



OWOSSO PUBLIC SCHOOLS

Ready for the World

## Board of Education Agenda

December 10, 2025

5:30 pm

Washington Campus Gymnasium

645 Alger St

Owosso, Michigan 48867

### 1. Call to Order

### 2. Pledge of Allegiance

### 3. Building Reports

Celebrate Kids! – CTE Student Travel

Celebrate Kids! – All State Athlete Recognition

Student Representative Report – Ellen DeLong

### 4. Board Correspondence:

Superintendent's Report

Curriculum Director's Report

### 5. Public Participation

### 6. For Action

#### ▪ Consent Agenda:

November 19, Board of Education Regular Meeting Minutes-----

Report 25-75

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November 19, 2025, Board of Education Closed Session Meeting Minutes-----

Report 25-76

At Place

December 3, 2025, Special Board of Education Regular Meeting Minutes-----

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December 3, 2025, Special Board of Education Closed Session Meeting Minutes-----

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Current Bills-----

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Financials-----

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▪ Thrun Policy Updates October 10, 2025-----

Report 25-81

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▪ Technical Building Automation Service Contract-----

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▪ Personnel New Hire-----

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▪ Policy 9130 Formal Complaint June 16, 2025-----

Report 25-84

At Place

### 7. For Future Action

▪ 2025-2026 Budget Revision One

Report 25-85

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### 8. For Information

▪ Personnel Update

Report 25-86

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### 9. Public Participation

### 10. Board Comments: Board Member Comments/ Updates

### 11. Upcoming Board Meeting Dates:

January 14: Board of Education Committee of the Whole Meeting, 5:30PM, Washington Campus Conference Room 112

January 28: Board of Education Regular Meeting, 5:30PM, Washington Campus Gymnasium

#### **Important Upcoming Dates:**

December 22-January 2: No School Holiday Recess

### 12. Closed Session:

▪ Superintendent Evaluation

▪ Negotiations

### 13. Adjournment

This meeting is a meeting of the Board of Education in public for the purpose of conducting the School District's business and is not to be considered a public community meeting. There is a time for public participation during the meeting. Board Policy 0166



OWOSSO PUBLIC SCHOOLS

*Ready for the World*

## BOARD OF EDUCATION GUARANTEE (Adopted June 2025)

As elected representatives of our community, we are honored to serve our fellow citizens by delivering the highest quality programs and services to the children of our district.

### **Therefore, we will guarantee that:**

#### **We will serve with dedication.**

We embrace the opportunity to make a meaningful difference in the lives of children and the overall quality of life in our community. We proudly accept this responsibility and the challenge it brings.

#### **We will treat all individuals with dignity and respect.**

Whether students, parents, staff, citizens, or fellow board members, every person we engage with will be treated with professionalism, civility, and compassion.

#### **We will be informed, prepared, and engaged.**

Our decisions will be guided by the most current, accurate, and relevant information available. We are committed to continuous learning and to modeling the belief that education is a ongoing journey.

#### **We will work collaboratively to foster a caring learning environment.**

We value teamwork and will partner with administrators, educators, support staff, parents, students, and community members to ensure our schools reflect warmth and care.

#### **We will uphold our role as policy makers and trusted representatives.**

We understand the importance of governance and will maintain the Board's role in policy development. We will communicate openly with our constituents and ensure concerns are respectfully directed through appropriate channels.

#### **We will champion our schools with enthusiasm.**

We are committed to supporting the outstanding work of our students, staff, and volunteers. We will demonstrate this support by attending school events and pursuing board certification through ongoing professional development.

#### **We will represent all voices in our community with integrity.**

Our decisions will be rooted in sound policy, ethical principles, and the best interests of all students. We will use data, surveys, and active listening—both formally and informally—to stay connected with those we serve

Marlene Webster  
President

Shelly Ochodnicki  
Vice President

Olga Quick  
Treasurer

Nick Henne  
Secretary

Rick Mowen  
Trustee

Adam Easlick  
Trustee

John Pappas  
Trustee



## **BOARD OF EDUCATION NORMS**

**As Owosso Public Schools Board Members,  
we will:**

- Put students first in all decisions and actions.
- Communicate respectfully, honestly, and in a timely manner.
- Come prepared for all meetings and discussions.
- Be committed to the mission and vision of the district.
- Act as a unified board once decisions are made.
- Be punctual and courteous, and notify others if we will be absent.
- Avoid surprises by keeping each other informed.



## **Public Participation at Board Meetings Statement**

The Board of Education is a public body and recognizes the value of public comment on educational issues. Time has been included in the meeting's agenda for public participation. Members of the audience are reminded that they should announce their name and group affiliation when applicable and to limit their participation time to three minutes or less. Comments should be directed to the Board and be relevant to the business of the Board of Education. This is not an opportunity for dialogue with the Board of Education. The rules of common courtesy should also be observed.

## **For Action**

**OWOSSO PUBLIC SCHOOLS**  
**Board of Education Minutes**  
**Regular Board Meeting**  
**November 19, 2025**  
**Report 25-75**

Present: Adam Easlick, Nick Henne, Rick Mowen, Shelly Ochodnicki, John Pappas, Olga Quick, Marlene Webster

Absent: None

President Webster called the Board of Education Meeting to order at 5:30 p.m. The meeting was held at the Washington Campus Gymnasium, 645 Alger St, Owosso, MI 48867.

**Pledge of Allegiance**

**Amend Agenda**

President Marlene Webster requested that the agenda be amended to include a Closed Session to discuss attorney client privilege information. Moved by Mowen, supported by Quick, to approve the agenda as amended. Motion carried unanimously.

**Public Participation**

President Webster stated that the Board of Education is a public body and recognizes the value of public comment on education issues. Time has been included in the meeting's agenda for public participation. Members of the audience were reminded they should announce their name and group affiliation when applicable and to limit their participation time to three minutes or less. Comments should be directed to the Board and be relevant to the business of the Board of Education. This is not an opportunity for dialogue with the Board of Education. The rules of common courtesy should also be observed.

