

April 7, 2020

# SANTA MARIA JOINT UNION HIGH SCHOOL DISTRICT

## BOARD OF EDUCATION

### CSBA Professional Governance Standards

*Adopted by the Santa Maria Joint Union High School District April 11, 2001*

#### THE BOARD

School districts and county offices of education are governed by boards, not by individual trustees. While understanding their separate roles, the board and superintendent work together as a “governance team.” This team assumes collective responsibility for building unity and creating a positive organizational culture in order to govern effectively.

#### **To operate effectively, the board must have a unity of purpose and:**

- Keep the district focused on learning and achievement for all students.
- Communicate a common vision.
- Operate openly, with trust and integrity.
- Govern in a dignified and professional manner, treating everyone with civility and respect.
- Govern within board-adopted policies and procedures.
- Take collective responsibility for the board’s performance.
- Periodically evaluate its own effectiveness.
- Ensure opportunities for the diverse range of views in the community to inform board deliberations.

#### THE INDIVIDUAL TRUSTEE

In California’s public education system, a trustee is a person elected or appointed to serve on a school district or county board of education. Individual trustees bring unique skills, values and beliefs to their board. In order to govern effectively, individual trustees must work with each other and the superintendent to ensure that a high quality education is provided to each student.

#### **To be effective, an individual trustee:**

- Keeps learning and achievement for *all* students as the primary focus.
- Values, supports and advocates for public education.
- Recognizes and respects differences of perspective and style on the board and among staff, students, parents and the community.
- Acts with dignity, and understands the implications of demeanor and behavior.
- Keeps confidential matters confidential.
- Participates in professional development and commits the time and energy necessary to be an informed and effective leader.
- Understands the distinctions between board and staff roles, and refrains from performing management functions that are the responsibility of the superintendent and staff.
- Understands that authority rests with the board as a whole and not with individuals.



**Board of Trustee Action Plans**  
Santa Maria Joint Union High School District

- **Maximize Student Success**
- **Develop and Maintain a Districtwide Accountability System**
- **Enhance Student Support Services: Facilities, Technology, Safe, Clean, Nurturing Environment; Expand Food Services**
- **Foster Partnerships**
- **Manage Rapid District Growth**

## **RESPONSIBILITIES OF THE BOARD**

The primary responsibilities of the board are to set a direction for the district, provide a structure by establishing policies, ensure accountability and provide community leadership on behalf of the district and public education. To fulfill these responsibilities, there are a number of specific jobs that effective boards must carry out.

### **Effective boards:**

- Involve the community, parents, students and staff in developing a common vision for the district focused on learning and achievement and responsive to the needs of all students.
- Adopt, evaluate and update policies consistent with the law and the district's vision and goals.
- Maintain accountability for student learning by adopting the district curriculum and monitoring student progress.
- Hire and support the superintendent so that the vision, goals and policies of the district can be implemented.
- Conduct regular and timely evaluations of the superintendent based on the vision, goals and performance of the district, and ensure that the superintendent holds district personnel accountable.
- Adopt a fiscally responsible budget based on the district's vision and goals, and regularly monitor the fiscal health of the district.
- Ensure that a safe and appropriate educational environment is provided to all students.
- Establish a framework for the district's collective bargaining process and adopt responsible agreements.
- Provide community leadership on educational issues and advocate on behalf of students and public education at the local, state and federal levels.

**SANTA MARIA JOINT UNION HIGH SCHOOL DISTRICT  
BOARD OF EDUCATION**

**Regular Meeting  
April 7, 2020**

**5:30 p.m. Closed Session/6:30 p.m. General Session**

*The Santa Maria Joint Union High School District mission is,  
“We prepare all learners to become productive citizens and college/career ready by  
providing challenging learning experiences and establishing high expectations for achievement.”*

***This meeting is being conducted pursuant to Executive Order N-29-20 issued by California Governor Gavin Newsom on March 17, 2020. Consistent with these orders the Board room will not be open to the public for this meeting. Any or all Board members may attend the meeting by phone or videoconference platform. Archives of meetings are available on the District’s website at [www.smjuhsd.k12.ca.us](http://www.smjuhsd.k12.ca.us).***

This meeting can be attended on-line by joining a Zoom meeting at 6:30 p.m. on April 7, 2020 at <https://zoom.us/>. When joining, please use this meeting code: 777202228

*The District is committed to swiftly resolving any requests for reasonable modification or accommodation for individuals with disabilities who wish to observe the meeting, please contact Tammy Rhine at (805) 922-4573, extension 4202 by 4:00 p.m. on April 6, 2020.*

If you would like to address the SMJUHS D Board of Education at the April 7, 2020 meeting for either open or closed session items, see the options for participation below.

1. In writing: Submit your comment via email and list the agenda item page and number or reference if you wish to leave a public comment, limited to 250 words or less, to the Assistant to the Superintendent, Tammy Rhine, by 4:00 p.m. on April 6, 2020. The email address is [SMJUHS D-Public-Comment@smjuhsd.org](mailto:SMJUHS D-Public-Comment@smjuhsd.org).

2. By phone: If you would like to make a comment by phone, please call 805-922-4573, extension 4202 and state your name and phone number. Someone will return your phone call to take your public comment over the phone. Request for addressing the Board by phone must be received by 4:00 p.m. on April 6, 2020. Please note: The time limit to address the Board may not exceed two minutes. The Board is not required to respond to the Public Comment.

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**I. OPEN SESSION**

**A. Call to Order**

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**II. ADJOURN TO CLOSED SESSION**

Note: The Board will consider and may act upon any of the following items in closed session. They will report any action taken publicly at the end of the closed session as required by law.

- A. Certificated and Classified Personnel Actions** – Government Code § 54957. The Board will be asked to review and approve hiring, transfers, promotions, evaluations, terminations, and resignations as reported by the Assistant Superintendent, Human Resources. **Appendix A**
  - B. Conference with Labor Negotiators** – The Board will be provided a review of negotiations with the Faculty Association (California Teachers Association) and the California School Employees Association (CSEA).
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**III. RECONVENE IN OPEN SESSION**

- A. Call to Order/Flag Salute**
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**IV. ANNOUNCE CLOSED SESSION ACTIONS** – Antonio Garcia, Superintendent

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**V. REPORTS**

- A. Student Reports**
  - B. Superintendent Report**
  - C. Board Member Reports**
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**VI. ITEMS SCHEDULED FOR ACTION**

**A. GENERAL**

- 1. Public Hearing on Reopener Proposals for Negotiations with CSEA 2020-21**

Resource Person: Joni McDonald, Human Resources Manager

At the March 10, 2020 meeting, the District presented their Reopener Proposals for Negotiations to the California School Employees Association (CSEA) for public review as required by Government Code 3547. A public hearing is required at

this time to provide an opportunity for members of the public to directly address the Board on this topic.

**A PUBLIC HEARING IS REQUIRED.**

1. Open Public Hearing
2. Take Public Comment
3. Close Public Hearing

**2. Approval of MOU's for Classified and Certificated Bargaining Units concerning the District's response to the coronavirus (COVID-19) epidemic – Appendix C**

Resource Person: Kevin Platt, Asst. Superintendent of Human Resources

The District has reached agreement with the Faculty Association (FA) and the California School Employees Association (CSEA) concerning the District's response to the coronavirus (COVID-19) epidemic which addresses certain aspects of the District's response including school closures, continued student learning, assurance of safety in the workplace, and the provision of essential services.

