

DEMAREST BOARD OF EDUCATION

REGULAR MEETING AGENDA

Luther Lee Emerson School – Gymnasium
September 15, 2020
6:30 P.M.

I. OPENING

- A. Meeting called to order.
- B. Present: Cantatore, Choi, Governale, Lee, Schliem, Verna, Holzberg.
Absent:
Also present: Mr. Fox, Superintendent and Mr. Perez, Business Administrator/ Board Secretary

II. ADJOURN TO EXECUTIVE SESSION

- A. The Board has determined it will enter into Executive Session for the following reasons:
 - 1. Legal – Innisfree update
- B. Move to approve the following resolution to enter the Executive Session:

WHEREAS, in order to protect the personal privacy and to avoid situations wherein the public interest might be disserved, the Open Public Meetings Act permits public bodies to exclude the public from that portion of a meeting at which certain matters are discussed;

WHEREAS, the length of the closed Executive Session is estimated to be thirty minutes, after which the Regular Public Meeting will reconvene and proceed with business where formal action may or may not be taken;

NOW THEREFORE BE IT RESOLVED, that consistent with the provision of N.J.S.A. 10:4-12(b), the Board of Education will now adjourn to executive session to discuss items stated above; and

BE IT FURTHER RESOLVED, that the Board hereby declares that its discussion of the aforementioned subjects will be made public at a time when the public's interest in disclosure is greater than any privacy or governmental interest being protected from disclosure.

- C. Move to enter Executive Session

III. REOPEN PUBLIC MEETING

- A. Move to reopen the Regular Meeting to the public.
- B. Board President's Announcement

The New Jersey Open Public Meetings Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon.

In accordance with the provisions of this Act, the Demarest Board of Education has caused notice of this meeting to be published by having the date, time and place thereof posted at the Borough Hall and at the Middle School and by notifying in writing two newspapers: The Record and The Suburbanite.

IV. FLAG SALUTE

V. ROLL CALL

A. Present: Cantatore, Choi, Governale, Lee, Schliem, Verna, Holzberg.

Absent:

Also present: Mr. Fox, Superintendent and Mr. Perez, Business Administrator/ Board Secretary

VI. APPROVAL OF MINUTES OF THE MEETINGS

- August 18, 2020 COW and Regular Meeting Minutes
- August 18, 2020 Executive Meeting Minutes

VII. REVIEW OF CORRESPONDENCE

VIII. BOARD PRESIDENT'S REPORT

IX. SUPERINTENDENT'S REPORT

X. COMMITTEE REPORTS

XI. OTHER REPORTS/PRESENTATIONS

- Principal Reports

XII. REVIEW OF AGENDA

A. Board members review the items.

XIII. PUBLIC COMMENT (AGENDA ITEMS ONLY)

A. Move to open the meeting to public comment limited to agenda items.

B. Public comment.

C. Move to close the meeting to public comment.

XIV. ACTIONS

A. Instruction – Staffing

1. Move to approve the provisional employment of the following, substitute teachers for the remainder of the 2020/2021 school year, as recommended by the Chief School Administrator. Employment status would become effective upon candidate's compliance with P.L. 1986, c.116 (revised 6/30/98) and N.J.S.A. 18A:6-7.7.

- Caitlin Ross
- Louis Napolitano

2. Move to approved administrative unpaid leave of absence, without benefits, for Dixie Nolan, first grade teacher, PCR 2010-030-200-00002, budget code 11-120-100-101-030-00-00, from August 31, 2020 to November 30, 2020, with a return to work date of December 1, 2020, as recommended by the Chief School Administrator.

3. Move to approve Madison Bonavita, leave replacement for Dixie Nolan, first grade teacher, BA, Step 1, per diem, PCR 2010-030-200-00002, budget code 11-120-100-101-030-00-00, from August 31, 2020 through November 30, 2020, as recommended by the Chief School Administrator.

4. Move to approved administrative unpaid leave of absence, without benefits, for Corrine Conti, fifth grade teacher, PCR 2050-040-200-00001, budget code 11-130-100-101-040-00-08, from August 31, 2020 to November 30, 2020, with a return to work date of December 1, 2020, as recommended by the Chief School Administrator.

5. Move to approve Samuel Suhotliv, leave replacement for Corrine Conti, fifth grade teacher, BA, Step 1, per diem, PCR 2050-040-200-00001, budget code 11-130-100-101-040-00-08, from August 31, 2020 through November 30, 2020, as recommended by the Chief School Administrator.