The following participants addressed the Board:

1. Amanda Berndt
2. Marley Powers
3. Jason Freeman
4. Leslie Freeman
5. Adysen Freeman (letter given to Board)
6. Bella Harris (letter read)
7. Ava Pogue
8. Josie Cook
9. Ron Tyner

### **Celebrate Kids – Owosso Middle School Student Council & Builders Club**

Superintendent Brooks introduced Mr. Collins, Mr. Byrd, Mrs. Rowley, and several student representatives from Owosso Middle School. Students shared updates on student leadership work, Builders Club service initiatives, and the Voices for Advocacy program. They described recent community engagement projects—including blanket-making for local support agencies—and efforts to create stronger student voice and collaboration across the school. The Board thanked the students and staff for their time and leadership.

### **Student Representative Report – Ellen DeLong**

Student Representative Ellen DeLong reported on recent high school activities. She highlighted NHS events including Powder Puff, Volleyball Night, and the NHS induction ceremony. She provided updates on the Trojan Marching Band's successful fall season, upcoming choir concerts, and the cast and crew preparations for the OHS production of Mamma Mia! Ellen also shared updates on DECA conferences, FFA leadership development events, and recognized fall athletic accomplishments. She noted that winter sports tryouts were underway across the district.

### **Special Recognition – Chelsea Stress**

Superintendent Brooks and Mr. Pepin recognized Chelsea Stress, a newly hired lunch monitor at Bryant Elementary, for her swift and life-saving response during a medical emergency in the cafeteria. During her first week on the job, Chelsea quickly assessed a choking situation and performed the Heimlich maneuver successfully before the LifeVac device arrived. The Board expressed deep appreciation for her composure and immediate action. District nurses were also thanked for their leadership in training staff and maintaining emergency readiness across all buildings.

### **Superintendent's Report – Mr. Brooks**

Superintendent Brooks highlighted accomplishments and celebrations across Owosso Public Schools. He recognized every school for thoughtfully organized and meaningful Veterans Day programs, noting the strong attendance and emotional impact of the events. He announced a \$10,000 donation secured for the OMS Drama Club to support performance equipment and storage. He congratulated OHS Girls Swim Coach Mallory Ireland on being named Flint Metro League Coach of the Year and thanked community partners and sponsors who supported the highly successful Booster Bash, which raised over \$36,000.

He reported that Mamma Mia! received strong media coverage and community turnout. He shared that OPS has again been recognized as a Heart Safe School District by the MHSAA due to comprehensive cardiac emergency planning and training. Superintendent Brooks also highlighted that OMS raised approximately \$3,400 from its Powder Puff game to support the

Care Closet and SafeCenter, and that OMS held a powerful and well-attended Veterans Day assembly.

Additional building updates included:

- Lincoln High School: Recognition of Rotary Students of the Month; continued student success in trades programs.
- Bryant Elementary: Veterans luncheon, community partnerships, and holiday family support programs.
- Emerson Elementary: Field trips, literacy initiatives, and community learning activities.
- Central Elementary: Dental bus visits providing cleanings and follow-up care; PBIS rewards activities.
- Bentley Bright Beginnings: Early childhood SEL and literacy professional development for staff.

#### **Curriculum Director's Report – Dr. Dwyer**

Dr. Dwyer reported that fall data meetings were recently completed in all three elementary buildings. Teachers met with literacy coaches, school psychologists, Title I staff, and administrators to review academic data and develop targeted action plans to support student growth.

She reviewed outcomes from the November 4 Professional Development Day, which included sessions on Writing Revolution strategies, Amplify ELA, science practices, math intervention supports, accommodations planning, restorative practices, IB instructional strategies, and AI-assisted lesson planning. Teachers expressed appreciation for the practical, hands-on design of the day.

Dr. Dwyer noted that planning is underway for the January 2026 Professional Development Day, which will include CPI refresher training, CPR certification, literacy program work, and the annual State of the District Address. She provided an update on NICIP, the statewide school improvement process, and shared that OPS teams across all buildings have been reviewing and refining district goals and documentation ahead of the state's review timeline.

#### **Audit Presentation**

Auditor Gabe Seng presented the annual audit for the 2024–25 fiscal year. He reported that the district received an unmodified (clean) audit opinion with no material weaknesses. Mr. Seng noted the district's strong financial condition, including a General Fund balance of approximately \$10 million, healthy restricted funds, and well-managed capital and debt service



accounts. He also explained GASB-related pension reporting adjustments. The Board thanked the Finance Office for excellent fiscal stewardship and transparency.

### **For Action**

Moved by Mowen, supported by Pappas, to approve the consent agenda including:

- October 22, 2025 Regular Meeting Minutes
- November 3, 2025 Closed Session Minutes
- November 12, 2025 Committee Meeting Minutes
- November 12, 2025 Closed Session – Student Hearing Minutes
- Current bills and financials

Roll Call Vote: Ayes – Easlick, Henne, Mowen, Ochodnick, Pappas, Quick, Webster. Nays – None. Motion carried unanimously.

Moved by Mowen, supported by Easlick, to approve the 2024–25 Audit Report. Motion carried unanimously.

Moved by Mowen, supported by Henne, to approve a medical leave of absence extension for the remainder of the school year. Motion carried unanimously.

### **For Future Action**

The Board reviewed Thrun policy updates, including revisions to Policy 3118 (Title IX legal definitions), Policy 4113 (ESTA compliance), and updates to associated forms. These items will return for approval at the December Board Meeting. Motion carried.

### **Personnel Update**

Superintendent Brooks provided the Personnel Update and noted the accepted positions and resignations listed for Board review.

### **Public Participation**

One participant addressed the Board: Leslie Freeman.

