

Clatskanie School District 6J
PO Box 678
Clatskanie OR 97016

BOARD OF DIRECTORS' REGULAR BOARD/BUDGET MEETING
April 8, 2019, 6:30 p.m.(following the 5:30 pm Budget 101 Workshop), CES Library

BUDGET MEETING

Board Members Present: Megan Evenson-Board Chair, Kathy Engel-Vice Chair, Kara Harris, Ian Wiggins
Board Members Absent: Chris Ouellette
Budget Members Present: Julie Stockfleth
Budget Members Absent: Erick Holsey, Elisha Shulda
Admin Team Present: Tami Burgher-Board Secretary, Brad Thorud-CES Principal, Tami Montague, Business Manager
Admin Team Absent: Cathy Hurowitz-Superintendent, Jim Helmen-CMHS Principal
Guests: Dawn Warren, Sarah Thorud

- I. CALL TO ORDER: 5:34 pm
 - A. Flag Salute
 - B. Agenda Review

- II. NEW BUSINESS
 - A. Appoint New Budget Committee Members - None
 - B. Confirm Terms of Appointment
 - 1. Elisha Shulda, Term expires 6/30/2019 (2 yr)
 - 2. Erick Holsey, Term expires 6/30/2019 (2 yr)
 - 3. Julie Stockfleth, Term expires 6/30/2020 (3 yr)
 - 4. Open, Term expires 6/30/19 (1 yr)
 - 5. Open, Term expires 6/30/19 (1 yr)
 - C. Budget 101 presentation - Tami Montague

ADJOURN: 6:18 pm

REVISED BOARD MEETING AGENDA

Board Members Present: Megan Evenson-Board Chair, Kathy Engel-Vice Chair, Kara Harris, Ian Wiggins
Board Members Absent: Chris Ouellette
Admin Team Present: Tami Burgher-Board Secretary, Jim Helmen-CMHS Principal, Brad Thorud-CES Principal, Tami Montague-Business Manager
Admin Team Absent: Cathy Hurowitz-Superintendent
Guests: Dawn Warren, Sarah Thorud, Chris Boothe, Anngie Froke, Connor Thorud, Jaime Erwin, Tim Erwin, Ellen Ingamells, Lucius Jones, Foster Evenson

- I. CALL TO ORDER
 - A. Flag Salute: 6:31 pm
 - B. Agenda Review: There has been a change to the Consent Agenda. Items C, E & F have been removed from the agenda.

- II. COMMUNICATIONS AND HEARINGS OF INTERESTED PARTIES
 - A. Public Comment - S. Hartley had sent an email to all board members. Denise Rowland had sent an email to the board members in support of hiring Connor Thorud during her period of leave.
This is the time for citizens to address the Board. All speakers should state their name prior to speaking. Speakers are asked to write their name, address, phone number and topic to be addressed on the registration card. Speaking time is limited to three minutes per speaker. Speakers may offer objective criticism of district operation and programs, but the Board will not hear any complaints concerning specific District personnel. The Chair will direct the visitor to the appropriate means for Board consideration and disposition of legitimate

complaints involving individuals. The right to address the Board does not exempt the speaker from any potential liability for defamation.

- B. Student Body Report: Foster Evenson, ASB President, gave an update on past and future events. CMHS had the Talent Show/Oscars, it was a huge success. They also just completed elections for next year's ASB Officers. Jack Boothe will be the president. Upcoming events: Doernbecher Week is April 22-26. They will have dolly heads, root beer floats, the color run, a possible dance or social event to raise money. May 4th is the Prom. They are possibly going to have a "Homegoing Week". It is around finals with a tailgate party, cornhole games, dance, dress up days and activities. At CMHS in the Atrium, a koi pond is going in and should be done in the next month.
- C. Oregon School Employees Association Representative Report: None
- D. Clatskanie Education Association Representative Report: Lucius Jones discussed the OEA at the state level trying to raise awareness about the financial situation for schools by organizing a walk out on May 8th. Initial conversations with members indicate they would like to take some kind of action that day. They are interested but would like whatever they do to be supported by the board and the administration. The members don't want to be disruptive. Any ideas? It could range from wearing red that day to some sort of walk out. He will work with Cathy and the board. He also went to the OEA Trust Wellness Conference and met people and made some contacts regarding the wellness grant. One step that would show the granting agency we are serious about wellness is to adopt a board goal regarding student/staff wellness. This would give the committee some solid ground to stand on when applying for the grant. He passed out the board goal for wellness from Corvallis School District. Lucius will work on a questionnaire to be sent out to all district employees regarding their wants/needs relating to wellness. He would like to have a sample/draft for next month's meeting.

