



## Meeting Minutes

Printed : 1/7/2021 2:45 PM MT

## Regular Board Meeting

10/02/2020 05:00 PM

Join Zoom Meeting 2652452710  
Shonto, Arizona

Pursuant to A.R.S. §38-431.01 and N.N.C. Title 10, Section 106©, notice is hereby given to the members of the Shonto Governing Board and to the general public that the Board will hold its **Regular Board Meeting** open to the public on **October 2, 2020 at 5:00 PM** using Zoom Online Meetings System. Zoom will be utilized to prevent the spread of COVID-19 virus and to maintain the health guidelines identified in the CDC.gov website as well as adhering to the Navajo Nation Department of Health guidelines. As indicated on the Agenda, the Board may vote to go into Executive Session with regard to any matter listed on the Agenda pursuant to A.R.S. §38-431 .03A.1, regarding Personnel Matters, pursuant to A.R.S. §38-431 .03A.2, regarding confidential records, pursuant A.R.S. §38-431 .03A.3 and/or A.4 for legal advice or with regard to matters pending or contemplated litigation, or in settlement discussions conducted in order to avoid or resolve litigation. Legal advice may be obtained by telephone. If a disabled person needs any type of accommodation, please notify SPS administration at (928) 672-3526 at least 24 hours prior to scheduled time. The general public are welcomed to call in and listen to this regular scheduled meeting utilizing the Zoom Online Meetings System.

**Join Zoom Meeting:** <https://zoom.us/j/2652452710?pwd=V0xnTWxjTFE0ZVFYazNWdndVK0dPUT09>  
**Meeting ID:** 265 245 2710      **Passcode:** ShontoBear

**Dial into Zoom Meeting:** (669) 900-6833

**Meeting ID:** 265 245 2710

**Password:** 5767033381#

## Attendees

### Voting Members

Mr. Tom Franklin Jr., Board President

Mr. Royd Lee, Board Vice-President

Ms. Martha Tate-Chee, Board Secretary/Treasurer

### Non-Voting Members

Mrs. Melanie Dewakuku, Interim Superintendent

Marlita Haviland, Interim K8 Principal

Bonnie Johnson, Director of Educational Technology

Ms. Evereta Thinn, Curriculum, Assessments & PD Coordinator

Mrs. Tiffanee Bryant, Administrative Assistant - Superintendent's Office

### A. Call to Order

Meeting Called to Order at 5:14 pm

### B. Invocation/Moment of Silence

Invocation conducted by Ms. Martha Tate-Chee

### C. Roll Call

Roll Call conducted by: Ms. Marth Tate- Chee

Mr. Tom Franklin Jr- present

Mr. Royd Lee- present  
Ms. Martha Tate-Chee- present  
Mr. Kenneth Begishe - absent

**D. Adoption of Agenda**

Recommendation to Approve the Agenda with the correction of:  
Item New Business: I-6 = Amount changed from \$2,500 to \$3000.

New Business: I-1= Remove from agenda.

Motion made by: Ms. Martha Tate-Chee

Motion seconded by: Mr. Royd Lee

Voting:

Mr. Tom Franklin Jr. - Yes

Mr. Royd Lee - Yes

Ms. Martha Tate-Chee - Yes

Motion (3, 0, 0) called Vote

**E. Public Input**

No public input received.

**F. Administrative Reports**

1. Superintendent's Report

Recommendation to approve report as given

Motion made by: Mr. Royd Lee

Motion seconded by: Ms. Martha Tate-Chee

Voting:

Mr. Tom Franklin Jr. - Yes

Mr. Royd Lee - Yes

Ms. Martha Tate-Chee - Yes

Motion Passed (3,0,0); Called Vote

2. High School Principal's Report

3. K8 Elementary School Report

Recommendation to approve the report as given

Motion made by: Ms. Martha Tate-Chee

Motion seconded by: Mr. Royd Lee

Voting:

Mr. Tom Franklin Jr. - Yes

Mr. Royd Lee - Yes

Ms. Martha Tate-Chee - Yes

Motion Passed (3,0,0); Called Vote

4. Director of Human Resources Report

Included in the Superintendent's Report

5. Business Office Report

6. Director of Support Services Report

7. Director of Informational Technology Report

Recommend to approve the report as given

Motion made by: Ms. Martha Tate-Chee

Motion seconded by: Mr. Royd Lee

Voting:

Mr. Tom Franklin Jr. - Yes

Mr. Royd Lee - Yes

Ms. Martha Tate-Chee - Yes

Motion Passed (3,0,0); Called Vote

8. Curriculum, Assessment, PD Coordinator's Report

Recommend to approve the report as given

Motion made by: Mr. Royd Lee

Motion seconded by: Ms. Martha Tate-Chee

Voting:

Mr. Tom Franklin Jr. - Yes

Mr. Royd Lee - Yes

Ms. Martha Tate-Chee - Yes

Motion Passed (3,0,0); Called Vote

#### **G. Minutes**

1. Approval of the Meeting Minutes for September 3, 2020 Regular Board Meeting  
Recommendation to Approve of the Meeting Minutes for September 3, 2020 Regular Board Meeting

Motion made by: Mr. Royd Lee

Motion seconded by: Ms. Martha Tate-Chee

Voting:

Mr. Tom Franklin Jr. - Yes

Mr. Royd Lee - Yes

Ms. Martha Tate-Chee - Yes

Motion Passed (3,0,0); Called Vote

#### **H. Financial**

1. Ratification of the September 2020 FY2020-2021 Board Expenditure Report  
Recommending to the Governing Board to accept and ratify monthly board expenditure report for the Month of September 2020 for FY2020-2021

Motion made by: Mr. Royd Lee

Motion seconded by: Ms. Martha Tate-Chee

Voting:

Mr. Tom Franklin Jr. - Yes

Mr. Royd Lee - Yes

Ms. Martha Tate-Chee - Yes

Motion Passed (3,0,0); Called Vote

2. Ratification of the September 2020 FY2020-2021 Monthly Expenditure Report  
Recommending to the Governing Board to accept and ratify Monthly Expenditure Report for the Month of September 2020 for FY2020-2021

Motion made by: Mr. Royd Lee

Motion seconded by: Ms. Martha Tate-Chee

Voting:

Mr. Tom Franklin Jr. - Yes

Mr. Royd Lee - Yes

Ms. Martha Tate-Chee - Yes

Motion Passed (3,0,0); Called Vote

3. Ratification of the September 2020 FY2020-2021 Student Activities Fund 850 Report  
Per Audit recommendations and also to align with USFRCS, Student Activities must be reported for Board information in disclosing Cash Receipts (Deposits), Transfers, Cash Balance.

Motion made by: Mr. Royd Lee

Motion seconded by: Ms. Martha Tate-Chee

Voting:

Mr. Tom Franklin Jr. - Yes

Mr. Royd Lee - Yes

Ms. Martha Tate-Chee - Yes

Motion Passed (3,0,0); Called Vote

4. Ratification of the September 2020 FY2020-2021 Accounts Payable Vouchers

Recommending to the Governing Board to accept and ratify monthly board Accounts Payable Voucher Report - Vouchers: 1175, 1176, 1177, 1021, 1022, 1026, 1027. Total vouchers is \$188,673.29

Motion made by: Mr. Royd Lee

Motion seconded by: Ms. Martha Tate-Chee

Voting:

Mr. Tom Franklin Jr. - Yes

Mr. Royd Lee - Yes

Ms. Martha Tate-Chee - Yes

Motion Passed (3,0,0); Called Vote

5. Ratification of the September 2020 FY2020-2021 Payroll Vouchers  
Recommending to the Governing Board to accept and ratify monthly Payroll Voucher Reports. Voucher Report - Vouchers 1018, 1019, 1020, 1023, 1024 and 1025. Total vouchers is \$400,128.15