### **Board Comments**

Board members shared acknowledgments, congratulated staff and students on accomplishments across the district, expressed gratitude for Veterans Day programming, and recognized the work involved in the district’s extracurricular and academic activities.

## **Meeting Updates**

**December 10, 2025** – Regular Board Meeting, 5:30 p.m., Washington Campus Gymnasium

## **Closed Session**

Moved by Ochodnick, supported by Pappas, to enter closed session at 6:46 p.m. for attorney–client privileged communication and the Superintendent evaluation. Motion carried unanimously.

Moved by Ochodnick, supported by Quick, to return to open session at 8:00 p.m. Motion carried unanimously.

## **Adjournment**

Moved by Webster supported by Ochodnick, to adjourn at 8:11 p.m. Motion carried unanimously.

Minutes recorded by Sara Selleck.

Respectfully submitted,

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Nick Henne, Secretary

**OWOSSO PUBLIC SCHOOLS  
Board of Education Minutes  
Special Regular Board Meeting  
December 3, 2025  
Report 25-77**

Present: Adam Easlick, Nick Henne, Rick Mowen, Shelly Ochodnicki, John Pappas, Olga Quick, Marlene Webster

Absent: None

President Webster called the Board of Education Meeting to order at 5:30 p.m. The meeting was held at the Washington Campus Gymnasium, 645 Alger St, Owosso, MI 48867.

**Pledge of Allegiance**

**Public Participation**

President Webster stated that the Board of Education is a public body and recognizes the value of public comment on education issues. Time has been included in the meeting's agenda for public participation. Members of the audience were reminded they should announce their name and group affiliation when applicable and to limit their participation time to three minutes or less. Comments should be directed to the Board and be relevant to the business of the Board of Education. This is not an opportunity for dialogue with the Board of Education. The rules of common courtesy should also be observed.

The following participants addressed the Board: None

**For Action**

- Moved by Mowen, supported by Easlick, to adopt Resolution D 31aa Funding. Motion carried unanimously.

**Closed Session**

Moved by Ochodnicki, supported by Pappas, to enter closed session at 5:36 p.m. for attorney-client privileged communication. Motion carried unanimously.

Moved by Mowen, supported by Quick, to return to open session at 6:41 p.m. Motion carried unanimously.

**Adjournment**

Moved by Mowen, supported by Quick, to adjourn at 6:41 p.m. Motion carried unanimously.

Minutes recorded by Sara Selleck.

Respectfully submitted,

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Nick Henne, Secretary

OWOSSO PUBLIC SCHOOLS  
EXPENDITURE REPORT  
11/14/2025-12/04/2025  
REPORT 25-79

**CHECK RUN ACTIVITY BY FUND**

GENERAL FUND	\$642,580.51
SERVICE FUND	\$21,929.80
SINKING FUND	\$0.00
BOND FUND	\$0.00
CAPITAL PROJECTS	\$0.00
<b>CHECK RUN TOTAL</b>	<b><u>\$664,510.31</u></b>

**DRAW FROM ACCOUNT**

Gordon Foods/Amazon (11/20/2025)	\$ 33,755.33
Gordon Foods/Van Eerden/Amazon (12/04/2025)	\$ 21,512.61
	<b><u>\$ 55,267.94</u></b>

**CREDIT CARD ACTIVITY BY FUND (11/7-12/4/25)**

GENERAL FUND	\$ 17,235.05
SERVICE FUND	\$ -
ORGANIZATIONAL FUND	\$ 394.09
<b>CREDIT CARD TOTAL</b>	<b><u>\$ 17,629.14</u></b>

**PAYROLL AND STABILIZATION DRAWS**

PAYROLL (#11) 11/21/2025	\$ 1,314,355.25
PAYROLL (#12) 11/07/2025	\$ 1,248,859.96
	<b><u>\$ 2,563,215.21</u></b>