III. OLD BUSINESS

- A. Policy Updates
 - 1. JHCCF - Pediculosis (Head Lice)
 - 2. JHCCF-AR - Pediculosis (Head Lice)

**A motion was made to approve policy JHCCF and JHCCF-AR
KE/KH - Unanimous**

IV. NEW BUSINESS

- A. Possible negotiation dates with CEA (Clatskanie Education Assn): The teachers are going to pick some preliminary dates and send out an email. Seems Tuesdays and Wednesdays would work for all.
- B. Collaborative Goals: The goals were read aloud. They are going to table the adoption of these goals as they would like to incorporate wellness into them.
- C. April Enrollment Information

V. SUPERINTENDENT'S REPORT

- A. K-6 Principal Report: Written
- B. 7-12 Principal Report: Written. There was a brief discussion regarding the curriculum CharacterStrong, it's cost and what it is about. There is a website to check it out and the information will be sent out to parents. Senior projects are being presented on April 18th. If board members are interested in attending, please email Mary Sizemore.
- D. Special Education Report: Written
- E. Superintendent Report: Written
- Financial Report

- VI. BOARD MEMBERS REPORTS: K. Harris discussed her role on the Low Incidence Disability Advisory Board at the NWRESD. The purpose of this panel is to improve services to low incidence disability students (includes autism, orthopedic impairment, vision impaired and hearing impaired). It is made up of parents, board members and community members. Right now they are just learning, and she will report more later. I. Wiggins appreciated the baseball camp on Saturday at CMHS, they did a good job and he thanked the boosters for providing the food.

VII.

CONSENT AGENDA

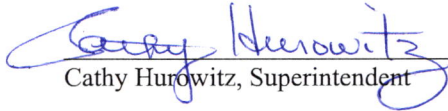
- A. Financial Report
- B. Approve the hiring of temporary CES teacher, Connor Thorud
- ~~C. Transfer of Teacher David Crawford from CMHS to 6th grade at CES~~
- D. Approve CES Teacher, Ellen Ingamells, leave of absence.
- ~~E. Approve transfer of CMHS teacher, David Crawford, to CES 6th grade position~~
- ~~F. Approve the hiring of Brad Thorud, CES ACE Program Teacher~~
- G. Approve 19-20 School District Calendar
- H. Approve revised 19-20 Budget Calendar
- I. Approve Minutes of March 11, 2019 board meeting

A motion was made to approve the consent agenda as read (not including items C, E, F)

KH/KE - UNANIMOUS

ADJOURNMENT

NEXT BOARD MEETING: May 13, 2019


Cathy Hurowitz, Superintendent


Megan Evenson, Board Chair

Pediculosis (Head Lice)

The Board recognizes that district programs should be conducted in a manner that protects and enhances student and employee health and is consistent with recognized health practices. Consequently, in order to prevent the spread of pediculosis (head lice) in the school setting, district staff shall institute guidelines for classrooms that will assist in the prevention of and the spread of head lice. ~~A student with a suspected case of lice shall be referred to the school nurse or administrator for an assessment. A student found with live lice or nits will be excluded from school attendance. The district recognizes that the, Oregon Health Authority, Public Health Division, no longer requires the exclusion of a student for the presence of live lice or nits and allows the discretion of the districts to exclude. A student excluded from school will be readmitted after an assessment by designated personnel to confirm no live lice or nits are present, and may be subject to periodic checks.~~

A student with a suspected case of head lice may be referred to designated trained staff for a screening. The screening will be done in a confidential manner by trained personnel.

School personnel will notify the parent/guardian of a student found with head lice and provide information on appropriate treatment. The student may be allowed to remain in school.

Successful treatment of head lice requires a coordinated approach and may involve the use of anti-lice products, combing and implementation of preventative measures recommended by health authorities. Treatment information will be provided by the district to parents of students found to have contracted head lice. It is the district's intent to encourage elimination of the current infestation and to prevent a repeat episode. The suggested school measures for head lice control, as provided in *Head Lice Guidance* published by the Oregon Department of Education and the Oregon Health Authority, Public Health Division, ¹ shall be followed.

