

LINCOLN-WOODSTOCK COOPERATIVE SCHOOL BOARD

SAU #68

DATE: May 25, 2022

SCHOOL BOARD MEETING MINUTES

SCHOOL BOARD PRESENT:

Jay Duguay, Chairperson
Brian Angelone
Kevin Bell
Joe Bossie
Ashley Youngheim
Tamra Ham
Jasmine Weeden

ADMINISTRATION/STAFF PRESENT:

Judith McGann, Ed.D., Superintendent of Schools
Mark Pribbernow, Principal
Mark Houde, Director of Buildings and Grounds
Sharon Holt, Assistant to the Superintendent
Bart King, Technical Support
Kristy Duris, Teacher Representative

PUBLIC PRESENT:

Sheila Rich
Jackie Wilson
Bonnie Ham
Paula Houde-Remote
BD - Remote

Alan Rich
Jon Ham
Heather Krill-Remote
Kristyn Fadden-Remote

The School Board meeting was held in the Elementary School MPR.

Meeting Call to Order: School Board Chairperson, Jay Duguay called the School Board meeting to order at 6:30 PM.

Minutes: Tamra Ham made a motion to approve the May 11, 2022 School Board meeting minutes as presented. Joe Bossie seconded the motion. Discussion: None. Jay Duguay called a vote to approve the minutes. All other Board members present were in favor and the motion carried.

Tamra Ham made a motion to approve the May 11, 2022 non-public session minutes. Joe Bossie seconded the motion. Discussion: None. Jay Duguay called a vote to approve the minutes. All other Board members present were in favor and the motion carried.

Correspondence: Superintendent McGann noted an email was received from Tony Drapeau regarding the Loon Race Team Academy idea. Superintendent McGann mentioned she responded to Mr. Drapeau noting that Administration is currently in the process of gathering information from stakeholders and working on developing a plan as requested by the School Board.

Business Administrator's Report: Superintendent McGann reminded School Board members to review and sign manifests.

Superintendent's Report: Superintendent McGann mentioned, in regards to policy IHCA-Summer Activities which is in first reading, there will be a small change in a legal reference before second reading.

Superintendent McGann noted that the School Board negotiation team members and support staff members have signed the new Support Staff CBA. Superintendent McGann mentioned copies of the CBA will be distributed to all parties.

Superintendent McGann mentioned a list of upcoming events was included in the School Board packet. Tamra Ham expressed her appreciation for the list, noting that it was very helpful and she was able to attend the concert the previous week.

Superintendent McGann noted she often includes a policy or two in the Board packet for the Board's reference as different scenarios arise.

Principal's Report: Mark Pribbernow expressed his continued appreciation for the School staff and the efforts that are put in each day.

Mark Pribbernow mentioned the initial results of the NH State SAS testing look promising. Mr. Pribbernow noted a report on the results will be presented when all the details are available.

Mark Pribbernow noted the Senior Class trip was a success and the kids appreciated the time they got to spend together.

Mark Pribbernow mentioned 8th Grade Continuation on June 15, 2022 is currently set to begin at 5:00 PM but that time may change.

Mark Pribbernow stated candidates for the Music Teacher position were interviewed. Mr. Pribbernow mentioned he is now checking references. Mark Pribbernow noted other positions are still needing to be filled including paraprofessional positions.

Mark Pribbernow mentioned the new Assistant Principal, Jason Robert, has been visiting the school and getting to know the staff over the last couple of days.

Mark Pribbernow noted the summer Professional Development dates are set for July 18, 2022 through July 20, 2022. Mr. Pribbernow noted K-12 teachers will work with Demonstrated Success during this time period.

Mark Pribbernow mentioned the Elementary teachers continue their work on data with Demonstrated Success. Mr. Pribbernow noted work also continues on the development of student led conferences.

Jasmine Weeden asked for a reminder if there was another Board meeting prior to the last day of School? Superintendent McGann answered yes, the next School Board meeting will be on June 8, 2022.

Committees: Superintendent McGann noted the Emergency Response/Safety Committee met and discussed the plan components. Superintendent McGann mentioned there will be a team from New Hampshire Homeland Security at the Schools on June 1 at 10 AM for a walkthrough. Superintendent McGann noted this is done every four years. Tamra Ham and Joe Bossie indicated their interest in the walkthrough.