**GRAND TOTAL**

**\$ 3,300,622.60**

#N/A



# Check Register

Owosso Public Schools

Bank Account CHEM1, From 11/14/2025 to 12/04/2025

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Check #	Date	Run	Vendor	Name	Invoice Description	Amount
111576	11/20/2025	1	000278	APPLEBEE OIL COMPANY	Propane Fuel October 2025	142.38
111577	11/20/2025	1	000422	CLARK, BETH	National Conference Mileage Reimbursement	408.10
111578	11/20/2025	1	004854	CORUNNA PUBLIC SCHOOLS	Cranbrooke HS Cheer Trip 9/5/25	969.60
111579	11/20/2025	1	009063	ESS MIDWEST INC	OHS Non Staff Coach's Payroll	76,437.16
111580	11/20/2025	1	009063	ESS MIDWEST INC	BBB Staffing 11/21/25	24,018.46
111581	11/20/2025	1	002810	HI-QUALITY GLASS	Black Vulkem	28.00
111582	11/20/2025	1	100536	JOHNSTONE SUPPLY	Sterling Filters	334.72
111583	11/20/2025	1	007561	KNOX, RACHEL	OMS Reimbursement Office Supplies	402.98
111584	11/20/2025	1	102408	LANSING SANITARY SUPPLY INC.	Bryant Supplies	11,114.66
111585	11/20/2025	1	000516	MICHIGAN HOSPITALITY FOUNDATION	CTSO Boot Camp	570.00
111586	11/20/2025	1	000835	Michigan State University-FFA	OHS FFA Program Fee 2025-2026	1,188.00
111587	11/20/2025	1	001067	MID MICHIGAN OUTDOOR SERVICES	Crushed Limestone	55.00
111588	11/20/2025	1	000969	Mobile Communications America, Inc.	OHS Gym Camera	1,684.28
111589	11/20/2025	1	008295	MSVMA	OHS Vocal -Registration Fees 3/11/26-3/13/26	560.00
111590	11/20/2025	1	004121	NAPA AUTO PARTS	Supplies	19.99
111591	11/20/2025	1	100396	NORTH AMERICAN OVERHEAD DOOR	Overhead door repair - Cedar St.	208.96
111592	11/20/2025	1	008572	PFM FINANCIAL ADVISORS LLC	Professional Services FYE 2025	1,000.00
111593	11/20/2025	1	000397	POYNER, AARON	Reimbursement Culinary Supplies	137.19
111594	11/20/2025	1	000513	ROSS, STEPHANIE	Reimbursement OHS Girls Golf Hotel/Food/Mileage	478.42
111595	11/20/2025	1	000323	ROTARY CLUB OF OWOSSO	November Dues - Brooks	94.00
111596	11/20/2025	1	000661	SPARTAN FENCE INC.	Gate repair at Central	149.32
111597	11/20/2025	1	008301	STINSON, GUNNAR	Mileage Reimbursement Oct. 2025	370.17
111598	11/20/2025	1	002623	TASC-CLIENT INVOICES	FSA Admin Fees 1/1/26-1/31/26	131.37
111599	11/20/2025	1	000799	TYLER TECHNOLOGIES, Inc.	Training Wrap Up	205.00
111600	11/20/2025	1	100267	UNUM LIFE INSURANCE	Unum Ins. - DECEMBER GF Staff	1,730.12
111601	11/20/2025	1	100267	UNUM LIFE INSURANCE	Unum Ins.- DECEMBER Admin	1,140.02
111602	11/20/2025	1	008974	VIC BOND FLINT	Plumbing Supplies	395.54
111603	11/20/2025	1	000937	WALTHERS, BENJAMIN K	Reimbursement OHS English Supplies	22.50
111604	11/20/2025	1	000163	WARNING, CARRIE M	Engineering Conference Mileage Reimbursement	75.18
111605	11/25/2025	1	003780	MESSA	DECEMBER 2025 Messa OESPA	338,906.93
111606	11/25/2025	1	002603	SET SEG	Set-Seg DECEMBER 2025 - ADMIN	5,004.17
111607	12/04/2025	1	006502	ACCO BRANDS USA	OHS Laminator Switch Replacement	370.63
111608	12/04/2025	1	008699	ALDERMANS INCORPORATED	Mower Parts	366.36
111609	12/04/2025	1	007694	AUE, JESSICA	Reimbursement Staff Meeting Supplies	25.55
111610	12/04/2025	1	008901	BASGALL, JACOB J	November 2025 Mileage Reimbursement	100.52
111611	12/04/2025	1	000560	BLICK ART SUPPLY	OHS Art Supplies	2,426.06
111612	12/04/2025	1	008378	BOLES, MEGAN	Reimbursement- Training for Licensing	40.00



# Check Register

Owosso Public Schools

Bank Account CHEM1, From 11/14/2025 to 12/04/2025

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Check #	Date	Run	Vendor	Name	Invoice Description	Amount
111613	12/04/2025	1	100918	BRANDON HIGH SCHOOL	FML Principal Dues	300.00
111614	12/04/2025	1	100809	BROOKS, STEPHEN G	Reimbursement - Board Meeting Snacks	27.96
111615	12/04/2025	1	006202	BSN SPORTS LLC	OHS Athletics Pop up tents	3,127.00
111616	12/04/2025	1	004897	CORDIER EXCAVATING	Asphalt Replacement Due To Water Main Repair	1,200.00
111617	12/04/2025	1	000160	CRAFT ELECTRICAL SERVICES	6 Month Generator Service Check	165.00
111618	12/04/2025	1	003369	CULLIGAN OF OWOSSO	OHS Office Water	72.00
111619	12/04/2025	1	102034	DELL MARKETING, L.P.	DELL PRO SLIM COMPUTERS	9,557.99
111620	12/04/2025	1	009063	ESS MIDWEST INC	BBB Staffing 12/5/25	25,293.55
111621	12/04/2025	1	000653	HOAG, ARLEE M	Reimbursement FAFSA Pizza	27.96
111622	12/04/2025	1	000069	HUTSON INC	Parts	55.98
111623	12/04/2025	1	000859	Irelan, Mallory	Reimbursement - Swim meet motel/food/mileage	2,023.79
111624	12/04/2025	1	008220	J & H OIL CO.	Transportation - November Fuel	8,385.08
111625	12/04/2025	1	100536	JOHNSTONE SUPPLY	Sterling Filters	271.00
111626	12/04/2025	1	008359	KINECT ENERGY INC.	Mgmt. Fee - Dec. 2025	315.00
111627	12/04/2025	1	102408	LANSING SANITARY SUPPLY INC.	Supplies	2,176.03
111628	12/04/2025	1	000074	LEPLEY, CORY R	November Mileage Reimbursement	27.74
111629	12/04/2025	1	006692	LOGISOFT COMPUTER PRODUCTS LLC	Adobe VIP MP	2,050.00
111630	12/04/2025	1	000722	MANER COSTERISAN	2025 Audit - Progress Billing	14,099.45
111631	12/04/2025	1	003600	MARSHALL MUSIC COMPANY INC.	OMS Band Instrument Repair Contract	2,900.00
111632	12/04/2025	1	100343	McGraw Hill LLC	Number Worlds Digital Subscriptions	2,473.13
111633	12/04/2025	1	003660	MEDLER ELECTRIC COMPANY	Electrical Supplies	265.90
111634	12/04/2025	1	008643	MEI TOTAL ELEVATOR SOLUTIONS	Quarterly Service Dec-Feb 25/26	369.75
111635	12/04/2025	1	001074	MILBRATH, GREG	CONFERENCE REIMBURSEMENT	419.24
111636	12/04/2025	1	006201	MWA	Coaches Association Dues - Matthew Henry	40.00
111637	12/04/2025	1	007853	PIONEER VALLEY EDUCATIONAL PRESS, INC.	PSB Class Packs	1,829.30
111638	12/04/2025	1	008962	R & D SEPTIC TANK CLEANING	Port-a-jon Rental at Willman Field	175.00
111639	12/04/2025	1	007151	RAFFAELLI, MICHAEL J	Reimbursement - OHS Tennis Building Repair	206.95
111640	12/04/2025	1	002603	SET SEG	Workers Comp. Quarter 3	20,040.00
111641	12/04/2025	1	005600	SHERWIN-WILLIAMS COMPANY	OHS & OMS Paint Supplies	60.93
111642	12/04/2025	1	101092	SHIAWASSEE COUNTY CLERK	November 2025 Bond Election Expenses	36,157.94
111643	12/04/2025	1	005625	SHIAWASSEE RESD	Edustaff Bill 10/26/25-11/8/25	12,951.50
111644	12/04/2025	1	005625	SHIAWASSEE RESD	Edustaff Bill 10/12/25-10/25/25	13,968.56
111645	12/04/2025	1	008766	Sonitrol Great Lakes - Michigan	Service at OHS	165.24
111646	12/04/2025	1	008301	STINSON, GUNNAR	November 2025 Mileage Reimbursement	285.63
111647	12/04/2025	1	001704	SUNBURST GARDENS INC.	Fertilizer at all ballfields	1,265.00
111648	12/04/2025	1	001075	THOMAS, BRAD	CRP TRAINING FOR SALEM LUTHERAN	420.00
111649	12/04/2025	1	006230	THRUN LAW FIRM, P.C.	PROFESSIONAL SERVICES	11 2,747.50



