

DEMAREST BOARD OF EDUCATION

COW and REGULAR MEETING AGENDA

Luther Lee Emerson School – Gymnasium
December 15, 2020
6:30 P.M.

I. OPENING

- A. Meeting called to order.
- B. Present: Cantatore, Choi, Governale, Lee, Schliem, Verna, Holzberg.
Absent:
Also present: Mr. Fox, Superintendent and Ms. Kelly, Business Administrator/ Board Secretary

II. ADJOURN TO EXECUTIVE SESSION

- A. The Board has determined it will enter into Executive Session for the following reasons:

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- B. Move to approve the following resolution to enter the Executive Session:

WHEREAS, in order to protect the personal privacy and to avoid situations wherein the public interest might be disserved, the Open Public Meetings Act permits public bodies to exclude the public from that portion of a meeting at which certain matters are discussed;

WHEREAS, the length of the closed Executive Session is estimated to be thirty minutes, after which the Regular Public Meeting will reconvene and proceed with business where formal action may or may not be taken;

NOW THEREFORE BE IT RESOLVED, that consistent with the provision of N.J.S.A. 10:4-12(b), the Board of Education will now adjourn to executive session to discuss items stated above; and

BE IT FURTHER RESOLVED, that the Board hereby declares that its discussion of the aforementioned subjects will be made public at a time when the public's interest in disclosure is greater than any privacy or governmental interest being protected from disclosure.

- C. Move to enter Executive Session

III. REOPEN PUBLIC MEETING

- A. Move to reopen the Regular Meeting to the public.
- B. Board President's Announcement

The New Jersey Open Public Meetings Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon.

In accordance with the provisions of this Act, the Demarest Board of Education has caused notice of this meeting to be published by having the date, time and place thereof posted at the Borough Hall and at the Middle School and by notifying in writing two newspapers: The Record and The Suburbanite.

IV. FLAG SALUTE

V. ROLL CALL

A. Present: Cantatore, Choi, Governale, Lee, Schliem, Verna, Holzberg.

Absent:

Also present: Mr. Fox, Superintendent and Ms. Kelly, Business Administrator/ Board Secretary

VI. APPROVAL OF MINUTES OF THE MEETINGS

- November 17, 2020 COW and Regular Meeting Minutes
- November 17, 2020 Executive Session Meeting Minutes

VII. REVIEW OF CORRESPONDENCE

VIII. BOARD PRESIDENT'S REPORT

IX. SUPERINTENDENT'S REPORT

X. COMMITTEE REPORTS

XI. OTHER REPORTS/PRESENTATIONS

- Principal Reports

XII. REVIEW OF AGENDA

A. Board members review the items.

XIII. PUBLIC COMMENT (AGENDA ITEMS ONLY)

A. Move to open the meeting to public comment limited to agenda items.

B. Public comment.

C. Move to close the meeting to public comment.

XIV. ACTIONS

A. Instruction – Staffing

1. Move to approve the provisional employment of the following, substitute teachers for the remainder of the 2020/2021 school year, as recommended by the Chief School Administrator. Employment status would become effective upon candidate's compliance with P.L. 1986, c.116 (revised 6/30/98) and N.J.S.A. 18A:6-7.7.

- Maria Dargan
- Nicole Hayden
- Adam Labatkin
- Jake Rispoli

B. Instruction – Pupils/Programs

C. Support Services – Staffing

1. Move to approve paid sick leave for Benjamin Desic, County Road School custodian, from October 26, 2020 to November 14, 2020 and unpaid FMLA from October 26, 2020 to January 15, 2021, with a return to work date of January 18, 2021 as recommended by the Chief School Administrator.

D. Support Services – Board of Education

1. Move to approve the first reading of Policy(ies), Regulation(s) and Bylaw(s) as recommended by the Chief School Administrator:

1642 Earned Sick Leave Law – Policy and Regulation
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0146.6 Remote Public Board Meetings during a Declared Emergency - Bylaw

2. Move to approve the final reading and adoption of Policy(ies), Regulation(s) and Bylaw(s):

9130 Public Complaints and Grievances – Policy & Regulation

0152 – Board Officers –Bylaw

1581 – Domestic Violence – Policy (M)

1581 - Domestic Violence - Regulation (M) (NEW)

2422 - Health and Physical Education (M)
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5330 - Administration of Medication - Policy & Regulation (M)

7423 - Supervision of Construction - Policy (M)

8210 - School Year – Policy

8220 - School Day - Policy (M)

8220 - School Closings - Regulation

8462 - Reporting Potentially Missing or Abused Children - Policy (M)
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1649 – Federal Families First Coronavirus (COVID-19) Response Act (FFCRA) - Policy (M) (NEW)
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2270 - Religion in Schools -Policy

2431.1 – Heat Participation Policy for Student-Athlete Safety - Policy (M)
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2622 – Student Assessment - Policy (M)
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5111 – Eligibility of Resident/Nonresident Students - Policy & Regulation (M)

5200 - Attendance - Policy & Regulation (M)

5320 – Immunization - Policy & Regulation

5610 – Suspension - Policy & Regulation (M)

5620 - Expulsion – Policy (M)

8320 - Personnel Records – Policy & Regulation (M)
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1620 – Administrative Employment Contracts Policy

2431 – Athletic Competition - Policy (M)
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2431.1 – Emergency Procedures for Athletic Practices and Competitions - Regulation (M)
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2464 – Gifted and Talented Students - Policy (M)
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5330.05 – Seizure Action Plan – Policy & Regulation (M) (NEW)

6440 – Cooperative Purchasing - Policy (M)
6470.01 - Electronic Funds Transfer and Claimant Certification – Policy & Regulation (M) (NEW)
7440 - School District Security – Policy & Regulation (M)
7450 – Property Inventory - Policy (M)
7510 – Use of School Facilities – Policy & Regulation (M)
8420 – Emergency and Crisis Situations - Policy (M)
1648 - Restart and Recovery Plan (M) (Revised) Policy
1648.03 - Restart and Recovery Plan - Full-Time Remote Instruction (M) (New) Policy
0164.6 Remote Public Board Meeting During a Declared Emergency Policy

3. Move to accept grant award from Bergen County Utilities Authority in the amount of \$1,000.00 for the purchase of classroom greenhouses and hydroponics, as recommended by the Chief School Administrator.

