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| **Colebrook School Board**  **Meeting Minutes** |

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| **Date** | 12/06/2022 |
| **Time** | 6:00 pm |
| **Location** | Colebrook Elementary School library |
| **Chairperson** | John Falconer |

**Attendance**

Attendance Legend: **P** - Present **E** - Excused **A**- Absent **R** - Remotely

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**School Board Members Principal SAU Members**

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| P | John Falconer | P | Robert Murphy | P | Kim Wheelock | P | Debra Taylor |
| P | Deb Greene | P | Tim Stevens |  | **Asst. Principal** | P | Bridget Cross |
| P | Craig Hamelin | P | Tanya Young | P | Ron Patterson |  |  |
| P | Nathan Lebel |  |  |  | **College Career & Technical Education Director** |  |  |
|  |  |  |  | P | Tia Cloutier |  |  |
| **Public in Attendance:** Jessica Falconer, Kathi Lawton Haynes and Lisa Kenney | | | | | | | | |

**Minutes**

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| **Item** | **Subject** | **Action** |
| 1. | The meeting was called to order by Chairman John Falconer at 6:00 pm. |  |
| 2. | **Agenda Adjustments**:   * Tuition Waiver Request (addressed in nonpublic session) |  |
| 3. | **Hearing of the Public:**  **D.Greene/R.Murphy:** Motion to open 30-minute public session at 6:01 pm.  **D.Greene/R.Murphy**: Motion to end 30-minute public session at 6:31 pm. | **VOTE**: Motion Carries  **VOTE:** Motion Carries |
| 4. | **Reading of the Minutes:**  **R.Murphy/D.Greene**: Motion to approve the School Board minutes of November 15, 2022 | **VOTE**: Motion Carries |
| 5. | **Building Project: -** Update -  Debra reported that the public forum on the new addition and renovation project was well attended. She noted that the building communication committee continues to meet weekly and has many more events on their calendar for public communication this month and into next including home basketball games, the school concert and a PTO sponsored event for parents. |  |
| 6. | **School Administrator’s Report:** Kim Wheelock   * December Report   Kim reviewed her report, noting that the current enrollment is 319 students. She highlighted activities of the prior month including building committee and leadership team meetings, PTO meetings, reports, observations and an educational conference as well as event planning for staff and students. .  School News and Updates:   * We had a profit of $2,300 from the Scholastic Book Fair.   • This month is short with 16 student days.  • During early release on Dec 9th, Jake Pelletier and I will do an ALICE training for staff, followed by PLC meetings for teachers.  • Basketball season has begun.  • Colebrook Rec drama students had a play the weekend of Dec 3rd.  • We have a Holiday Lunch for parents on December 15th.  • Tyler Young and Sawyer Larson will be student board reps second meeting of month starting in January.  • Helping Hands donation selection process letter by Val Rella was shared.  Colebrook School Newsletter was also shared in her letter.  Kim announced the appointment of: Sam Howe as girls elementary school basketball coach and Malik McKinnon as boys elementary school basketball coach. She also welcomed Brandi Covell as the new Student Assistant Program Specialist. |  |
| 7. | **College Career & Technical Education Director:** Tia Cloutier   * December Report |  |
| 8. | **Superintendent’s Report –** Debra Taylor   * Superintendent Report   Colebrook School Update  Colebrook School Board is focusing on communication regarding the proposed Colebrook Academy and Elementary School Building Expansion and Renovation Project.  The School District was recently notified that the Colebrook Academy and North Point CTE program has been prioritized as Number 2 in the state for building aid by the New Hampshire Department of Education.  The School Board action to proceed with the project, noted that it is contingent on Building Aid.  With the aid, the estimated taxpayer impact is $6.5 million, which is the same amount the town approved for the original elementary school project over 20 years ago.  The scope of the project includes new construction including the New Colebrook Academy and North Point Career and Technical Education Center (CTE) along with a regulation sized high school gym.  The North Point CTE program began this fall with five programs including: automotive, culinary/hospitality, education, health sciences and information technology. The new building will accommodate the needed lab and classroom space for these programs.  The major goals of the new Colebrook Academy and North Point CTE are: Space, Safety and Spirit.   