Superintendent McGann mentioned the Risk Management Committee had met and the minutes were included in the School Board Packet. Tamra Ham noted the main focus of the Risk Management meeting was parking lot traffic flow and safety during dismissal. Tamra Ham mentioned she spoke with the Lincoln Police Chief about having an officer, when available, out on Route 112 more often. Tamra Ham noted that Mark Houde and Aaron Loukes were working on additional signage. Mark Houde noted there is a problem with people not moving up appropriately while in line and that he was working on signage. Mark Houde additionally noted cones are now being used to block one lane. Tamra Ham mentioned the possibility of having a staff member with an orange vest moving traffic along. Jasmine Weeden mentioned everyone in the dismissal traffic line is on the same page and the cones have not really made a difference in the traffic flow. Jasmine Weeden mentioned the new Assistant Principal, Jason Robert, could be used as a resource as he included redesigning drop off/pick up traffic flow on his resume.

Superintendent McGann noted the Professional Development (PD) Committee had also met and will be working on infrastructure of the PD plan. Superintendent McGann continued that the standards are still the same and that there is no one at the State currently reviewing PD plans.

Jay Duguay mentioned there were many policies for first reading. Jay Duguay noted a policy, such as IMDA-Patriotic Exercises, has not been adopted by the District in the past and asked if policies like this were coming down from the State and NHSBA as required by law? Superintendent McGann noted IMDA was a recommended policy by NHSBA. Jay Duguay expressed concerns about the language in policy IMDA particularly regarding the "discussion of the words, meaning, and history of the Pledge of Allegiance and the Star Spangled Banner". Tamra Ham noted the policy starts with "In accordance with federal law, the District shall..." and therefore, why not adopt the policy and observe these days. Jay Duguay noted the federal statute states that schools are only urged to observe these days. Jay Duguay mentioned that there are religious references in the Pledge and expressed concerns about mandating instruction relating to anything with religious meanings and undertones. Jasmine Weeden and Superintendent McGann suggested removing policy IMDA from first reading and returning it to the Policy Committee for further research. The School Board agreed to have the Policy Committee further research policy IMDA.

Jay Duguay expressed concerns regarding policy IMG-Animals in the Classroom and on School Grounds being too restrictive as to not allow spectators to bring animals to School sporting events. Jay Duguay recalled speaking about this at length at a past School Board meeting and asked if there was another/different policy regarding animals/pets on School grounds. Jay Duguay noted policies should be consistent. Jasmine Weeden recalled the past Board meeting conversation and noted, at that time, the decision was to add more signage. Joe Bossie noted animals under control/on leash and cleaned-up after should be allowed. Brian Angelone expressed concerns about the “animals taken into custody” wording at the end of the policy. Tamra Ham and Superintendent McGann suggested removing policy IMG from first reading and returning it to the Policy Committee for further review. The School Board agreed to have the Policy Committee further review policy IMG.

Tamra Ham made a motion to move policies AC-R, GCI, IC/ICA, IF, IGD, IHAЕ, IHAH, IHAK, IHAL, IHAM, IHAMB, IHBAА, IHBB, IHBBA, IHCA, IIB, IIC, IJK,IJK-R, IJO/KA, IKAА, IKAD, IKAD-R, IKB, IKB-R, IKFC, IKG, IL, ILD, ILD-R, IMAH, IMC, and IMGА. Jasmine Weeden seconded the motion. Discussion: Nothing further. Jay Duguay called a vote to approve the motion. All were in favor and the motion carried unanimously.

Business Requiring Board Action:

Staff Nominations, Recommendations, and Resignations: Superintendent McGann noted there were two resignations; Robert Sochor and Jennifer Malagrida.

Tamra Ham made a motion to accept the resignation of Robert Sochor with regret. Joe Bossie seconded the motion. Discussion: None. Jay Duguay called a vote to approve the motion. All were in favor and the motion carried unanimously.

Tamra Ham made a motion to accept the resignation of Jennifer Malagrida with regret. Jasmine Weeden seconded the motion. Discussion: Tamra Ham asked what position Jennifer Malagrida held? Superintendent McGann answered that Jennifer Malagrida is a paraprofessional. Jay Duguay called a vote to approve the motion. All were in favor and the motion carried unanimously.

Superintendent McGann noted there were two nominations; Emily White for Elementary teacher grade 2 and Cathrin Goss for Middle School Special Education teacher.

