

Minutes of Regular Governing Board Meeting August 19, 2021 Oracle Elementary School District No.2

A Regular Meeting of the Governing Board of Oracle Elementary School District No.2 was held Thursday, August 19, 2021, beginning at 6:00 p.m., Mountain Vista Elementary School Science Room, 2618 W. El Paseo, Oracle Arizona 85623, and Via Zoom.

1. Call to Order

Board President Gary Terrell called the meeting to order at 6:00 p.m. and Linda Lyon led the Pledge of Allegiance.

Roll Call – Board members present:

Gary Terrell, President

Linda Lyon, Vice-President

Jeri Taylor, Member

Edie Crall, Member, via Zoom

Camilo Gotay, Member

Also present:

Crystle Nehrmeyer, Superintendent

Kathleen Ochoa, Administrative Assistant

Dawn Ruiz, Business Manager

Allison Hendrix, Grants & Special Programs Coordinator

Shannon Soule, Dean of Students

2. Approval of Agenda

Mrs. Lyon moved and Mrs. Taylor seconded, all in favor, motion carried.

3. Communications and Call to the Public.

Mrs. Lyon made the Call to the Public and Mrs. Joanna Soule asked to speak to the Governing Board regarding the subject of mandated use of masks by students.

4. Approval of Consent Agenda

Mrs. Taylor asked that item 4G be pulled from the Consent Agenda for discussion, specifically about forms provided by AIA included in the Student Athlete Agreement packet which she believes are in direct violation of HIPPA laws. Discussion was held. Mr. Terrell asked for a motion on approving the Consent Agenda minus item 4G; Mrs. Lyon moved and Mrs. Crall seconded, all in favor of approving the Consent Agenda MINUS item 4G.

- A. Approval of Minutes
 - Regular Governing Board Meeting - July 15, 2021
 - Emergency Governing Board Meeting - July 30, 2021
- B. Ratification of Vouchers
 - 1. Payroll Vouchers
 - V1 \$37,434.13 V2 \$53,196.79
 - 2. Expenditure Vouchers
 - FY 20/21: V2142 \$18,708.47 V2143 \$1,245.78 V2144 \$280,871.06
 - V2145 \$849,637.81
 - FY 21/22: V2201 \$19,875.06 V2202 \$14,139.52 V2203 \$25,590.90
 - V2204 \$46,387.15
- C. Financial Reports for the month of July FY20/21 and FY 21/22
- D. ESSER I Budget Revision
- E. ESSER II Budget Revision
- F. ASBA Policy Service Agreement
- G. Mountain Vista K-8 School - Student Athlete Agreement REMOVED FOR DISCUSSION AND SEPARATE VOTE
- H. FY21/22 Wellness Coordinator Designation
- I. ASPIN Holding Fund Statement FY20/21
- J. Community Schools Fall 2021 Funding
- K. Amended SY2021/22 Fee Schedule
- L. Gifts and Donations

Discussion held regarding Consent Agenda Item 4G. Mrs. Lyon moved to approve the Mountain Vista K-8 School Student Athlete Agreement as presented to the Governing Board, Mrs. Crall seconded; vote was 3 ayes, 2 nays, motion passed and the Student Athlete Agreement was approved for the SY21/22.

5. Superintendent's Report

Mrs. Nehrmeyer provided informed to the Governing Board regarding the following:

- a. August Fire Drill and Announced Lockdown Drill
- b. Fall Athletics for Grades 6-8 (Flag Football & Girls' Volleyball)
- c. Community Schools for Grades PreK-8 (Soccer)
- d. Fall Star Benchmark Testing and Interventions
- e. Social Studies and Science Curriculum

6. Back to School Report and Presentation by Shannon Soule, Mountain Vista K-8 School Principal.

Mrs. Soule presented the Governing Board a Back to School Report regarding the following:

- a. Student enrollment
- b. Open enrollment
- c. Happenings on campus since the first day of school

7. Discussion of Arizona's Statewide Achievement Assessment for English Language Arts and Mathematics (AzM2) for the Spring 2021 assessment of students in Grades 3-8 at Mountain Vista K-8 School.

Mrs. Nehrmeyer presented information to the Governing Board, making them aware of the AzM2 assessment scores from Mountain Vista K-8 School during the Spring 2021 assessment window.

8. Discussion of HB 2898 and the District's Safe Return for In-Person Instruction Plan

Mrs. Nehrmeyer lead a discussion with the Governing Board regarding our District's Safe Return to In-Person Instruction Plan and regarding the use of face masks at Mountain Vista K-8 School.

9. Discussion/possible action regarding revised FY 2021/2022 Oracle Elementary School District Annual Expenditure Budget

Mrs. Nehrmeyer and Mrs. Ruiz discussed information with the Governing Board regarding revisions to the Annual Expenditure Budget that was originally proposed on June 17 and adopted on July 15, 2021.