The New Colebrook Academy and North Point CTE will:   * Provide CTE programs to the region including Auto, Power Sports, Health Sciences, Culinary/Hospitality, Education, and Technology * Include regulation sized high school gymnasium * Provide adult education opportunities * Provide expanded on site college course offerings beyond the 42 credits offered this year * Be a community resource for indoor winter activities and gatherings * Include dedicated high school areas * Be fully handicapped accessible * Give Colebrook Academy back the identity & home lost in 2019   The new building will provide more of a standalone high school area, giving students the feeling that they are moving into the next phase of their academic lives. The school expansion project is designed to provide much needed high school level education spaces, which also has the added effect of improving the existing elementary school by returning rooms designed for elementary and middle school learning back to their original classroom level. Additionally, the design creates a CTE wing, a high school sized gym with secure public entry and provides spaces for specialized learning designed for collaboration, intervention and project-based learning.  The Board Building Communications Committee has reached out to various community organizations, including retired teachers, North Country Chamber of Commerce and the Kiwanis club, and Community Craft Fair. There will also be public information hearings where residents can view floor plans and external renderings and ask questions. Voters will consider the proposed project at the Colebrook Annual School District Meeting on March 7 at 6:00 pm.  Visit the School District website for more information on the proposed project: <https://csd.sau7.org/proposed_colebrook_academy_and_cte_center>  ***Winter Concerts:***  Colebrook:  December 15 at 6:00 pm  Pittsburg:  December 19 at 5:30 pm  Stewartstown:  December 16: 1:30 pm   * Colebrook Board/Teacher Tentative Collective Bargaining Agreement   (Addressed in nonpublic session) |  |
| 9. | **Business Administrator’s Report –** Bridget Cross   * Eagle Scout Project Outdoor Classroom Proposal   Jessica Falconer (senior student) brought a proposal to the school board for an outdoor classroom project. She had previously received permission from the Board to plan the project.  Funding:  In order to fund the outdoor classroom, fundraisers will take place. The goal is to raise $4,000. All funds donated to the project are to the beneficiary (School), not the Eagle Scout candidate.  Labor: Portions of the classroom will be built out of wood. The woods class will be asked to participate. If the teacher agrees that class will have a hand in building the wooden structures based on a set plan. If the woods class is not building it, community members’ help will be sought. Bucket seats will be built.  Timeline:  The goal is to have the entire classroom completed and presented to the school in late March. Fundraising will occur in January, Construction will begin in late January and early February and completed by March or early April.  **T.Stevens/T.Young**: Motion to approve the proposed Outdoor Classroom Project and to accept donation for the Eagle Scout Project to be installed at Colebrook School     * Annual Report Discussion   Bridget reviewed the proposed reorganization of the annual report focusing on required elements. She requested that the teacher salary and district vendor lists be removed.  **D.Greene/ T.Young**: Motion to approve the revised annual report outline. | **VOTE** : Motion Carries  **VOTE**: Motion Carries  **VOTE** : Motion Carries |
| 10. | **NH School Board Association Business –** John Falconer None |  |
| 11. | **Co-Curricular Committee Report: Nathan Lebel** None |  |
| 12. | **Building Committee Report – Craig Hamelin** None |  |
| 13. | **Policy Committee Report – Deb Greene** None |  |
| 14. | **Negotiations Committee Report: John Falconer**  John reported that a tentative agreement had been reached with the teachers pending board and voter approval. |  |
| 15. | **Curriculum Committee Report: Nathan Lebel** None |  |
| 16. | **Technology Committee Report: Nathan Lebel** None |  |
| 17. | **Unfinished Business:** None |  |
| 18. | **New Business**  John reported that the school tax rate had been set and it was $1.62 less than the prior year. He also noted that it was only $1.02 above the town tax rate. |  |
| 19. | **Information –**  Upon further discussion the board voted to reconsider its motion concerning the content of the annual school report and to include the list of teacher salaries this year.  **D.Greene/T.Young:** Motion to reconsider the annual school report motion and to include teacher salaries this year. | **VOTE:** Motion Carries |
| 20. | **Non-Public Session – RSA 91-A :3 II (c)**  **D.Greene/T.Young** : Motion to enter nonpublic session at7:00 pm.  **C.Hamelin/D.Greene**: Motion to return to public session at 7:07 pm.  **N.Lebel/D.Greene**: Motion to deny the parent request for a tuition waiver.  Non-Public Session – RSA 91-A :3 II (a)  **T.Stevens/C.Hamelin :** Motion to enter nonpublic session at 7:08 pm.  **C.Hamelin/D.Greene**: Motion to return to public session at 8:06 pm.  **D.Greene/T.Young**: Motion to ratify the tentative agreement with the Colebrook Education Association as presented. Vote:6 In Favor; 1 Abstention | **VOTE**: Motion Carries  **VOTE**: Motion Carries  **VOTE**: Motion Carries  **VOTE:** Motion Carries  **VOTE**: Motion Carries  **VOTE**: Motion Carries |
| 21. | **Meetings:**   * SAU #7 Winter School Board Meeting: Thursday, December 8, 2022 @ 6:00 pm – CAES Cafeteria * Colebrook School Board Meeting: Tuesday, December 20, 2022 @ 6:00 pm – CAES library |  |
| 22. | **Adjournment:**  **T.Stevens/T.Young**: Motion to adjourn the meeting at 8:07 pm. | **VOTE** : Motion Carries |

Respectfully Submitted,

Debra J. Taylor  
 Superintendent