Tamra Ham asked if, with the hiring for the grade 2 position, there would still be one vacant Elementary School teaching position? Superintendent McGann answered, yes, one Elementary School teaching position would remain vacant.

Tamra Ham made a motion to accept the nomination of Emily White for the Elementary teacher position. Jasmine Weeden seconded the motion. Discussion: None. Jay Duguay called a vote to approve the motion. All were in favor and the motion carried unanimously.

Tamra Ham made a motion to accept the nomination of Cathrin Goss for the Middle School Special Education teacher position. Jasmine Weeden seconded the motion. Discussion: None. Jay Duguay called a vote to approve the motion. All were in favor and the motion carried unanimously.

June 20th and 21st Teacher Days: Jay Duguay mentioned that an official vote is required regarding the teachers’ use of personal time for the last teachers’ work days this year, June 20, 2022 and June 21, 2022. Tamra Ham noted there was a discussion about the teachers’ last two work days in non-public session at the previous Board meeting and, since there was no public present when the non-public session ended and the Board returned to the public meeting, the Board decided to hold the vote until the current meeting.

Jasmine Weeden made a motion to allow teachers to utilize personal time, only if available, for the last teachers’ work days of the 2021-2022 School Year, June 20, 2022 and June 21, 2022. Tamra Ham seconded the motion. Discussion: Nothing further. Jay Duguay called a vote to approve the motion. All were in favor and the motion carried unanimously.

Special Ed Capital Reserve: Tamra Ham made a motion to withdraw up to \$150,000 from the Special Education Capital Reserve Fund for the purpose of an unexpected special education placement. Joe Bossie seconded the motion. Discussion: Jay Duguay asked if there was any discussion and noted conversation should be limited, legal, and appropriate to keep in the bounds of confidentiality. Joe Bossie asked if the fund use was related to the known placement or a new/ additional placement? Superintendent McGann indicated that the fund request was related to the known placement. **Jay Duguay called a vote to approve the motion. All were in favor and the motion carried unanimously.**

New Business: None.

Continuing Business:

COVID-19: Nothing new at this time.

ESSER Funds: Superintendent McGann noted that auditors from the NH DOE have scheduled a federal monitoring audit at Lin-Wood for May 31, 2022 relating to ESSER grant funds. Superintendent McGann mentioned that Administration is in the process of gathering the necessary data for the audit.

High School HVAC System/Facilities Committee: Brian Angelone mentioned representatives from Yeaton Associates met with Mark Houde to do a walkthrough of the High School to get familiar with the nuts and bolts of the HVAC system. Brian Angelone continued that Yeaton will be getting a proposal together that will include information on what parts will need to be replaced and what will not need replacing.

Brian Angelone noted the Elementary School HVAC project is scheduled to begin on May 31, 2022, parts and equipment have started to arrive.

Brian Angelone mentioned the flooring project is set to begin on June 20, 2022 and should be completed by the 4th of July. Jay Duguay asked for confirmation that the flooring project was happening in the Middle/High School? Superintendent McGann confirmed the flooring project is for the Middle/High School.

Apportionment Formula Committee: Superintendent McGann noted Rick Baker agreed to be the neutral/non-resident member for the Apportionment/Funding Formula Committee. Superintendent McGann mentioned she is expecting to hear back regarding the selectman and town member at large committee members from each town by June 15, 2022.

The School Board discussed and decided on the School Board committee members. Kevin Bell (Woodstock) and Jasmine Weeden (Lincoln) will serve as the School Board members on the Apportionment/Funding Formula committee.

Superintendent Evaluation: Jay Duguay mentioned he has set a deadline for Board members to return the evaluation forms.

LRT Academy: Superintendent McGann mentioned there will be a meeting with teachers regarding the Loon Race Team (LRT) Academy idea on Thursday, May 26, 2022, Dave Edry from Loon Race Team will be in attendance. Superintendent McGann noted she previously had a meeting with LRT interested parents regarding Lin-Wood programs and curriculum. Superintendent McGann mentioned additional meetings with the teaching staff will be scheduled as needed. Jay Duguay asked if a community meeting will be planned? Superintendent McGann answered yes, a community meeting will be scheduled. Superintendent McGann noted the process for developing the Academy idea into a plan may take longer than Mr. Edry is expecting.

Recognition of Visitors/Public Participation:

Student: None.

