

October 28, 2024

****The Board reserves the right to enter into closed session at any time during the meeting to discuss matters permitted by NJSA 10:4-12**

**SUGGESTED MOTIONS FOR MEETING
NORTH WILDWOOD BOARD OF EDUCATION
REGULAR MEETING**

**MONDAY, OCTOBER 28, 2024
6:00 P.M.**

AGENDA

1. CALL TO ORDER

2. OPENING STATEMENT

The New Jersey Open Public Meetings Law was enacted to ensure the right of the Public to have advance notice of, and to attend, the meetings of public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of this Act, the North Wildwood Board of Education has caused notice of this meeting to be published by having the date, time and place thereof posted with the City Clerk, the Atlantic City Press and the Cape May County Herald.

3. ROLL CALL

Michael Brown, Sr.	_____
James Farrell	_____
Gerald Flanagan	_____
Ronald Golden	_____
Michele Devine-Hartnett	_____
April Howard	_____
David C. MacDonald	_____
Scott McCracken	_____
Haroula Rotondi	_____
Laura Stefankiewicz	_____

4. ATTENDANCE

Philip Schaffer, Superintendent	_____
Dawn Cottrell, Board Secretary/SBA	_____
Patricia Donlan, Vice-Principal	_____
Carolyn Morey, Supervisor of Pupil Personnel	_____
Robert Belasco, Solicitor	_____

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5. FLAG SALUTE

6. BOARD PRESENTATION

~2024 NWSJLA Presentation

7. EXECUTIVE SESSION

Authorization of Executive Session: to discuss a current and an ongoing matter as per N.J.S.A. 10:4-12b (1) Any matter which, by express provision of Federal Law or State statute, or rule of court shall be rendered confidential or excluded from the provisions of subsection a. of this section.

Motion: _____
Vote: _____

Second: _____
Carried: _____

Michael Brown, Sr. _____
James Farrell _____
Gerald Flanagan _____
Ronald Golden _____
Michele Devine-Hartnett _____
April Howard _____
David C. MacDonald _____
Scott McCracken _____
Haroula Rotondi _____
Laura Stefankiewicz _____

RESUME PUBLIC SESSION, MOTION TO RESUME

Motion: _____
Vote: _____

Second: _____
Carried: _____

Michael Brown, Sr. _____
James Farrell _____
Gerald Flanagan _____
Ronald Golden _____
Michele Devine-Hartnett _____
April Howard _____
David C. MacDonald _____
Scott McCracken _____
Haroula Rotondi _____
Laura Stefankiewicz _____

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8. PUBLIC COMMENT- AGENDA ITEMS ONLY

The Board values and welcomes comments and opinions from residents. This meeting will now be open to public comments on [agenda items only]. Public Comment will be held for a total of 15 minutes. If your questions pertain to litigation, student or personnel items, please contact the Superintendent directly, after the meeting, as the Board does not discuss these matters in public. If there are items the Superintendent would like to address, he may wish to do so after all public comment has been heard.

9. APPROVAL OF MINUTES: September 23, 2024

10. APPROVAL OF TRANSFER OF FUNDS: September 2024

11. APPROVAL OF BILL LIST: October 2024

12. APPROVAL OF FINANCIAL STATEMENTS as of September 30, 2024, and certification of non-over expenditure of funds (roll call); acknowledgement receipt of investment report.

SECRETARY AND TREASURER’S REPORT OF September 30, 2024,

On a motion made by _____ and seconded by _____, the board unanimously approved the Secretary and Treasurer’s Report for September 30, 2024, as per the following:

- Pursuant to N.J.A.C. 6A:23-2.11(c)4 the North Wildwood Board of Education certifies that as of September 30, 2024, and after review of the Secretary’s Monthly Financial Report (appropriations section) as presented and upon consultation with the appropriate district officials, to the best of the Board’s knowledge, no major account or fund has been overexpended in violation of N.J.A.C. 6A:23-2.11(b) and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

David MacDonald, President _____

- Pursuant to N.J.A.C. 6A:23-2.11(c)4, I certify that as of September 30, 2024, no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the North Wildwood Board of Education pursuant to N.J.S.A. 18A:22-8.1 and N.J.S.A. 18A:22-8.2, and no budgetary line item account has been overexpended in violation of N.J.A.C. 6A:23-2.11(b). In accordance with N.J.A.C. 6A:23-2.11(c)2, it is certified that there are no changes in anticipated revenue amounts and sources for the month of September 30, 2024.