# Check Register

Owosso Public Schools

Bank Account CHEM1, From 11/14/2025 to 12/04/2025

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Check #	Date	Run	Vendor	Name	Invoice Description	Amount
111650	12/04/2025	1	001206	VERIZON	Technology Phone Oct. 11th -Nov. 10th	181.26
111651	12/04/2025	1	000795	Vibrissa School of Cosmetology LLC	CTE Cosmetology	4,349.40
111652	12/04/2025	1	008974	VIC BOND FLINT	Plumbing Supplies	219.82
111653	12/04/2025	1	007985	WATSON, JOSEPH C	November Mileage Reimbursement	601.59
Total of All Checks						642,580.51
Less Voids						601.59
Grand Total						641,978.92

## Check Summary

Check Status	Count	Amount
Open	77	641,978.92
Cleared	0	0.00
Void	1	601.59
Total	78	642,580.51





# Check Register

Owosso Public Schools

Bank Account **SERVIC**, From 11/14/2025 to 12/04/2025

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Dec 4, 2025 10:15 PM

Check #	Date	Run	Vendor	Name	Invoice Description	Amount
090598	11/20/2025	1	000619	FLINT FRESH MOBILE MARKET	FS Food	6,131.00
090599	11/20/2025	1	003807	PRAIRIE FARMS DAIRY	FS Food	3,351.96
090600	11/20/2025	1	001039	TOWN CENTER INC.	Oven Repair	1,080.87
090601	11/25/2025	1	003780	MESSA	DECEMBER 2025 / FOODSERVICE	2,304.66
090602	11/25/2025	1	002603	SET SEG	FS- DECEMBER 2025	140.54
090603	12/04/2025	1	000240	AMERICAN SPEEDY PRINTING CENTERS	December Elementary Menus	259.00
090604	12/04/2025	1	000619	FLINT FRESH MOBILE MARKET	FS Fruit & Vegetables	1,270.00
090605	12/04/2025	1	102408	LANSING SANITARY SUPPLY INC.	Repair part for dish machines	400.84
090606	12/04/2025	1	003807	PRAIRIE FARMS DAIRY	FS FOOD	6,990.93
<b>Total of All Checks</b>						21,929.80
<b>Less Voids</b>						0.00
<b>Grand Total</b>						21,929.80

## Check Summary

Check Status	Count	Amount
Open	9	21,929.80
Cleared	0	0.00
Void	0	0.00
<b>Total</b>	9	21,929.80

OWOSSO PUBLIC SCHOOLS  
BOARD OF EDUCATION  
December 10,  
2025  
Report 25-80

**Statement of Deposits and Investments**  
**As of 11/30/25**  
**Unaudited**

	General Fund	School Service	Sinking Fund and CPF	Capital Projects Bond Fund	Debt Service Fund	Total
<b>Summary of Deposits and Investments</b>						
Cash on hand	\$ 726,580	\$ 34,576	\$ 2,045	\$ 0	\$ 7,699	\$ 770,901
Investments	10,836,584		3,826,214	7	2,468,585	17,131,390
Total Deposits and Investments	<u>\$ 11,563,164</u>	<u>\$ 34,576</u>	<u>\$ 3,828,259</u>	<u>\$ 7</u>	<u>\$ 2,476,284</u>	<u>\$ 17,902,291</u>
 <b>Detail of Deposits and Investments</b>						
Cash on hand	\$ 726,580	\$ 34,576	\$ 2,045	\$ 0	\$ 7,699	\$ 770,901
Petty Cash on hand	-	-	-	-	-	-
Total Cash on hand	\$ 726,580	\$ 34,576	\$ 2,045	\$ 0	\$ 7,699	\$ 770,901
Huntington Bank Savings Account		\$ -				\$ -
Mich Class Investment	10,836,584	-	3,826,214	7	2,468,585	\$ 17,131,390
Total Investments	<u>\$ 10,836,584</u>	<u>\$ -</u>	<u>\$ 3,826,214</u>	<u>\$ 7</u>	<u>\$ 2,468,585</u>	<u>\$ 17,131,390</u>
Total Deposits and Investments	<u>\$ 11,563,164</u>	<u>\$ 34,576</u>	<u>\$ 3,828,259</u>	<u>\$ 7</u>	<u>\$ 2,476,284</u>	<u>\$ 17,902,291</u>

