

**6b. Describe how the school will build capacity for parental involvement including how parents will be encouraged to become equal partners in the education of their children. (See ESSA Sec. 1116, requirements for building capacity and parental and family engagement).**

*To ensure effective involvement of parents and to support a partnership among the school, parents, and the community to improve student academic achievement, our school:*

Shall educate teachers, office personnel, and other school staff with the assistance of parents, in the value and utility of contributions of parents, and in how to reach out to, communicate with, and work with parents as equal partners, implement and coordinate parent programs, and build ties between parents and the school.

Nan Gray Davis Elementary will continue to work with its teachers through in-services, faculty meetings, and grade-level meetings in understanding the importance of parental involvement and that parents are our partners. This year, our CIP committee placed special emphasis on the need to ensure a closer connection between our school's identified goals and our parent involvement activities. Office personnel and staff members are included in these faculty meetings. In addition, this year our principal will be working closely with each lead teacher to ensure that grade-level meetings include a parent involvement focus.

**6c. Describe how the school will build capacity for parental involvement including how parents will be encouraged to become equal partners in the education of their children. (See ESSA Sec. 1116, requirements for building capacity and parental and family engagement).**

*To ensure effective involvement of parents and to support a partnership among the school, parents, and the community to improve student academic achievement, our school:*

Shall to the extent feasible and appropriate, coordinate and integrate parent involvement programs and activities with other federal programs, and conduct other activities, such as parent resource centers, that encourage and support parents in more fully participating in the education of their children.

The CIP committee works diligently to ensure that all parent trainings and materials are closely aligned with the schools identified needs and results of the spring parent involvement survey. NGD parent resource center is located in the library. A computer with internet access is available to parents daily during normal school hours. Laptops are also available for parents to use during interactive parent and teacher meetings/in-services. NGD will host a Family Reading Day and a Family Math Day in an effort to better assist parents with skills necessary to help their children with assignments. On Parenting Day parents will observe new and exciting technologies available to their students.

**6d. Describe how the school will build capacity for parental involvement including how parents will be encouraged to become equal partners in the education of their children. (See ESSA Sec. 1116, requirements for building capacity and parental and family engagement).**

*To ensure effective involvement of parents and to support a partnership among the school, parents, and the community to improve student academic achievement, our school:*

Shall ensure that information related to school and parent programs, meetings, and other activities is sent to the parents of participating children in a format and, to the extent practicable, in a language the parents can understand.

Nan Gray Davis Elementary coordinates its parent involvement program for all parents through various platforms and methods of outreach. We presently have several ELL students and many of these parents are actively involved in our parenting activities. Parents of all participating children are informed on school and parent activities through diverse communications. School websites, teacher websites, school messenger, Remind, MCPSS website, Nan Gray Davis Facebook page, NGD PTO page and Instragram, newsletters are all used to contact parents regarding any activities they should be involved in for the benefit of their child. Information is provided to parents of these children in Spanish, or an appropriate language. In addition the ELL resource teacher provides all parent information in Spanish, or the parent's native language and has audio devices available as needed at parent meetings. Interpreters are provided as needed.

**6e. Describe how the school will build capacity for parental involvement including how parents will be encouraged to become equal partners in the education of their children. (See ESSA Sec. 1116, requirements for building capacity and parental and family engagement).**

*To ensure effective involvement of parents and to support a partnership among the school, parents, and the community to improve student academic achievement, our school:*

Shall provide such other reasonable support for parental involvement activities as parents may request.

Our counselor includes activities with such outside agencies as SWAT Students Working Against Tobacco), Mobile Police Department - Crime Prevention, Mobile District Attorney's Office, Strickland Youth Center, South Alabama, Helping Families Initiative and the Family Counseling Center throughout the year. NGD also integrates activities from the Alabama PIRC (Parent Involvement Resource Center) and the MCPSS Office of Home School Involvement.

**7. Describe how the school will ensure the provision for participation of parents and family members (including parents and family members who have limited English proficiency, parents and family members with disabilities, and parents and family members of migratory children), including providing information and school reports required under section 1111 in a format and, to the extent practicable, in a language such parents understand.**

Nan Gray Davis Elementary provides opportunities for the participation of parents with limited English proficiency and parents with disabilities. NGD presently has several ELL students; therefore, all parent notifications are sent to parents of these children in their home language when practical. In addition, we have an ELL teacher who is available to obtain assistance in verbal communications with these ELL parents. Every effort is made to accommodate parents and students with disabilities, this is a handicapped-accessible building.



Mobile County  
PUBLIC SCHOOLS

## Mobile County Public School System NAN GRAY DAVIS ELEMENTARY

### Parent and Family Engagement Plan 2023-2024



Knowledge Shapes the  
Vision for Realizing Our  
Dreams

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Paul Agnew, Principal

LEARNING TODAY. LEADING TOMORROW.

Mobile County  
PUBLIC SCHOOLS

**1. Describe how the school will convene an annual meeting to inform parents of the school's participation in Title I and explain Title I requirements, including the 1% set-aside, and the right of parents involved.**

During the first quarter of school, Nan Gray Davis Elementary will hold its annual Title I meeting. Parents will be notified of the meeting through the school bulletins, school messenger, school marquee, and our website. Topics to be discussed at this year's meeting are: Title I program, its services, and parents' rights; the school's curriculum; the continuous improvement plan; parental involvement plan; school- parent compacts; the parent survey; parent resource center, parenting budget (\$2978.06) and parent meetings.