Dawn Cottrell, Secretary _____

Motion: _____

Second: _____

Vote: _____

Carried: _____

Michael Brown, Sr. _____

James Farrell _____

Gerald Flanagan _____

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Ronald Golden	_____
Michele Devine-Hartnett	_____
April Howard	_____
David C. MacDonald	_____
Scott McCracken	_____
Haroula Rotondi	_____
Laura Stefankiewicz	_____

13. BOE MEMBER REPORTS

A. Committee Reports, WHS Reports

14. CONSENT AGENDA

The following items are believed to be items of a routine nature requiring no discussion and which are to be voted upon a single roll call vote of the board of education. Any single member of the board of education may have any of the items on the consent agenda removed and placed on the other part of the agenda for discussion merely by so indicating prior to the vote to be taken on the consent agenda

- A. On the recommendation of the Superintendent, to approve submission of the New Jersey Quality Single Accountability Continuum (NJQSAC) District Performance Reviews (DPR) and the signed declaration page via NJ Homeroom to the Cape May County Department of Education. *(See Board Info)*
- B. On the recommendation of the Superintendent, to approve the New Jersey Principal Evaluation for Professional Learning Instrument.
- C. On the recommendation of the Superintendent, to approve the Charlotte Danielson Teacher Evaluation Instrument.
- D. On the recommendation of the Superintendent, that the North Wildwood Board of Education acknowledges the mailing of the NJSLA Individual Score Reports via USPS on 9/18/24, to the parents of all 3rd through 8th grade students.
- E. On the recommendation of the Superintendent, to approve the submission of the 2025-2026 Preschool Projected Enrollment.
- F. On the recommendation of the Superintendent, to approve the submission of the 2025-2026 Three-Year Preschool Program Plan and Annual Update.
- G. On the recommendation of the Superintendent, to approve Ms. Christie Ruiz as parent chaperone for first grade field trip on December 6, 2024.
- H. On the recommendation of the Superintendent, to approve Ms. Samantha Howard as parent chaperone for Eighth grade field trip on November 15, 2024.
- I. On the recommendation of the Superintendent, to approve the Margaret Mace Holiday Concert on December 19, 2024.
- J. On the recommendation of the Superintendent, to approve the completion of the school bus emergency evacuation drill on October 23, 2024.
- K. On the recommendation of the Superintendent, to approve the MMS District Mentoring Plan for school year 2024-2025.
- L. On the recommendation of the Superintendent, to approve the MMS District Nursing Plan for school year 2024-2025.
- M. On the recommendation of the Superintendent, to approve the revisions to the Grade

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2 Social Studies Curriculum.

- N. On the recommendation of the Superintendent, to approve the revisions to the Kindergarten Science Curriculum.
- O. On the recommendation of the Superintendent, to approve and adopt the revised Open Public Records Act (OPRA) Request Form established by the Government Records Council (GRC) pursuant to N.J.S.A. 47:1a-5f.
- P. On the recommendation of the Superintendent, to approve the following field trips

GRADE / GROUP	PLACE / SPEAKER	DATES
Choir	NW Tree Lighting at Lighthouse	December 7, 2024
Grades 6,7,8	Cape Assist Guest Speaker-Dave Kinee (Health Class)	Mondays Oct-Dec 2024
Kindergarten	Parent Activity Visit	November 21, 2024
Kindergarten	Parent Activity Visit	December 17, 2024
Kindergarten, 1st and 2nd Grades	Cape Square Theatre	December 6, 2024
Grade 8	Underground Railroad Trolley Tour	November 15, 2024
Student Council	Peer Leadership Conference	November 22, 2024
Grade 2	Atlantic County Park	November 1, 2024
Kindergarten	Guest Speaker Erin Rawls from Wetlands	May 13, 2025
Grades 6-8	Student Council Fall Dance	November 15, 2024
Grade 7	Guest Speaker Abigail Mignucci Miss NJ Teen	November 14, 2024

- Q. Report of Drills Fire 9/10/2024 Lock Down 09/13/2024

FINANCE

- A. On the recommendation of the Superintendent and School Business Administrator, to approve the Joint Transportation Contract with Lower Township Board of Education for the 2024-2025 school year in the amount of \$1,177.
- B. On the recommendation of the Superintendent and School Business Administrator, to appoint Teresa McGrath, D.O. as School Physician in the amount of \$5,000 for the 2024-2025 school year. All new employee physicals and testing will be completed by Cape Urgent Care.
- C. On the recommendation of the Superintendent and School Business Administrator, to approve/accept the 2024-2025 ESEA Consolidated Grant amendment submission to apply carryover funds:
 - Title I \$110,934
 - Title II \$ 16,654

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Title IV \$ 11,003

- D. On the recommendation of the Superintendent and School Business Administrator, to approve the Three-Year Comprehensive Maintenance Plan and the Annual Maintenance Budget Amount Worksheet Form M-1.
- E. On the recommendation of the Superintendent and School Business Administrator, to approve the 2025-2026 School Budget Calendar.
- F. On the recommendation of the Superintendent and School Business Administrator, to approve the transfer of the following Student Activity Accounts and close all inactive and accounts with zero balances:

