**Calhoun County Public Schools**

**Minutes of Regular Scheduled Meeting of the Board of Trustees**

**St. Matthews K-8 School**

**June 19, 2017**

**7:30 P.M.**

*A Public Hearing for the Third and Final Reading of the 2017/2018 Calhoun County Public School Budget was held prior to the regular scheduled Board Meeting at 7:00 P.M.*

*Mrs. Strickland, Chief Financial Officer, informed the Board that the Budget includes a Base Student Cost increase of $75.00 and Retirement has increased 2% for the employer. Mrs. Strickland added that Health Insurance increased 3.3% for 2018 and there will be a 2% step increase for eligible employees. $261,693.33 from Fund Balance was used in balancing the FY 2017/2018 budget. There were no questions from the public.*

**Members Present**: Mr. Gary Porth, Chairperson; Mr. Kevin Jenkins, Vice Chairperson; Mrs. Sandra Tucker, Secretary; Mrs. Debra Fredrick; Mr. Ned Nelson.

1. **Call to Order/Moment of Silence**: Mr. Gary Porth, Chairperson, called the meeting to order, welcomed visitors and staff and asked everyone present to stand for a moment of silence and the "Pledge of Allegiance to the Flag".

2. **Notice to the Media**: In accordance with the S.C. Code of Laws, 1985, Section 30-4-80-(e), as amended, the following have been notified of this meeting: The Calhoun Times; The Times and Democrat; notices placed on the bulletin boards in all schools and the District Office.

3. **Approval of Agenda**: Dr. Wilson requested that Continuous Improvement and Working as a Team under the Superintendent’s Report be removed from the agenda until the July 2017 Board meeting.

Mr. Nelson moved, with a second by Mrs. Fredrick, to approve the Agenda with the requested change. Passed unanimously.

4. **Approval of Minutes**: Mr. Jenkins moved, with a second by Mrs. Tucker, to approve the minutes of May 18, 2017, as submitted. Passed unanimously. (Copy attached.)

5. **Public Participation**: No one signed up to speak to the Board.

6. **Chairperson's Report**: No Report

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7. **Finance**: Mrs. Sky Strickland, Chief Financial Officer, presented the May 2017 Monthly Financial Report for Board consideration.

Mrs. Strickland informed the Board that in May 2017, we received 94% of General Fund Budgeted Revenue and have expended 82% of General Fund Budgeted Expenditures and encumbered 12% of the remaining General Fund Budgeted Expenditures. She added we have collected $5,400,000.00 in current taxes, and $381,000.00 in delinquent taxes.

 Mr. Nelson moved, with a second by Mrs. Fredrick, to approve the Monthly Financial Report for May 2017. Passed unanimously.

 Mrs. Sky Strickland, Chief Financial Officer, presented the May 2017 Budget Adjustments for Board consideration.

 Mrs. Fredrick moved, with a second by Mrs. Tucker, to approve the Budget Adjustments for May 2017. Passed unanimously.

Mrs. Strickland informed the Board that according to State Law, all teachers will receive a check in the amount of $275.00 for the reimbursement of supplies for their classrooms. This check will be given the first day the teachers are required to be in school for the new school year.

Mrs. Fredrick moved, with a second by Mr. Nelson, to approve the issuance of the teacher supply checks in the amount of $275.00.

Mrs. Strickland presented a request to transfer funds (Flexibility Funding) from fund 924-CDEP to 341-CDEP in the amount of $347,905.43 and from fund 335-Reading Coach PD to 302-ADEPT in the amount of $6,326.68.

Mr. Jenkins moved, with a second by Mrs. Fredrick, to approve the Flexibility Funding request by Mrs. Strickland. Passed unanimously.

 Mrs. Strickland presented the FY 2017/2018 Calhoun County Public School Budget for Third

and Final Reading.

Mrs. Strickland said $261,693.33 of fund balance is being used to balance the FY 2017-2018 Budget. She added that Base Student Cost for 2017/2018 is $2,425.00.

Mr. Porth commended Mrs. Strickland, Dr. Wilson and staff for work that was done on the budget.

After discussion, Mrs. Fredrick moved, with a second by Mrs. Tucker, to approve the **Calhoun County Public** **Schools FY 2017-2018 Budget for Third and Final Reading**. Passed unanimously.

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8**. Superintendent's Report**: Mr. George Kiernan, Human Resources Director/Compliance Officer, presented amended Policy ADF – School Wellness for information. (Copy attached)

 Mr. Kiernan informed the Board that construction on both K-8 Schools are going well. Bids are out for HVAC units for the District Office.

 Mrs. Tucker asked for the projected finish date for the construction of both K-8 Schools. Mr. Kiernan shared that both schools should be completed by the end of the Winter Holiday break.

 Dr. Wilson shared with the Board that Cursive Writing is a requirement for students. Dr. Wilson added that Mrs. Murdaugh will discuss this in more detail at the July Board Meeting.

9. **Executive Session**: Mr. Jenkins moved, with a second by Mr. Nelson, to go to executive session to consider Personnel Updates – Employee Recommendations/Resignations, Legal – Insurance Proposal and Legal – DHEC Advisement and to return to open session at the completion of discussions. Passed unanimously.

Mr. Jenkins moved, with a second by Mrs. Fredrick, to approve the Superintendent’s recommendations for employment and resignations. Passed unanimously.

**10. Adjournment**: Mr. Nelson, moved with a second by Mrs. Fredrick, to adjourn at 9:08 p.m. Passed unanimously.

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 Board Secretary

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 Date of Approval