The Memorandums of Understanding (MOU's) will remain in effect beginning the date of signature and for the duration of the COVID-19 pandemic until the Public Health Department has officially deemed the virus no longer a threat, or until June 30, 2020, whichever comes first. (See Appendix C)

\*\*\* **IT IS RECOMMENDED THAT** the Board of Education approve the Agreements with the Certificated and the Classified Bargaining Units as presented.

**Moved** \_\_\_\_\_                      **Second** \_\_\_\_\_                      **Vote** \_\_\_\_\_

**3. Approval of MOU for Classified Bargaining Unit regarding CSEA staff supporting the students transition to distance learning during the COVID-19 pandemic – Appendix D**

Resource Person: Joni McDonald, Human Resources Manager

The District and the California School Employees Association (CSEA) have reached settlement agreement regarding CSEA staff supporting the students transition to distance learning during the COVID-19 pandemic.

The Memorandum of Understanding (MOU) tentatively agreed to on March 27, 2020 remains in effect from March 30, 2020 and will end no later than April 30, 2020. (See Appendix D)

\*\*\* **IT IS RECOMMENDED THAT** the Board of Education approve the Agreement with the Classified Bargaining Unit as presented.

Moved \_\_\_\_\_ Second \_\_\_\_\_ Vote \_\_\_\_\_

**B. BUSINESS**

**1. SUMMER 2020 ROOF PROJECTS (PROJECT #20-335)**

Resource Person: Yolanda Ortiz, Asst. Superintendent of Business Services

The administration opened bids on March 24, 2020 for the SUMMER 2020 ROOF PROJECTS (PROJECT #20-335). The bid recap and administrative recommendation follows:

BIDDER	BASE BID
Craig Roofing Company, Inc.	\$125,041.00
Channel Islands Roofing, Inc.	\$151,331.00
Falcon Roofing Company	\$202,989.00
Best Contracting Services, Inc.	\$260,110.00

After review of the four (4) bids received by administration, Craig Roofing Company, Inc. was determined to be the apparent low bidder. During the bid opening it was found Crag Roofing Company, Inc. and Best Contracting Services, Inc. did not include in their bid packages a completed District Division of Industrial Labor Project Information Form (PIF) as required in the bid documents. In coordination with legal counsel, it was determined the error was immaterial because the information provided on the PIF does not give a competitive advantage to the bidder as it does not change the scope, price or time of the bid. Further, the DIR registration number found on the PIF is also required on the Bid Form and Proposal. This information was properly supplied by all bidders. Since the error is immaterial, the District has the discretion to waive the error.

\*\*\* **IT IS RECOMMENDED THAT** the Board of Education waive the lack of inclusion of the Districts Division of Industrial Labor Project Information Form in the bid package as a immaterial error and approve the award of the SUMMER 2020 ROOF PROJECTS (PROJECT #20-335) to the lowest bidder, Craig Roofing

Company, Inc., for the bid amount of \$125,041.00 to be paid from the General Fund Routine Restricted Maintenance (Fund 01).

**Moved** \_\_\_\_\_                      **Second** \_\_\_\_\_                      **Vote** \_\_\_\_\_

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**2. Establish Special Revenue Fund for Student Activities – Fund 08 – Resolution Number 15-2019-2020**

Resource Person: Yolanda Ortiz, Asst. Superintendent of Business Services

The District’s auditors have recommended the establishment of Special Revenue Fund, Student Activities Fund (Fund 08) to be used to account for governmental Associated Student Body (ASB) activities effective for the 2019-20 fiscal year, in accordance with GASB Statement No. 84, Fiduciary Activities. Per GASB 84, ASB activities will no longer be recorded in the audited financial statements as a Fiduciary Fund. The use of the Student Activities Fund will be a part of the year-end closing procedures, to post a summarization of each school sites ASB’s related activities to Fund 08.

**\*\*\* IT IS RECOMMENDED THAT** the Board of Education adopt Resolution Number 15-2019-2020 establishing a Student Activities Fund.

**Moved** \_\_\_\_\_                      **Second** \_\_\_\_\_

**A Roll Call Vote is Required:**

Ms. Lopez	_____
Dr. Garvin	_____
Dr. Karamitsos	_____
Ms. Perez	_____
Mr. Palera	_____

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**SANTA MARIA JOINT UNION HIGH SCHOOL DISTRICT  
RESOLUTION NUMBER 15-2019-2020**

**ESTABLISH SPECIAL REVENUE FUND FOR STUDENT ACTIVITIES - FUND 08**

**WHEREAS**, the Governing Board of the Santa Maria Joint Union High School District is desirous of maintaining a Student Activities Fund for reporting Associated Student Body (ASB) activities; and

**WHEREAS**, Education Code Section 48933 authorizes the establishment of a Student Activities Fund for reporting ASB activities.

**NOW, THEREFORE BE IT RESOLVED** that the Governing Board of the Santa Maria Joint Union High School District hereby requests that the Santa Barbara County Auditor's Office establish a Student Activities Fund for ASB activities for the Santa Maria Joint Union High School District.

**AND BE IT FURTHER RESOLVED** that per GASB Statement 84, Fiduciary Activities effective for the 2019-20 fiscal year, the established new Special Revenue Fund for Student Activities (Fund 08) will allow the recording for ASB activities in the fund.

**PASSED AND ADOPTED** this 7<sup>TH</sup> day of April, 2020 by the following vote:

**ROLL CALL VOTE:**

**AYES:**

**NOES:**

**ABSENT:**

**ABSTAIN:**

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President/Clerk/Secretary of the Board of Education  
Santa Maria Joint Union High School District



**3. Emergency Resolution – Pioneer Valley High School Flood - Resolution Number 16- 2019-2020**

Resource Person: Yolanda Ortiz, Asst. Superintendent of Business Services

On March 16, 2020 Pioneer Valley High School experienced flood damage thereby requiring immediate remediation to mitigate further damage to the facility, and for the safety and health of students, staff and other persons.

Subject to the California Uniform Public Construction Cost Accounting Act, Public Contract Code section 22000, et seq. (“CUPCCAA”), any contract for construction work exceeding \$60,000.00 and up to \$200,000.00 in value must be informally and construction work exceeding \$200,000 in value must be formally bid. An exception exists in cases of emergency when repair and/or replacements are necessary. The emergency work requires a four-fifths vote of the Board pursuant to Public Contract Code section 22050. In Resolution Number 16-2019-2020, the Board is being asked to make a finding of emergency. The resolution also authorizes the District’s superintendent or designee to execute contracts or change orders, as appropriate and as necessary with firms to perform flood remediation work, without further advertising for or inviting of bids, and to take all steps and perform all actions necessary to execute and implement those contracts. The resolution also ratifies any action already taken in this regard by the District’s superintendent or designee.

District staff will report on the status of this emergency to the Board at the next regularly scheduled Board meeting and at all subsequent meetings.

\*\*\* **IT IS RECOMMENDED THAT** the Board of Education approve Resolution No. 16-2019-2020 determining that an emergency exists, that bidding of the remediation of flood damage at Pioneer Valley High School should be waived, and to ratify any contracts already entered into to address said emergency.