Motion made by: Mr. Royd Lee

Motion seconded by: Ms. Martha Tate-Chee

Voting:

Mr. Tom Franklin Jr. - Yes

Mr. Royd Lee - Yes

Ms. Martha Tate-Chee - Yes

Motion Passed (3,0,0); Called Vote

#### **I. New Business**

1. Recommend the approval of the Shonto Preparatory Schools K8 School wide Budget for SY2020-2021  
Removed from the agenda
2. Recommend the approval of the FY2019-2020 Shonto Preparatory School, (Shonto Governing Board of Education, Inc.) Annual Financial Report

Motion made by: Mr. Royd Lee

Motion seconded by: Mr. Tom Franklin Jr.

Voting:

Mr. Tom Franklin Jr. - Yes

Mr. Royd Lee - Yes

Ms. Martha Tate-Chee - Yes

Motion Passed (3,0,0); Called Vote

3. Recommend the approval of the FY2019-2020 Shonto Preparatory Technology High School, (Shonto Governing Board of Education, Inc.) Annual Financial Report  
Recommend the approval of the FY2019-2020 Shonto Preparatory Technology High School, (Shonto Governing Board of Education, Inc.) Annual Financial Report. Additional reports are Food Service and CSF Report.

Motion made by: Mr. Royd Lee

Motion seconded by: Ms. Martha Tate-Chee

Voting:

Mr. Tom Franklin Jr. - Yes

Mr. Royd Lee - Yes

Ms. Martha Tate-Chee - Yes

Motion Passed (3,0,0); Called Vote

4. Approval of New Sole Source Vendors for FY2020-2021  
Requesting to the Governing Board to approve New Sole Source vendors for FY2020-2021

Motion made by: Mr. Royd Lee

Motion seconded by: Ms. Martha Tate-Chee

Voting:

Mr. Tom Franklin Jr. - Yes

Mr. Royd Lee - Yes

Ms. Martha Tate-Chee - Yes

Motion Passed (3,0,0); Called Vote

5. Approval of High School SY2020-2021 Course Catalog  
Recommendation to Shonto Governing Board of Education, Inc. for the approval of the High School SY2020-2021 Course Catalog

Motion made by: Mr. Royd LeeMotion seconded by: Ms. Martha Tate-CheeVoting:

Mr. Tom Franklin Jr. - Yes

Mr. Royd Lee - Yes

Ms. Martha Tate-Chee - Yes

Motion Passed (3,0,0); Called Vote

6. Recommendation to approve NAGSA Membership  
Recommend the approval of Native American Grant School Association (NAGSA) Membership for SY2020-2021

Motion made by: Mr. Royd LeeMotion seconded by: Ms. Martha Tate-CheeVoting:

Mr. Tom Franklin Jr. - Yes

Mr. Royd Lee - Yes

Ms. Martha Tate-Chee - Yes

MTC-Motion to defer to next board mtg; 2nd by: none- Motion fails; return to original motion

Sub Motion: go ahead to approve to pay current fees and have NAGSA refund along with making nominations for representative and alternate.

2nd: by MTC

Nomination made by MTC for Mr. Royd Lee to be our rep for SPS.

Mr. Royd Lee accepted the nomination.

Motion Passed (3,0,0); Called Vote

Mr. Royd Lee opened for alternate nominations:

MTC made the nominate Mr. Tom Franklin Jr. as alternate.

Mr. Franklin Jr accepted the nomination

MTC- approved

RL- approved

TF- abstain

Motion Passed (2,0,1); Called Vote

7. School Breakfast and Lunch Payment Expectations Policy - 2nd Reading  
The Shonto Preparatory School District School Food Service Program Manager/Director recommends Board Approval of Meal Policy #: EFDA, Effective Date: 09/08/2020. The effective and efficient operation of school food program meal policy shall comply with federal guideline pertaining to advance payment, refunds, and request to charge breakfast and/or lunch to guidelines as established by the Food Service Manager/Director. School is currently on Community Eligibility Provision. No student is charged for Breakfast, Lunch or Snacks. All students are not charged.



