



# Sugar Valley Rural Charter School

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## Board of Trustees Meeting September 21, 2021

The Sugar Valley Rural Charter School Board of Trustees held a voting Board Meeting on Tuesday, September 21, 2021. Ms. Garverick called the meeting to order at 6:00p.m.

### Roll Call

<b>Ms. Garverick</b>	<b>Present</b>	<b>Ms. Meixel</b>	<b>Present</b>
<b>Ms. Downing</b>	<b>Present</b>	<b>Ms. Mitchell</b>	<b>Present</b>
<b>Mr. Miller</b>	<b>Present</b>	Mr. Smith	Present
<b>Mr. Rossman</b>	<b>Present</b>	Ms. Mauck	Present
<b>Ms. Doyle</b>	<b>Absent</b>	Ms. Weaver	Present

### HEARING OF VISITOR

#### Minutes

1. Resolved, that the Board of Trustees approve the minutes of the regular meeting held on Tuesday, August 17, 2021. Mr. Miller moved, seconded by Mr. Rossman. Motion passed (6-0).

#### Finance

1. Resolved, that the Board of Trustees approve the payment of bills from the general account (08/19/2021 – 09/17/2021) in the amount of \$318,477.10 and from the cafeteria account (09/02/2021 – 09/10/2021) in the amount of \$16,560.30 as presented. Ms. Downing moved, seconded by Mr. Rossman. Motion passed (6-0).

#### Action Items

1. Resolved that the Board of Trustees approve the following Substitute Teachers at \$120.00 a day.
  - Sandra Garverick
  - Frederick Gebert
  - Alicia Swanger
  - Kristine Lamey
  - Shonna Mantle
  - Renee Raudabaugh – pending guest teacher certification
  - Kimberly Patterson
  - Cartier Winters – pending guest teacher certification
  - David McFeely
  - Whitney Eck
  - Bryann Hilty

Ms. Downing moved, seconded by Mr. Rossman, Ms. Garverick abstained. Motion passed (5-0-1).

2. Resolved that the Board of Trustees approve Angela Geisewite as a full-time Kitchen Assistant at \$12.00 an hour with benefits per email vote August 19, 2021. Ms. Garverick moved, seconded by Ms. Mitchell. (6-0).
3. Resolved that the Board of Trustees approve Jacklyn Anderson as a substitute Paraprofessional at \$12.00 an hour per email vote August 19, 2021. Ms Downing moved, seconded by Ms. Meixel. Motion passed (6-0).
4. Resolved that the Board of Trustees approve Christine Lancaster as a substitute Teacher at \$120.00 a day per email vote August 19, 2021. Ms. Garverick moved, seconded by Ms. Downing. Motion passed (6-0).
5. Resolved that the Board of Trustees approve Charles Walizer as a substitute Teacher at \$120.00 a day per email vote August 19, 2021. Mr. Rossman moved, seconded by Ms. Meixel. Motion passed (6-0).
6. Resolved that the Board of Trustees accept the resignation of Renee Miller effective September 4, 2021 per email vote September 8, 2021. Ms. Mitchell moved, seconded by Mr. Miller. Motion passed (6-0).
7. Resolve that the Board of Trustees approve Wendy Kerstetter as a substitute Van Driver at \$12.00 an hour per email vote September 8, 2021. Mr. Miller moved, seconded by Ms. Garverick. Motion passed (6-0).