The superintendent will develop administrative regulations, as necessary, to implement this policy.

END OF POLICY

Legal Reference(s):

ORS 433.255
ORS 433.260

OAR 333-019-0010
OAR 437-002-0360
OAR 581-022-0705

<http://www.oregon.gov/ode/students-and-family/healthsafety/Documents/commmdisease.pdf>

Pediculosis (Head Lice)

Student Guidelines

1. Students infested with head lice will may be sent home for appropriate treatment. Staff will may phone parents to pick up their student from school.
2. Students will not may be permitted to return to school until after treatment has been completed and all live lice and nits (eggs) have been removed from the hair.
3. ~~A note will be sent home with students in the infested classroom as needed. The note will inform parents to be aware of an outbreak and to watch for lice at home.~~
4. ~~A parent or guardian must accompany t~~The student to the school office to be will be rechecked for live lice and nits when he/she returns to school. ~~If a nit or louse is found, the student will not be readmitted to school. The student and parent must again return to the school office for rechecking, as often as necessary, to assure removal of all nits/live lice before readmission.~~
5. Staff should take precautions by thorough vacuuming of the classroom and wiping of tables with cleaner.

Head Lice Program

To prevent a single case of head lice from turning into a widespread problem or epidemic there must be early detection and treatment of head lice. The following procedures will be followed to implement an ongoing monitoring program in each school throughout the district:

1. ~~Teachers~~ If necessary, staff may identify a volunteer parent that will assist with monitoring their classroom;
2. The parent volunteer will sign a ~~volunteer consent form~~ confidentiality agreement and background check form;
3. The school nurse or volunteer coordinator will provide training for volunteers;
4. A manual, kept in the school office, will keep records of classroom checklist, exclusion list, and copies of all letters and educational material to be given to parents;
5. ~~All participating classrooms will be checked once a month for infestation. If infestation is found the student(s) will be excluded from school. Siblings of the student infested with live lice/nits will also be checked before calling home;~~ Precautions used by the classroom might include having students

hang coats on the back of chairs and discouraging students from piling coats on top of each other at recess, lunch and physical education times.

6. ~~Classrooms with two or more cases of head lice should be checked weekly until there is no evidence of infestation.~~

Guidelines for Classroom Head Lice Checks:

1. ~~Volunteers will make arrangements with the teacher for the classroom check. (It is highly preferred that it is done on Friday afternoon.)~~
2. ~~It is extremely important to maintain confidentiality both inside and outside the building. Identify who the student is by asking each of them their name before checking, or meet with the teacher outside the classroom after the check. Do not discuss whether or not a student has lice in the classroom with the student or teacher. Maintain a confidential list of those students with nits or lice.~~
3. ~~Upon returning to the office, remove student's registration cards. The school secretary or school nurse will contact the parent/guardian. When the parent or other responsible person is called, the student will be called out of class. If there is no one available to pick up the student, a referral will be made to the building administrator.~~
4. ~~Document exclusions and date of classroom check on forms provided in the Lice Manual located in the office.~~
5. ~~Teachers will be notified if any infestation is found in their classroom and a referral is made to the janitorial staff.~~
6. ~~Precautions used by the classroom might include having students hang coats on the back of chairs and discouraging students from piling coats on top of each other at recess, lunch and physical education times.~~

The Clatskanie School District adopts the following goals to support each student's ability to achieve success:

- 1) **INSTRUCTION** - We support an engaging curriculum relying on pertinent data to make instructional decisions. Teachers will receive timely and relevant professional development, and administrative support to meet the needs of all students. **(31 words)**

- 2) **ENGAGEMENT** – We believe that engaged staff, students, families and community will result in a mutual commitment to high student attendance and achievement. **(21 words)**

- 3) **COMMUNITY** – We value a community that advocates for and supports our students through mentoring, advocacy, in-reach, volunteerism and activities that provide opportunities for student's growth and success. **(26 words)**

