student activity budgets for the 2017-18 school year:

Class of 2018

6th Grade Class of 2024

Future Business Leaders of America

Vocal Music

Elementary Student Council

Liberty Center FFA

Track and Field Camp Fund

Bowling Team

Tiger Tales

Football Camp Fund

Middle School Student Council

Drama

National Honor Society

SADD/Stand for the Silent

High School Quiz Team

Middle School Principal's Support Fund

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High School Principal's Support Fund
Cross Country
Girls Basketball
Football Moms' Group
High School Cheerleaders
Jr. High Cheerleaders
Boys Basketball Fund
L.C. Band

Approve the following Cafeteria prices for the 2017-18 school year. Any changes from the 2016-17 school are noted:

Lunch-Grades K-8	\$2.80 (increase .10)
Lunch-Grades 9-12	\$2.95 (increase .10)
Lunch-Pk-12 reduced price	\$.40 (no change)
Milk-all grades	\$.50 (no change)
Lunch-Adult	\$3.25 (no change)
Breakfast-PK-12	\$1.25 (no change)
Breakfast- PK-12 reduced price	\$.25 (no change)
Breakfast-Adult	\$1.50 (no change)

Approve the agreement with Central Ohio Medical Review (COMR) for the purpose of the district procuring the medical review services and related therapy referrals for students who are undergoing evaluation for, or receiving any of the related services of Occupations, Physical, or Speech/Language therapies, or Audiology services as a component of their IEP service plan. This agreement is for one year, commencing on July 1, 2017 and ending on June 30, 2018. The costs will be per each medical review for referral students, with the total costs estimated to be \$2310.00.

Approve the 2017-18 pre-school transportation rates, for typical preschoolers only, at \$80.00 per month.

Declare transportation impractical for one (1) parochial student who attended Monclova Christian Academy and offer this student payment in lieu of transportation, at the rate determined by the Ohio Dept. of Education for school year 2016-17.

Approve the Jr./Sr. High School Fee list for the 2017-18 school year as presented.

Approve the 2017-18 School Fees for grades K-6 students at \$50.00 per student, which are unchanged from last year.

Approve the Appropriations Modifications as presented.

Approve the FY18 temporary appropriations, including the general fund, at 75% of the FY17 appropriations, as shown.

Approve the contract addendum with SC Strategic Solutions, LLC, for comprehensive scanning services and software. The estimated cost is \$19,360.00, which can be paid over a three-year period with no

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interest charges. The estimated cost per year will be \$6454.00.

Approve the 2017-18 ticket prices for athletic events, which are unchanged from the 2016-17 school year, as presented.

Approve the agreement with Julian & Grube, Inc. to examine the district's Medicaid Cost Report for the reporting periods of July 1, 2017 through June 30, 2018 and July 1, 2018 through June 30, 2019, at the cost of \$1900.00 per year.

Approve the following donations:

\$1438.50 from Kyle Kern-KK Collision for Wrestling Singlets

\$2070.00 from Napoleon Physical Therapy for Sports Physicals

\$608.78 from the L.C. Cheer Supports for the Cheerleading Camp Fund

VOTE: Ayes: Mr. Bowers, Mr. Carter, Mr. Spangler, Mr. Benson, Mr. Weaver
Nays: None – Motion Carried

Principals' Reports

Mr. Larry Black, High School Principal, reported that the High School office would not have regular hours during July, but he has updated information on the High School page of the website. If anyone has questions, they can send him an email. He also reported:

- Aubrianna Frost completed her graduation requirements by passing a spring end of course test.
- Schedule/Chromebook pick up will be:
 - Thursday August 17 1:00 p.m. - 6:00 p.m.
 - Friday August 18 8:00 a.m. - 2:00 p.m.
- Students and parents will have access to lockers and be able to check out classrooms on August 21st from 5:00 p.m. - 6:30 p.m.
- The first day for Students will be Tuesday August 22nd - School starts at 8:00 a.m.
- School Pictures will be Monday September 25th for high school students.
- High School fees for 2017 -18 will be mailed home with first quarter grade cards. All previous years fees will need to be paid in order for students to purchase Homecoming dance tickets.
- 7th grade and 12th grade parents are reminded that your child needs to have up to date vaccinations when they enter school this year. Please contact the Henry County Health Department if you have questions.
 - 7th grade - Tdap and MCV4
 - 12th grade - MCV4

Mrs. Kelly Hartbarger, Elementary Principal, reported that the Elementary Class Lists will be released in two weeks and the Elementary Open House is scheduled for Monday, August 21st from 5:00-6:30 p.m. Also, Kindergarten students will begin classes on Friday, August 25th.

