



Frazier Elementary School

3900 Double S Road

Dayton, TN 37321

(423) 775-7854

Fax: (423) 775-6754

Welcome to the Frazier Elementary School Family. You will be an important part of our school year. The commitment of Frazier Elementary School is to challenge, prepare, and empower students to reach their maximum potential intellectually, socially, emotionally, physically, and morally. It is our hope that this carries over to all aspects of your child's life.

Our curriculum is data driven and focuses on student achievement. We have high expectations for every student and believe every child can learn! We have a highly qualified faculty and a fantastic support staff that are here to help meet the needs of our students.

The school is supported by numerous sponsors and volunteers including our "Partners in Education," the Tennessee Valley Authority (TVA) Nuclear Plants. TVA provides numerous supplies and meets various needs for FES as they arise during the school year. However, the most important partners in a child's education are school and family. You are a critical part of making Frazier Elementary School a successful school, and I want to thank you for your dedication to your children and to our school.

The following pages contain information about Frazier Elementary that will prove to be helpful throughout the year. All necessary information pertaining to the school's operations is included in the handbook along with the discipline procedures, cafeteria information, and other helpful things to know about Frazier Elementary.

You will be expected to read this handbook and go over all necessary materials with your children. Parent(s)/guardian(s) and students must sign a document stating you have read the material in this book and understand it. If the administrative team can assist you in any way, please contact us.

Here's to a great year!

Ansley M. Massengill
Principal - Frazier Elementary School

MISSION STATEMENT

The mission of Frazier Elementary School is to ensure that all students achieve their optimal learning in a safe environment. The faculty and staff will provide opportunities for meeting the intellectual, social, emotional, physical, and technological needs of a diverse population of students.

VISION STATEMENT

The vision of Frazier Elementary School is to develop students that will have the foundation they need to complete their education, achieve their full potential and become responsible, contributing citizens in their community, state, and nation. We will strive for excellence in education.

PARTNERS IN EDUCATION

Tennessee Valley Authority-Nuclear Power Plant and Frazier Elementary School have joined together in a unique commitment to strengthen the educational bonds between the TVA and FES by becoming Partners in Education. These partners shall, in a spirit of mutual involvement, cooperation and understanding, voluntarily work together to improve the quality of education in the community we call home.

PARENT-TEACHER CONFERENCES

Frazier Elementary welcomes your requests for conferences. Please schedule all conferences by calling the office or messaging/emailing the teacher directly. Two parent-teacher conferences are pre-scheduled for this year. Please check your child's newsletters and updates from the teacher, the local papers, our school information board, and FES Facebook page for the dates and times. Scheduling appointments will begin two weeks prior to the conference date. Appointments are also available as needed with each teacher.

Fall PTC: Wednesday, October 22, 2025

Spring PTC: Wednesday, January 28, 2026

PROTECTION OF CLASSROOM INSTRUCTIONAL TIME

Each day we have limited time to make sure your child is progressing toward mastery in all the areas that are deemed necessary and that are tested at the end of each year. It is imperative for your child to be in school each day and for the faculty and staff of Frazier Elementary School to make sure the time we are with your child is protected. Frazier Elementary School is working very hard to limit interruptions and events that create a disruption to classroom instructional time. Visitors will NOT be allowed to see teachers without scheduled conferences. These conferences need to occur during the planning period of the designated teacher. Your help and support in this matter would be greatly appreciated as we all work together to have students in school and uninterrupted while in class.

CLASS PARTIES AND CELEBRATIONS

From time to time the teachers and staff of FES will host a classroom event that will involve the consumption of snacks and drinks. All items brought for these events should be store bought and individually wrapped. Home baked goods cannot be accepted. This includes holiday parties and special birthday treats. Your child's teacher will give more specific instructions for each event and inform you about the nutritional requirements from the federal government. Flowers or balloons for students are prohibited, due to safety violations for school bus transportation.

CHARACTER EDUCATION

Recognizing that character is very important, FES is committed to working with the parents and

community in promoting character development of all students. Each month, one student from each grade level will be selected as the person who best exemplifies the character trait of that month. These students will be recognized during our quarterly recognitions.

EMERGENCY INFORMATION CARD

A legal parent or guardian must complete an Emergency Information Card for each child every school year. Please list all persons and their phone numbers who are allowed to check your child out, pick them up in case of sickness or an emergency, or have lunch with them, including yourself. The student will not be able to leave with anyone whose name is not on the Emergency Information Card. Please update these cards during the year when addresses, telephone numbers, or custody changes.

