



Board of Trustees Meeting
Monday, August 14, 2023
Lake Wales High School (Auditorium)

Agenda - 5:30pm
Livestream Link:

<https://youtube.com/live/zdfdyYMupoA?feature=share>

Those Present: Danny Gill - Chair, Paul Gerrard – Vice-Chair, Dr. Lori Hutto, Andy Blair, Nicole Sealey, Tonya Stewart, Brian Marbutt, Rafael Unzueta, Dr. Wayne Rodolfich, Alricky Smith, Marie Cherrington-Gray, Robin Gibson, Julio Acevedo, Elizabeth Tyler, Anna Barcenas, Anuj Saran, Rebecca Thomas, Jennifer Barrow, David Waldrop, Nicole Sealey, LaQuanda Burroughs, Chance Cook, Julie Unzueta, Lauren Gilmore, June Ullman
Guests: Officer Hernandez, Josh Curchy, Denny Wittman, Colleen Curchy, Leslie Grondin, Sean Monahan

- I. CALL TO ORDER** **Danny Gill, Chair**
The meeting was called to order at 5:42pm.
- II. INVOCATION & PLEDGE OF ALLEGIANCE**
The invocation and pledge was led by Trustee Dr. Lori Hutto.
- III. SPECIAL RECOGNITIONS** **Danny Gill, Chair / Dr. Wayne Rodolfich, Supt.**
The Lake Wales Mardi Gras (Josh Curchy, Denny Wittman, Colleen Curchy, Leslie Grondin)
Huston Buick GMC Cadillac (Sean Monahan)
- IV. SCHEDULED PERSON/S ADDRESSING THE BOARD ON AGENDA ITEMS (3 minutes each please)** None
- V. APPROVAL OF BOARD OF TRUSTEES WORK SESSION & BOARD MEETING MINUTES (June 12, 2023)**
Request Board of Trustees approval as discussed in our Board of Trustees Work Session on August 14, 2023. Motion to approve the Work Session and Meeting Minutes was made by Vice-Chair Paul Gerrard and seconded by Trustee Dr. Lori Hutto. Motion approved unanimously.
- VI. NEW SUPERINTENDENT EVALUATION FORM FOR 2023-2024**
Request Board of Trustees approval as discussed in our Board of Trustees Work Session on August 14, 2023. Motion to approve the Board Meeting Minutes was made by Trustee Brian Marbutt seconded by Vice-Chair Paul Gerrard. Motion approved unanimously.
- VII. FINANCIAL REPORT (May 2023 and June 2023)** **Alricky Smith, CFO**
Request Board approval of the May 2023 and June 2023 Financial Reports as discussed at the August 14, 2023 Work Session & Finance Meeting. Motion to approve the Board Meeting Minutes was made by Trustee Andy Blair and seconded by Trustee Dr. Lori Hutto. Motion approved unanimously.

VIII. 2023-2024 BUDGET PACKET

Request Board of Trustees approval as discussed in our Board of Trustees Work Session on August 14, 2023. Motion to approve the Board Meeting Minutes was made by Trustee Rafael Unzueta and seconded by Vice-Chair Paul Gerrard. Motion approved unanimously.

IX. PURCHASE OF TEN (10) BUSES WITH A LOAN

Request Board of Trustees approval as discussed in our Board of Trustees Work Session on August 14, 2023. Motion to approve the Board Meeting Minutes was made by Trustee Andy Blair and seconded by Trustee Dr. Lori Hutto. Motion approved unanimously.

X. SUPERINTENDENT’S REPORT

Dr. Wayne Rodolfich, Superintendent

A. SUPERINTENDENT REPORT

B. 2023-2024 EMPLOYEE HANDBOOK – DRAFT

Request Board approval as discussed in our Board of Trustees Work Session on August 14, 2023. Motion to approve the Board Meeting Minutes was made by Trustee Dr. Lori Hutto and seconded by Trustee Andy Blair. Motion approved unanimously.

