

Wyoming Area School District  
Regular Meeting of the Wyoming Area Board of Education  
252 Memorial Street, Exeter, Pennsylvania, 18643  
Tuesday, April 23, 2024, 7:00 p.m.

AGENDA

Pledge of Allegiance

Roll Call

Communications Report

Approval of Minutes: Regular Meeting of March 26, 2024

Superintendent's Report

Solicitor's Report

Student Representative's Report

Treasurer's Report

New Business

Finance Report

Education Report

Activities Report

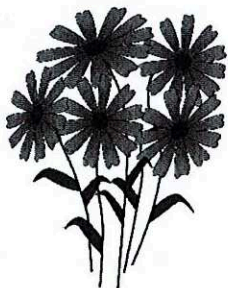
Building Report

Policy Report

Policy Report

Open Discussion

Adjournment



Wyoming Area School District  
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Communications Report

1. Luzerne Intermediate Unit #18 submitting their regular meeting minutes of February 28, 2024.
2. West Side Career and Technology Center Joint Operating Committee submitting their minutes of February 26, 2024.
3. Employee #20588, Paraprofessional, submitting a letter of resignation.
4. Employee #20462, Elementary Teacher, requesting permission to take a maternity leave of absence.
5. Employee #1135, Elementary Teacher, requesting permission to take a leave without pay.
6. Lucy Obrzut, Senior Parents Association for Class of 2024, requesting permission to hold fundraisers.
7. Libby Krokos, Luzerne Intermediate Unit, requesting permission **to use district classrooms** at for the 2024 Extended School Year Program.
8. Employee #20505, Personal Care Aide, submitting a letter of resignation.
- (9.) Nikki Milcavage, Wyoming Area Intermediate Center PTO, requesting permission to hold a fundraiser.**
- (10.) Employee #20243, Special Education Teacher, requesting permission to take a maternity leave of absence.**
- (11.) Employee #20500, Paraprofessional, requesting permission to take a maternity leave of absence.**
- (12.) Attorney Tom Campenni, Wyoming Area Football Alumni Association, would like to upgrade the weight room and various rooms in anticipation of a ceremony to honor Coach Paul J. Marranca and to unveil the new sign to be installed on the façade of the weight room.**

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**Treasurer's Report**

First National Community Bank	General Fund	4,614,845.46
First National Community Bank	Payroll Account	6,511.10
First National Community Bank	Cafeteria Account	66,521.72
First National Community Bank	Student Activities Account	147,309.75
First National Community Bank	Athletic Fund Account	15,309.50
First National Community Bank	Purchasing Account	500.00
Pennsylvania Local Government Investment Trust	General Fund Account	142,839.10
First National Community Bank	Series 2022 GON Account	1,764,443.80
First National Community Bank	Money Market Account	6,174,451.78

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 Finance Report

1. Received the following checks:

<u>Berkheimer Income Tax</u>	
Earned Income Tax	62,280.19
Local Services Tax	142.35
Per Capita Tax	286.00
Delinquent Per Capita	<u>1,487.03</u>
Total:	64,195.57

<u>State &amp; Federal Subsidy Payments</u>	
Retirement	835,806.88
Title II – Improving Teacher Quality	6,027.00
Title IV – Student Support & Academic Enrichment	4,939.92
Medical Assistance-Access	74,949.75
School District Special Education	278,364.00
School District Transportation	457,788.51
ARP ESSER III	90,907.04
ARP ESSER 7%	7,065.51
SHARRS Reimbursement	<u>40,706.79</u>
Total:	1,796,555.40

<u>Local Realty Transfer Tax</u>	
Luzerne County	23,352.77
Wyoming County	<u>2,964.50</u>
Total:	26,317.27

2. Approve the April payment of \$94,926.95 to the Luzerne Intermediate Unit in accordance with the terms of the approved contract for Special Education Services and other related services for the 2023-2024 school year.
3. Approve the April payment of \$4,958.33 to the Luzerne Intermediate Unit for the Lighthouse Academy Dual Diagnosis Services for 2023-2024 school year.
4. Approve to ratify the April payment of \$69,097.00 to the West Side Career & Technology Center for the 2023-2024 school year.

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 Finance Report

5. Approve to ratify the single audit report prepared by BBD, LLP for year ended June 30, 2023.
6. Approve the Final Tax Collection Report of the Tax Collectors prepared by BBD, LLP for the year ended December 31, 2022.
7. Approve the following debt service invoice payments to Wilmington Trust Company for May 1, 2024:

Registered Interest Due (19A)	17,256.25
Registered Interest Due (19B)	<u>112,915.50</u>
Total:	130,171.75

Registered Interest Due (21A)	116,050.00
Registered Interest Due (21B)	<u>16,900.00</u>
Total:	132,950.00

8. Approve the following refund payable to Archangelo Development LLC for paid property taxes for the year 2023:

Pin#67-E10SE3-001-012-000	2,184.57
Pin#67-E10SE3-001-016-000	264.92
Pin#67-E10SE3-001-013-000	252.06
Pin#67-E10SE3-001-015-000	445.81
Pin#E10SE3-001-12A-000	<u>27.68</u>
Total:	3,175.04

**(9.) Approve the following payments:**

<u>Vendor</u>	<u>Invoice#</u>	<u>Amount</u>	<u>Location</u>	<u>Description</u>
CM3 Building Solutions	App# 4	171,716.40	WASD	HVAC (Non-ESSER)
CM3 Building Solutions	App# 3	<u>95,756.40</u>	WASD	HVAC (ESSER-Related)
		Total: 267,472.80		

- (10.) Approve to ratify the payment of \$10,000.00 to Quad Three Group, Invoice #10454.310-2 for HVAC Design; Contracted Services for the Kindergarten Center.