VISITORS

FES recognizes that many visitations will occur for our regularly scheduled events, lunches, check outs, etc. All visitors entering the school building shall report to the office, sign in on the visitor's log, provide reason for visit, and show positive identification, e.g. drivers' license. At that time, a staff member will scan the DL into our Raptor Security Program and then may issue the visitor a "Visitor's Badge". The visitor is required to display the identification in a prominent fashion on their person while on campus. Visitors who do not comply with the district's requirement for identification shall be asked to leave school grounds.

WITHDRAWAL

If a student is transferring out of our school, it is necessary for the parent or guardian to withdraw the child from school. Parents should call the school at least one day before the child is to withdraw to obtain instructions for proper procedure.

SCHOOL CLOSING

In the event of inclement weather or mechanical breakdown, school may start late, be dismissed early, or close. These changes will be announced over area radio/TV stations. A school cast message will be sent out as well notifying all parents and students of the situation. Please make sure you have a plan for early dismissals.

SCHOOL HOURS

During normal operation, the school day begins at 7:50 am and ends at 2:50 pm. The first bell will ring at 7:50 am and the students are expected to be in the classroom learning by 8:00 am. [If a student arrives after 8:00 am, the parent/guardian must sign them in through the main office/check in station.](#)

TRANSPORTATION CHANGES

Remember that any time your child is to go to a different place or go home by different means we must have a note from the parent/guardian. No transportation changes will be taken over the phone. This is for your child's protection. Please work out afternoon plans prior to the start of school. This makes the child feel more comfortable and confident and doesn't interfere with their day.

BUS RIDERS MORNING PROCEDURES

Bus transfers will begin at 7:15 am each morning; therefore, no student should be unloaded prior to 7:15 am. Students who ride a bus to school will unload in front of the building's south entrance. Students will then proceed to their designated area(s) for bus duty and breakfast. No students of any age will be allowed to be dropped into the south lot while buses are present or on Double S Road. High School and

Middle School students that catch a transfer bus at FES must be dropped off between 7:10 and 7:15 into the north lot (closest to the church). Buses will be dismissed once all transfers are complete. *No cars should enter this lot until buses have left the premises.

CAR RIDERS: MORNING DROP -OFF PROCEDURES

Students who are car riders in the morning are to be unloaded, single laned, in the south lot of the school in the drive-thru area ONLY. The early duty faculty and staff will begin receiving students at 7:20 am each morning; therefore, **no students should be dropped off until buses have departed**. Drivers should pull up directly behind the car in front of them to maximize the use of available space. Students should be prepared to exit the car immediately having already gathered any necessary materials. All students MUST exit the car on the passenger side onto the sidewalk. For the safety of your child and others, never let a child out of the car on the driver's side. Students will then proceed to their designated area. We ask that all students are dropped off no later than 7:55 am to get to their classrooms and begin the day promptly at 8:00 am. *There is a strict no passing policy in the drop-off lane and it will be enforced. If issues arise, you will be safely directed around by a staff member.

CAR RIDERS: AFTERNOON PICK-UP PROCEDURES

To ensure that all students leave the school safely and with the appropriate adults, please read and adhere to the following procedures:

*Parents/guardians who choose to pick up their child from school must register their family as car riders each year. You need one number per family. You will receive two copies of this number. One is for you; the other is to be used if someone other than yourself picks up your child. This number card assures our staff that the card holder has been given permission to pick up your child. If you do not have a number, or do not have it with you, you will be asked to go to the office, show identification and sign out your student.

*Car riders in grades 2-5 that do not have a kindergarten or 1st grade sibling will begin loading in the north lot at 2:50 pm. The north lot will form 2 lines for pick-up to get as many cars off the road as possible. Once students have been loaded in the entire line, cars will be given the all-clear to pull out of the lot by our staff. More cars will pull into the lot and students will proceed loading and go through the process again. Car riders that are in kindergarten or 1st grade, or have a sibling in K or 1, will load in a single lane in the south lot. Students should be encouraged to load quickly and efficiently with limited assistance from adults to keep the flow of traffic moving smoothly. We ask that you wait until after 2:30 pm to form the car rider lines, taking care not to block driveways.

*We ask that you display car rider tag clearly where it is visible to staff members who will radio the name/number to staff members waiting inside with students. It is important that the children listen and respond quickly when their name/number is called to expedite dismissal.