C. LWCS BEREAVEMENT LEAVE POLICY

Request Board approval as discussed in our Board of Trustees Work Session on August 14, 2023. Motion to approve the Board Meeting Minutes was made by Vice-Chair Paul Gerrard and seconded by Trustee Brian Marbutt. Motion approved unanimously.

D. LWCS EMPLOYMENT CONTRACT POLICY

Request Board approval as discussed in our Board of Trustees Work Session on August 14, 2023. Motion to approve the Board Meeting Minutes was made by Vice-Chair Paul Gerrard and seconded by Trustee Andy Blair. Motion approved unanimously.

E. LWCS FMLA LEAVE POLICY

Request Board approval as discussed in our Board of Trustees Work Session on August 14, 2023. Motion to approve the Board Meeting Minutes was made by Trustee Dr. Lori Hutto and seconded by Trustee Brian Marbutt. Motion approved unanimously.

F. LWCS JOB DESCRIPTION POLICY

Request Board approval as discussed in our Board of Trustees Work Session on August 14, 2023. Motion to approve the Board Meeting Minutes was made by Trustee Dr. Lori Hutto and seconded by Trustee Rafael Unzueta. Motion approved unanimously.

G. LWCS PERSONNEL FILES POLICY

Request Board approval as discussed in our Board of Trustees Work Session on August 14, 2023. Motion to approve the Board Meeting Minutes was made by Vice-Chair Paul Gerrard and seconded by Trustee Brian Marbutt. Motion approved unanimously.

H. SUBSTITUTE TEACHER AND FOOD SERVICE JOB DECSRIPTIONS
Request Board of Trustees approval as discussed in our Board of Trustees Work Session on August 14, 2023. Motion to approve the Board Meeting Minutes was made by Trustee Brian Marbutt and seconded by Trustee Andy Blair. Motion approved unanimously.

I. MENTAL HEALTH APPLICATIONS – ALL 7 SCHOOLS
Request Board approval as discussed in our Board of Trustees Work Session on August 14, 2023. Motion to approve the Board Meeting Minutes was made by Trustee Rafael Unzueta and seconded by Trustee Andy Blair. Motion approved unanimously.

J. NEXT MEETING DATE
Board of Trustees **Work Session (4:00pm) and Meeting (5:30pm) – Monday, September 25, 2023 at the Lake Wales High School (Auditorium).**

XI. SCHEDULED PERSON/S ADDRESSING THE BOARD ON NON-AGENDA ITEMS (3 minutes each please) None

XII. CHAIRMAN’S AND TRUSTEES REPORT **Danny Gill, Chair**

Trustee Tonya Stewart: Kudos for working on and cleaning up our policies and procedures. I would like to hear more going forward on how the schools are doing academically with progress monitoring throughout the year.

Trustee Rafael Unzueta: Thanks for the opportunity to serve our community. I enjoyed a great meeting with Principal Barcenas from Polk Avenue Elementary. I look forward to being an advocate for all of our schools.

Trustee Andy Blair: The 1919 building is moving forward, we have a lot of moving parts. Contractor has been hired. The plans are in progress. We’ll have more to come soon. We are making progress.

Chair Gill: Is this committee meeting regularly?

Trustee Andy Blair: We have been meeting somewhat regular and the last meeting we talked about doing a pre-bid for h-vac, big ticket items, windows etc. The historical society will need our plans before we do anything. I am optimistic about our timeline.

Vice-Chair Paul Gerrard: Unstoppable!

Trustee Brian Marbutt: I would like to thank everyone for the opportunity to serve on the board. I had a few questions today but as a new Board member I am hesitant especially with the Sunshine Law. I am surprised we did not have the school updates. I have scheduled a meeting with Dr. Rodolfich in the near future to discuss.

Chair Gill: I am excited about this year and I see nothing but great things.

General Council Robin Gibson: Take advantage of the Sunshine Law – this is your opportunity to share and discuss.

XIII. OTHER BUSINESS FOR THE GOOD OF THE CAUSE None

XIV. ADJOURN

Meeting adjourned at 6:08pm.

Respectfully Submitted, Marie Cherrington-Gray, Corporate Secretary

Approved: _____