**Moved** \_\_\_\_\_ **Second** \_\_\_\_\_

**A Roll Call Vote is Required:**

Ms. Lopez	_____
Dr. Garvin	_____
Dr. Karamitsos	_____
Ms. Perez	_____
Mr. Palera	_____

**SANTA MARIA JOINT UNION HIGH SCHOOL DISTRICT**

**RESOLUTION NUMBER 16-2019-2020**

**DETERMINE THAT AN EMERGENCY EXISTS AND THAT BIDDING OF  
THE REMEDIATION OF FLOOD DAMAGE AT PIONEER VALLEY HIGH SCHOOL  
SHOULD BE WAIVED**

**WHEREAS**, for school districts subject to the California Uniform Public Construction Cost Accounting Act, Public Contract Code section 22000, et seq. ("CUPCCAA"), including the District, any contract for construction work exceeding \$60,000.00 and up to \$200,000.00 in value must be informally and any contract for construction work exceeding \$200,000.00 in value must be formally bid; and

**WHEREAS**, pursuant to Public Contract Code section 22035, in cases of emergency, the governing board of the District ("Board") may proceed to immediately replace or repair any public facility without adopting plans, specifications, strain sheets, or working details, or giving notice for bids to let contracts; and

**WHEREAS**, Public Contract Code section 1102 defines an emergency as a sudden, unexpected occurrence that poses a clear and imminent danger, requiring immediate action to prevent or mitigate the loss or impairment of life, health, property, or essential public services; and

**WHEREAS**, Public Contract Code section 22035 requires the Board to comply with Public Contract Code section 22050, including the following steps:

- (1) Pursuant to a four-fifths vote of the Board, the District may repair or replace a public facility, take any directly related and immediate action required by an emergency, and procure the necessary equipment, services, and supplies for those purposes, without giving notice for bids to let contracts;
- (2) Before taking any action pursuant to paragraph (1), the Board shall make a finding, based on substantial evidence set forth in the minutes of its meeting, that the emergency will not permit a delay resulting from a competitive solicitation for bids, and that the action is necessary to respond to the emergency;
- (3) The Board, by a four-fifths vote, may delegate to the District Superintendent and/or his designee, the authority to order any action pursuant to paragraph (1);
- (4) If a person with authority delegated pursuant to paragraph (3) orders any action specified in paragraph (1), that person shall report to the Board, at its next meeting, the reasons justifying why the emergency will not permit a delay resulting

from a competitive solicitation for bids and why the action is necessary to respond to the emergency;

- (5) If the Board orders any action specified above, the Board shall review the emergency action at its next regularly scheduled meeting and, except as specified below, at every regularly scheduled meeting thereafter until the action is terminated, to determine, by a four-fifths vote, that there is a need to continue the action.
- (6) If a person with delegated authority orders any action specified in paragraph (1), the Board shall initially review the emergency action not later than seven days after the action, or at its next regularly scheduled meeting if that meeting will occur not later than 14 days after the action, and at least at every regularly scheduled meeting thereafter until the action is terminated, to determine, by a four-fifths vote, that there is a need to continue the action, unless a person with delegated authority has terminated that action prior to the Board reviewing the emergency action and making a determination pursuant to this provision.
- (7) When the Board reviews the emergency action, it shall terminate the action at the earliest possible date that conditions warrant so that the remainder of the emergency action may be completed by giving notice for bids to let contracts; and

**WHEREAS**, on March 16, 2020, a fire sprinkler in second story classroom 366 at Pioneer Valley High School tripped, discharging a significant water flow for approximately 1 hour until located and shut off; and

**WHEREAS**, the flood damaged the following areas of the building: first story classrooms 312, 313, 314, 322, 323, 324, 325 and preparation room, 334; second story classrooms 353, 354, 355, 356, 363, 364, 365, 366; first story vestibule and staff restrooms; west half of second story hallway; second story vestibule, stairwell, and intermediate landing floor tile; and 357 second story staff workroom and restrooms, 315 first story staff work room; (“Affected Areas”); and

**WHEREAS**, the District needed to remediate the damage at the Affected Areas to minimize any possible injury to persons and mitigate any adverse conditions that would trigger further damage to School facilities or potential health issues for students or staff; and

**WHEREAS**, the District contracted with Oliveira’s Fashion Floors, Inc. (“Contractor”) to commence flood remediation work in Affected Areas initially in the amount of \$55,000 and anticipates further necessary remediation work from Contractor and other contractor(s) that will increase the total amount to between \$200,000 and \$250,000; and

**WHEREAS**, pupils may be returning to Pioneer Valley High School on April 6, 2020; or at a date as further determined by the Board; and

**WHEREAS**, the continued health and safety of staff and students is paramount, and a delay in completing remediation work of the Affected Areas to repair the flood-caused

damage could expose students and staff to a danger to life or health from structural damage, risk of fire safety due to damaged drywall or ceiling tiles, and possible mold growth; and

**WHEREAS**, without the classrooms in the Affected Areas, there is insufficient classrooms for the currently registered pupils; and

**WHEREAS**, there is not sufficient time for bidding to secure a contract to perform the flood remediation work; and

**WHEREAS**, the work is necessary to minimize any possible injury to persons and mitigate any adverse conditions that would trigger further damage to School facilities or potential health issues for students or staff; and

**WHEREAS**, there is no alternate housing arrangements that can be made by April 6, 2020; and

**WHEREAS**, due to concerns about student and teacher safety, the District believes that pursuing a contract without formal bidding pursuant to Public Contract Code sections 22035 and 22050 is warranted.

**NOW, THEREFORE BE IT RESOLVED** by the Governing Board of the Santa Maria Joint Union High School District hereby resolves, determines, and finds the following:

**Section 1.** That the above recitals are true and correct.

**Section 2.** That an emergency existed that would not permit a delay resulting from a competitive solicitation for bids, and that the action taken was necessary to respond to the emergency.

**Section 3.** That District's superintendent or designee is authorized to execute contracts or change orders, as appropriate and as necessary with firms to perform flood remediation work, without further advertising for or inviting of bids, and to take all steps and perform all actions necessary to execute and implement those contracts.

**Section 4.** That all actions already taken by the District's superintendent or designee under Section 3 are hereby ratified.

**Section 5.** That District staff report on the status of this emergency to the District's Board at the Board's next regularly scheduled Board meeting and at all subsequent regularly scheduled Board meetings until the Board terminates the emergency action.

**Section 6.** That the Board hereby resolves to delegate the authority to the superintendent, or designee, to seek approval of the Superintendent of Schools of Santa Barbara County.

**APPROVED, PASSED AND ADOPTED** by the Governing Board of the Santa Maria Joint Union High School District on this 7<sup>th</sup> day of April, 2020, by the following vote:

**AYES:**

**NOES:**

**ABSTAIN:**

**ABSENT:**

**ATTEST:**

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President/Clerk/Secretary of the Governing Board  
Santa Maria Joint Union High School District

**4. Adoption of Futility Resolution and Approval of Agreement with Haas Factory Outlet-Anaheim for Computer Numerical Control Machines, Tools, and Equipment – Resolution Number 17-2019-2020**

Resource Person: Yolanda Ortiz, Asst. Superintendent of Business Services

The Career Technical Education and Agriculture Farm Project includes a Machining and Forming Lab to facilitate career technical education (“CTE”) and other vocational training. In order to provide meaningful instruction to students who are interested in this type of vocational skills development, learning how to use Haas Computer Numerical Control (CNC) machines, tools, and equipment is vital because it is the standard across the region and ubiquitous in nearby colleges and universities. Haas Factory Outlet-Anaheim is the sole source for Haas CNC machines, tools, and equipment.