CLATSKANIE SCHOOL DISTRICT
Student Enrollment Numbers by Grade Level
2018-2019

Grade Level	2017-2018		2018-2019									
	9/18/17	6/4/18	9/18/18	10/18/18	11/19/18	12/6/18	1/9/19	2/6/19	3/6/19	4/3/19	5/19	6/19
K	62	55	54	52	52	53	52	49	48	50		
1	49	51	58	58	59	59	56	56	57	57		
2	56	53	53	54	53	53	53	53	51	53		
3	56	55	59	59	60	61	58	58	57	57		
4	53	54	58	59	59	59	60	61	58	58		
5	40	40	53	53	52	53	53	54	52	53		
6	53	50	48	49	50	51	49	49	46	48		
<i>Elementary Total</i>	369	358	383	384	385	389	381	380	369	376		
7	58	61	55	55	54	55	58	55	55	55		
8	50	51	63	62	59	60	63	62	63	63		
9	76	76	49	51	49	47	47	46	45	46		
10	52	53	74	73	71	72	72	69	70	73		
11	50	48	50	49	48	48	48	49	49	51		
12	69	57	55	57	55	54	56	54	54	53		
TR	2	2	0	0	0	0	0	0	0	0		
<i>Mid/High Total</i>	357	348	346	347	336	336	344	335	336	341		
SCHOOL TOTALS	726	706	729	731	721	725	725	715	705	717		
17-18 TOTALS			726	720	722	721	719	717	721	709	710	706
CES In						3	3	3	3	3		
CMHS In						3	3	3	3	3		
Total IDT In*	16	17	4	4	5	6	6	6	6	6		
CES Out						12	13	14	16	17		
CMHS Out						16	16	16	16	15		
IDT Out**	18	26	21	23	26	28	29	30	32	32		

* Interdistrict Transfers into our district
** Interdistrict Transfers out of our district

Clatskanie Elementary School



Monday, April 8th, 2019

- **Math RTI (Response to Intervention) Implementation:**
 - On Tuesday, March 12th the teaching staff at CES met together, with support from Lisa Bates from Oregon RTIi, to begin work on establishing Standards of Practice for math instruction at CES. Standards of Practice are a set of expectations collaboratively developed amongst staff that identify the effective practices that teachers should use on a consistent basis to ensure quality performance. Establishing Standards of Practice is the first step in the development of Tier I practices within a Response to Intervention system.

- **Oregon RTIi Annual Conference:**
 - On Wednesday, April 24th through Friday, April 26th, members of the RTI Team will be attending the Oregon RTIi Annual Conference in Eugene, Oregon. The conference provides the RTI Team an opportunity to increase knowledge and skills aimed to improve RTI processes and practices.
 - During the Oregon RTI Annual Conference, the team from CES will be presenting to participants during two breakout sessions. The CES RTI team will be offering a training session on how to successfully implement intervention review processes and practices.

- **Spring Conferences:**
 - CES Spring Parent-Teacher Conferences are scheduled for Thursday, April 18th from 8:00-8:00, and Friday, April 19th from 8:00-12:00. Our goal is to meet with each and every family that attends CES.

- **Enrollment and Class Sizes:**
 - Total Enrollment = **376**
 - Kindergarten:
 - Jones = 22
 - Turner = 26
 - 1st Grade:
 - Corne = 27
 - Tompkins = 27
 - 2nd Grade:
 - Sittloh = 26
 - Tallman = 26
 - 3rd Grade:
 - Jones = 28
 - Bauman = 26
 - 4th Grade:
 - Rowland = 28
 - Horness = 29
 - 5th Grade:
 - Ingamells = 25
 - Van Voorst = 24

- 6th Grade:
 - Crawford = 24
 - Weedin = 22
- Kinder-6th Grade
 - Takalo = 8
 - Warren = 8