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**OWOSSO PUBLIC SCHOOLS**  
**BOARD OF EDUCATION**  
December 10, 2025  
Report 25-80

**Combined Statement of Revenue, Expenditures, and Fund Balance**  
**General, School Service, and Capital Project Funds**  
**As of 11/30/25**  
**Unaudited**

	General Fund					School Service Fund				Sinking fund and Capital Projects fund			
	ORIGINAL BUDGET	YTD Actual	Over (Under) Budget	% Rec'd/ Used		ORIGINAL BUDGET	YTD Actual	Over (Under) Budget	% Rec'd/ Used	ORIGINAL BUDGET	YTD Actual	Over (Under) Budget	% Rec'd/ Used
<b>REVENUE</b>													
Local sources	4,694,712	4,694,712	482,798	(4,211,914)	10%	120,000	44,370	(75,630)	37%	112,968	67,925	(45,043)	60%
State sources	31,884,932	31,884,932	6,238,487	(25,646,445)	20%	296,835	46,567	(250,268)	16%	-	-	-	-
Federal sources	1,200,116	1,200,116	21,705	(1,178,411)	2%	2,273,680	400,753	(1,872,927)	18%	-	-	-	-
Interdistrict sources-RES	1,642,737	1,642,737	56,228	(1,586,509)	3%	-	-	-	-	-	-	-	-
Interdistrict sources-transfers in and other sources	-	-	-	-	-	-	-	-	-	-	-	-	-
Total revenue and other sources	\$ 39,422,497	\$ 39,422,497	\$ 6,799,219	\$ (32,623,278)	17%	2,690,515	491,690	(2,198,825)	18%	112,968	67,925	(45,043)	60%
<b>EXPENDITURES</b>													
<b>INSTRUCTION</b>													
BASIC PROGRAMS:													
ELEMENTARY	#####	#####	\$ 8,194,993	\$ 2,511,372	(5,683,622)	31%							
MIDDLE SCHOOL	#####	#####	3,819,030	1,189,904	(2,629,126)	31%							
HIGH SCHOOL	#####	#####	5,018,940	1,504,761	(3,514,178)	30%							
ALTERNATIVE EDUCATION	674,562	683,318	157,316	(526,002)	23%								
PRESCHOOL	199,782	204,791	77,700	(127,091)	38%								
PRESCHOOL (MICHIGAN READINESS/START UP) GRA	837,784	752,446	308,674	(443,772)	41%								
TOTAL BASIC PROGRAMS	\$ 18,683,027	\$ 18,673,519	\$ 5,749,727	\$ (12,923,792)	31%								
ADDED NEEDS:													
SPECIAL EDUCATION	#####	#####	\$ 4,047,510	\$ 1,338,701	(2,708,809)	33%							
VOCATIONAL EDUCATION	713,040	735,381	254,527	(480,853)	35%								
AT RISK GRANT	#####	#####	2,684,515	755,506	(1,929,009)	28%							
ROBOTICS	17,126	-	11,074	11,074									
EARLY LITERACY GRANT/LITERACY COACH GRANT,													
DATA COLLECTION	559,702	137,034	307,119	170,084	224%								
TITLE I GRANT, TAG FUNDING	962,354	931,382	299,254	(632,129)	32%								
STATE SAFETY,SRO, MENTAL HEALTH GRANTS	650,493	569,182	230,527	(338,655)	41%								
TOTAL ADDED NEEDS	\$ 9,634,740	\$ 9,105,004	\$ 3,196,708	\$ (5,569,641)	35%								
CONTINUING EDUCATION:													
ADULT EDUCATION	207,254	207,254	-	(207,254)	0%								
TOTAL CONTINUING EDUCATION	\$ 207,254	\$ 207,254	\$ -	\$ (207,254)	0%								
TOTAL INSTRUCTION	\$ 28,525,021	\$ 27,985,777	\$ 8,946,435	\$ (18,700,687)	32%								
<b>SUPPORTING SERVICES</b>													
PUPIL SERVICES:													
GUIDANCE SERVICES	407,336	\$ 415,258	\$ 144,966	(270,292)	35%								
TOTAL PUPIL SERVICES	\$ 407,336	\$ 415,258	\$ 144,966	(270,292)	35%								
INSTRUCTIONAL SERVICES:													
TITLE II, PART A AND TITLE IV, IDEA GRANT	169,065	\$ 135,352	\$ 64,119	(71,234)	47%								
IMPROVEMENT OF INSTRUCTION	391,418	546,638	234,005	(312,632)	43%								
MEDIA SERVICES	188,015	194,232	69,906	(124,326)	36%								
COORDINATION OF SERVICES	246,463	234,412	72,148	(162,264)	31%								
FAFSA Grant	14,092	-	1,928	1,928									
ASSESSMENTS	22,000	22,660	25,658	2,998	113%								
TOTAL INSTRUCTIONAL SERVICES	\$ 1,031,053	\$ 1,133,294	\$ 467,763	(665,531)	41%								
GENERAL ADMINISTRATION:													
BOARD OF EDUCATION	154,421	\$ 202,313	\$ 92,601	(109,712)	46%								
EXECUTIVE ADMINISTRATION	455,763	441,978	182,910	(259,068)	41%								
TOTAL GENERAL ADMINISTRATION	\$ 610,184	\$ 644,291	\$ 275,511	(368,780)	43%								
SCHOOL ADMINISTRATION:													
SCHOOL ADMINISTRATION	#####	#####	\$ 2,885,227	\$ 1,216,877	(1,668,350)	42%							
TOTAL SCHOOL ADMINISTRATION	\$ 2,985,855	\$ 2,885,227	\$ 1,216,877	(1,668,350)	42%								
<b>BUSINESS SERVICES:</b>													