Mrs. Lyon moved and Mr. Gotay seconded approving the revised FY 2021/2022 Oracle Elementary School District Annual Expenditure Budget, all in favor and motion carried.

10. Discussion of wage considerations for FY 21/22

Mrs. Nehrmeyer and Mrs. Ruiz presented information to the Governing Board regarding the monies available for wage increases based on the District's Annual Expenditure Budget. Discussion was held.

Mrs. Lyon moved approving a 4% wage increase, Mr. Terrell seconded, 3 ayes, 0 nays and 2 abstained from voting, motion passes.

11. Discussion and request for approval of a job description for Food Production Supervisor

Mrs. Nehrmeyer presented a job description for Food Production Supervisor.

Mrs. Taylor moved and Mr. Gotay seconded, all in favor and motion passed.

12. Discussion and request for approval of an update to the Classified Hiring Schedule to omit Special Education Bus Aide in Group 2 and add Special Education Bus Aide as \$1.00 additional per hour to the employee's current base paraprofessional hourly rate.

Mrs. Nehrmeyer recommended the Governing Board approve an update of the Classified Hiring Schedule to omit Special Education Bus Aide in Group 2 and add Special Education Bus Aide as \$1.00 additional per hour to the employee's current base paraprofessional hourly rate.

Mrs. Gotay and Mrs. Taylor seconded, all in favor and motion passed.

13. Update and discussion regarding District expenses related to the Capital Bond Projects at Mountain Vista K-8.

Mrs. Nehrmeyer update the Governing Board on construction projects, expenses to date, a review of the two Construction Manager at Risk (CMAR) contracts, and an update on the final Guaranteed Maximum Price (GMP) for Projects 1A that is anticipated in September 2021, including the following:

- a. Construction update
- b. Capital Bond expenses to date
- c. Attached CMAR Contract #1
- d. Attached CMAR Contract #2
- e. Update regarding the Guaranteed Maximum Price (GMP) for Project 1A – New Classroom Construction, Library Renovations, School Office Renovations

14. Discussion and request for approval of the establishment of an easement on the north end of the Mountain Vista K-8 School Parking Lot for the use of the Arizona Water Company.

Mrs. Nehrmeyer updated the Governing Board on the location and status of the easement project. As of August 17, the District did not have the necessary documentation to seek approval from the Governing Board for the easement. NO action / approval necessary at this time.

15. Governing Board to discuss and may consider action to approve the Arizona School Boards Association's (ASBA) draft 2022 Political Agenda, and, direct the District's delegate to the ASBA delegate assembly to represent the Board's determined position.

Discussion was held regarding the last paragraph of the draft 2022 Political Agenda referring to qualified voters.

Mrs. Lyon moved and Mrs. Crall seconded the approval of the ASBA draft 2022 Political Agenda as presented, votes were 2 ayes and 3 nays; the motion did not pass.

Mrs. Lyon made a second motion to approve the ASBA draft 2022 Political Agenda WITHOUT the District's delegate approving the changes made to the last paragraph/item of the Agenda referring to qualified voters, all in favor and the motion carried.

16. Discussion and request for approval of a continued Memorandum of Understanding between the District and the Oracle Schools Foundation for the 2021-2022 School Year

Mrs. Nehrmeyer recommended the Governing Board approve the attached Memorandum of Understanding between the Oracle Elementary School District and the Oracle Schools Foundation for the 2021-2022 school year.

Mrs. Taylor moved and Mrs. Lyon seconded, all in favor and the motion passed.

17. Request for approval of the Certified Teacher Evaluation List for the 2021-2022 School Year

Mrs. Nehrmeyer recommended the Governing Board review and approve the Certified Teacher Evaluation List for the 2021-2022 School Year. Both Mrs. Nehrmeyer and Mrs. Soule are qualified evaluators of certified teaching instruction in Arizona. Mrs. Nehrmeyer and Mrs. Soule reviewed the District's Teacher Evaluation Instrument over the summer and are prepared to use the instrument to evaluate and improve instruction at Mountain Vista K-8 School this school year.

Mrs. Crall moved and Mrs. Taylor seconded, all in favor and the motion passed.

18. Request for approval of the District's Organizational Chart for the 2021-2022 School Year

Mrs. Nehrmeyer recommended the Governing Board approve the updated Organizational Chart for the 2021-2022 school year.

Mr. Gotay moved and Mrs. Lyon seconded, all in favor and motion passed.

19. Discussion and first read of Policy Advisories 680-711

Mrs. Nehrmeyer provided the Governing Board with Policy Advisories 680-711 for review and discussion at the September Regular Governing Board Meeting.