Due to the absence of other competitors capable of providing the required equipment, public bidding would not result in a lower price for the District. Further, Haas Factory Outlet-Anaheim has provided a cost proposal in the amount of \$442,187.98 which includes an educational discount of \$117,484.00 to the District.

The District seeks the approval of the Board of the attached Resolution No. 17-2019-2020 declaring futility of public bidding, and authorization for the District administration to enter into a contract in the amount of \$442,187.98 with Haas Factory Outlet-Anaheim for machine tools and equipment.

**\*\*\* IT IS RECOMMENDED THAT** the Board of Education approve Resolution No. 17-2019-2020 declaring futility of public bidding for HAAS CNC machines, tools, and equipment, and authorize the District administration to enter into a contract in the amount of \$442,187.98 with Haas Factory Outlet-Anaheim.

**Moved** \_\_\_\_\_ **Second** \_\_\_\_\_

**A Roll Call Vote is Required:**

Ms. Lopez	_____
Dr. Garvin	_____
Dr. Karamitsos	_____
Ms. Perez	_____
Mr. Palera	_____

**SANTA MARIA JOINT UNION HIGH SCHOOL DISTRICT  
RESOLUTION NUMBER 17-2019-2020**

**DECLARING THE FUTILITY OF PUBLIC BIDDING FOR  
HAAS CNC MACHINES, TOOLS, AND EQUIPMENT AND  
APPROVAL OF CONTRACT WITH HAAS FACTORY OUTLET-ANAHEIM**

**WHEREAS**, the Board of Education recognizes the value in Career Technical Education, Agricultural Education, and vocational training; and

**WHEREAS**, the Career Technical Education and Agriculture Farm campus will have a Machining and Forming Lab to provide Career Technical Education and other vocational training, including the use of Haas Computer Numerical Control machines, tools, and equipment (“Haas CNC machine, tools, and equipment”); and

**WHEREAS**, the Haas CNC machines, tools, and equipment are standard in local industry and local community colleges and universities; and

**WHEREAS**, the District desires to procure Haas CNC machines, tools, and equipment for its Machining and Forming Lab; and

**WHEREAS**, Public Contract Code section 20111(a)(1) requires the school district’s governing board to let to the lowest responsible bidder any contracts for equipment, materials, or supplies to be furnished, sold, or leased to the district, involving an expenditure of more than \$95,200, the adjusted competitive bid threshold for 2020; and

**WHEREAS**, notwithstanding Public Contract Code section 20111, California courts allow a narrow exception to the public bidding law in circumstances in which it would be futile, undesirable or impractical and would cause additional delay and additional cost (*Los Angeles Dredging Company v. City of Long Beach* (1930) 2 Cal. 348; *Graydon v. Pasadena Redevelopment Agency* (1980) 104 Cal.App.3d 631, 645.); and

**WHEREAS**, California law provides that, “Where competitive proposals work an incongruity and are unavailing as affecting the final result or where they do not produce any advantage . . . the statute requiring competitive bidding does not apply.” (*Hiller v. City of Los Angeles* (1961) 197 Cal.App.2d 685, 694.); and

**WHEREAS**, the Haas Factory Outlet-Anaheim is the sole source to purchase Haas CNC machines, tools and equipment; and

**WHEREAS**, the manufacturer is extending free educational options, accessories, warranty extensions, and discounts to the District in the amount of \$117,484.00; and

**WHEREAS**, District staff reviewed the Haas Factory Outlet-Anaheim’s proposal in the amount of \$442,187.98 and determined that the price was of reasonable cost; and

**WHEREAS**, additional solicitation for bids will not affect the final result to the District except to cause additional delay and cost to the District due to the absence of other competitors capable of providing the required equipment; and

**WHEREAS**, based on the foregoing, it would be incongruous, futile, and unavailing to attempt additional solicitations for Haas CNC machine tools and equipment; and

**NOW THEREFORE**, the Board of Education of the Santa Maria Joint Union High School District hereby resolves, determines, and finds the following:

**Section 1.** That the above recitals are true and correct.

**Section 2.** For the reasons stated above, public bidding for procurement of Haas CNC machines, tools, and equipment would not produce an advantage to the District, and would produce a net burden and distinct disadvantages to the District.

**Section 3.** That based on the foregoing, it would be incongruous, futile, and unavailing to publicly bid the procurement of Haas CNC machines, tools, and equipment.

**Section 4.** That the District’s superintendent and/or designee, is authorized to enter into on behalf of the District, without advertising for or inviting of bids, a contract with Haas Factory Outlet-Anaheim for purchase of Haas CNC machines, tools, and equipment for the contract price of **\$442,187.98**, and to take all steps and perform all actions necessary to execute and implement the contract and to carry out, give effect to, and comply with the terms and intent of this Resolution.

**PASSED AND ADOPTED** by the Board of Education of the Santa Maria Joint Union High School District on this 7<sup>TH</sup> day of April, 2020, by the following vote:

**AYES:**

**NOES:**

**ABSTAIN:**

**ABSENT:**

**ATTEST:**

\_\_\_\_\_  
President/Clerk/Secretary of the Governing Board  
Santa Maria Joint Union High School District



**VII. CONSENT ITEMS**

**\*\*\* IT IS RECOMMENDED THAT the Board of Education approve the following consent items as presented.**

*All items listed are considered to be routine and may be enacted by approval of a single vote. There will be no separate discussion of these items; however, any item may be removed from the consent agenda upon request of any member of the board and acted upon separately.*

**Moved \_\_\_\_\_ Second \_\_\_\_\_ Vote \_\_\_\_\_**

**A. Approval of Minutes**

Regular Board Meeting – March 10, 2020  
 Special Board Meeting – March 31, 2020

**B. Approval of Warrants for the Month of March 2020**

Payroll	\$7,939,599.85
Warrants	<u>3,071,947.26</u>
<b>Total</b>	<b><u>\$ 11,011,547.11</u></b>

**C. Attendance Report**

Mrs. Yolanda Ortiz, Assistant Superintendent of Business Services, will be available to answer questions regarding the 2019-2020 seventh monthly attendance report presented on the last page of this agenda.

**D. Approval of Contracts**

COMPANY/ VENDOR	DESCRIPTION OF SERVICES	AMOUNT/ FUNDING	RESOURCE PERSON
SBCEO	Fitzgerald Community School Program for 2020/21	\$352,661/ General Fund	Yolanda Ortiz
Anthony R. Palazzo	Educational Facilities Consulting	\$40,000/Fund 25 Developer Fees	Yolanda Ortiz
Dr. Delia Estrada	Cultural Proficiency Professional Development	\$8,000/ LCAP 2.5	Yolanda Ortiz

**E. Facility Report – *Appendix B***

- F. Authorization to Utilize California Multiple Award Schedule for the Purchase of Non-Information Technology Commodities for the Length of the Contract through April 30, 2021

Section 10299 of the Public Contract Code provides an alternative for obtaining supplies, furniture, and equipment. Notwithstanding Section 20111 and 20112 of the Public Contract Code, “school districts may, without competitive bidding, utilize contracts, master agreements, and multiple award schedules established by the department [DGS] for the acquisition of information technology, goods, and services.” Section 10299 further authorizes state and local agencies to “contract with suppliers awarded the contracts without further competitive bidding.”

