

**6b. Describe how the school will build capacity for parental involvement including how parents will be encouraged to become equal partners in the education of their children. (See ESSA Sec. 1116, requirements for building capacity and parental and family engagement).**

W.C. Griggs Elementary School is committed to supporting its teachers through various professional development opportunities, including professional learning communities, data meetings, faculty meetings, and grade-level planning sessions. A key focus this year is fostering a deeper understanding of the importance of parental involvement, recognizing parents as essential partners in the educational process. The ACIP Committee has prioritized strengthening the connection between our school's goals and parent engagement activities. To support this effort, the parenting coordinator will collaborate with each lead teacher to ensure that grade-level meetings incorporate a focus on parent involvement. The principal will also set clear expectations for teachers to work closely with the attendance para and the Title I facilitator to plan effective parent engagement activities and purchase materials aligned with our school's goals.

**6c. Describe how the school will build capacity for parental involvement including how parents will be encouraged to become equal partners in the education of their children. (See ESSA Sec. 1116, requirements for building capacity and parental and family engagement).**

W.C. Griggs Elementary School is dedicated to working collaboratively with parents to support their involvement in their children's education. In response to parent feedback, requesting both afternoon and morning meeting times, the school has adjusted its schedule to offer multiple sessions for meetings and trainings, ensuring flexibility to accommodate varying needs. Additionally, parents are encouraged to actively participate in the District Parent Advisory Committee, further enhancing their role in the educational process.

**6d. Describe how the school will build capacity for parental involvement including how parents will be encouraged to become equal partners in the education of their children. (See ESSA Sec. 1116, requirements for building capacity and parental and family engagement).**

W.C. Griggs Elementary School provides an EL teacher who works to facilitate communication with parents in their home language whenever possible. If necessary, the EL teacher will ensure that an interpreter is available for all Title I meetings and parent conferences to assist non-English-speaking families. Both homeroom and EL teachers are committed to ensuring that information regarding school programs, meetings, and activities is communicated to parents in a format, and where feasible, in a language they can understand. Teachers will also utilize the translation feature in Microsoft Word to ensure that all materials sent home are accessible to non-English-speaking parents.

**6e. Describe how the school will build capacity for parental involvement including how parents will be encouraged to become equal partners in the education of their children. (See ESSA Sec. 1116, requirements for building capacity and parental and family engagement).**

Our attendance para actively seeks parent volunteers to serve on the Parenting Committee, providing them with the opportunity to contribute to important school decisions. To keep parents informed about involvement opportunities, we maintain both a Facebook page and a school website. Throughout the year, we host special events such as Fall Festival, Grandparents Day, Math and Reading Nights, and educational sessions for parents on topics like Math, Reading, and Technology. Additionally, we hold a parent meeting to inform families of their right to participate in decision-making regarding the allocation of federal funds at our school.

**7. Describe how the school will ensure the provision for participation of parents and family members (including parents and family members who have limited English proficiency, parents and family members with disabilities, and parents and family members of migratory children), including providing information and school reports required under section 1111 in a format and, to the extent practicable, in a language such parents understand. (See ESSA Sec. 1117(f)).**

The school utilizes bilingual interpreters from the ESL Department for parent conferences, phone calls, and select written translations. To further support communication with non-English-speaking families, faculty members have been provided with Pocketalk Plus Portable Voice Translators. Additionally, tools such as TransAct, Google Translate, and Remind are employed to ensure clear communication with parents in their primary language.



Mobile County  
PUBLIC SCHOOLS

## Mobile County Public School System

### W. C. GRIGGS ELEMENTARY SCHOOL

**“HOME OF THE SHINING STARS”  
6001 Three Notch Road**

**Mobile, Alabama 36619**

**(251) 221-1330 FAX (251) 221-1335**

**<https://www.griggsstars.com>**

**Principal: Stephanie Tashbin**

**Assistant Principal: Tasha Sprinkle**

**Attendance Clerk/Parent Organizer: Melissa Cazalas**

Stay informed by visiting our school website,

**<https://www.griggsstars.com>**

Reading parent bulletins, attending parent conferences & school events, and joining Griggs Facebook Page.



**LEARNING TODAY. LEADING TOMORROW.**

MOBILE COUNTY  
PUBLIC SCHOOLS

**1. Describe how the school will convene an annual meeting to inform parents of the school's participation in Title I and explain Title I requirements, including the 1% set aside, and the right of parents involved. (Sec. 1116(c)(1))**

At the beginning of each school year, W.C. Griggs Elementary School conducts its annual Open House. Prior to this event, the school holds the required annual Title I Parent Meeting. Parents are informed of this meeting through multiple channels, including: (1) notices sent home with students in their native language, (2) School Messenger, (3) the school website, (4) social media, and (5) the school marquee.