Dr. Marcia Rozevink, Middle School Principal, reported that she had the privilege of traveling with 38 students and 17 adult chaperones to Washington, D.C. They left early on Thursday, June 1 and returned around 11:00 p.m. on Sunday, June 4. She said it was a great experience! They visited numerous monuments and

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museums and she said the students were the most responsible and well behaved she has ever taken on a trip. She said according to her Fitbit, they walked approximately 29.8 miles in 4 days!

The middle school science teachers participated in a full day of professional development on May 31. The day was spent with a representative from our new science program, Ohio Fusion. This program is an on-line and hard copy hybrid. She said it was an informative and productive day.

Dr. Rozevink said she and the other principals attended a four-day seminar called Adaptive Schools. The goal of the seminar was to develop our collective identity and capacity as collaborators, inquirers, and leaders. They were given strategies to help them facilitate meetings. Developing collaborative groups was a large part of the four days. How to structure successful meetings and ways of talking were also highlights.

iReady was selected as the instrument for managing our response to intervention. Middle School teachers will have a half day of inservice on Aug. 21, which will be presented by iReady.

She said next year, our 8th grade students will be participating in a nine-week career tech course. During this course, students will explore several different careers, which will help them schedule their high school courses and work toward their chosen careers.

Superintendent's Report- Dr. Tod Hug

Dr. Hug said a lot of the finish work in the new building is underway, especially in the main foyer and the Elementary hallways. He said the new windows are very similar to the windows shown in old photos of the original building that caught fire. He said the architects really did a great job duplicating the design. Additionally, he said the parking lot on the east side of the building is under construction and the north lot will be paved soon.

#55-17 Superintendent's Consent Agenda

Upon the recommendation of the Superintendent, the motion was made by Mr. Benson and seconded by Mr. Spangler that the board approves the Superintendent's Consent Agenda items as follows:

Approve Cross Country Team members and coaches to attend the XC Camp of Champs in Tiffin, Ohio, from July 27-30, 2017.

Approve continued membership in the Ohio High School Athletic Assn. for the 2017-18 school year.

Ratify the Memorandum of Understanding (MOU) with Defiance College for teacher candidates for the Period of July 1, 2017 through June 30, 2018.

Approve the Educational Agreement with the Northwest Ohio Juvenile Detention, Training and Rehabilitation Center, Stryker, Ohio. Beginning July 1, 2017 through June 30, 2018, at the cost of \$38.00 per student per week day, for Liberty Center students assigned to the Northwest Ohio Juvenile Detention, Training and Rehabilitation Center (NWOJDT & RC).

Approve the following handbooks for the 2017-18 school year:
Elementary Student-Parent Handbook
Middle Student Student-Parent Handbook
High School Student-Parent Handbook

Approve the Services Agreement between Henry County Hospital, Inc. and Holgate Local, Patrick Henry Local, and Liberty Center Local School Districts, beginning August 21, 2017 and continuing for

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one year, at a cost of \$73,378.76 to Liberty Center Local.

Approve the Agribusiness and Production Systems Course of Study for the 2017-18 school year as presented.

Approve the lease agreement with Perry Pro Tech for copiers and printers, effective July 1, 2017 and ending on June 30, 2022, as presented.

VOTE: Ayes: Mr. Carter, Mr. Spangler, Mr. Benson, Mr. Bowers, Mr. Weaver
Nays: None - Motion Carried

#56-17 Personnel Recommendations

Upon the recommendation of the Superintendent, the motion was made by Mr. Benson and seconded by Mr. Carter that the board approves the Superintendent's Personnel Recommendations as follows:

Approve moving Stephanie Sager, Classroom Teacher, to the Masters' column on the LCCTA negotiated agreement's salary schedule effective August 18, 2017.