Utilizing the provisions of the Public Contract Code that allows purchasing from a CMAS contract, the district administration recommends that for the purchase of Non-Information Technology Commodities through IDSC Holdings, Inc. dba Snap-On Industrial CMAS #4-01-51-0001D, term dates October 25, 2016 – April 30, 2021.

- G. Purchase Orders

PO #	Vendor	Amount	Description/Funding
PO20-01057	Santa Barbara County Selpa	\$ 111,297.85	BCBA Services SY 19-20 / General Fund Mental Health
PO20-01095	Houghton Mifflin Harcourt	\$ 93,548.93	Textbooks Social Science / General Fund Lottery
PO20-01098	Creative Bus Sales, Inc.	\$ 194,636.38	2020 or newer IC Wheelchair School Bus / General Fund Transportation
PO20-01120	Snap-On Industrial	\$ 101,624.05	Tools for Diesel Mechanic Pathway / General Fund CTEIG
PO20-01123	Haas Factory Outlet	\$ 442,187.98	11-102.1 CTE/AG Farm Haas VF-2 Mills & equipment / General Fund K12 Strong Workforce Grant
PO20-01121	Elite Modular Leasing & Sales, Inc.	\$ 435,942.08	20-233 8 Portable Lease & Install at SMHS / Developer Fees Fund 25
PO20-01124	FieldTurf USA, Inc.	\$ 494,765.00	20-334 SMHS Turf Replacement / Developer Fees Fund 25

H. Acceptance of Gifts

<b>Pioneer Valley High School</b>		
<u>Donor</u>	<u>Recipient</u>	<u>Amount</u>
Hugh J. Dohi	Center Stage	\$500.00
Angeline DeGuzman, M.D.	Center Stage	\$100.00
Santa Barbara Family Dentistry	Center Stage	\$100.00
Dignity Health	Center Stage	\$500.00
CoastHills Community Foundation	Girls Basketball	\$300.00
California FCCLA	FCCLA	\$229.80
Sarah & Duane Bergmann	PVHS Band	\$100.00
NAMI California	NAMI Club	\$1,500.00
<b>Total Pioneer Valley High School</b>		<b><u>\$3,329.80</u></b>
<b>Delta High School</b>		
<u>Donor</u>	<u>Recipient</u>	<u>Amount</u>
Mark Richardson	Grad Night	\$150.00
The Board House, Inc.	Grad Night	\$150.00
Element Christian Church	Grad Night	\$500.00
Sonia Sandoval	Grad Night	\$75.00
Seam and Gabrielle Perreault	Grad Night	\$2,278.00
<b>Total Delta High School</b>		<b><u>\$3,153.00</u></b>

**VIII. REPORTS FROM EMPLOYEE ORGANIZATIONS**

**IX. OPEN SESSION PUBLIC COMMENTS**

There are two options for participation:

1. In writing: Submit your public comment via email, limited to 250 words or less, to the Assistant to the Superintendent, Tammy Rhine, by 4:00 p.m. on April 6, 2020. The email address is [SMJUHSD-Public-Comment@smjuhsd.org](mailto:SMJUHSD-Public-Comment@smjuhsd.org).
2. By phone: If you would like to make a public comment by phone, please call 805-922-4573, extension 4202 and state your name and phone number. Someone will return your phone call to take your public comment over the phone. Request for addressing the Board by phone must be received by 4:00 p.m. on April 6, 2020. Please note: The time limit to address the Board may not exceed two minutes. The Board is not required to respond to the Public Comment.

**X. NEXT MEETING DATE**

Unless otherwise announced, the next regular meeting of the Board of Education will be held May 12, 2020. Closed session begins at 5:30 p.m. Open session begins at 6:30 p.m. The meeting will be held remotely unless otherwise indicated on the May 12, 2020 agenda.

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**XI. FUTURE REGULAR BOARD MEETINGS FOR 2020**

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June 9, 2020	July 14, 2020	October 13, 2020
June 16, 2020	August 4, 2020	November 10, 2020
	September 8, 2020	December 15, 2020

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**XII. ADJOURN**

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SANTA MARIA JOINT UNION HIGH SCHOOL DISTRICT  
MONTHLY REPORT OF ATTENDANCE  
SEVENTH MONTH OF 2019-20  
January 27, 2020 through February 21, 2020