- **April Events:**

- **April PBIS Assembly** - CES will host our monthly PBIS Assembly on Friday, May 3rd beginning at 1:00PM in the Cardiff gym. During PBIS Assemblies, the staff at CES recognizes numerous Cougars for their positive behavior, leadership qualities demonstrated throughout the month, attendance, and other successes. In addition, the 6th grade leadership students, with support from Jacks, develop skits known as PBIS Moments to re-teach behavior expectations and they organize fun, engaging activities to celebrate our success.
- **PSEA - Scholastic Book Fair:**
 - The annual Spring PSEA Scholastic Book Fair will run from Tuesday, April 9th through Wednesday, April 24th. Please contact CES or the PSEA for available book fair hours. Thank you PSEA for hosting this opportunity.
- **Family Lit Night and MindUP Parent Workshop:**
 - On Monday, April 22nd, CES will host our Annual Family Lit Night in conjunction with a MindUP Parent Workshop beginning at 5:30PM. Family Lit Night is a celebration of literacy at CES and an opportunity for families to explore and engage with the PSEA Spring Book Fair. MindUP is our mindfulness, social-emotional curriculum we adopted this year at CES. A component of the program is an evening Parent Workshop offered by the Hawn Foundation - the developers of the MindUP Curriculum. Family Lit Night is scheduled from 5:30-6:30, and the MindUP workshop will run from 6:30-7:30.

Clatskanie Middle/High School

Home of the "Tigers"



Building Report: 4/3/19

Jim Helmen- Principal

School based program planning options for 19-20 school year

- An initial master schedule has been developed for the 2019/20 school year with collaborative efforts between certified, classified and administration. Staff have been encouraged to provide feedback in efforts to finalize course offerings.
- A modified schedule which includes a combination of block and traditional class periods has been presented to the staff for consideration. Next steps will be to complete staff / students surveys along with gather community input. The essential question is "What can we do better in our course schedule?" and "Would a modified block schedule improve student learning?"
- We have embedded in our course of study options a high school STEM (science, technology, engineering, and mathematics) course with an emphasis on computer science based on the knowledge that U. S. STEM occupations are growing at 17%, while other occupations are growing at 9.8%. We applied for and received the Computer Science for Oregon National Science Foundation grant which provides professional development for our STEM teacher and Access to a free, national computer science curriculum mapped to the K12CS Framework. This is a huge
- Trauma Informed Care- Through professional development by Dr. Rick Robinson, an expert in neuro-developmentally-sensitive, trauma-informed care, we determined that a trauma-informed pilot program would be initiated here at CMHS for the 2019-20 school year. Three initial cornerstones currently agreed upon are: 1) all staff will be trained on how to effectively deliver trauma-informed care in their classrooms; 2) A space at CMHS will be designated for a Wellness Center with a trained staff member; 3) Opportunities for staff to collaboratively practice TIC strategies monthly will be imbedded in the CMHS PD calendar.
- We are currently exploring options to develop strategic and purposeful times to cultivate a culture of character and develop social-emotional skills here at CMHS. We're currently looking at an organization called *CharacterStrong*. *CharacterStrong* provides curriculum to schools to infuse character and social emotional learning into the daily fabric of all areas of school. If you're interested in taking a look at the program, please visit <https://www.characterstrong.com/>
- Career Related Learning Standards (CRLS) are currently imbedded within our senior projects. CMHS is currently looking at developing a program which incorporates these CRLS over a four year period to provide students a more authentic experience within the community.

College and Career Readiness
Current Scholarship Opportunities

- Clatskanie Cruisers Car Club
 - Clatskanie Garden Club
 - Oregon Jaycee Foundation
 - Quincy Grange #321
 - Eastern Star Scholarship
 - Kleger Family Memorial Scholarship
 - Don Coin Walrod Memorial Scholarship
 - Kiwanis Scholarship
 - Wauna Credit Union Scholarship
- Many students, who have applied for the Clatskanie Foundation Scholarships, have begun the interview process. The Clatskanie foundation plays a pivotal role in supporting and shaping the lives of many of the students post- secondary education goals
 - We were notified that Maris Jackson is this year's Kaiser Permanente Scholarship winner.

Alternative program

- Alternative program is currently running extremely well. There are 13 students registered in the program -five were students previously registered in Oregon Virtual Academy or Home school students. We are currently in discussion regarding expanding the program for the 2019-20 school year.

Online Foreign Language Credit Recovery Program

- Currently we have students completing Foreign Language courses on Oregon Virtual Education through Oregon Department of Education, BYU- Online and Odyseeware. Foreign Language credits being completed are in Spanish I, II French, Korean, and Russian. Students are also completing credit courses in psychology, Sociology, and History. Students requiring credit recovery options are being provided core class options such as Language Arts, Math, History, Science, and Health. We are projecting the completion of over 100 credits earned through our online programs this 18-19 school year.