*All students MUST enter the car on the passenger side onto the sidewalk. For the safety of your child and others, never load a child on the driver's side.

*Parents need to always remain in their cars.

*K/1 Students will remain in the building until their number is called. They should sit quietly in the hallway so that they can hear their number being called and not disrupt others listening for their number. They should not unpack their backpack or have any unnecessary items out. They should keep

their hands and feet to themselves and respect the space and property of others. Please discuss these rules with your child.

*All car riders need to be picked up no later than 3:05.

*Students that are picked up are not allowed to return to campus during school hours. School is not considered closed until the last bus leaves our campus, usually around 3:25. Please do not allow your student to return to our playground until school is out. This is both a liability and safety issue.

*If you are late picking up your child we will try to contact you. If we cannot reach you, our office will call your emergency contacts to come pick up your child.

*Thank you in advance for your full cooperation.

REMINDERS: New car rider numbers are given each year. Expect long lines and waiting the first two weeks of school and please have the car rider number in your car window every day!

WALKERS TO NEW UNION BAPTIST CHURCH LOT

In an effort to cut down on traffic congestion and expedite dismissal wait times, we offer another alternative for families wishing to pick up their student(s). You may sign-up to have your student be a “walker.” Signing the walker form allows your student to be dismissed to the gym at 2:50. Once there, walker attendance is taken and then our staff members walk those students to the parking lot beside the church. All students should have their rides waiting for them when they arrive at the lot. All people picking up students must be on the students’ approved list. Any student that does not have a ride waiting will be immediately returned to the school and the student will need to be picked up from the main office. Students that are picked up are not to return to campus during school hours. School is not considered closed until the last bus leaves our campus, usually around 3:25. Please do not allow your students to return to our playground until school is out. This is both a liability and safety issue.

BUS RIDERS: AFTERNOON PROCEDURE

All buses will transfer and load in the south lot. Bus riders will be dismissed at 3:10 and will sit quietly in their designated bus lines in the hallways. Buses arrive and will begin loading around 3:15 pm. FES Students will be escorted in straight lines to their home bus once all transfers have been made.

*Any student wishing to ride a bus other than his/her designated bus MUST have written parental permission and the approval of the principal or an approved designee. If you forget to give your child a note, one must be brought to the school. No messages will be taken over the phone.

BUS RULES

Riding a school bus is a privilege extended to the students by the school district. From the time a student boards a bus until he/she is dropped off in the afternoon, he/she will comply with the bus driver's instructions.

Video cameras may be used to monitor student behavior on the school vehicles transporting students to and from school or extracurricular activities. Video surveillance shall be used only to promote the order, safety and security of students, staff and property.

The following rules should be observed daily:

*Be under the direct supervision and authority of the bus driver.

*Observe the same respectful conduct as in the classroom.

- *Except for ordinary conversation, students shall observe quiet conduct on the bus.
- *Students shall stay in their seats while the bus is in motion.
- *Students shall not throw garbage or other materials on the floor of the bus.
- *No part of the body shall be extended through the bus window.
- *Students must be quiet while the bus is stopped for a railway crossing.
- *Use appropriate language while on the bus.
- *Keep hands and feet to oneself.

As per board policy, if a discipline problem does occur, Rhea County School Board Policy will be followed. The RCBOE policy can be found at www.rheacounty.org

ATTENDANCE

Regular attendance in the school accompanied by the responsibility to study and participate in school activities is essential to the learning process. Once a student arrives at school, he/she is expected to remain and attend each class throughout the day. Students will have five (5) days of parent excused absences each school year. All absences over those five (5) parent excused days will be unexcused except for the following:

- *Medical Excuses
- *Death in the Family
- *Extreme Weather Conditions
- *Religious Observances
- *Circumstances which, in the judgment of the principal, create emergencies over which the student has no control.

If a student is absent, the parent should call the school to explain the reason for the absence by 9:00 am.

Otherwise, someone at the school will attempt to call you sometime during that school day. **All absences must be officially documented in writing within 5 school days of the absence. Speaking with the teacher or nurse does not mean that the student's absence is "excused."**

When a student goes to a doctor or dentist, please get a note from them. If an absence should occur, the student must bring a parent note or a medical note with them when they return to school. All students must take these notes to their homeroom teacher. After the fifth parent note, a student must have a doctor's excuse for each absence. If this is not followed, the student is subject for referral to the truancy board.