**2a. Describe how there will be a flexible number and format of parent meetings offered, such as meetings in the morning or evening, and may provide, with funds provided under this part, transportation, child care, or home visits, as such services relate to parental involvement.**

The leadership and staff of NGD Elementary have a strong belief in the importance of parental involvement and have put measures in place to offer our parent meetings on a flexible schedule. Our parent meetings will be held at varying times to include both daytime and evening sessions. Parenting Day will also be utilized in October to provide parents and teachers the opportunity to meet and discuss student progress. Parent resources and information are available in the Parent Resource Center during the regular school hours each day. Parents are strongly encouraged to serve on the Parent Advisory Committee or the Continuous Improvement Plan committee. All parents are given the opportunity to relay input on the Annual Parenting survey.

**2b. Describe how parents will be involved in the planning, review and improvement of the Title I Program (Note: State the school's process for how all Title I parents have the opportunity for involvement in decision-making).**

During the annual Title I meeting (held the first quarter of school), information will be presented about the school-wide Title I program, the elementary curriculum, the Alabama Course of Study, and various types of assessments. Parents will learn how to access the elementary curriculum, the ALCOS, how to schedule parent meetings, and how they can participate in decisions related to the education of their child. Student led Parent-Teacher-Student Partnership conferences are held on Parenting Day and throughout the year to explain test results from universal screening administered throughout the year and how parents can assist students in preparing for high stakes tests in

tests in the spring. Parents are also given a copy of their student's results from previous year's testing. Progress reports are distributed once each quarter to keep parents aware of the educational progress their children are making. Parents also have access to student grades through Schoology. Parents are given a copy of the Parent-Student Handbook which includes a detailed description of these topics as well as a copy of the Parental Involvement Plan.

**2c. Describe how funds allocated for parent involvement are being used in the school.**

Funds allocated for parental involvement are used to fund materials and supplies for parent resources and improved parenting help-at-home strategies.

**3. Describe how the school provides parents of participating children timely information in a uniform format and, to the extent practicable in a language they can understand, about programs under Title I, a description and explanation of the curriculum in use, forms of academic assessments, and achievement expectations used, and, if requested by parents, opportunities for regular meetings to formulate suggestions and participate as appropriate in decisions related to the education of their children.**

During the annual Title I meeting (held the first quarter of school), information will be presented about the school-wide Title I program, the elementary curriculum, the Alabama Course of Study, and various types of assessments. Parents will learn how to access the elementary curriculum, the ALCOS, how to schedule parent meetings, and how they can participate in decisions related to the education of their child. Student led Parent-Teacher-Student Partnership conferences are held on Parenting Day and throughout the year to explain test results from universal screenings administered throughout the school year and how parents can assist students in preparing for high stakes tests in the spring. Parents are also given a copy of their student's results from previous year's testing . Progress reports are distributed once each quarter to keep parents aware of the educational progress their children are making. Parents are given a copy of the Parent-Student Handbook which includes a detailed description of these topics as well as a copy of the Parental Involvement Plan.

**4. Describe how parents, the school staff, and students share responsibility for improved student academic achievement for participating students (How the School-Parent Compact is jointly developed with Title I parents; how it is used, reviewed, and updated).**

The school-parent compact is reviewed and revised as necessary each year by the Continuous Improvement Plan committee and the Parent Advisory Committee. The compacts are discussed with teachers at faculty meeting.

All parents are given a copy of the new compact at the annual Title I meeting. Teachers meet with parents and students to review and sign the compacts. The compacts are utilized during parent conferences to remind all participants of their responsibility in ensuring the success of each student.

**5. Describe procedures to allow parents to submit comments of dissatisfaction with the Continuous Improvement (CIP) Plan.**

After the plan is finalized and approved, if a parent finds the plan to be unsatisfactory, they have the right to submit their concerns in writing to the school, and the school will submit their concerns to the central office. Nan Gray Davis Elementary parents can also request a meeting with the principal and/or Title I Facilitator to discuss concerns with the Continuous Improvement Plan. The concerns will be addressed and the parent will be informed of the date for the next PAC meeting. During the PAC meeting, the concerns may be addressed with the group and the concerns may be resolved.

**6a. Describe how the school will build capacity for parental involvement including how parents will be encouraged to become equal partners in the education of their children.**

*To ensure effective involvement of parents and to support a partnership among the school, parents, and the community to improve student academic achievement, our school:*

**Shall provide materials and training to help parents to work with their children to improve their children's achievement, such as literacy training and using technology, as appropriate, to foster parental involvement.**

Nan Gray Davis Elementary will accomplish much of this through parent meetings held throughout the school year. At that time, parents will receive an overview of the state academic content standards, academic achievement standards, and assessments. In addition, an explanation will be given regarding Title I, what services will be offered, and how parents have the right to be involved in their children's education. NGD will also offer an Open House immediately after the general Title I meeting wherein parents will be given the opportunity to meet their child's teachers and learn about individual class assessments, our discipline policy, and what their role will be in helping their child to succeed. Any parents not signing the Parent Compact at registration will be encouraged to do so at this time. In addition to the Annual Title I Meeting, NGD will hold quarterly Parent Involvement meetings. During the first semester parents are strongly encouraged to participate in "Partner with Parent" conferences. Throughout the school year teachers schedule parent conferences as needed and send home weekly newsletters.