8. Resolved that the Board of Trustees approve Belva Kerstetter as a part-time Kitchen Assistant at \$12.00 an hour with benefits per email vote September 8, 2021. Mr. Rossman moved, seconded by Ms. Meixel. Motion passed (6-0).
9. Resolved that the Board of Trustees approve Tracy Shade as a part-time Kitchen Assistant at \$12.00 an hour with benefits pending paperwork per email vote September 8, 2021. Ms. Garverick moved, seconded by Ms. Rossman. Motion passed (6-0).
10. Resolved that the Board of Trustees approve the following payment per email vote September, 10, 2021.
  - \$5,700.00 to Brenthaven for 200 Chromebook protective carrying cases
  - \$8,261.04 to Staples for 24 Lenovo 300e Chromebooks based on Sourcewell state contract
  - \$5,260.10 to Kajeet for activating 20 wireless hotspots for students
 Ms. Downing moved, seconded by Mr. Rossman. Motion passed (6-0).
11. Resolved that the Board of Trustees approve the following for gym project to be paid by JSSB loan.
  - \$16,014.50 to Sekula Signs for school sign
 Ms. Meixel moved, seconded by Mr. Miller. Motion passed (6-0).
12. Resolved that the Board of Trustees approve agreement with UPMC. Ms. Downing moved, seconded by Ms. Mitchell. Motion passed (6-0).
13. Resolved that the Board of Trustees approve agreement with Community Services Group. Mr. Rossman moved, seconded by Mr. Miller. Motion passed (6-0).
14. Resolved that the Board of Trustees approve Jordan Lynn as a substitute Teacher at \$120.00 a day per email vote September 14, 2021. Ms. Downing moved, seconded by Mr. Rossman. Motion passed (6-0).
15. Resolved that the Board of Trustees accept the resignation of JT Bitner as Assistant Varsity Wrestling Coach. Ms. Garverick moved, seconded by Ms. Meixel. Motion passed (6-0).
16. Resolved that the Board of Trustees accept the resignation of Sonya Downing as Assistant Cheer Coach. Ms. Meixel moved, seconded by Mr. Rossman, Ms. Downing abstained. Motion passed (5-0-1).
17. Resolved that the Board of Trustees approve Brittany Hipple as Assistant Cheer Coach. Ms. Downing moved, seconded by Ms. Meixel. Motion passed (6-0).
18. Resolved that the Board of Trustees approve the following stipends to be paid when coaching responsibilities are completed and verified by Administration and Athletic Director.
  - \$1,000.00 to Tyler Koser – Athletic Director
  - \$2,500.00 to Tyler Koser – Head Golf Coach
  - \$1,500.00 to Stephen Bennett – Assistant Golf Coach
  - \$2,500.00 to JT Bitner – Head Volleyball Coach
  - \$1,500.00 to Nicole Clark – Assistant Volleyball Coach
  - \$1,000.00 to Kristi Bechdel – Jr. High Head Softball Coach
  - \$600.00 to Clayton Courter – Jr. High Assistant Softball Coach
 Ms. Garverick moved, seconded by Mr. Miller. Motion passed (6-0).
19. Resolved that the Board of Trustees approve Karen Sanders as a substitute Van Driver at \$12.00 an hour per email vote September 16, 2021. Ms. Mitchell moved, seconded by Mr. Rossman. Motion passed (6-0).
20. Resolved that the Board of Trustees approve the following change orders for gym project to be paid by JSSB loan.
  - change order 11 – Lobar
 Ms. Garverick moved, seconded by Ms. Downing. Motion passed (6-0).
21. Resolved that the Board of Trustees approve the following payments.
  - \$12,983.04 to Resilite for wrestling mats
  - \$7,007.00 to Resilite for cheer mats
 Ms. Downing moved, seconded by Ms. Meixel. Motion passed (6-0).

### **Informational Items**

Executive Session was held September 14, 2021

Andrea Meixel was sworn in as parent representative September 10, 2021

### **Committee Reports**

**Property** – Mr. Miller, Ms. Downing, Mr. Deavor, Ms. Kennedy

Gym project ongoing, should finish end of October  
Working on HVAC project with ESSR funds

**Community Involvement** – Ms. Downing, Ms. Mitchell, Mr. Stugart, Ms. Nixon  
There will be a fundraiser at the fire hall for Faith Smith on October 29

**Curriculum** –Mr. Rossman, Ms. Doyle, Ms. Kennedy, Ms. Hampton, Mr. Stugart, Mr. Phillips  
None

**VoTech/Ag/Env.** – Ms. Doyle, Ms. Meixel, Mr. Bechdel, Ms. Nixon  
FFA making cider on Friday

**Finance** – Ms. Garverick, Mr. Miller, Ms. Weaver, Mr. Deavor, Ms. Kennedy, Ms. Mauck  
Working with Peg McCloskey on annual audit

**Personnel** – Ms. Mitchell, Ms. Garverick, Ms. Kennedy, Ms. Hampton  
Still looking for community liaison

**Policy** – Ms. Meixel, Ms. Garverick, Ms. Downing, Ms. Kennedy  
Scheduling committee meeting for October

**Charter Renewal** – Mr. Rossman, Ms. Garverick, Ms. Nixon, Ms. Hampton  
Expecting KCSD Board on campus next month

**Administrative Report**  
None

**Solicitor's Report**  
None

**Executive Director's Report**  
None

**Secretary/Treasurer Report**  
None

**Adjournment:**  
Mr. Rossman moved, seconded by Mr. Miller at 6:28pm. Motion passed (6-0).

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Mary Jude Weaver  
Board Secretary/Treasurer