Excuses may also be submitted electronically to coxallysia@rheacounty.org

TARDY

The car rider line closes at 8:00 am and your child is considered tardy at that point. Students should be in their classroom and in their seat by the time this bell rings. If students are tardy, they must go directly to the office to sign in and receive admission to class. Excessive tardiness to school is considered truancy and will be referred to the truancy board and/or court.

EARLY CHECK-OUT

Preferably medical and dental appointments should be made outside school hours. When this is impossible, arrangements may be made to leave early. Any student may be checked-out by their custodial parent, legal guardian, or a designee as long as this adult is listed on the child's Emergency Information Card. **STUDENTS ARE NOT ALLOWED TO BE CHECKED OUT AFTER 2:30PM EXCEPT FOR DOCTOR'S APPOINTMENTS (AN APPOINTMENT CARD MUST BE SHOWN) OR AN EMERGENCY.**

TRUANCY

Skipping school, skipping class, or leaving the school grounds without permission is strictly prohibited and will be dealt with as truancy. In most instances, students are taken to Juvenile Detention when these occur. Excessive tardiness, excessive early checkouts, or unexcused absences will be considered as truancy and may be referred to the truancy board or Juvenile Court. Please review the Rhea County Board of Education policy (6.200).

TITLE I SCHOOL

Frazier Elementary School has a school-wide Title I Program. This means that FES receives federal funds to be used in providing a quality educational program with special emphasis on the area of reading and math. All students in the school share equally the services, equipment, and materials provided by Title I.

RESPONSE TO INTERVENTION (RTI) AND THE TIER SYSTEM

Frazier Elementary School uses various screening tools to determine individualized student needs and progress in ELA and Math. Each grade level's data team convenes monthly to evaluate and monitor the appropriateness of student instruction and interventions. All students participate in some level of RTI during the school day.

DISASTER AWARENESS

In the event of any type of disaster that would require the faculty and students at Frazier Elementary School to relocate, a plan has been developed and already been tested. Students will be taken to a designated reunification point where parents can follow check-out procedures and pick up their child. The School Cast Notification System will be used to notify parents of the reunification point and the nature of the emergency.

FIELD TRIPS

Properly supervised and planned educational field trips are an important part of the instructional program. A signed permission form from a parent or guardian is required for all field trips.

A student may be denied the privilege of participating in off campus field trips or special events if the student's behavior at school has shown the student to be noncompliant with school rules and authority and/or poses a danger to themselves or others. Students who cannot go on the field trip or choose not to go on the field trip will be counted absent on the day of the trip.

BOOKS AND CHROMEBOOKS

Textbooks, library books, Chromebooks, and other school material assigned to a student are the responsibility of that student and must be returned or replaced if lost, stolen, or damaged. Students will not receive their grade cards at the end of the school year if they owe money for textbooks, library books, Chromebook repair/replacement, etc.

ACADEMIC SERVICES

Frazier Elementary School will use a variety of assessment tools to determine the academic progress of each child. While a numeric grade is assigned, there are various assessments and terms that track academic progress.

GRADING SYSTEM AND REPORT CARDS

Report cards will be sent out four times each year. Reports will also be sent home at the midpoint of each grading period. Please sign and return each grade card after your review. Parents and guardians are able to request digital access to the Parent Portal of our Power School System that gives real-time access to student grades and attendance. Parents will need to register and provide a valid driver's license to gain access credentials

for the service. Please stop by our main office anytime and we will assist you in this process.

The grading scale is as follows:

- A 90-100
- B 80-89
- C 70-79
- D 60-69
- F 0-59

MAKE-UP WORK

Students are expected to complete all make-up work for absences. It is the student's responsibility to see the teacher to get the make-up assignments. Make-up work will not be given in advance. If a student misses, the make-up work is finished when he/she returns to school. If the student is to be absent for an extended period of time, parents may contact the main office or teacher and request assignments to be gathered for pick-up. Tests and class work will be made up at the teacher's discretion.

HONOR ROLL

Outstanding academic work is recognized through an honor roll each nine-week grading period. Students who achieve all A's will be placed on the Star Honor Roll and those who achieve all A's and B's will be placed on the Honor Roll. The honor roll will be published in the local newspaper and students will be recognized during the quarterly award event for their achievement.