**2a. Describe how there will be a flexible number and format of parent meetings offered, such as meetings in the morning or evening, and may provide, with funds provided under this part, transportation, child care, or home visits, as such services relate to parental involvement.**

The Leadership Team and Staff at W.C. Griggs Elementary School strongly value parental involvement and have implemented measures to provide parent meetings on a flexible schedule. The Parenting Center will be open daily from 8:00 a.m. to 3:00 p.m., allowing parents to access materials, gather information, or meet with the attendance paraprofessional. W.C. Griggs Elementary School is committed to engaging parents in all aspects of its Title I programs.

**2b. Describe how parents will be involved in the planning, review and improvement of the Title I Program (Note: State the school's process for how all Title I parents have the opportunity for involvement in decision-making).**

W.C. Griggs Elementary School is committed to involving parents in all aspects of its Title I programs. Our approach to ensuring parent involvement in decision-making includes the following: We have a Parent Involvement Facilitator and two trained parent leaders, knowledgeable in Title I, Part A, parental involvement, and parents' rights. These parent leaders keep families informed about committee activities, gather input from parents for committee decisions, and assist in evaluating the Parent and Family Engagement Policy. The appropriation of Title I funds is

**2c. Describe how funds allocated for parent involvement are being used in the school. (Sec. 1116(c)(2)(3)).**

Our Title I Parent and Family Engagement funds are used to purchase materials and supplies for the school's summer reading program. Through parent meetings and training sessions, we collaborate with parents to equip them to support their children's summer reading efforts. This initiative encourages active parent participation in their child's learning. We have also used these funds to purchase writing journals for lower grades and planners and binders as communication tools for upper grades. The Griggs Parenting budget for the 2024-2025 school year is \$3,779.81.

**3. Describe how the school provides parents of participating children timely information in a uniform format and, to the extent practicable in a language they can understand, about programs under Title I, a description and explanation of the curriculum in use, forms of academic assessments, and achievement expectations used, and, if requested by parents, opportunities for regular meetings to formulate suggestions and participate as appropriate in decisions related to the education of their children. (Sec. 1116(c)(4)(A)(B)(C))**

Throughout the fall, W.C. Griggs Elementary School conducts parent meetings to share essential information about its Title I programs, curriculum, and the academic assessments utilized. During these meetings, parents are informed that they can provide feedback on the school's Continuous Improvement Plan (CIP) by emailing their comments or submitting them to the attendance office. All information is communicated to parents in a timely manner through various channels, including school bulletins, classroom newsletters, the school messenger system, and student data reports. Parents are briefed on priority goals in reading and math and are provided with guidance on how to schedule parent-teacher conferences. They are also reminded of their opportunities to participate in decisions related to their child's education. For non-English-speaking parents, an interpreter will be made available, facilitated by our English Learner (EL) teacher, to ensure clear communication.

**4. Describe how parents, the school staff, and students share responsibility for improved student academic achievement for participating students (How the School Parent Compact is jointly developed with Title I parents; how it is used, reviewed, and updated). (Sec. 1116(d))**

At W.C. Griggs Elementary School, all parents receive a copy of the School-Parent Compact during "Meet the Teacher" night. The compact is thoroughly explained to parents, who are then asked to sign it as a commitment to partnering with the school to support their child's academic success. The compacts are also discussed during faculty meetings, where each teacher is responsible for explaining the document to their students and obtaining their signatures. Teachers keep a copy in their classrooms, where they can be referenced during parent-teacher or student-teacher conferences.

**5. Describe procedures to allow parents to submit comments of dissatisfaction with the Continuous Improvement Plan. (Sec. 1116(c)(5))**

In May of each year, W.C. Griggs Elementary School convenes its leadership committee to review, evaluate, and revise the school's Continuous Improvement Plan (CIP). The committee includes two parent representatives who advocate for the broader parent community. During the review process, all parents are notified via notices sent home in the parent communication folders. These notices inform parents that the CIP is under review, and that copies of the plan are available for review in the school library, on the school website, and in the Parenting Center. Parents are encouraged to provide input on the plan's revision. The notice also specifies that once the plan is finalized and approved, any parent who finds the plan unsatisfactory has the right to submit their concerns in writing or via email to the attendance office. The school will then forward these concerns to the Central Office for further consideration.

**6a. Describe how the school will build capacity for parental involvement including how parents will be encouraged to become equal partners in the education of their children. (See ESSA Sec. 1116, requirements for building capacity and parental and family engagement).**

W.C. Griggs Elementary School fosters parental involvement through its annual Title I parent meeting, held at the beginning of the school year, along with additional Title I meetings throughout the year. During these meetings, parents are provided with an overview of state academic content standards, academic achievement standards, and assessments. The meetings also offer an explanation of Title I services, detailing the support available and emphasizing parents' rights to be involved in their child's education.

Parents will gain insight into their role in supporting their child's success and the most effective ways to collaborate with their child's teacher. Additionally, materials designed to help improve student achievement are readily available to parents in the office.