Staff: Jay Duguay welcomed Kristy Duris. Kristy Duris shared the following:

- “Mr. Loukes would like to share that next Wednesday, June 1st Lin-Wood will be participating in a Bike to School Day. Students are meeting at the Kanc Ski Slope at 7:00 am and riding down Pollard Road to school.”
- “Mrs. Weeden: ELO Final Presentations begin next week. The School Board is always welcome to attend any of the presentations.
 - Elizabeth Drew did an Internship with Elementary Education working with Diana Pamplin, Sarah Beaudin and Paula Houde. Special thank you to those elementary teachers for supporting the ELO program!

- Dakotah Perry and Madeline Clermont did an Internship with the Lin-Wood Child Care Center focusing on Early Elementary Education.
- Emma McNamara did an Art Internship focusing on Zines. Her Zine displays are located on the ELO board in the main hallway.
- Britta Robinson did a medical Internship working with the Lin-Wood Ambulance Service. She was able to attend calls and gain hands-on experience. She will also be EMT certified in June!

A BIG THANK YOU to all the community partners that support the Lin-Wood ELO Program!"

- "Mrs. Krill and Mrs. Witcher: we had an awesome walking field trip to see the 2021 film version of West Side Story. Tell them to ask any 9th through 12th grader about just meeting a girl named Maria and they will break into song. You really haven't lived until you bring 90 students to see a musical in a movie theater with popcorn and soda pop at 930 in the morning. Thank you for remembering the importance of field trips for our students, especially since it had been a while due to COVID."
- "Also, Ms. Witcher and Ms. Krill will be meeting with Ms. Drapeau's 8th grade students on Friday to discuss ninth grade expectations for a new year as well as summer reading. We will also plan to hold a ninth grade/ new high school student orientation similar to what we did last year, which many students found to be helpful-- likely Thursday, August 25 between 1 and 3."

Community: Jon Ham asked if the audio/video meeting/recording could be turned back on after School Board non-public sessions in order for the public to view any votes that take place when the School Board returns to public session? Jay Duguay explained that non-public sessions sometimes run long and, because of that fact, the staff member running the online meeting is dismissed prior to the beginning of the non-public session. Jay Duguay mentioned the Board meeting minutes are now extremely well done and any votes after the return to public session are included in the minutes. Tamra Ham noted additionally, like the vote made at this meeting regarding the teacher's personal time, School Board votes may be postponed until the following regular Board meeting. Joe Bossie mentioned the minutes, not the video, are the legal record of the meeting.

Jackie Wilson mentioned her concerns regarding the Loon Race Team (LRT) academy idea. Jackie Wilson expressed concerns with the LRT students missing class time and noted that it will be difficult for teachers to put all assignments (particularly experiments and labs) on *Google Classroom* to be available remotely and teach live as well. Jackie Wilson urged the Board to make the local kids a priority. Jackie Wilson expressed concerns about putting an MOU in place with no plan. Jackie Wilson noted she is not necessarily against having a program but is against establishing a program without a fully thought out plan. Brian Angelone noted that there is currently no LRT Academy program. Brian Angelone mentioned should the LRT Academy idea move forward teachers will not be asked to work outside of their spectrum. Brian Angelone mentioned in April, there was a presentation to the Board from the Loon Race Team but there was no specific plan or proposal in place. Brian Angelone continued, after the presentation, the School Board asked that Administration work with LRT on developing a plan. Kevin Bell noted nothing relating to LRT has been received by the School Board since the initial presentation. Kevin Bell mentioned the Loon Race Team was reaching out to its members to gauge the interest in the program. Superintendent McGann noted she had met with the LRT parents to explain the curriculum and how the District works now and indicated that the LRT plan will need to fit within the District's processes. Jasmine Weeden and Tamra Ham mentioned staff and community input/involvement will be taken into consideration and nothing will move forward without the teachers being involved. Jay Duguay noted one of the future steps in the plan development will be an MOU which will be sent to the School's attorney for review. Jay Duguay encouraged community questions at meetings but asked that the community give the LRT plan a chance to fully evolve as it is still early in the plan development.

Tamra Ham made a motion to adjourn. Joe Bossie seconded the motion. Discussion: None. Jay Duguay called a vote to approve the motion. All were in favor and meeting adjourned at 7:33 PM.

Respectfully submitted,

Sharon Holt, Assistant to the Superintendent