



STUDENTS

**Educational Enhancement Opportunity Request Forms**

**FOR SCHOOL USE ONLY**

**(THIS SECTION TO BE COMPLETED BY THE SCHOOL PRINCIPAL / DESIGNEE)**

This request must meet all three criteria to be eligible for an educational opportunity absence:

1. This request is for an absence that will have “significant educational value” and be “intensive” in nature. Yes  No
2. This trip is tied to one of the core curriculum subjects of English, science, mathematics, social studies, foreign language or the arts. Yes  No
3. The major purpose of the trip is educational. Yes  No

As Principal, I recommend  I do not recommend  that this educational opportunity absence be granted.

Principal’s Rationale\_\_\_\_\_

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 Signature of Principal Date

**The Educational Enhancement Opportunity Request form stays at the school level unless the parent appeals the Principal’s decision. The form must be kept for audit purposes.**

**FOR CENTRAL OFFICE USE ONLY IF APPEALED BY THE PARENT.**

As Superintendent, I recommend  I do not recommend  that this educational opportunity absence be granted.

Superintendent’s Rationale\_\_\_\_\_

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 Signature of Superintendent Date

**FOR BOARD OF EDUCATION USE ONLY IF THE DECISION OF THE SUPERINTENDENT IS APPEALED BY THE PARENT.**

The District grants  does not grant  this educational opportunity absence.

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 Signature of the Board Chairman Date