	Seventh Month 2018-19				Seventh Month 2019-20				Accumulated ADA				
	Ending Enrollment	ADA	ADA % of Poss. Enroll.	Ending Enrollment	ADA	ADA % of Poss. Enroll.	Ending Enrollment	ADA	ADA % to CBEDS	ADA	ADA % to CBEDS	Current Year	
												ADA % to CBEDS	ADA
<b>ERNEST RIGHETTI HIGH</b>													
Regular	2040	1925.06	94.2%	2176	2070.72	94.6%	2176	2070.72	2008.10	94.6%	2142.98	2142.98	2142.98
Special Education	72	66.17	91.3%	58	56.00	96.6%	58	56.00	69.76	96.6%	56.43	56.43	56.43
Independent Study	65	46.72	75.8%	50	33.33	83.5%	50	33.33	33.65	83.5%	33.69	33.69	33.69
Independent Study 12+	0	0.00	0.0%	---	---	---	---	---	1.24	---	7.09	7.09	7.09
Independent Study Spec Ed	1	1.50	79.4%	10	7.22	73.0%	10	7.22	2.96	73.0%	2.87	2.87	2.87
CTE Program	5	3.78	75.6%	7	4.61	66.9%	7	4.61	4.96	66.9%	4.96	4.96	4.96
Home and Hospital-Reg Ed	3	1.67	96.8%	2	0.39	28.0%	2	0.39	2.75	28.0%	1.84	1.84	1.84
Home and Hospital-Spec Ed	2	1.83	91.7%	4	2.72	75.4%	4	2.72	0.73	75.4%	2.20	2.20	2.20
<b>TOTAL RIGHETTI</b>	<b>2188</b>	<b>2046.73</b>	<b>94.1%</b>	<b>2307</b>	<b>2180.00</b>	<b>94.6%</b>	<b>2307</b>	<b>2180.00</b>	<b>2122.15</b>	<b>94.6%</b>	<b>2251.54</b>	<b>2251.54</b>	<b>2251.54</b>
<b>SANTA MARIA HIGH</b>													
Regular	2467	2385.50	96.6%	2543	2444.83	95.5%	2543	2444.83	2422.14	95.5%	2516.12	2516.12	2516.12
Special Education	124	115.17	93.1%	183	169.83	92.5%	183	169.83	115.07	92.5%	171.90	171.90	171.90
Independent Study	24	20.11	87.4%	16	13.39	95.8%	16	13.39	12.91	95.8%	12.86	12.86	12.86
Independent Study 12+	0	0.00	0.0%	0	0.00	---	0	0.00	0.00	---	0.00	0.00	0.00
Independent Study Spec Ed	1	1.67	100.0%	1	0.61	61.1%	1	0.61	0.79	61.1%	0.36	0.36	0.36
CTE Program	4	3.83	86.3%	7	5.56	79.4%	7	5.56	2.98	79.4%	5.81	5.81	5.81
Home and Hospital-Reg Ed	11	11.44	92.8%	14	6.78	54.2%	14	6.78	8.71	54.2%	7.66	7.66	7.66
Home and Hospital-Spec Ed	6	3.39	0.0%	5	3.89	---	5	3.89	2.35	---	3.51	3.51	3.51
<b>TOTAL SANTA MARIA</b>	<b>2637</b>	<b>2541.11</b>	<b>96.4%</b>	<b>2769</b>	<b>2647.89</b>	<b>95.3%</b>	<b>2769</b>	<b>2647.89</b>	<b>2564.95</b>	<b>95.3%</b>	<b>2718.23</b>	<b>2718.23</b>	<b>2718.23</b>
<b>PIONEER VALLEY HIGH</b>													
Regular	2567	2491.61	96.6%	2678	2587.72	96.2%	2678	2587.72	2540.67	96.2%	2655.10	2655.10	2655.10
Special Education	109	100.22	93.7%	140	130.06	92.4%	140	130.06	101.89	92.4%	134.77	134.77	134.77
Independent Study	15	11.06	90.9%	21	14.06	71.1%	21	14.06	6.50	71.1%	10.42	10.42	10.42
Independent Study Spec Ed	0	0.00	0.0%	3	1.67	---	3	1.67	0.00	---	1.36	1.36	1.36
Home and Hospital-Reg Ed	13	10.89	86.1%	11	7.44	72.4%	11	7.44	8.38	72.4%	7.01	7.01	7.01
Home and Hospital-Spec Ed	3	2.39	79.6%	4	2.83	75.0%	4	2.83	2.49	75.0%	1.23	1.23	1.23
<b>TOTAL PIONEER VALLEY</b>	<b>2707</b>	<b>2616.17</b>	<b>96.5%</b>	<b>2857</b>	<b>2743.78</b>	<b>96.0%</b>	<b>2857</b>	<b>2743.78</b>	<b>2659.93</b>	<b>96.0%</b>	<b>2809.90</b>	<b>2809.90</b>	<b>2809.90</b>
<b>DAY TREATMENT @ LINCOLN STREET</b>	<b>4</b>	<b>3.78</b>	<b>94.4%</b>	<b>5</b>	<b>4.78</b>	<b>92.5%</b>	<b>5</b>	<b>4.78</b>	<b>4.08</b>	<b>92.5%</b>	<b>4.76</b>	<b>4.76</b>	<b>4.76</b>
<b>DISTRICT SPECIAL ED TRANSITION</b>	<b>17</b>	<b>16.83</b>	<b>100.0%</b>	<b>20</b>	<b>18.89</b>	<b>94.4%</b>	<b>20</b>	<b>18.89</b>	<b>19.16</b>	<b>94.4%</b>	<b>23.27</b>	<b>23.27</b>	<b>23.27</b>
<b>DISTRICT SPECIAL ED TRANSVOC MIM</b>	<b>15</b>	<b>13.56</b>	<b>100.0%</b>	<b>19</b>	<b>14.50</b>	<b>84.5%</b>	<b>19</b>	<b>14.50</b>	<b>16.37</b>	<b>84.5%</b>	<b>13.84</b>	<b>13.84</b>	<b>13.84</b>
<b>ALTERNATIVE EDUCATION</b>													
Delta Continuation	328	243.79	74.4%	328	273.36	84.8%	328	273.36	260.03	84.8%	272.61	272.61	272.61
Delta 12+	0	0.00	0.0%	0	0.00	---	0	0.00	0.00	---	0.07	0.07	0.07
Delta Independent Study	33	33.26	96.9%	43	40.78	94.7%	43	40.78	22.48	94.7%	24.07	24.07	24.07
Delta Independent Study 12+	1	0.00	0.0%	4	3.00	91.5%	4	3.00	0.22	91.5%	5.09	5.09	5.09
Delta Independent Study Spec Ed	1	0.72	72.2%	2	2.00	100.0%	2	2.00	0.42	100.0%	1.44	1.44	1.44
Home & Hospital Reg Ed	2	1.83	64.7%	0	0.00	0.0%	0	0.00	1.44	0.0%	0.00	0.00	0.00
Reach Program--ERHS	17	4.78	28.0%	7	2.22	32.5%	7	2.22	---	---	---	---	---
Reach Program--DHS	0	0.00	0.0%	0	0.00	---	0	0.00	0.00	---	0.00	0.00	0.00
Reach Program--SMHS	17	11.17	65.0%	9	6.56	90.1%	9	6.56	9.85	90.1%	2.27	2.27	2.27
Reach Program--PVHS	10	5.56	80.6%	20	14.89	75.5%	20	14.89	6.40	75.5%	11.47	11.47	11.47
Home School @ Library Program	47	33.89	73.1%	44	30.72	72.4%	44	30.72	31.58	72.4%	26.47	26.47	26.47
Delta HS I.S. Program P	16	14.94	86.2%	8	5.83	79.5%	8	5.83	14.60	79.5%	5.77	5.77	5.77
<b>TOTAL ALTERNATIVE EDUCATION</b>	<b>472</b>	<b>349.94</b>	<b>74.1%</b>	<b>465</b>	<b>379.36</b>	<b>81.6%</b>	<b>465</b>	<b>379.36</b>	<b>347.02</b>	<b>81.6%</b>	<b>349.27</b>	<b>349.27</b>	<b>349.27</b>
<b>TOTAL HIGH SCHOOL DISTRICT</b>	<b>8040</b>	<b>7688.12</b>	<b>94.4%</b>	<b>8442</b>	<b>7989.19</b>	<b>94.6%</b>	<b>8442</b>	<b>7989.19</b>	<b>7733.66</b>	<b>94.7%</b>	<b>8170.80</b>	<b>8170.80</b>	<b>8170.80</b>