**OWOSSO PUBLIC SCHOOLS**  
**BOARD OF EDUCATION**  
December 10, 2025  
Report 25-80

**Combined Statement of Revenue, Expenditures, and Fund Balance**  
**General, School Service, and Capital Project Funds**  
**As of 11/30/25**  
Unaudited

	General Fund					School Service Fund				Sinking fund and Capital Projects fund			
		ORIGINAL BUDGET	YTD Actual	Over (Under) Budget	% Rec'd/ Used	ORIGINAL BUDGET	YTD Actual	Over (Under) Budget	% Rec'd/ Used	ORIGINAL BUDGET	YTD Actual	Over (Under) Budget	% Rec'd/ Used
ACCOUNTING/FINANCE	352,075	\$ 382,024	\$ 181,114	\$ (200,910)	47%								
PRINTING	55,948	\$ 36,661	\$ 27,709	\$ (8,952)	76%								
<b>TOTAL BUSINESS SERVICES</b>	<b>\$ 408,023</b>	<b>\$ 418,685</b>	<b>\$ 208,823</b>	<b>\$ (209,862)</b>	<b>50%</b>								
OPERATIONS AND MAINTENANCE:													
OPERATIONS AND MAINTENANCE	#####	\$ 3,952,526	\$ 1,718,179	\$ (2,234,347)	43%								
<b>TOTAL OPERATIONS AND MAINTENANCE</b>	<b>\$ 3,850,358</b>	<b>\$ 3,952,526</b>	<b>\$ 1,718,179</b>	<b>\$ (2,234,347)</b>	<b>43%</b>								
PUPIL TRANSPORTATION SERVICES:													
PUPIL TRANSPORTATION SERVICES	#####	\$ 1,340,620	\$ 501,587	\$ (839,033)	37%								
<b>TOTAL PUPIL TRANSPORTATION</b>	<b>\$ 1,289,888</b>	<b>\$ 1,340,620</b>	<b>\$ 501,587</b>	<b>\$ (839,033)</b>	<b>37%</b>								
CENTRAL SERVICES:													
COMMUNICATION SERVICES	209,704	231,455	92,655	(138,801)	40%								
HUMAN RESOURCES	208,448	212,085	74,279	(137,806)	35%								
TECHNOLOGY MANAGEMENT	805,321	770,079	243,672	(526,407)	32%								
PUPIL ACCOUNTING	102,253	103,822	44,522	(59,301)	43%								
<b>TOTAL CENTRAL SERVICES</b>	<b>\$ 1,325,726</b>	<b>\$ 1,317,441</b>	<b>\$ 455,127</b>	<b>\$ (862,314)</b>	<b>35%</b>								
OTHER SERVICES:													
PERFORMING ARTS CENTER	10,300	10,300	1,600	(8,700)	16%								
ATHLETICS	646,105	693,369	269,583	(423,786)	39%								
<b>TOTAL CENTRAL SERVICES</b>	<b>\$ 656,405</b>	<b>\$ 703,669</b>	<b>\$ 271,183</b>	<b>\$ (432,486)</b>	<b>39%</b>								
<b>TOTAL SUPPORTING SERVICES</b>	<b>\$ 12,564,829</b>	<b>\$ 12,811,011</b>	<b>\$ 5,260,017</b>	<b>\$ (7,550,994)</b>	<b>41%</b>								
COMMUNITY SERVICES													
COMMUNITY EDUCATION	8,299	8,299	1,194	(7,105)	14%								
DAYCARE PROGRAM	373,331	383,552	216,580	(166,972)	56%								
<b>TOTAL COMMUNITY SERVICES</b>	<b>\$ 381,630</b>	<b>\$ 391,851</b>	<b>\$ 217,774</b>	<b>\$ (174,077)</b>	<b>56%</b>								
OUTGOING TRANSFERS/FUND MODIFICATIONS:													
OTHER	133,123	133,123	3,050	(130,073)	2%								
TRANSFER TO OTHER FUNDS	-	-	-	-	-								
<b>TOTAL OUTGOING TRANSFERS/FUND MODIFICATIONS</b>	<b>\$ 133,123</b>	<b>\$ 133,123</b>	<b>\$ 3,050</b>	<b>\$ (130,073)</b>	<b>2%</b>								
FOOD SERVICE EXPENDITURES						\$ 2,700,000	\$ 1,072,197	\$ (1,627,803)	40%				
CAPITAL PROJECT EXPENDITURES	33,123	-	-	-	-					\$ 236,843	\$ 52,015	\$ (184,828)	22%
<b>TOTAL EXPENDITURES</b>	<b>\$ 41,637,726</b>	<b>\$ 41,321,762</b>	<b>\$ 14,427,275</b>	<b>\$ (26,381,754)</b>	<b>35%</b>	<b>\$ 2,700,000</b>	<b>\$ 1,072,197</b>	<b>\$ (1,627,803)</b>	<b>40%</b>	<b>\$ 236,843</b>	<b>\$ 52,015</b>	<b>\$ (184,828)</b>	<b>22%</b>
<b>REVENUE OVER or (UNDER) EXPENDITURES</b>	<b>\$ (2,215,229)</b>	<b>\$ (1,899,265)</b>	<b>\$ (7,628,056)</b>	<b>\$ (5,728,791)</b>		<b>\$ (9,485)</b>	<b>\$ (580,508)</b>	<b>\$ (571,023)</b>		<b>\$ (123,875)</b>	<b>\$ 15,910</b>	<b>\$ 139,785</b>	

**OWOSSO PUBLIC SCHOOLS**  
**Board of Education Meeting**  
**December 10, 2025**  
**Report 25-81**

**FOR ACTION**

**Subject:**

Adoption of October 2025 Thrun Policy Updates

**Recommendation:**

Resolve that the Board of Education authorize the district to adopt the revised Board policies from the October 10, 2025 Thrun policy update.