4. Move to accept the Coronavirus Relief Fund Grant in the amount of \$16,700 and to approve the revenue and appropriation budget lines, as recommended by the Chief School Administrator:

Revenue	20-4532-000
Appropriations	20-479-200-610-000-90-00

5. Move to accept the Bergen County Cares Act Grant in the amount of \$25,000 and to approve the revenue and appropriation budget lines, as recommended by the Chief School Administrator:

Revenue	20-4530-001
Appropriations	20-477-200-610-000-90-01

6. Move to approve the following personnel to attend CPR/AED training with Audrey Donahue on January 18, 2021 in the Demarest Middle School gymnasium at a cost of \$150 for supplies from LifeSavers, Inc., as recommended by the Chief School Administrator:

- Laura Noel
- Danielle Spence
- Kathleen Forma
- Andrew Lefer
- Walt Gonzalez
- Julia Lefer
- Allie Avillo
- Jon Regan
- Joe Polvere
- Jen Rilli

7. Move to approve the following vendor(s) for evaluations for the 2020/2021 school year, as recommended by the Chief School Administrator:

Ronit Agassi	Speech (Hebrew)
Ellen Nathan-Gruber	Speech (Hebrew)

8. Move to approve the scheduling of the 2021 Annual Reorganization meeting for Tuesday, January 5, 2020 at 5:30 P.M. in the Luther Lee Emerson School gymnasium, as recommended by the Chief School Administrator

*modified from January 7, 2020 for location.

9. Move to approve the revised 2021-2022 budget calendar as attached, as recommended by the Chief School Administrator.

10. Move to approve Health Equity as the district administrator of the Flexible Spending Account (FSA) as of January 1, 2021 to December 31, 2021, as recommended by the Chief School Administrator.

11. Move to approve the payment of accumulated sick time for Isabelle Cavalli of 4 days in the amount of \$100.00 as per Article VIII-5 of the DEA/Demarest Board of Education Agreement and as recommended by the Chief School Administrator.

12. Move to approve the payment of accumulated sick time for Dixie Nolan of 110.5 days in the amount of \$3,117.50 as per Article VIII-5 of the DEA/Demarest Board of Education Agreement and as recommended by the Chief School Administrator.

E. Support Services – Fiscal Management

1. Move to confirm the November 30, 2020 payroll in the amount of \$414,639.67.

2. Move to confirm the December 15, 2020 payroll in the amount of \$448,354.24.

3. Move to approve the November 2020 in office checks in the amount of \$288,139.14 and December 15, 2020 budget checks in the amount of \$567,244.12 as follows:

<u>Subtotal Per Fund</u>	<u>Amount</u>
11 General Current Expense	\$839,068.26
12 Capital Outlay	<u>\$ 16,315.00</u>
Total Bills:	\$855,383.26

4. Move to approve the following resolution:

Receipt of Certification from Board Secretary

Pursuant to N.J.A.C 6:20-2.13 (d), I, Antoinette Kelly certify that as of November 30, 2020 no budgetary line item account has obligations or payments (contractual orders) which in total exceeds the amount appropriated by the district Board of Education pursuant to N.J.S.A 18A:22-8 and 18A:22-8.1.

5. Move to approve the following resolution:

Certification of Board of Education

Pursuant to N.J.A.C 6:20-2.13 (e), we certify that as of November 30, 2020 after review of the secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district official, to the best of our knowledge no major account or fund has been over-extended in violation of NJAC 6:20-2.13 (b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

6. Move to acknowledge receipt of the October 2020 Report of the Board Secretary, A148 and Report of the Treasurer, A-149.

7. Move to confirm the following budget transfer for November 2020:

<u>To:</u>	<u>Account</u>	<u>Amount</u>
11-000-213-610	Health Services Other General Supplies	\$ 3,650
11-000-261-420	Required Maintenance-Repairs	18,745
11-000-262-520	Operation & Maint. -Custodial Insurance	<u>249</u>
		\$ 22,644

<u>From:</u>	<u>Account</u>	<u>Amount</u>
11-000-213-110	Health Services Temporary Salaries	\$ 3,650
11-000-261-610	Required Maintenance-General Supplies	18,745
11-000-262-490	Operation & Maint.-Custodial-Other Purch.Services	<u>249</u>
		\$ 22,644

F. Other

1. Move to adopt the following resolution:

BE IT RESOLVED THAT the Demarest Board of Education will convene in closed Executive Sessions on Tuesday January 5, 2020 at 5:30 P.M., if necessary, to discuss personnel, student and/or legal matters.

BE IT FURTHER RESOLVED THAT the nature of the discussion is expected to be disclosed to the public at a future date.

XV. PUBLIC COMMENT

- A. Move to open the meeting to public comment.
- B. Move to close the meeting to public comment.

XVI. NEW BUSINESS

XVII. EXECUTIVE SESSION (if necessary)

- A. Move to enter the Executive Session to discuss personnel/legal matters/negotiations.
- B. Move to close the Executive Session and reenter the public session.

XVIII. ADJOURNMENT

- A. Move to adjourn.