Transfer From:	HSA	\$128.30
	Awards and Bonds	\$ 23.05
Transfer To:	Student Council	\$151.35

Transfer From:	Book Club	\$ 0.38
	Dining for Dollars	\$255.00
Transfer To:	General	\$255.38

- G. On the recommendation of the Superintendent and School Business Administrator , to approve contract with DiPalantino Contractors LLC for the winter season of the 2024-2025 school year to plow and shovel all walkways, steps and entrances as follows:

Snow Plow	2-3 Inches	\$1,762
Snow Plow	4-7 Inches	\$2,028

PERSONNEL

- A. On the recommendation of the Superintendent, to approve Jennifer Flud as Wildwood Catholic Academy Non Public Teacher Assistant under the IDEA Grant @ \$17/hr for the 2024-2025 school year.
- B. On the recommendation of the Superintendent, to approve Tamara Brown as Wildwood Catholic Academy Non Public Teacher Assistant under the IDEA Grant @ \$15/hour for the 2024-2025 school year.
- C. On the recommendation of the Superintendent, to approve Desiree Reuter as After School Library Moderator for the 2024-2025 school year.
- D. On the recommendation of the Superintendent, to approve Mary Rulon as Short Term Substitute for Lisa Kobierowski November 22, 2024-December 20, 2024.
- E. On the recommendation of the Superintendent, to approve Mary Rulon as Long Term Substitute for Jenny Tillotson February 3, 2025-remainder of the 2024-2025 school year.
- F. On the recommendation of the Superintendent, to approve Kyle Morgenweck as Head Boys Basketball Coach for the 2024-2025 school year.
- G. On the recommendation of the Superintendent, to approve Mario Nocito as Assistant Boys Basketball Coach for the 2024-2025 school year.
- H. On the recommendation of the Superintendent, to approve Olivia Rulon as Head Girls Basketball Coach for the 2024-2025 school year.
- I. On the recommendation of the Superintendent, to approve Nicholas Bradway as Assistant Girls Basketball Coach for the 2024-2025 school year.

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- J. On the recommendation of the Superintendent, to approve Rebecca Fuentes as Head Volleyball Coach for the 2024-2025 school year.
- K. On the recommendation of the Superintendent, to approve Kortnie Davidson as Assistant Volleyball Coach for the 2024-2025 school year.
- L. On the recommendation of the Superintendent, to approve Mary Delaney as Head Cheerleading Coach for the 2024-2025 school year.
- M. On the recommendation of the Superintendent, to approve Donna DeRitis as Assistant Cheerleading Coach for the 2024-2025 school year
- N. On the recommendation of the Superintendent, to approve Matthew Steere, Jr. as Part-Time Custodian (Step 1 prorated) for the 2024-2025 School Year, effective October 29, 2024.

POLICIES

A. None.

PROFESSIONAL DEVELOPMENT AND RELATED EXPENSES

<u>NAME</u>	<u>PLACE</u>	<u>SUBJECT</u>	<u>DATES</u>	<u>COSTS</u>
Cyndi Dykhouse	Stockton University	I&RS Team Training	December 12, 2024	\$178 plus Mileage and tolls
Mary Dekaney	Virtual	Building a Toolkit for Instructional Coaching	October 2024	ETTC Hours

MOTION TO APPROVE CONSENT AGENDA

Motion: _____
Vote: _____

Second: _____
Carried: _____

Michael Brown, Sr. _____
James Farrell _____
Gerald Flanagan _____
Ronald Golden _____
Michele Devine-Hartnett _____
April Howard _____
David C. MacDonald _____
Scott McCracken _____
Haroula Rotondi _____
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15. PUBLIC COMMENTS

October 28, 2024

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16. BOARD COMMENTS

17. ADMIN COMMENTS

18. HARASSMENT, INTIMIDATION, BULLYING REPORTS

Motion: _____ Second: _____
Vote: _____ Carried: _____

Michael Brown, Sr. _____
James Farrell _____
Gerald Flanagan _____
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April Howard _____
David C. MacDonald _____
Scott McCracken _____
Haroula Rotondi _____
Laura Stefankiewicz _____

19. SUPERINTENDENT'S REPORT

20. ADJOURNMENT

Motion: _____ Second: _____

21. BOARD INFORMATION

- A. MMS District Mentoring Plan 2024-2025
- B. MMS District Nursing Plan 2024-2025
- C. NJQSAC DPR and Declaration Page 2024-2025

22. NEXT MEETING

November 18, 2024 Regular meeting at 6:00 pm