



DUAL ENROLLMENT INFORMATION

Students enrolling in dual enrollment classes during the school year with SHS and Laurel Ridge CC will need to meet certain requirements and should have spoken to their guidance counselor as well as Mrs. Ris, dual enrollment coordinator

Email will be our primary way of communicating to students and parents alike regarding enrollment, tuition due dates and any other information. Please ensure your email is correct in powerschool and that you and students are checking frequently. School messenger will also be used to send out communications (please do not block us) and of course social media.

SHS offers many DE (dual enrolled) classes that allow students to earn college credits and high school credits simultaneously. The classes are optional, but students are required to pay for these courses, fortunately high school students receive a Heavily discounted tuition.

Please see your guidance counselor if you have concerns about your course load or tuition.

ALL DUAL ENROLLMENT STUDENTS:

1. You must obtain a request to enroll form (purple/yellow/ blue) from your high school guidance counselor, teacher or career coach. **PURPLE** registration form for **FALL** semester courses. **YELLOW** registration form for **SPRING**. Summer courses are also offered at LAUREL RIDGE CC at reduced HS rate as long as you have not graduated. **BLUE** Forms for On Campus classes are offered at the discounted rate paid to SHS. Any Green form classes will be paid at regular state rates and to Laurel Ridge.
2. All forms **require** the signatures of the student, parent or guardian, and the high school designee. EVEN if the student is 18.
3. All students are required to register with LAUREL RIDGE CC as a student. Please make an appointment with Mrs. Ris, LAUREL RIDGE CC career coach in guidance.

Please pay attention to DROP/ADD & WITHDRAWAL deadlines. (D=drop/ refund allowed/not on transcript. W=Withdraw/ no refund/shown on transcript)



FORMS:

SHS/ LAUREL RIDGE CC will provide registration/ request forms to students early **each** semester and will be emailed due dates for forms and tuition. Please be aware rates and forms are set by Laurel Ridge. Purple forms are for FALL, Yellow forms are for Spring, Blue forms are On Campus.

BRTC: Any DE class taken at BRTC should be paid directly to BRTC, along with DE forms. (please talk with your BRTC teacher)

FEE SCHEDULE:

Please check the website for up to date tuition rates. Rates vary based on course/ credits. There is not a flat per credit rate currently.

Please be aware that unless directed by Mr. Wine or Mrs. Ris, any dual enrollment payments are payable to Skyline High School (SHS). (Some classes are not apart of the HS discounted rate program and you will be directed to pay LRCC directly and will be notified by Mr. Wines)

Payment Information:

If you were unaware that tuition is to be paid to SHS and paid Laurel Ridge, you are still responsible to pay SHS your tuition by the due date and contact LRCC for a refund from them. Laurel Ridge bills Skyline High School for all dual enrolled fees.

Payment Methods:

- Checks payable to SHS/ student name in memo/ DE.
- Cash (must be exact amount)
- Card in person (processing fee will be added)
- *To pay online* You must register and pay via: wcps.schoolcashonline.com. Fees are assigned to your students based on the course enrolled in, per semester. If you are taking online or on campus courses you will have a LRCC Fee attached to your student. You will need to choose the correct amount of credits to pay for.

****Please be aware that online payments charge a processing/transaction fee.**

****PAYMENTS ARE DUE IN FULL AT REGISTRATION EACH SEMESTER. NO PAYMENT PLANS WILL BE ALLOWED****

PAYMENT DUE DATES

FALL - September 30 and SPRING - January 30. Due Dates are guidelines and are subject to change each year based on start dates and drop due dates with LRCC.