WHAT YOU CAN DO TO HELP YOUR CHILD LEARN

- *Start each day right; a calm beginning at home makes the school day much better. *Encourage your child to have a good breakfast and lunch. Make certain that your child sleeps at least eight hours each night.
- *Praise your child each day for something he/she has done. Have a special place to put schoolwork or things brought home.
- *Laugh and talk with your child about school experiences and listen to what is said about your child's school day experiences.
- *Stress attendance. If the child is ill, home is the best place; otherwise, your child needs to be at school every school day.
- *Keep the lines of communication open between yourself and your child's teacher. Inform the teacher of any family situation, which could influence your child's behavior.
- *Take your child to the library and encourage reading for pleasure.
- *Stress organization of school notebooks, materials, etc.
- *Provide pencils, glue, scissors, paper, and all other required school supplies for your child to use.
- *Work at home with your child on the skills taught at school.

PHYSICAL EDUCATION

Everyone must be dressed appropriately for physical education. Loose fitting shorts or pants, shirts (T-shirt material), athletic shoes, and socks should be worn on PE days. Sandals, flip-flops, boots, dress shoes, or hiking shoes should not be worn, as they could be dangerous while participating in PE activities. Expensive shoes and clothing are NOT necessary. Wearing inappropriate clothes to school does NOT excuse you from PE. State law requires that students participate in physical education unless there is a doctor's excuse. If your child cannot participate for any reason, please have a medical excuse stating the problem and the length of time your child will be out. If students are unable to participate in the daily PE assignment/lesson due to the lack of appropriate shoes, he/she will be given an alternate assignment (sit-ups, push-ups, walking, etc.) so that he/she is still able to meet

physical education requirements. PACER tests are required by the state and all students must make an effort and participate.

WELLNESS POLICY

State and Federal guidelines have required school systems to adopt a wellness policy that addresses student wellness and the growing problem of childhood obesity. We encourage the students to eat more nutritious foods and get more exercise.

EMERGENCY DRILLS

Every precaution is taken to ensure the safety of your child during normal school hours. Fire, Tornado, and intruder drills are held at regular intervals to make sure the students learn proper safety procedures and adhere to all safety guidelines. Such practice is important and should be approached seriously.

TECHNOLOGY AND INTERNET

Computers and Chromebooks are for educational use only. Students are not to download or install any program on a school device. Students are only allowed to access educational programs and download files directed by the teacher. Each student will complete an internet safety class before being allowed access to devices and internet.

SCHOOL BOARD APPROVED DRESS CODE FOR STUDENTS

BOTTOM WEAR: Bottom wear may be any color or style pants of appropriate size and length worn (waist & below) securely around the waist with NO SAGGING, BAGGING, OR HOLES. Pants, skirts Spandex shorts, boxer shorts, and biker shorts are not permitted. Short skirts, short shorts or short skorts will not be permitted. Undergarments cannot be worn as outer garments. Shorts and Skirts must be worn no higher than 3" above the knee. If wearing leggings the top must be worn to mid thigh.

TOP WEAR: Shirts of any color may be worn as long as there is no messages promoting alcohol, tobacco, drugs, satanic beliefs or displaying obscene, crude, vulgar or sexual logos. Additionally, any logo or message which is offensive to an ethnic or a religious group will not be permitted.

Halter tops, mesh and sheer tops are not permitted. Shirts and pants or skirts must meet. No bare midriffs. All shirts must be size appropriate.

SWEATERS: Any size appropriate long sleeve crewneck sweater, v-neck sweater/vest may be worn.

SWEATSHIRTS: Sweatshirts may be worn as long as the writing meets the guidelines for shirts. *ALL*

APPAREL: Messages on all apparel must adhere to the guidelines for shirts.

JEWELRY/ACCESSORIES: Students are not to wear jewelry, ornaments or accessories which distract from the educational process, such as excessively noisy jewelry and/or belts. [No body- piercing jewelry is allowed except in the ears.](#) No heavy metal chains! Students may not wear metal-spiked apparel or similar accessories.

SHOES: Shoes must be worn at all times. No heelys (shoes with wheels) or cleats may be worn at school.

HAIR: All students are required to wear their hair in such a manner that is not considered unkempt, unclean, or impairing vision. [Students are not to have: sprayed or dyed in unnatural colors, \(such as blue, pink, green, orange, purple, etc.\)](#)

HEADWEAR: No hats, bandannas, hoods, sweatbands or sunglasses will be worn in the building. *SPECIAL*

DRESS DAYS: Any school may develop special dress days for special occasions at the direction of the principal.

SPECIAL SITUATIONS: If a student cannot comply with the standardized dress code based on religious beliefs, his or her parent or guardian may write a letter explaining the situation to the school principal. Each case will be dealt with individually.