6. Move to approve the following mentor/mentee, for the 2020/2021 school year, as recommended by the Chief School Administrator:

Mentor	Mentee
Christine Reynolds	Samuel Suhotliv
Lauren Licameli	Madison Bonavita

B. Instruction – Pupils/Programs

1. Move to approve a non-domiciled tuition agreement with Neslihan Bakircioglu & Mehmet Kemal Bakircioglu (parents) for their children to attend kindergarten at an annual rate of \$19,071.00 and second grade at a rate of \$20,831.00 as non-residents, domicile pending, as recommended by the Chief School Administrator.

2. Move to approve a non-domiciled tuition agreement with Madalena Aravosita & Kimon Skarlatos (parents) for their child to attend second grade at a rate of \$20,831.00 as non-residents, domicile pending, as recommended by the Chief School Administrator.

3. Move to approve the following contracts with Bergen County Special Services School District, Educational Enterprises Division for the 2020/2021 school year, as recommended by the Chief School Administrator:

Student ID	Service	Cost
1061686747	2x per week	\$13,200.00

4. Move to approve Joanne Werner, Susanne Calegari, Toby Murphy, Sunny Lew, and Christine Reynolds to provide home instruction for student 3242994944 for a total of 5 hours per week at a rate of \$33.00 per hour, beginning September 10, 2020 and continuing as needed.

C. Support Services – Staffing

1. Move to approve the resignation of Jean Van Vliet, 1:1 aide at Luther Lee Emerson, effective August 30, 2020, as recommended by the Chief School Administrator.

2. Move to approve the payment of accumulated sick time for Rochelle Weiss in the amount of \$4,500.00 as per Policy 1620, and as recommended by the Chief School Administrator.

3. Move to approve Nikola Suric the Black Seal License stipend effective October 1, 2020, as recommended by the Chief School Administrator.

4. Move to approve Nikola Suric the CDL P and S endorsements stipend effective October 1, 2020, as recommended by the Chief School Administrator.

D. Support Services – Board of Education

1. Move to approve the first reading of Regulation:

Policy/Regulation Number	Policy/Regulation Name
P1648.02	Remote Learning Options for Families

2. Move to approve the following PTO request for facility use on the following dates, in accordance with policy 7510, as recommended by the Chief School Administrator.

Group/Event	Date(s)Time(s)	Location
SAAC	12:30-3:30 On days school is in session for the 20/21 year	CRS Room I LLE APR DMS cafeteria

3. Move to adopt the following district goals for the 2020/2021 school year, as recommended by the Chief School Administrator:

1. To prepare a plan for the Demarest School District which offers various ways of teaching in September (in-person and virtual) based upon the parameters set by the Department of Education.
2. To implement a plan and measure the successes and challenges of the plan and make changes when necessary.

4. Move to adopt the following board goals for the 2020/2021 school year, as recommended by the Chief School Administrator:

1. To support the administration and staff in the implementation of a COVID plan to educate Demarest students.

5. Move to approve shared service agreement with Region III transportation, for the 2020/2021 school year, as recommended by the Chief School Administrator.

6. Move to approve the agreement with the Northern Valley Consortium for the plan to upgrade the internet servicing the Demarest schools. The plan will upgrade the main internet pipe from 5GB to 10 GB and upgrade all V-lines to 1GB at a monthly cost of \$6,229.32, as recommended by the Chief School Administrator.

7. Move to approve the bi-annual Statement of Assurance (SOA) for paraprofessional staff for the 2020/2021 school year, as recommended by the Chief School Administrator.

8. Move to approve the following stipend positions for the 2020/2021 school year, as recommended by the Chief School Administrator:

Stipend	Total Amount	Name	Individual
Communications Coordinator	\$2,115.00	Toby Murphy Victoria Zimmerman	\$1,057.50 \$1,057.50
Teacher-in-Charge, CRS	\$7,037.00	Gina Long	\$7,037.00
Teacher-in-Charge, LLE	\$7,037.00	Sharon Dippolito	\$7,037.00
Website Coordinator	\$2,898.00	Victoria Zimmerman	\$2,898.00

9. Move to approve the provisional employment of Deborah Trainor, Interim Business Administrator, at a rate of \$650.00 per day, two days per week effective October 5, 2020 through November 25, 2020, as recommended by the Chief School Administrator.