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Finance Report

(11.) Approve the May 1, 2024 payment to Fidelity Bank in the amount of \$14,147.32 for the General Obligation Note, Series of 2022 of the Wyoming Area School District.

(12.) Approve the general ledger sheet:

Bill Listing: April 2024	1,367,145.37	
Prepays: March 2024	<u>163,788.58</u>	1,530,933.95
Cafeteria Account:	83,595.79	
Athletic Account:	<u>801.00</u>	<u>84,396.79</u>
	Total:	1,615,330.74

Motion by \_\_\_\_\_, second by \_\_\_\_\_, to accept the finance report.  
Roll Call:

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Education Report

1. Reporting as per Federal Regulations Requirement that the District's Federal Programs (Title I, Title II, Title III and Title IV) have been planned for the 2023-2024 school year. Anyone desiring information regarding these programs, contact Dr. Jon Pollard, Superintendent, at the District's Business Office.
2. Approve the request of employee #20462, Elementary Teacher, to take a maternity leave of absence on or about May 6, 2024 with an anticipated return date of August 21, 2024 or the beginning of the 2024-2025 school year.
3. Approve the revised guest teacher substitute list for 2023-2024 school year.
4. Approve the request of Employee #1135, Elementary Teacher, to take a leave without pay as needed for the remainder of the 2023-2024 school year.
- (5.) Approve the request of employee #20243, Special Education Teacher, to take a maternity leave of absence effective on or about May 28, 2024 with an anticipated return date of January 6, 2025, or the day school re-opens after Christmas Break of the 2024-2025 school year.**
- (6.) Approve that the chairperson positions posted for the 2024-2025 school year are for grades 7-12.**

Motion by \_\_\_\_\_, second by \_\_\_\_\_, to accept the education report.  
Roll Call:

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Activities Report

1. Approve to vacate all extra-curricular positions at the end 2023-2024 school year.
2. Approve the request of Lucy Obrzut, Senior Parents Association for Class of 2024, to hold American Grille fundraisers on May 15<sup>th</sup> and May 16, 2024.
3. Approve the appointments of the following head coaches for the 2024-2025 Fall sports season:

Cheerleading	Rhonda Pizano
Cross Country	Michael Branley
Field Hockey	Bree Bednarski
Football	Randy Spencer
Golf	Gordon Williams
Boys Soccer	Chris Tomlinson
Girls Soccer	Chad Kranson
Tennis	Bill Roberts
Volleyball	Sara Mazzitelli

4. Approve a donation of \$1,000.00 to the Wyoming Area Ice Hockey Association for the 2024-2025 school year.
- (5.) Approve the request of Nikki Milcavage, Wyoming Area Intermediate Center PTO, to hold a community dine out night fundraiser with Booyah Burger and Bites May 19<sup>th</sup> to May 21, 2024.**

Motion by \_\_\_\_\_, second by \_\_\_\_\_, to accept the activities report.  
Roll Call:



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Building Report

1. Accept, with regret, employee #20588 submitting a letter of resignation as a Paraprofessional retroactive to April 4, 2024.
2. Approve the revised support personnel substitute list for the 2023-2024 school year.
3. Approve the request of Libby Krokos, Luzerne Intermediate Unit, **to use district classrooms** for the 2024 Extended School Year Program which runs June 25<sup>th</sup> through August 1, 2024, 8:45 a.m. to 12:15 p.m., pending approval by the building principal.
4. Accept, with regret, employee #20505 submitting a letter of resignation as a Personal Care Aide effective April 26, 2024.
- (5.) Approve the request of employee #20500, Paraprofessional, to take a maternity leave of absence effective August 21, 2024 with an anticipated return on November 4, 2024.**
- (6.) Approve the appointment of Reilly Associates for professional services regarding the Primary Center Drainage Improvements and Embankment Enhancements Survey and Study Proposal/Agreement.**

Motion by \_\_\_\_\_, second by \_\_\_\_\_, to accept the building report.  
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Policy Report

1. Approve the second reading of the following revised policies:

Policy #626.1: Travel Reimbursement – Federal Programs

Policy #903: Public Comment in Board Meetings

Policy #254: Educational Opportunity for Military Children Attachment – Compact Rules

**(2.) Motion to approve that Policy #918: Title I Parent and Family Engagement has been reviewed and passed with no revisions.**

**(3.) Motion to approve that the School-Parent Family Compact has been reviewed and passed with no revisions.**

Motion by \_\_\_\_\_, second by \_\_\_\_\_, to accept the policy report.

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Police Report

**Wyoming Area Police Department  
Monthly Report for March 2024  
Total Calls for Service**

<u>CODE</u>		<u>COUNT</u>
2480	Disorderly Conduct – All Others	1
2601	Use of Tobacco in Schools	6
3100	Motor Vehicle Accidents	1
3400	Mental Health	2
3870	Medical Emergency	2
4020	Non-Criminal - Suspicious Auto	1
4091	Custody Dispute	1
7016	Follow Up Information	3
7501	EMS Assist	1
S2S	Safe-2-Say Reports	4
TRUA	Compulsory School Attendance	7
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	Total	29