NOTE: The final decision as to what is appropriate or acceptable for dress at school will be made by the

administration. In the event of a dress code violation, a parent will be contacted to make sure arrangements for the violation to be corrected. If a parent cannot be reached, the student will be given something appropriate to wear from our nurse's clothes closet, or the child will stay in our in-school suspension area until someone can bring a change of clothes.

NURSE CLINIC

Frazier Elementary has a clinic staffed by a nurse. Any known sick student will be sent to the school nurse. If a student needs to go home, our nurse will contact a person listed on the Emergency Information Card or the Health Information Request Form. Students must have a note or pass from their teacher when they come to the nurse. The nurse MUST have a Health Information Request Form for all students.

WHEN TO KEEP CHILDREN HOME FROM SCHOOL

Keep your children at home if they:

- *Throw up two or more times in 24 hours or are not able to keep normal foods or drinks down. They should be free from vomiting for 24 hours before returning to school.
- *Have a fever of 100 or more. They should be fever-free for 24 hours before returning to school without the help of medication. Lack of a fever is usually a good indicator that the child will not spread whatever cold, flu, or disease they may have had.
- *Have severe coughing or trouble breathing.
- *Have an unexplained skin rash or red eye.

MEDICATION

All medication is to be kept and dispensed by the nurse. In compliance with the State Guidelines, all medications are limited to those required during school hours. Also, all non-- prescription drugs given in school shall be brought in the original container, unopened with the original label (listing the ingredients, dose schedule, and the child's name) affixed to the container.

Prescription medication must be brought to the school nurse in the original, pharmacy labeled container. The container should display: Child's name, prescription number, medication name and dosage, administration route or other directions, date, licensed prescriber's name, pharmacy name, address, and phone number. The parent/guardian must complete the necessary form provided by the nurse for both prescription and non-prescription drugs. Any prescription medicine needed for long-term use will require a doctor's signature and medication form. These forms can be picked up in the school clinic. Any medicine needed during the school year must be brought in by the parent/guardian to the nurse's clinic. Your child may NOT carry medicine with them. If a student brings any medicine to school, the medicine will not be given. Any medicine brought in without the items listed above will not be given. This is for the safety of your child. Use of a drug authorized by a medical prescription from a registered physician and administered by our nurse shall not be a violation of Frazier Elementary School drug policies. Intoxication from abuse of prescribed drugs shall be considered in the same manner as intoxication from illegally obtained substances. REMEMBER: All medication must be registered with the school nurse. Anyone who has any kind of medication that has NOT been registered with the school nurse will be subject to strict disciplinary action.

IMMUNIZATIONS

Students must have proof of immunizations that are up to date.

LICE AND NIT FREE POLICY

Rhea County School Board has adapted a No Lice/No Nit Policy

Frazier Elementary School's concern for the medical well-being of all our children and our desire to do

everything possible to stop the spread of lice among our students, the following steps will be taken:

*When any student is found to have lice or nits (the eggs of lice), the student's parent/guardian or a person listed on the emergency contact card will be called to immediately pick the student up from school and administer treatment.

*The student will be permitted to attend class once he/she has been reevaluated and is free from lice and nits.

CAFETERIA

Our cafeteria serves breakfast and lunch daily. Breakfast is served from 7:20-7:45 am. School meals will be provided at "No Cost" to the students. However, extra items, such as extra milk, bottled water, chips, cookies, and ice cream will be offered at the regular price (generally \$0.50 - \$1.00). Water bottle filling stations are available. Menus are available on-line at www.rheacounty.org.

TITAN MEALPAY APP

Rhea County offers an application that provides you with the convenience and information you need to manage your student's meal account. Please visit Rheacounty.org to find the necessary links.

CAFETERIA RULES

*Learn your cafeteria number.

*Keep your hands and feet to yourself at all times.

*Get everything you need before sitting. (ex. Ketchup, mustard, fork, napkin)

*Stay seated. If assistance is needed, raise your hand and an adult will come to you. Leave the top of the table clean.

*Leave the floor free of debris.

*Keep your voice low as you talk. Excessive noise or inappropriate conduct is not acceptable. *Laws require that every student receiving a school lunch must take ½ cup fruit or ½ cup vegetable and 2 other additional items to be counted as a meal.