CLASSIFIED PERSONNEL ACTIONS						
Name	Action	Assignment	Site	Effective	Pay Rate	Hours
	Change in Assignment	Instructional Assistant-Spec Ed II	RHS to PVHS	3/23/20	15/B	6 to 6.5
	Resign	Instructional Assistant-Spec Ed II	PVHS	3/27/20	15/B	6
	Leave Without Pay	Campus Security Assistant II	PVHS	2/22/20 - 3/30/20	17/E	7.5
	Resign	Accompanist	PVHS	3/6/20	15/B	4/wk
	Employ	Office Assistant	PVHS	3/17/20	12/A	4
	Retire	Instructional Assistant-Spec Ed II	PVHS	6/5/20	15/E	6
	Early Notification Bonus			5/29/20	\$500	
CERTIFICATED PERSONNEL ACTIONS						
Name	Action	Assignment	Site	Effective	Salary	FTE
	Teacher Prep Period	Social Science	DHS	3/23/20-6/5/20	29/V	0.2
	Perm Change/Prob 2	Special Education	PVHS	2020-2021	5/V	1.0
	Perm Change/Prob 2	Agriculture	PVHS	2020-2021	4/V	1.0
	Perm Change/Prob 2	Physical Education	PVHS	2020-2021	7/IV	1.0
	Perm Change/Prob 2	Special Education	SMHS	2020-2021	7/V	1.0
	Perm Change/Prob 2	Int'l Languages	RHS	2020-2021	7/V	1.0
	Perm Change/Perm	Speech	SMHS	2020-2021	8/V	1.0
	Perm Change/Perm	English	RHS	2020-2021	3/V	1.0
	Perm Change/Prob 2	Science	SMHS	2020-2021	7/V	1.0
	Temp Contract Ends	In School Intervention	SMHS	6/5/20	3/IV	1.0
	Perm Change/Prob 2	Science	SMHS	2020-2021	5/IV	1.0
	Perm Change/Perm	Psychologist	RHS	2020-2021	14/V	1.0
	Perm Change/Prob 2	English	PVHS	2020-2021	2/III	1.0
	Perm Change/Prob 2	English	PVHS	2020-2021	3/III	1.0
	Perm Change/Perm	Special Education	SMHS	2020-2021	8/V	1.0
	LOA	Agriculture	SMHS	2020-21	21/V	0.2
	Teacher Prep Period	Mathematics	DHS	3/23/20-6/5/20	10/V	0.2
	Perm Change/Prob 2	Int'l Languages	PVHS	2020-2021	2/IV	1.0
	Perm Change/Prob 2	Visual & Performing Arts	SMHS	2020-2021	2/IV	1.0
	Perm Change/Prob 2	Mathematics	SMHS	2020-2021	7/V	1.0
	Perm Change/Prob 2	Agriculture	RHS	2020-2021	2/III	1.0
	Perm Change/Perm	English	RHS	2020-2021	8/V	1.0
	Perm Change/Prob 2	Visual & Performing Arts	RHS	2020-2021	3/V	1.0
	Perm Change/Prob 2	Science	PVHS	2020-2021	2/IV	1.0
	Perm Change/Prob 2	Social Science	PVHS	2020-2021	4/IV	1.0
	Perm Change/Prob 2	Int'l Languages	RHS	2020-2021	7/V	1.0
	Perm Change/Prob 2	Mathematics	RHS	2020-2021	6/IV	1.0
	Perm Change/Prob 2	Social Science	SMHS	2020-2021	2/V	1.0
	Perm Change/Perm	Special Education	SMHS	2020-2021	3/IV	1.0
	Perm Change/Perm	Science	PVHS	2020-2021	3/III	1.0
	Stipend	Department Chair/Counseling	SMHS	3/1/20-6/5/20	1,1 9.5%	

	Teacher Prep Period	Social Science	DHS	3/23/20-6/5/20	20/V	0.2		
	Perm Change/Prob 2	Science	SMHS	2020-2021	7/V	1.0		
	Perm Change/Perm	Special Education	PVHS	2020-2021	8/V	1.0		
	Perm Change/Perm	Psychologist	PVHS	2020-2021	15/V	1.0		
	Perm Change/Prob 2	Mathematics	RHS	2020-2021	7/V	1.0		
	Temp Contract Ends	School Counselor	SMHS	6/5/20	1/IV +5 days Prorated	1.0		
	Perm Change/Prob 2	Special Education	PVHS	2020-2021	7/V	1.0		
	Perm Change/Prob 2	Mathematics	SMHS	2020-2021	2/III	1.0		
	Perm Change/Prob 2	Physical Education	SMHS	2020-2021	3/III	1.0		
	Teacher Prep Period	English	DHS	3/23/20-6/5/20	19/V	0.2		
	Perm Change/Perm	English	SMHS	2020-2021	8/V	1.0		
	Perm Change/Perm	Mathematics	PVHS	2020-2021	3/IV	1.0		
	Teacher Prep Period	Science	DHS	3/23/20-6/5/20	24/IV	0.2		
	Perm Change/Prob 2	Int'l Languages	SMHS	2020-2021	7/V	1.0		
	Perm Change/Prob 2	Health Education	PVHS	2020-2021	7/V	1.0		
	Perm Change/Prob 2	Special Education	SMHS	2020-2021	5/V	1.0		
	Perm Change/Perm	Psychologist	SMHS	2020-2021	12/V	1.0		
	Perm Change/Prob 2	Sports Medicine/CTE	RHS	2020-2021	2/IV	1.0		
	Perm Change/Perm	Science	RHS	2020-2021	5/IV	1.0		
	Perm Change/Perm	English	RHS	2020-2021	3/I	1.0		
	Perm Change/Perm	Special Education	SMHS	2020-2021	8/III	1.0		

**COACHING PERSONNEL ACTIONS**

Name	Action	Assignment	Site	Effective	District	ASB/Booster	Dignity Health	Employee Type
	Stipend	CoHead Varsity Girls Track	ERHS	2019-2020	\$943			WALK-ON
	Stipend	CoHead JV Girls Track	ERHS	2019-2020	\$257			WALK-ON
	Void Stipend	CoHead JV Boys Baseball	PVHS	2019-2020	\$1,000			WALK-ON
	Stipend	CoHead JV Boys Baseball	PVHS	2019-2020	\$1,000			CERT.
	Stipend	CoHead Varsity Girls Swim	PVHS	2019-2020		\$550		CERT.
	Stipend	CoHead JV Boys Swim	PVHS	2019-2020		\$1,000		CERT.
	Stipend	Head Varsity Boys Track	PVHS	2019-2020	\$3,200			CERT.
	Stipend	CoHead Varsity Boys Track	PVHS	2019-2020	\$743	\$200		CERT.
	Stipend	Head JV Boys Track	PVHS	2019-2020	\$2,000	\$900	\$1,000	CERT.
	Stipend	CoHead JV Boys Track	PVHS	2019-2020	\$957			CERT.
	Stipend	Head Varsity Girls Track	PVHS	2019-2020	\$3,000			CLASS.
	Stipend	CoHead Varsity Girls Track	PVHS	2019-2020	\$600			CERT.
	Stipend	CoHead Varsity Girls Track	PVHS	2019-2020	\$343			CLASS.
	Stipend	Head JV Girls Track	PVHS	2019-2020	\$1,500			WALK-ON
	Stipend	CoHead JV Girls Track	PVHS	2019-2020	\$1,000			CERT.
	Stipend	CoHead JV Girls Track	PVHS	2019-2020	\$457			CLASS.
	Stipend	Assistant Athletic Director	PVHS	2019-2020			\$2,000	CERT.