Approve Alicia Soto, Spanish Teacher, to tutor a student during the summer of 2017 for a maximum of 10 hours at the LCCTA's tutor rate of \$20.00 per hour.

Grant the following certified individuals extended day contracts for the 2017-18 school year as listed:
Nick Riley-20 days
Pam Righi-9 days
Ashley Brauckshieck-19 days
Shelley Aheleman-19 days

Offer the following teachers employment for the Elementary Jump Start Program, pending enrollment of adequate students, from July 31-August 11, 2017 at the rate of \$27.50 per hour, for four hours per day:
Jan Dishop
Kaylene Atkinson
Katie Rhodes
Liz Halleck
Emily Wesley

Approve the athletic ticket takers pay per the schedule presented, as well as approve the Athletic Director to hire event help as needed.

Approve the following stipends to Liberty Center classroom teachers who acted as mentor teachers to Bowling Green State University (B.G.S.U.) students during spring of 2017. This money was received from B.G.S.U.

Traci Chapman	\$78.75
Nicole Carter	\$70.00
Amy Spieth	\$78.75

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Betsy Rees	\$74.37
Melissa Smith	\$74.37
Kerry Homan	\$74.37
Jerry Oberhaus	\$74.37

Offer Mary Bentancur a one-year probationary contract as a classroom teacher (Spanish), effective at the beginning of the 2017-18 school year. Placement and salary are dependent upon receipt and verification of official transcripts. Benefits will be per the LCCTA Negotiated Agreement.

Offer current Elementary Principal, Mrs. Kelly Hartbarger, a five-year contract commencing August 1, 2018 and ending on July 31, 2023.

Offer current Middle School Principal, Dr. Marcia Rozevink, a two-year contract commencing on August 1, 2017 and ending on July 31, 2019.

Offer current High School Principal, Mr. Larry Black, a five-year contract commencing August 1, 2018 and ending on July 31, 2023.

VOTE: Ayes: Mr. Spangler, Mr. Benson, Mr. Bowers, Mr. Carter, Mr. Weaver
Nays: None - Motion Carried

Committee Reports

Facilities' Committee

Mr. Neal Carter reported his committee went to Hamler to tour the Patrick Henry auxiliary building for ideas on the renovations to the Liberty Center athletic building.

Policy Committee

Dr. Hug said the Policy Committee will be scheduling a meeting in July.

#57-17 Executive Session

The motion was made by Mr. Spangler and seconded by Mr. Bowers that the Board enter Executive Session at 7:36 p.m. to consider the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee or official. The board invited Mrs. Sheri Stacey, Transportation Supervisor, into Executive Session, also. Mrs. Stacey exited Executive Session at 8:16 p.m.

VOTE: Ayes: Mr. Benson, Mr. Bowers, Mr. Carter, Mr. Spangler, Mr. Weaver
Nays: None – Motion Carried

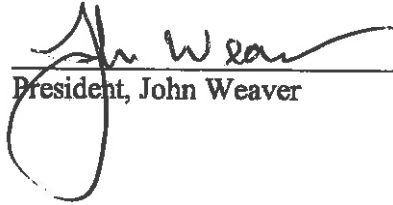
The board returned from Executive Session at 8:31 p.m.

#58-17 Adjournment

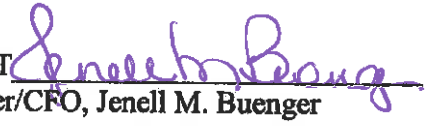
It was moved by Mr. Spangler and seconded by Mr. Benson to adjourn the June 29, 2017 regular meeting of the Liberty Center Local Board of Education at 8:32 p.m.

VOTE: Ayes: Mr. Bowers, Mr. Benson, Mr. Carter, Mr. Spangler, Mr. Weaver
Nays: None – Motion Carried

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President, John Weaver

ATTEST 

Treasurer/CFO, Jenell M. Buenger