**COFFEE COUNTY BOARD OF EDUCATION**

**MINUTES OF**

**October 7, 2021**

**Regular Board Meeting**

A regular meeting of the Coffee County Board of Education was held October 7, 2021, 5:30 p.m. in the Board of Education Office, Elba, Alabama.

# ATTENDANCE

# Brian McLeod, Galen McWaters, Sherry Eddins, Brandi Carr, Mike Bailey, Eric Payne, Wendy Massey and Superintendent: Kelly Cobb

# ABSENT

None

**CALL TO ORDER**

Mr. McLeod called the meeting to order.

**ADOPTION OF AGENDA**

A motion was made by Mr. Bailey to amend the agenda by removing item 7 (2021 Census Date and Redistricting) and item 9 (Naming of New Brockton Football Field). A second was made by Mrs. Eddins and it passed unanimously.

**APPROVAL OF MINUTES OF SEPTEMBER 2, 2021 (CALLED AND REGULAR)**

The minutes of the September 2, 2021 meetings were approved as printed.

**FINANCIAL STATEMENT AND BANK/CASH RECONCILIATION FOR AUGUST 2021**

The August financial statement and cash/bank reconciliation report was provided.

**AASB DELEGATE**

Mrs. Eddins was selected as the voting delegate for AASB’s 2021 Convention and Delegate Assembly. Mr. McLeod was selected as the alternate. Mr. Bailey made a motion to accept the nomination with a second by Mr. Payne and it passed unanimously.

**RECOGINITION OF BOARD MEMBER ACADEMY ACHIEVEMENTS**

Mr. McLeod presented Mrs. Carr with a Certificate of Achievement for completion of Level 2 in the Alabama Association of School Boards School Board Member Academy for 2020-2021.

**EXECUTIVE SESSION**

Attorney James Tarbox stated the Board had need for an executive session and certified the purpose was to discuss good name and character of one or more individuals associated with Coffee County Schools. By unanimous, individual, voice vote, the Board entered executive session expected to last 20-35 minutes. Executive session began at 5:38 p.m. and concluded at 6:09 p.m. The Board reconvened at that time with Mr. McLeod stating no action and no vote was taken during executive session.

**PERSONNEL**

Mrs. Cobb recommended the following personnel actions be approved as presented in writing:

**CERTIFICATED PERSONNEL**

**The following resignation is recommended to be approved:**

1. **Jason Kyzer –** Teacher at New Brockton High School effective October 14, 2021.

**The following leave is recommended to be approved:**

1. **Kelsey Murphy –** Teacher at Zion Chapel. Mrs. Murphy is requesting maternity leave from October 13, 2021 through January 3, 2022.

**The following employment is recommended to be approved:**

1. **Linda Boykin –** Teacher at New Brockton High School under a TEAMS contract.

**CLASSIFIED PERSONNEL**

**The following leave is recommended to be approved:**

1. **Shannon Elmore –** Pre-K Aide at Kinston School. Mrs. Elmore is requesting catastrophic leave beginning September 6, 2021.
2. **David Trawick –** Custodian at New Brockton High School. Mr. Trawick is requesting catastrophic leave beginning July 27, 2021 through October 18, 2021, tentatively.

**The following resignation is recommended to be approved:**

1. **Danielle Helms –** CNP worker at Zion Chapel. Mrs. Helms resigned effective September 15, 2021.
2. **Randy Hartley –** Bus driver at Zion Chapel. Mr. Hartley resigned effective September 24, 2021.
3. **Carolyn Archie –** Nurse at Kinston School. Ms. Archie is retiring effective January 1, 2022.

**The following employment is recommended to be approved:**

**Deborah Nelson –** CNP worker at Zion Chapel

Mrs. Carr made a motion to accept Mrs. Cobb’s recommendation with a second by Mr. Bailey and it passed unanimously.

**ACKNOWLEDGEMENTS**

Mrs. Massey stated that she was proud of the Kinston Bulldogs and their accomplishments. Several Board members stated that they were proud of the Administration and how they have handled things that have gone on.

**SUPERINTENDENT’S COMMENTS**

Mrs. Cobb congratulated the Spotlight Employee and Teacher of the first nine weeks. Ashley Norris, Secretary at Kinston School and Stacy Waldrop, Teacher at Zion Chapel were the two recipients. She also stated that Zion Chapel and Kinston both had successful homecoming activities and that New Brockton was scheduled to have their homecoming activities as planned for next week. Finally, Mrs. Cobb stated that we have had drastic improvements with our COVID numbers.

**NOTICE OF NEXT REGULAR MEETING**

The next regular meeting will be held November 4, 2021, 5:30 p.m.

**ADJOURN**

There being no further business, the meeting adjourned.