STUDENT BEHAVIOR

All students are expected to display consideration for others and their feelings. Treat others with the respect you would like directed toward yourself. Please respect the property of others and practice self-restraint (both physical and verbal). Student conduct reflects upon our school. We expect our students to present a "positive" image for Frazier Elementary. This includes during school, on field trips, and at all school sponsored activities. Frazier Elementary provides anti-bullying lessons and has regular class meetings that emphasize Social/Emotional learning for students.

DAILY BEHAVIOR

Each staff member at Frazier Elementary School accepts responsibility for maintaining discipline and promoting a program for developing wholesome human relations. A student's behavior should conform to acceptable standards of conduct as established by the principal and teachers. The staff requests parental support in helping maintain appropriate conduct in the school. Children's behavior should reflect self respect and consideration for the rights, feelings, and property of others.

General Rules of Conduct:

*Walk quietly in the hallways and stairs and when entering/exiting the building.

*Keep hands, feet, and objects to oneself.

*Follow directions the first time they are given.

*Always use appropriate language.

*Respect the property of others and the school.

- *Be courteous and respectful toward other children and to all adults.
- *Follow all classroom, playground, cafeteria, and bus rules.
- *Use playground equipment safely and appropriately.
- *Leave all toys, personal devices, trading cards, and other items of such nature at home.
- *FES has a "hands off" policy.
- *No buying, selling, or trading at school.

VANDALISM AND PROPERTY DAMAGE

Students are expected to take proper care of all school property, building, and grounds. Parents/guardians will be held responsible for any damage the student might do to furniture, books, and other property of Frazier Elementary School or the Rhea County School System. If students willfully destroy school property, suspension may be necessary. If a student should accidentally damage something, it should be reported to a teacher or the school office immediately.

ILLEGAL OR NON-ALLOWED ITEMS

Students may not have drugs, tobacco products, vaping devices, alcohol, matches, lighters, razor blades, knives, guns, sticks, laser lights, or any item judged capable of inflicting harm to others or that resembles items that could cause harm. These items will be taken from the student and will not be returned. Personal electronic devices (phones, ipads, gaming consoles, etc.) are not permitted to be used at school. If devices must be brought to school, they must be turned off and remain in the student's backpack while on school grounds. If the rule is violated, disciplinary measures will result.

SMOKING AND TOBACCO POLICY

Students shall not be allowed to use any tobacco product, including smoking, vaping, dipping, or chewing while on school property, or while participating in or in attendance of a school- sponsored event. This includes while on school buses to and from school, to and from school- sponsored activities, or while being a spectator at a school athletic event. Students caught with any tobacco product will be subject to punishment.

DRUG POLICY

Students will not consume, possess, distribute, or be under the influence of illegal drugs or alcoholic beverages in school buildings or on school grounds, in school vehicles or buses, or at any school-sponsored activity at any time, whether on or off school grounds. Disciplinary sanctions will be imposed on students who violate the standards of conduct required by this policy. Such sanctions will be consistent with local, state, and federal laws, up to and including suspension/expulsion and referral for prosecutions. (School Board Policy 6.307)

DISCIPLINE

Minor misbehaviors are typically handled inside the classroom, however repeated offenses and major offenses will result in a disciplinary office referral. All discipline decisions are at the discretion of the administration.

SCHOOL-WIDE POSITIVE BEHAVIOR SUPPORT

Frazier Elementary takes a team approach to teaching expectations and preventing behavior problems. We spend a great deal of non-instructional time dealing with undesired behaviors (writing behavior referrals, discipline, telephoning parents, parent conferences, etc.) Through this incentive program we can use less time on those negative behaviors and more time planning and providing rewarding incentives for students exhibiting those positive behaviors. The focus of our PBS program is to teach & reward positive student behaviors/attitudes. Students will be given the opportunity to earn positive behavior reward opportunities throughout the school year. [Students may be excluded from reward events if misbehavior is deemed excessive by the classroom teacher\(s\) or administration.](#)

RHEA COUNTY SCHOOL SYSTEM

All Rhea County School Board meetings and workshops are open to the public. A proposed Board policy or policy change is submitted as part of the Board's agenda. Any interested party will be given the opportunity to be

heard on the proposal. The Rhea County School System has a very informative web site, www.rheacounty.org. Meetings will be announced in local newspapers, calendar of events, and county websites.

