



GRANT SCHOOL DISTRICT #3

401 N. Canyon City Blvd. • Canyon City, OR 97820
Phone: (541) 575-1280 • Fax: (541) 575-3614

POSITION OPENING FOR THE 2025 -26 SCHOOL YEAR FULL TIME K-6 ONLINE SCHOOL LIAISON GRANT UNION JR/SR HIGH SCHOOL

Grant School District No. 3, John Day, Oregon is seeking qualified applicants for a **Full Time K-6 Online School Liaison** at Grant Union JR/SR High School.

ESSENTIAL DUTIES AND RESPONSIBILITIES:

Performs duties assigned by the Online School Administrator and:

- Engage in outreach to online K-6 Families related to opportunities at Humbolt Elementary and Online School
- Manage the K-6 online education platform (including print aspects of the same)
- Acquire, organize and manage Project Based Learning opportunities to supplement and enhance the online curriculum
- Follow all district policies and procedures
- Assist the Online Program Coordinator in communicating with parents regarding student progress
- Assist the Online Program Coordinator with implementation and supervision of Summer School
- Perform other duties and assumes such other responsibilities at the direction of the GU JR/SR HS Principal

APPLICATION TO INCLUDE:

- District application
- Letter of interest
- Resume
- (3) letters of Recommendation

SEND OR DROP OFF APPLICATION MATERIALS:

Jana Young
Grant School District No. 3
401 N. Canyon City Blvd.
Canyon City, OR 97820
youngj@grantesd.org

COMPENSATION: Salary range for 2025-26 school year: \$21.61- \$25.06 per hour - with excellent benefit package

DEADLINE: OPEN UNTIL FILLED

Check out the link below for all the great benefits that working with Grant School District #3 has to offer

[Grant School District #3](#)

Reasonable accommodations for the application and interview process will be provided upon request and as required in accordance with the Americans with Disabilities Act of 1990. Individuals with disabilities may contact ADA Compliance Officer at 541-575-0423 for additional information or assistance. Speech/Hearing impaired persons may contact the district for assistance through the Oregon Telecommunication Relay Service at 1-800-735-2900. We encourage women, minorities, individuals with disabilities and veterans to apply to all of our job openings. We hire and promote without regard to race, color, gender, national origin, religion, or age, unrelated to job performance. Fingerprinting and criminal record checks are required by the Oregon Department of Education. (ORS 584-36-062)