Senior projects

Senior Projects are due March 29th. Presentations to live panels will be on April 18th at CMHS. Senior projects are required for graduation based on meeting ODE Career Related Learning Standards (CRLS). If School Board Members are interested in attending Senior Project presentations, please contact Mary Sizemore at msizemore@csd.k12.or.us

Academic Readiness Assessments

- SAT is schedule for Wednesday April 24th – all juniors will be taking the assessment
- Pre-ACT 8/9 is scheduled for Thursday April 25th (Tentative) – all 8th and 9th graders will take the assessment
- Khan Academy is offered for SAT prep to students through personalized online students accounts.
- Smarter Balanced Testing will be starting in May. We have set hefty goals of participation rates above 98% and are hoping to see increased scores in ELA, Math, and Science.

School Based Mental Health

- Our School Based Health Center Therapist, Heidi Oliver has taken another position. Columbia County Mental Health is in the process of hiring another therapist. Upon her exit, Heidi Oliver was able to meet with all of her student clients and develop the transition plan for each student while they are transferred to a new therapist here at CMHS.

Student Events

- We are inviting the Freedom Driver Education program back to CMHS in August. The teen driver course is for students ages 15-17 with learners permit and focuses on basic vehicle skills and advanced strategies for risk reduction.
- Abby's Closet will be giving away prom dresses for our CMHS students for the 2019 senior prom at Oregon Convention Center in Portland on Saturday, April 6th, 8:00 am-4:00 pm; Sunday, April 7th, 9:00 am-2:00 pm in the Exhibit Hall D. for more information, please go to <https://abbyscloset.org/prom-dress-giveaway>

Special Education Director 7-12

Current caseloads and Staffing:

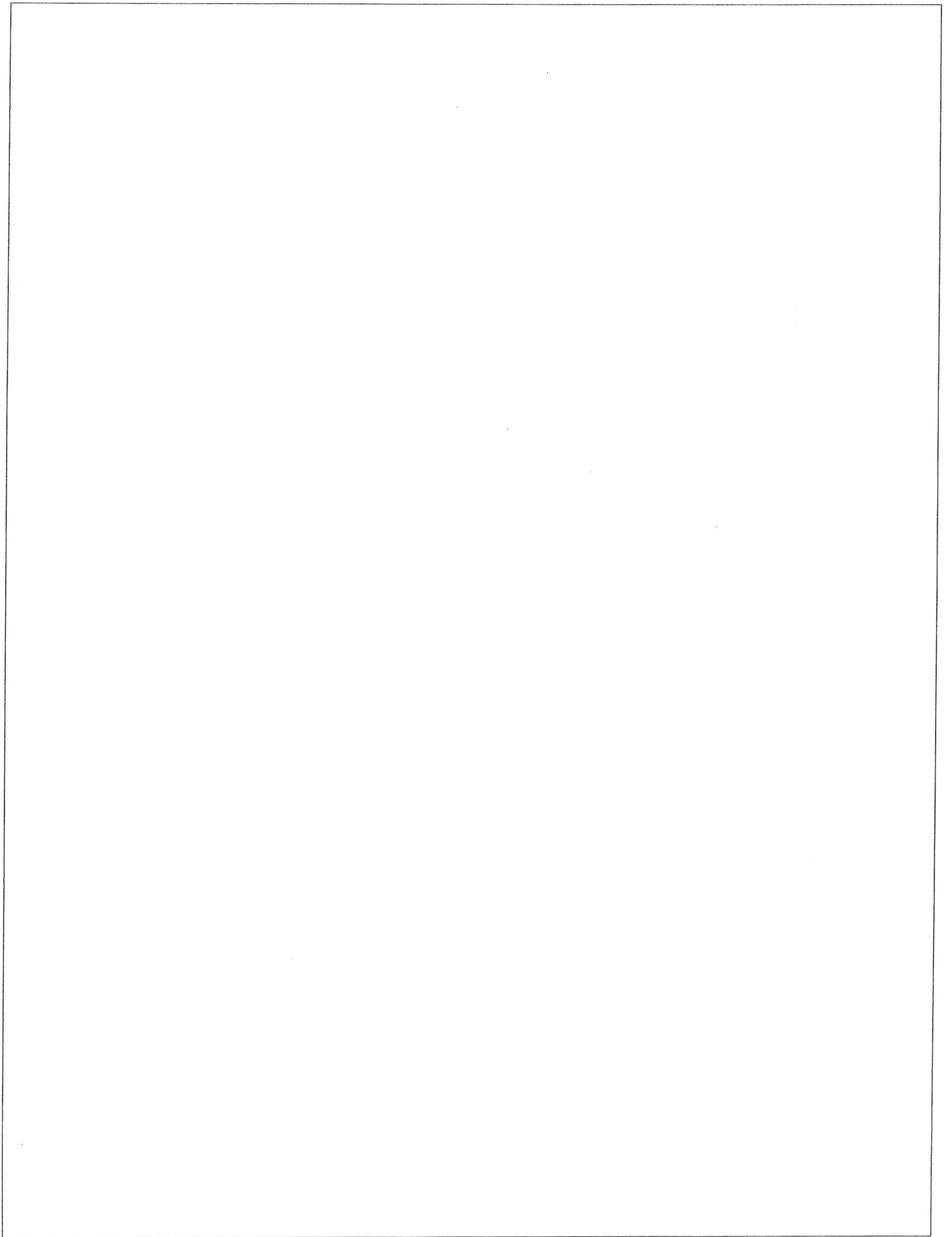
- Life skills: 12 students – 1 certified teacher/ 5 classified staff
- Resource/ Transition/Behavior: 48 Students- 1 certified teacher/ 4 classified staff