10. Move to approve the following resolution, as recommended by the Chief School Administrator:

WHEREAS, the Board of Education and the Demarest Education Association are parties of a collective negotiations agreement; and

WHEREAS, a Memorandum of Agreement was reached between the parties on August 31, 2020; and

WHEREAS, due to the ongoing COVID-19 Pandemic affecting the 2020/2021 school year, to accommodate the change in the schedule for the teacher workday during Phase One of the Restart Plan;

NOW THEREFORE BE IT RESOLVED, the following schedule is hereby acknowledged and the Parties agree as follows:

County Road School/Luther Lee Emerson School

Teachers due in: 8:00 am

Students will begin instruction at 8:20 am

Student in person dismissal begins at 12:20 pm

Teacher in person dismissal at 12:40 or when students have cleared the premises, whichever comes first

Student lunch (at home): 50 minutes

Teacher lunch: 50 minutes

End of student contact time: 3:00 pm

Demarest Middle School

Teachers due in: 8:00 am

Students will begin instruction at 8:20 am

Student in person dismissal begins at 12:30 pm

Teacher in person dismissal at 12:45 or when students have cleared the premises, whichever comes first

Student lunch (at home): 45 minutes

Teacher lunch: 45 minutes

End of student contact time: 3:05 pm

11. Move to approve contract with Bergen County Special Services School District for provision of the hospital instruction for the 2020/2021 school year at a rate of \$65.00 per hour, as recommended by the Chief School Administrator.

12. Move to approve the revised 2020/2021 calendar, attached, as recommended by the Chief School Administrator.

13. Move to approve the submission of the school self-assessment for determining grades under the Anti-Bullying Bill of Rights for the 2019/2020 school year, as recommended by the Chief School Administrator.

14. Move to approve Nursing Plan for the 2020/2021 school year, as recommended by the Chief School Administrator.

E. Support Services – Fiscal Management

1. Move to confirm the August 31, 2020 payroll in the amount of \$84,530.78.

2. Move to confirm the September 15, 2020 payroll in the amount of \$399,005.41.

3. Move to approve the August 2020 in office checks in the amount of \$280,914.60 and September 15, 2020 budget checks in the amount of \$394,041.45 as follows:

<u>Subtotal Per Fund</u>	<u>Amount</u>
11 General Current Expense	\$569,745.76
12 Capital Outlay	\$ 35,965.00
20 Special Revenue Funds	\$ 5,295.29
40 Debt Service	<u>\$ 63,950.00</u>
Total Bills:	<u>\$674,956.05</u>

4. Move to approve the following resolution:

Receipt of Certification from Board Secretary

Pursuant to N.J.A.C 6:20-2.13 (d), I, Thomas J. Perez certify that as of August 31, 2020, no budgetary line item account has obligations or payments (contractual orders) which in total exceeds the amount appropriated by the district Board of Education pursuant to N.J.S.A 18A:22-8 and 18A:22-8.1.

5. Move to approve the following resolution:

Certification of Board of Education

Pursuant to N.J.A.C 6:20-2.13 (e), we certify that as of August 31, 2020 after review of the secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district official, to the best of our knowledge no major account or fund has been over-extended in violation of NJAC 6:20-2.13 (b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

6. Move to acknowledge receipt of the July 2020 Report of the Board Secretary, A148 and Report of the Treasurer, A-149.

7. Move to confirm the following budget transfer for August 2020:

<u>To:</u>	<u>Account</u>	<u>Amount</u>
11-000-219-580	CST Travel	\$ 405
11-000-261-610	Required Maintenance General Supplies	114,000
11-000-262-520	Custodial Insurance	2,030
12-000-261-730	Capital Outlay Non-Instructional Equipment	<u>10,350</u>
		\$ 126,785

<u>From:</u>	<u>Account</u>	<u>Amount</u>
11-000-219-890	CST Other Objects	\$ 405
11-190-100-610	Regular Instruction General Supplies	70,000
11-000-291-220	Employee Benefits Social Security	6,380
11-000-291-270	Employee Benefits Health Benefits	<u>50,000</u>
		\$126,785

F. Other

1. Move to adopt the following resolution:

BE IT RESOLVED THAT the Demarest Board of Education will convene in closed Executive Sessions on Tuesday October 13, 2020 at 6:30 P.M., if necessary, to discuss personnel, student and/or legal matters.

BE IT FURTHER RESOLVED THAT the nature of the discussion is expected to be disclosed to the public at a future date.

XV. PUBLIC COMMENT

- A. Move to open the meeting to public comment.
- B. Move to close the meeting to public comment.

XVI. NEW BUSINESS

XVII. EXECUTIVE SESSION (if necessary)

- A. Move to enter the Executive Session to discuss personnel/legal matters/negotiations.
- B. Move to close the Executive Session and reenter the public session.

XVIII. ADJOURNMENT

- A. Move to adjourn.