20. Discussion and request for approval regarding personnel matters that have occurred since the July 2021 Governing Board Meeting:

Mrs. Nehrmeyer recommended the Governing Board approve the personnel matters below:

Transfers

-Brianna Looney, Floating Aide to Special Projects Secretary (ratify effective July 29, 2021)

New Hires

-Diana Richards, Food Production Supervisor

-Kelly Suttle, Substitute Teacher

-Marnie Binney, Substitute Teacher

-Rosalia Sanchez, Paraprofessional – Bus Aide

-Siria Hurtado, Floating Aide

-Trina Duarte, Special Education Paraprofessional (rehire/ratify effective August 4, 2021)

Additional Hours/RATIFY

-Ratify CPR/First Aid Training on August 4, 2021 (Please see attached spreadsheet)

-Ratify Elina Gaona for Summer Bus Prep instead of Bus Driver Training – Summer 2021

-Ratify Frank Gallardo for Bus Driver Training, Summer 2021

-Ratify Misty Chavez, additional hours for Bus Driver Training

-Ratify Toni Sanchez, additional hours in Kindergarten at the beginning of the school year before Preschool begins on August 16

-Ratify Amy Hinton, additional hours in Special Education and as a Bus Aide at the beginning of the school year before Preschool begins on August 16

Annual Approvals

- Stipends for 2021-2022 School Year (Please see attached spreadsheet and addendums)
- Athletic Coaches for Season 1 – Volleyball, Cheer (Please see attached spreadsheet)

Disclosures

- AJ Benavidez has been employed as a Paraprofessional – Bus Aide for multiple years and will continue to be employed in this role, earning the additional \$1.00 per hour to his base hourly wage as approved in Agenda Item #12
- Donna Koenig has been employed as a Paraprofessional for two years and will now also work hours as a Paraprofessional – Bus Aide, earning the additional \$1.00 per hour to her base hourly wage as approved in Agenda Item #12
- Attached to this Agenda Item is a list of our currently employed Paraprofessionals, each of these employees may be asked to serve as a substitute Paraprofessional – Bus Aide during the 2021-2022 school year and would earn the additional \$1.00 per hour to his/her base hourly wage as approved in Agenda Item #12

Rejected Contract

- Terry Ellis, 12 mo. employee

Mr. Gotay moved and Mrs. Lyon seconded, all in favor and motion passed.

21. Discussion and consideration of approval of the Superintendent's Performance Goals for the 2021-2022 School Year.

Mrs. Nehrmeyer recommended the Governing Board consider and is deemed appropriate and beneficial to both the District and the District's Strategic Goals, approve the Superintendent's Performance Goals for the 2021-2022 School Year.

Mrs. Taylor moved and Mrs. Lyon seconded, all in favor and motion passed.

22. Upcoming Events

Tuesday, August 24 – Annual Governing Board Walkthrough of Mountain Vista K-8 School starting at 7:30 AM

September 8-10 – ASBA Law Conference at Camelback Inn, Scottsdale, AZ

Saturday, September 11 – ASBA Delegate Assembly at Camelback Inn, Scottsdale

Saturday, September 11 – Community Schools Soccer at Hayden, all morning

Saturday, September 18 – Community Schools Soccer at Home, all morning

Saturday, September 25 – Community Schools Soccer at Kearny, all morning

Saturday, September 25 – Stuff the Bus Event in SaddleBrooke from 8:00 AM to 10:00 AM and in SaddleBrooke Ranch from 10:30 AM to 12:00 PM

Saturday, October 2 – Community Schools Soccer at Mammoth, all morning

October 4-8 – Hope Week at Mountain Vista K-8 School

Friday, October 4 – Hope Walk, all morning

Saturday, October 9 – Community Schools Soccer at San Manuel, all morning

October 11-15 – Fall Break

Wednesday, October 20 – ASBA Pinal County Meeting (location, time TBD)

23. **Future Meeting Dates and Topics**

September 16 at 6:00 PM – Regular Meeting of the Governing Board to include a State of the District. Regular Meeting will be held at Saddlebrooke Ranch in the La Hacienda Building.

October 7 at 6:00 PM – Regular Meeting of the Governing Board to include the District's Annual Financial Report which must be reviewed and approved by October 15. Regular Meeting will be held at Mountain Vista K-8 School in the School Library.

November 18 at 6:00 PM – Regular Meeting of the Governing Board to include School Level Reporting – Annual Financial Report. Regular Meeting will be held at Mountain Vista K-8 School in the School Library.

December 9 at 4:30 PM – Regular Meeting of the Governing Board to include the Revised Budget for 2021-2022 (if necessary by the Arizona Department of Education) and the Superintendent's Annual Evaluation. Regular Meeting will be held at Mountain Vista K-8 School in the School Library at 4:30 PM to accommodate the School Science Fair also on the same evening from 5:00 PM to 7:00 PM in the School Gym and Cafeteria.

24. **Adjournment**

Mr. Gotay moved and Mrs. Lyon seconded to adjourn the meeting at 8:23 p.m., all in favor, meeting adjourned.

Board President

Board Member

Board Vice President

Board Member

Board Member

Minutes approved _____