Athletics

Spring sports have begun our baseball, softball, and track varsity teams. We have excellent turnout for all programs. Middle school baseball and track have begun and again have excellent turnout.

Upcoming Events

- Home Forestry Skills Day - Saturday 4/6/2019 at 9 AM
- NO SCHOOL- Teacher work day 4/8/19
- Start of 4th quarter at CMHS 4/9/19
- High School Girls Basketball awards- CMHS auditorium, 4/9/2019 at 6:30 PM
- League Band Festival- CMHS auditorium, 4/10/2019- ALL Day Event
- Forestry Fire School- Camp Tadmore- Lebanon OR. 4/10/2019 at 9 AM
- Middle school Band Festival- CMHS auditorium, 4/16/2019-All day event
- Senior Project presentations at CMHS- 4/18/2019- All Day



Superintendent's Report **4/8/2019**

Budget: We are continuing to work on the budget for next year. Both principals received their approximate budget allocations based on their current staffing plus a 2% cost of living increase. Both principals are working with staff to determine budget priorities and needs for the upcoming year.

Kindergarten: It looks like we are going to have another large kindergarten class with at least 11 students coming from ESD programs. Those students transition into kindergarten with IEPs. We are going to need to open another kindergarten classroom. Brad and team are working on reconfiguring existing space to allow for the additional classroom.

Portables: We may be in need of additional space. St. Helen's may have portables that they can give to us. We may be able to make use of them if we have to add classes at CES. I will keep you updated.

Alternative Education: Jim and I have been working on a plan for next year. What we really need is to house an alternative program in its own space. Paul and I have been discussing options for possible locations and it appears that the Community Center where Indian Ed. Was housed might be our best option for beginning next year. As we move forward I will keep you posted on our progress.

Chronic Absenteeism: We had a full staff professional development on 3/18. We worked on the problem of why kids don't come to school and what we can control and how we can support students. CES and CMHS staffs were mixed into groups to work together. Our coach facilitates the beginning of the session and followed up with a document summarizing the outcome. The principals will now follow up with their individual staff.

District Office: In planning on how to best serve the schools next year I am working with the team and the ESD on how that will look for next year. I will have more information at the May Board meeting. I just wanted to give you a heads up.

It was a short month with Spring Break. April and May will fly by as we begin planning for next year. Both principals attended the Professional Educator Job Fair and believe they have found some good candidates. I will be gone next week and back for our Bond workshop on the 15th.

Special Education Director Report

We seem to be moving along smoothly. We had our monthly meeting and discussed best practices for IEP writing. I have also given the teachers permission to get a sub to give them time to do their paperwork.

It looks like we are having quite a few students entering with the developmental disability label this year and we are now planning on how best to serve those students. I am also collaborating with the area special education directors on ideas and strategies.