**Facts/Statistics:**

The October 2025 Thrun policy update includes revisions to align with new state and federal requirements, including updates to Title IX and the Michigan Earned Sick Time Act (ESTA).

Key changes include:

- **Policy 3118 – Title IX Sexual Harassment:** Revised definitions for sexual harassment, sexual assault, and criminal sexual contact to reflect current federal guidance and legal terminology. Clarifies investigator and decision-maker roles and procedures for handling overlapping discrimination complaints.
- **Policy 4113 – Michigan Earned Sick Time Act (ESTA):** Updated to incorporate the 2025 statewide expansion of paid sick leave, adding new eligibility criteria, notice and documentation requirements, and rules for small employers.
- **New Forms:**
  - *4113-F-1 Michigan Earned Sick Time Act (ESTA) Form* – revised to include updated hire notice language and new LEO posting requirements.
  - *4113-F-2 ESTA Leave Request Checklist* – new form to assist districts in determining eligibility and documentation for ESTA leave.
- **Administrative and Compliance Revisions:** Clarified posting requirements for the ESTA notice and introduced updated procedures for Title IX investigation, reporting, and documentation.

These updates ensure district compliance with current state and federal employment laws and maintain alignment with Thrun’s model Board Policy Manual.

**Motion**

**Seconded**

**Vote – Ayes      Nays      Motion**

**OWOSSO PUBLIC SCHOOLS  
Board of Education Meeting  
December 10, 2025  
Report 25-82**

**FOR ACTION**

**Subject:**

Technical Building Automation Service Contract

**Recommendation:**

Recommend that the Board authorize the Superintendent to sign the service agreement with Technical Building Automation.

**Rationale:**

A service contract with Technical Building Automation helps ensure reliable operations and a quick solution if and when problems arise.

**Statement of Purpose/Issue:**

To formally retain technical building automation to ensure the districts HVAC equipment maintains functionality and repairs are made promptly.

**Facts/Statistics:**

The cost of a service contract is \$29,400 and lasts for one calendar year. A service contract with Technical Building Automation includes 280 service hours, 20 hours of remote and onsite preventive maintenance per elementary school. 40 hours of remote and onsite service and 40 hours of onsite preventive maintenance for the Secondary Campus. If we use all of the contract's hours will we receive a discounted hourly rate of \$105.00 per hour. The last two years we have used all of the contract hours available.

Motion

Seconded

Vote – Ayes

Nays

Motion

**OWOSSO PUBLIC SCHOOLS  
Board of Education Meeting  
December 10, 2025  
Report 25-83**

**FOR ACTION**

**Subject:**

Personnel New Hire

**Recommendation:**

Resolve that the Board of Education approve the hiring of the following certified staff:

<b>Name</b>	<b>Building/Grade</b>	<b>Recommending Administrator</b>	<b>Salary Schedule Step</b>
Tyler Porter	OHS/Spec Ed	Superintendent Steve Brooks	BA-1 \$45,304

**District Goal Addressed:**

Routine Business

Motion

Seconded

Vote – Ayes

Nays

Motion

## **For Future Action**



**OWOSSO PUBLIC SCHOOLS**  
**Board of Education Meeting**  
**December 10, 2025**  
**Report 25-84**

**FOR FUTURE ACTION**

Subject:

2025-26 Budget Revision One

Recommendation:

Resolve that the Board adopt the resolutions that revise the appropriations for the General and School Service for the 2025-26 fiscal year to be presented to the Board for adoption at the January 28, 2025, regularly scheduled Board meeting. It should be noted that by allowing for the formal budget to be presented on January 28<sup>th</sup> will provide for the most current information to be incorporated into the proposed Revision.

Rationale:

Adjust the budget for current information and reduce budget variances.

Statement of Purpose/Issue:

Amend the budget to incorporate actual revenues and expenditures to comply with statutory requirements.

Facts/Statistics:

- Revisions to the budget are always necessary to reflect changes in expenditures and revenues based on the best information available at the time of revision.
- Revised budgeted expenditures can be used for comparative purposes in the 2025-26 budgeting process with more validity.
- The major changes in the budget revisions stem from somewhat better estimates for revenue and expenses including staffing, particularly given the significant changes to the revenue sources that have taken place at the last minute by the State of Michigan Legislature.
- Another budget revision, at a minimum, will be adopted in June 2026 as a final.
- It also should be noted that the budget, by law, is required to be posted on the district's website. After the potential adoption by the Board at the next regular meeting, the budget resolutions for the funds indicated will be posted by the Technology department.

Motion

Seconded

Vote – Ayes

Nays

Motion

## **For Information**

**OWOSSO PUBLIC SCHOOLS  
Board of Education  
December 10, 2025  
Report 25-85**

**FOR INFORMATION**

**Subject:**

Personnel Update

**Accepted Positions**

**Resignations**

JD Hill, Food Service Worker at Central, has resigned effective November 24, 2025.

Brian Hawn, Monitor at Bryant, has resigned effective November 19, 2025.



OWOSSO PUBLIC SCHOOLS

*Ready for the World*

## NOTICE OF BOARD OF EDUCATION MEETINGS

Please take notice that the Owosso Public Schools Board of Education will be holding a regularly scheduled regular Board Meeting on Wednesday, December 10, 2025. The meeting will take place at 5:30pm, located at the Washington Campus Administration Building, Gymnasium, at 645 Alger St, Owosso, MI.

DATE OF MEETING: Wednesday, December 10, 2025

HOUR OF MEETING: 5:30pm

LOCATION OF MEETING: Washington Campus Administration  
Building, Gymnasium  
645 Alger St, Owosso MI 48867

PURPOSE OF MEETING: Regular Meeting

Telephone Number of Principal Office of Board of Education: 989-723-8131

Board Minutes are located at the Principal Office of the Board of Education: 645 Alger St, Owosso MI 48867

Board of Education, President  
Owosso Public Schools