



THE GADSDEN COUNTY SCHOOL DISTRICT

Educating Every Student Today, Making Gadsden Stronger Tomorrow

Elijah Key, Superintendent of Schools

35 Martin Luther King, Jr. Blvd Quincy, Florida 32351

Main: (850) 627-9651 or Fax: (850) 627-2760

www.GadsdenSchools.org

Verification of Non-Instructional Work Experience

This applicant has been appointed to a non-instructional position in the Gadsden County School District. Years of past experience in the non-instructional field will be used to help compute his/her salary schedule. We request that you verify his/her length of service with your school district/agency.

Please use a separate line below for each school year of experience.

Employee Name: _____

Date(s) of Employment: _____

Employee Name: _____			Social Security #: _____			Phone #: _____		
Name of School District/ Agency	Beginning MM/DD/YY	Ending MM/DD/YY	Days in Contract Year	Total Days Employed	Full Time or Part Time	Position Held	Satisfactory or Better Evaluation: "Yes" or "No"	Highly Qualified/ Industry Certified



THE GADSDEN COUNTY SCHOOL DISTRICT

Educating Every Student Today, Making Gadsden Stronger Tomorrow

Elijah Key, Superintendent of Schools

35 Martin Luther King, Jr. Blvd Quincy, Florida 32351

Main: (850) 627-9651 or Fax: (850) 627-2760

www.GadsdenSchools.org

I certify that according to our records _____ was employed in with our school district/ agency.
(Name of Employee)

Sworn to and subscribed before me this _____ day of _____, ____.

Notary Public

(Seal)

Authorized Signature/ Title

Printed Name

Address

Telephone #