**Clatskanie School District
Monthly Financial Report
July 1, 2018 - March 31, 2019**

	Budget	Year-to-Date 3/31/2019	Encumbered ¹	Budget Remaining	Percent Remaining
GENERAL FUND					
Revenue:					
Property Taxes	\$ 3,640,000	\$ 3,356,408	\$ -	\$ 283,592	7.79%
Charges for Services	116,500	112,795	-	3,705	3.18%
Earnings on Investments	18,000	46,799	-	(28,799)	-159.99%
Intermediate Sources	13,000	-	-	13,000	100.00%
State Sources	4,152,290	3,488,417	-	663,873	15.99%
Other Sources	340,000	-	340,000	-	0.00%
Beginning Fund Balance	298,549	300,659	-	(2,110)	- 0.71%
Total Revenues	\$ 8,578,339	\$ 7,305,078	\$ 340,000	\$ 933,261	10.88%
Expenditures:					
Instruction	\$ 5,044,818	\$ 3,145,793	\$ 1,530,669	\$ 368,356	7.30%
Support Services	3,238,521	2,365,046	849,644	23,831	0.74%
Transfer of Funds	95,000	75,000	-	20,000	21.05%
Contingency	200,000	-	-	200,000	100.00%
Total Expenditures	\$ 8,578,339	\$ 5,585,839	\$ 2,380,313	\$ 612,187	7.14%
SPECIAL REVENUE FUNDS					
Revenue:					
Local Sources	\$ 749,645	\$ 560,019	\$ -	\$ 189,626	25.30%
State Sources	202,613	90,074	-	112,539	55.54%
Federal Sources	551,000	223,767	-	327,233	59.39%
Interfund Transfers	95,000	75,000	20,000	-	0.00%
Beginning Fund Balance	282,250	241,332	-	40,918	14.50%
Total Revenues	\$ 1,880,508	\$ 1,190,192	\$ 20,000	\$ 670,316	35.65%
Expenditures:					
Instruction	\$ 765,779	\$ 302,794	\$ 130,856	\$ 332,129	43.37%
Support Services	207,334	201,955	9,939	(4,560)	- 2.20%
Enterprise and Comm Services	427,395	236,971	150,473	39,951	9.35%
Transfer of Funds	340,000	-	-	340,000	100.00%
Other Uses	125,000	-	-	125,000	100.00%
Total Expenditures	\$ 1,880,508	\$ 776,649	\$ 291,312	\$ 812,547	43.21%

Note 1 - Encumbrances are primarily for payroll.

Clatskanie School District Food Service Fund
Monthly Financial Report
July 1, 2018 - March 31, 2019

	<u>Budget</u>	<u>Year-to-Date 3/31/2019</u>	<u>Encumbered¹</u>	<u>Budget Remaining</u>	<u>Percent Remaining</u>
Revenue:					
Federal Reimbursement	\$ 240,000	\$ 132,419	\$ -	\$ 107,581	44.83%
Federal Commodities	23,000	-	-	23,000	100.00%
SSF Lunch Match	10,000	3,906	-	6,094	60.94%
Cash Sales	127,645	62,677	-	64,968	50.90%
Transfers in	20,000	-	20,000	-	0.00%
Beginning Fund Balance	-	(15,978)	-	-	0.00%
Total Revenues	\$ 420,645	\$ 183,024	\$ 20,000	\$ 201,643	47.94%
Expenditures:					
Salaries	\$ 127,870	\$ 84,499	\$ 53,988	\$ (10,617)	- 8.30%
Associated Payroll Costs	93,175	68,806	49,713	(25,344)	-27.20%
Purchased Services:					
Professional & Technical	24,000	-	-	24,000	100.00%
Travel	500	150	275	75	15.00%
Supplies and Materials:					
Consumable Supplies & Materials	500	261	-	239	47.80%
Supplies/Cafeteria	9,000	4,454	1,975	2,571	28.57%
Food/Cafeteria	135,000	67,695	42,846	24,459	18.12%
Commodities	23,000	-	-	23,000	100.00%
Computer Software	1,600	2,623	-	(1,023)	-63.94%
Other Objects	6,000	5,530	1,676	(1,206)	-20.10%
Total Expenditures	\$ 420,645	\$ 234,018	\$ 150,473	\$ 36,154	8.59%

Note 1 - Encumbrances are primarily for payroll.