

# Millbrooke Elementary School

## Curriculum Policy KRS 160.345 (2) (i) 1

**Purpose:** The Curriculum Policy for Millbrooke Elementary ensures and establishes a process for curriculum development, implementation, evaluation and communication of the school's curriculum that involves all stakeholder groups.

**Procedures:** Millbrooke Elementary School defines curriculum as what students are taught and the links they make to "real world". The curriculum shall define what students should know and be able to do in all content areas. The curriculum shall also be defined as all experiences provided by the school staff which are designed to assist students in valuing learning and developing academically, socially, emotionally and physically. Curriculum includes both what is taught and how it is organized for delivery.

The curriculum shall include all core subject areas (i.e., English/Language Arts, Mathematics, Science and Social Studies) as well as a variety of elective courses (i.e., Arts and Humanities, Practical Living/Career Studies, Health and Physical Education and Technology). The curriculum shall encompass local, state and national standards and be research-based. It shall be aligned with the Kentucky State Standards. All students shall have equal access to all aspects of the curriculum during the school day.

The curriculum shall include the following features:

- Fully aligned to all local and state documents
- Developmentally appropriate
- Vertically and horizontally aligned
- Reflect skills and concepts, instructional strategies, assessments and resources
- Provide real world experiences
- Integrated career awareness
- Integrated problem solving
- Technology

Millbrooke Elementary School Council recognizes the stakeholders for the leadership team and team leads membership. These stakeholders shall be responsible for evaluating and revising the curriculum annually. .

### **Criteria**

Pursuant to KRS 160.345(2)(g), the local superintendent shall determine which curriculum, textbooks, instructional materials, and student support services shall be provided in the school after consulting with the local board of education, the school principal, and the school council and after a reasonable review and response period for stakeholders in accordance with local board of education policy. As such, Kentucky Middle School's school-based decision making

(SBDM) council or designated committee will assess the school's writing curriculum, as selected by the district's superintendent, to determine congruency and alignment to the Kentucky Department of Education's Guidelines for Including an Effective Writing Program Within the Curriculum for districts, which establishes that all students shall be provided multiple opportunities to develop complex communication skills through writing and shall be allowed student choice and exploration.

During its assessment, the SBDM council or designated committee will utilize an evaluative method that ensures the superintendent's writing program selection allows teachers and students an opportunity to meet the KDE's Guidelines for Including an Effective Writing Program Within the Curriculum allowing for multiple opportunities for students to develop complex communication skills for a variety of purposes, to read and analyze a variety of print and non-print materials, and to use a variety of technological tools in the writing process.

The principal will:

1. Ensure the implementation of the curriculum.
2. Ensure teacher's instructional time is protected.
3. Provide for the coordination and scheduling of instructional programs congruent to the Kentucky State Standards.
4. Meet with new teachers to review Kentucky State Standards, expectations, and ensure that all teachers have copies of documents relevant to their teaching.
5. Work with school leadership in the implementation and refinement of the Professional Learning Community.
6. Review lesson plans weekly to ensure alignment to the Kentucky State Standards.
7. Assist teachers in identifying areas of growth and ensure that professional development opportunities and/or resources are available to guarantee student success.
8. Provide opportunities for horizontal and vertical communication among teachers to promote rigor in all classrooms.

The teacher will:

1. Implement the curriculum with fidelity in all classroom assignments.
2. Guarantee instruction and assessments are congruent to the Kentucky State Standards as it applies to their particular content area.
3. Disseminate curriculum expectations to students and parents through weekly newsletters, parent conferences, phone calls, etc.
4. Deliver Response to Intervention reading and math instruction that is aligned to the Kentucky State Standards.
5. Utilize formative and summative assessments on a consistent basis to guide and monitor student mastery of curriculum and instruction.
6. Disaggregate student data on a consistent basis in order to plan individualized and small group instruction.
7. Use research based strategies and programs, higher-order thinking, and problem solving strategies in the design and delivery of the curriculum.

8. Implement age-appropriate, differentiated opportunities for students to learn, with a focus on student developmental levels and learning styles.
9. Integrate technology to ensure students become 21<sup>st</sup> Century Learners.

All staff members shall receive appropriate professional development annually on any curricular revisions.

**Evaluation:** Millbrooke Elementary School Council shall annually review the effectiveness of the school's writing program to ensure the writing program aligns to the Kentucky Department of Education's Guidelines for Including an Effective Writing Program Within the Curriculum for districts. This data shall be included as part of the comprehensive school improvement planning process and the resulting feedback shall be shared with district's superintendent for consideration.

Amended

9/22/2022 – First reading

10/26/2022 - Second reading