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# Letter of Transmittal

**TO: Plan Holders**

**FROM: Keith Barrett**

**DATE: December 24, 2024**

**SUBJECT:** Addendum 3  
High School Addition To  
Echols K-8 School  
For  
Echols County Schools

**WE ARE SENDING YOU:**

- Enclosed
- Prints
- Change order

**5 Pages via EMAIL (including cover)**  
 Specifications

**ENCLOSED:**

<u>COPIES</u>	<u>DATE</u>	<u>DESCRIPTION</u>
1	12/24/2024	Addendum 3

**Transmitted as checked below:**

- For your use**
- As requested
- For your information
- For review & comment
- No exceptions taken
- Exceptions noted
- Resubmit

**REMARKS:**

**COPY :** A+B File 23030 / A-1

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**ECHOLS COUNTY SCHOOLS**

**HIGH SCHOOL ADDITION TO  
ECHOLS K-8 SCHOOL  
For  
Echols County Schools**

**ADDENDUM NO. 3**  
**December 24, 2024**

**REVISIONS TO THE SPECIFICATIONS:**

- 1) Section 004113 Bid Form: Delete spec in its entirety and replace with attached Section 004113R Bid Form.

**REVISIONS TO THE DRAWINGS:**

- 2) Sheet E0001: At General Notes: add "45. All conduits shall be below subgrade".

**END**

SECTION 004113

BID FORM

1.1 BID INFORMATION

- A. Bidder: \_\_\_\_\_.
- B. Project Name: **High School Addition to Echols K-8 School.**
- C. Project Location: Echols Elementary Middle School Gym: 100 Wildcat Circle, Statenville, GA 31648.
- D. Owner: Echols County Schools.
- E. Architect: Altman + Barrett Architects, P.C.
- F. Architect Project Number: 23030.

1.2 CERTIFICATIONS AND BASE BID

- A. Base Bid, Single-Prime (All Trades) Contract: The undersigned Bidder, having carefully examined the Procurement and Contracting Requirements, Conditions of the Contract, Drawings, Specifications, and all subsequent Addenda, as prepared by Altman Barrett Architects and Architect's consultants, having visited the site, and being familiar with all conditions and requirements of the Work, hereby agrees to furnish all material, labor, equipment and services, including all scheduled allowances, necessary to complete the construction of the above-named project, according to the requirements of the Procurement and Contracting Documents, for the stipulated sum of:
  - 1. \_\_\_\_\_ Dollars (\$ \_\_\_\_\_).
  - 2. The above amount may be modified by amounts indicated by the Bidder on the attached Document 004323 "Alternates Form."

1.3 BID GUARANTEE

- A. The undersigned Bidder agrees to execute a contract for this Work in the above amount and to furnish surety as specified within **10** days after a written Notice of Award, if offered within **30** days after receipt of bids, and on failure to do so agrees to forfeit to Owner the attached cash, cashier's check, certified check, U.S. money order, or bid bond, as liquidated damages for such failure, in the following amount constituting five percent (5%) of the Base Bid amount above:
  - 1. \_\_\_\_\_ Dollars (\$ \_\_\_\_\_).
- B. In the event Owner does not offer Notice of Award within the time limits stated above, Owner will return to the undersigned the cash, cashier's check, certified check, U.S. money order, or bid bond.

1.4 TIME OF COMPLETION

- A. The undersigned Bidder proposes and agrees hereby to commence the Work of the Contract Documents on January 22, 2025 and project completed May 22, 2026.

1.5 ACKNOWLEDGEMENT OF ADDENDA

- A. The undersigned Bidder acknowledges receipt of and use of the following Addenda in the preparation of this Bid:

- 1. Addendum No. 1, dated \_\_\_\_\_.
- 2. Addendum No. 2, dated \_\_\_\_\_.
- 3. Addendum No. 3, dated \_\_\_\_\_.
- 4. Addendum No. 4, dated \_\_\_\_\_.

1.6 BID SUPPLEMENTS

- A. The following supplements are a part of this Bid Form and are attached hereto.

- 1. Bid Form Supplement - Alternates.
- 2. Bid Form Supplement - Bid Bond Form (AIA Document A310-2010).

1.7 CONTRACTOR'S LICENSE

- A. The undersigned further states that it is a duly licensed contractor, for the type of work proposed, in Douglas, Georgia and that all fees, permits, etc., pursuant to submitting this proposal have been paid in full.

1.8 SUBMISSION OF BID

- A. Respectfully submitted this \_\_\_\_ day of \_\_\_\_\_, 2024.
- B. Submitted By: \_\_\_\_\_ (Name of bidding firm or corporation).
- C. Authorized Signature: \_\_\_\_\_ (Handwritten signature).
- D. Signed By: \_\_\_\_\_ (Type or print name).
- E. Title: \_\_\_\_\_ (Owner/Partner/President/Vice President).
- F. Witnessed By: \_\_\_\_\_ (Handwritten signature).
- G. Attest: \_\_\_\_\_ (Handwritten signature).
- H. By: \_\_\_\_\_ (Type or print name).
- I. Title: \_\_\_\_\_ (Corporate Secretary or Assistant Secretary).
- J. Street Address: \_\_\_\_\_.

K. City, State, Zip: \_\_\_\_\_.

L. Phone: \_\_\_\_\_.

M. License No.: \_\_\_\_\_.

N. Federal ID No.: \_\_\_\_\_ (Affix Corporate Seal Here).

END OF DOCUMENT 004113