Motion made by: Ms. Martha Tate-Chee

Motion seconded by: Mr. Royd Lee

Voting:

Mr. Tom Franklin Jr. - Vote Not Recorded

Mr. Royd Lee - Vote Not Recorded

Ms. Martha Tate-Chee - Vote Not Recorded

MTC- Substitute motion to have a Work Session before reading all the First Readings for Policies. (New Business Items "I-7-28)

RL- 2nd the motion

MTC- approve

RL- approve

TF- approve

Schedule the Work Session ( Policies Only) sometime before the next board meetings.

Tentative date: Oct 9, 2020 @ 9am via Zoom.

Substitute Motion Passed (3,0,0); Called Vote

8. 2020 Student and Staff Wellness Policy - First Reading
9. Recommendation to revise 'Governing Board Members Code of Ethics' Policy - First Reading
10. Recommendation to revise 'Governing Board Family Relationships & Employment' Policy - First Reading
11. Recommendation to revise 'Executive Session' Policy - First Reading
12. Recommendation to revise 'Public Input at Board Meetings' Policy - First Reading
13. Recommendation to revise 'Anonymous Communication' Policy- First Reading
14. Recommendation to revise 'Alcohol, Tobacco, Other Drugs & Inhalants' Policy - First Reading
15. Recommendation to revise 'Sexual Harassment' Policy - First Reading
16. Recommendation to revise 'Employee Theft' Policy - First Reading
17. Recommendation to revise 'Employee Attendance Management System' Policy - First Reading
18. Recommendation to revise 'Adult Conference & Travel' Policy - First Reading
19. Recommendation to revise 'Vehicle Safety' Policy - First Reading
20. Recommendation to revise 'Loan of School Equipment' Policy - First Reading
21. Recommendation to revise 'Gifts' Policy - First Reading
22. Recommendation to revise 'Staff Educational Minimum' Policy - First Reading
23. Recommendation to revise 'McKinney-Vento' Policy - First Reading
24. Recommendation to revise 'Child Abuse & Neglect' Policy - First Reading
25. Recommendation to revise 'Parental Participation' Policy - First Reading
26. Recommendation to revise 'Special Education' Policy - First Reading
27. Recommendation to revise 'Special Education (HS)' Policy - First Reading
28. Recommendation to revise 'Internet & Email Use' Policy - First Reading

#### **J. Personnel**

1. Recommendation for approval for resignation from Classified position - Administrative Assistant III  
Recommendation for approval for the resignation from Classified position, Administrative Assistant III... Mrs. Tiffanee Bryant

Motion made by: Mr. Royd Lee

Motion seconded by: Ms. Martha Tate-Chee

Voting:

Mr. Tom Franklin Jr. - No

Mr. Royd Lee - Yes

Ms. Martha Tate-Chee - Yes

Motion Passed (2,1,0); Called Vote

**K. Executive Session Regarding Personnel Matters, Confidential Records or Legal Advice**

No Executive Session Needed

1. Enter into Executive Session regarding any item listed on the Agenda

**L. Upcoming Board Meetings**

1. Regular Board Meeting November 6, 2020 at 5:00 PM

**M. Adjournment**

Recommendation to Adjourn

Motion made by: Ms. Martha Tate-Chee

Motion seconded by: Mr. Royd Lee

Voting:

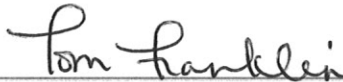
Mr. Tom Franklin Jr. - Yes

Mr. Royd Lee - Yes


Ms. Martha Tate-Chee - Yes

Motion Passed (3,0,0); Called Vote

Meeting Adjourned at 6:33pm by Mr. Tom Franklin Jr.



Mr. Tom Franklin Jr. - Governing Board President



Mrs. Melanie Dewakuku-Interim Superintendent