DISCRIMINATION AND GRIEVANCE PROCEDURE

The Rhea County School System does not discriminate on the basis of race, sex, color, religion, national origin, handicap, age, or veteran status in provision of educational opportunities, programs, activities, or employment opportunities and benefits. The following persons have been designated to handle inquiries regarding non-discrimination policies:

Dedra Sims, Titles II, VI, IX and Age Discrimination Act Contact
Rhea County Department of Education
1385 Broadway Street, Dayton, TN 37321 (423)775-7813

LeAnn Kelly, 504 Contact
Rhea County Department of Education
1385 Broadway Street, Dayton, TN 37321 (423)775-7813

SPECIAL EDUCATION AND 504 POLICIES

It is the policy of the Rhea County Board of Education to provide a free and appropriate public education to each handicapped student within its jurisdiction, regardless of the nature or severity of the handicap. It is the intent of the district to ensure that students who are handicapped within the definition of Section 504 of the Rehabilitation Act of 1973 are identified, evaluated, and provided with appropriate education services. Students may be handicapped under this policy even though they do not require services pursuant to the Individuals with Disabilities Education Act (IDEA). Due process rights of handicapped students and their parents, under Section 504 will be enforced.

PARENT RIGHT TO KNOW PROFESSIONAL QUALIFICATIONS

As a parent of a student attending Rhea County Schools, you have the right to know the professional qualifications of the classroom teachers who instruct your child. Federal law allows you to ask for certain information about your child's classroom teachers, and requires us to give you this information in a timely manner when requested. Specifically, you have the right to ask for the following information about each of your child's teachers:

*Whether the Tennessee State Department of Education has licensed or qualified the teacher for the grades and subjects he or she teaches.

*Whether the Tennessee State Department of Education has decided that the teacher can teach in a classroom without being licensed or qualified under state regulations because of special circumstances. *The teacher's college major; whether the teacher has any advanced degrees, and if so, the subject of the degrees.

*Whether any teaching assistants or similar paraprofessionals provide services to your child and, if they do, their qualifications.

If you would like to receive any of this information, please call our Central Office (423)775-7813.

THE ADMINISTRATION HAS THE RIGHT TO CHANGE BY ADDING OR DELETING ANY RULE OR REGULATION. THE STUDENTS MAY BE NOTIFIED BY WRITTEN OR ORAL COMMUNICATION.

The Family Educational Rights and Privacy Act (FERPA)

Annual Notice

LEA's must annually notify parents and eligible students their rights under FERPA include:

The right to inspect and review education records within 45 days of a request (34 CFR 99.10). This request should be made in writing and addressed to the attention of the school principal.

The right to request amendment of education records believed to be inaccurate (34 CFR 99.20, 99.21, and 99.22). This request should be made in writing and addressed to the attention of the school principal.

The right to consent to the disclosure of personally identifiable information from education records except as specified by law (34 CFR 99.30 and 99.31) Directory information listed below.

The right to file a complaint with the Family Policy Compliance Office (FPCO) in the U.S. Department of Education **Directory Information Notice**

The Family Educational Rights and Privacy Act (FERPA), a Federal law, requires that Rhea County School District, with certain exceptions, obtain your written consent prior to the disclosure of personally identifiable information from your child's education records. However, Rhea County School District may disclose appropriately designated "directory information" without written consent, unless you have advised the District to the contrary in accordance with district procedures. The primary purpose of the directory information is to allow the Rhea County School District to include this type of information from your child's education records in certain school publications. Examples include:

- A playbill, showing your student's role in a drama production;
- The annual yearbook or class photo;
- Honor roll or other recognition lists;
- Graduation programs; and
- Sports activity sheets, such as wrestling, showing weight and height of team members.
- Directory Information, which is information that is generally not considered harmful or an invasion of privacy if released, can also be disclosed to outside organizations without a parent's prior written consent. Outside organizations include, but are not limited to, companies that manufacture class rings or publish yearbooks. In addition, two federal laws require local educational agencies (LEAs) receiving assistance under the Elementary and Secondary Education Act of 1965 (ESEA) to provide military recruiters, upon request, with three directory information categories – names, addresses and telephone listings – unless parents have advised the LEA that they do not want their student's information disclosed without their prior written consent. ⁽¹⁾

If you do not want Rhea County School District to disclose directory information from your child's education records without your prior written consent, you must notify the District in writing by Sept. 1. Rhea County School District has designated the following information as directory information: (Note: an LEA may, but does not have to, include all the information listed below.)

Student's name

Participation in officially recognized activities and sports

Address

Telephone listing

Weight and height of members of athletic teams

Electronic mail address

Photograph

Degrees, honors, and awards received