**2020-21 SMJUHSD-Certificated Employee List  
April 7, 2020**

**Appendix A**

<b>Name</b>	<b>Status</b>	<b>FTE</b>	<b>Name</b>	<b>Status</b>	<b>FTE</b>	<b>Name</b>	<b>Status</b>	<b>FTE</b>
Adams, Lisa M.	Perm	1.0	Bernardo, Caitlin	Perm	1.0	Cooper, Jeffrey D.	Perm	1.0
Aguilera, Yazmin	Perm	1.0	Blanco, Eric R.	Perm	1.0	Copeland, Christen	Perm	1.0
Akhavan, Meena	Perm	1.0	Bonaventure, Britta M.	Perm	0.8	Cortez, Elizabeth P.	Perm	1.0
Alberry, Benjamin	Prob 2	1.0	Bowen, Bradly C	Perm	1.0	Costa, Kylin	Perm	1.0
Alderete, David L.	Perm	1.0	Brafman, Alan	Perm	1.0	Costanza, Richard	Perm	1.0
Allen, Michelle R.	Perm	1.0	Brafman, Bilena D.	Perm	1.0	Cota, Megan	Perm	1.0
Alvarez, Edward W.	Perm	1.0	Branch, Laura M.	Perm	1.0	Cowan, Katheryn	Prob 2	1.0
Anberg, Brenda	Perm	1.0	Brickey, Sharon R.	Perm	1.0	Craddock, Jay	Perm	1.0
Anderson, Christina A.	Perm	1.0	Bronkey, Beth A.	Perm	1.0	Culbara, Sydney	Perm	1.0
Andree, Heidi L.	Perm	1.0	Bronson, Justin L.	Perm	1.0	Cunningham, Tiffany	Prob 2	1.0
Andree, Mathew R	Perm	1.0	Brown, Miles D.	Perm	1.0	Curry, Wanda L.	Perm	1.0
Angel, Marianne F.	Perm	1.0	Bryant, Penelope B.	Perm	1.0	Curtis, Andrew R.	Perm	1.0
Araujo, Sara	Perm	1.0	Buckey, Bryan	Prob 2	1.0	Danis, Nicole	Perm	1.0
Ashor, David R.	Perm	1.0	Calderon, Rudolfo	Prob 2	1.0	Darnell, Annamarie	Perm	1.0
Asselin, Sylvie	Perm	1.0	Camacho, Elvira G.	Perm	1.0	Davis, Kelly S.	Perm	1.0
Avrit, Susan	Perm	1.0	Cameron, Courtney B.	Perm	1.0	Davis, Scott E.	Perm	1.0
Ayon, Clemente	Perm	1.0	Carey, Anne T.	Perm	1.0	Davis, Tracy L.	Perm	1.0
Baarstad, Brooke E.	Perm	1.0	Carlson, Elesa	Perm	1.0	Dearborn, Daniel P	Perm	1.0
Baines, Laura J.	Perm	1.0	Carpenter, Catherine	Perm	1.0	DeBernardi, Kelley J.	Perm	1.0
Bajwa, Emily L.	Perm	1.0	Carrillo, Christopher	Perm	1.0	DeBernardi, Marc A.	Perm	1.0
Bajwa, Prubhjeet	Perm	1.0	Carrillo, Vanessa	Perm	1.0	Dee, Jenna L.	Perm	1.0
Balderas, David	Perm	1.0	Casillas, J. Manuel	Perm	1.0	Del Toro, Miriana	Perm	1.0
Baldwin, Andreanna L.	Perm	1.0	Castaneda, Enedina	Perm	1.0	Delgadillo, Julieta	Perm	1.0
Baldwin, Gregory S	Perm	1.0	Castellanos, Angel	Perm	1.0	DeMatteo, Nicole S.	Perm	0.6
Baldwin, Natalie	Prob 2	1.0	Castrejon, Veronica	Perm	1.0	Denney, Joseph	Perm	1.0
Barata, Donna M.	Perm	1.0	Castro, Erica	Perm	1.0	DePaulo Jr, Paul S	Perm	1.0
Barbarick, Kevin W.	Perm	1.0	Chakshiri, Alexander	Perm	1.0	Devine, Sheila B.	Perm	1.0
Barbarick, Kimberly D.	Perm	1.0	Chavez, Brian	Perm	1.0	Dias, Tonya N.	Perm	1.0
Barnett, Ginny L.	Perm	1.0	Chavez, Camille	Perm	1.0	Diaz, Jose E.	Perm	1.0
Baro, Maria L.	Perm	1.0	Cheney, Jay L.	Perm	1.0	Diaz, Melissa K.	Perm	1.0
Beck, John	Prob 2	1.0	Coats, Geri K.	Perm	1.0	Diaz, Saira I.	Perm	1.0
Bennett, Tina M.	Perm	1.0	Consorti, Erin	Perm	1.0	Dickinson, Tyler	Prob	1.0



**2020-21 SMJUHSD-Certificated Employee List  
April 7, 2020**

**Appendix A**

<b>Name</b>	<b>Status</b>	<b>FTE</b>	<b>Name</b>	<b>Status</b>	<b>FTE</b>	<b>Name</b>	<b>Status</b>	<b>FTE</b>
Dodds, Ciara	Prob 2	1.0	Fairchild, Glenn C.	Perm	1.0	Graack, Joseph	Perm	1.0
Dodson, Brett S.	Perm	1.0	Farnsworth, Eric G.	Perm	1.0	Greeley, Curtis L.	Perm	1.0
Dolan, Andrew	Perm	1.0	Feher, Arnold S.	Perm	1.0	Greene, Chelsea	Perm	1.0
Dolan, Jennifer M.	Perm	1.0	Felix, Manuel A.	Perm	1.0	Greenlee, Thomas	Prob 2	1.0
Domingues, Andrew	Perm	1.0	Fernandez, Mardee J.	Perm	1.0	Grimaldo, Cecilia	Perm	1.0
Domingues, Sharon E.	Perm	1.0	Freitas, Janet M.	Perm	1.0	Grisaffi, Christopher J.	Perm	1.0
Dominguez, Crystal M	Perm	1.0	Frias, Margarito	Perm	1.0	Guerra, Alexandra	Prob 2	1.0
Dowell, Christian J.	Perm	1.0	Fruge, Maria	Perm	1.0	Guerra, Amy	Perm	1.0
Doyle, James E.	Perm	1.0	Fulton, Maria A.	Perm	1.0	Guerra, Guillermo	Perm	1.0
Knowlson, Nicole	Perm	1.0	Gabaldon, Michelle	Prob 2	1.0	Guerra, Hector	Perm	1.0
Draper, Karen L.	Perm	1.0	Gabaldon, Ricardo	Perm	1.0	Guerra, Luis	Perm	1.0
Duran, Kristina L.	Perm	1.0	Gaeta, Terzino	Perm	1.0	Guerra, Marcie L.	Perm	1.0
Eckardt, Neil	Perm	1.0	Galvez, Sonia S.	Perm	1.0	Guerra, Miguel	Perm	1.0
Edwards, Jay	Prob 2	1.0	Gamboa, Alejandro R.	Perm	1.0	Guild, Stella	Perm	1.0
Ekberg, Alicia R.	Perm	0.8	Garcia, Alondra B.	Perm	1.0	Guillen-Franco, Margarita	Perm	1.0
Ekberg, Matthew G.	Perm	1.0	Garcia, Maria	Perm	1.0	Guiremand, Richard J.	Perm	1.0
Ellington, Dan	Perm	1.0	Garcia-Barry, Sandra K.	Perm	1.0	Guiremand, Tanya R.	Perm	1.0
Emerson, Michael W.	Perm	1.0	Gard, Kevin	Prob 2	1.0	Gustafson, Jacob	Prob 2	1.0
Enns, Nicholas J	Perm	1.0	Garner, Corrie	Perm	1.0	Gustafson, Kyle	Perm	1.0
Eppley, Sharmin	Perm	1.0	Garrett, Andrew	Perm	1.0	Gutierrez, Marissa	Perm	1.0
Esparza, Sonia	Perm	1.0	Gill, Witny A	Perm	1.0	Hammond, Kristin M.	Perm	1.0
Etheridge, Christopher	Prob	1.0	Gilless, Michael	Perm	1.0	Hansen, Darin D.	Perm	1.0
Eybel, Paul	Perm	1.0	Gillon, Nicole A.	Perm	1.0	Hardee, Christopher	Prob 2	1.0
Fernandez, Miranda	Perm	1.0	Glenn, Michael D.	Perm	1.0	Harmon, Christopher P.	Perm	1.0
Ferrari, Eric J.	Perm	0.8	Goldin, Glenn E.	Perm	1.0	Harper, Therron L.	Perm	1.0
Ferreira, Noe	Perm	1.0	Gomez, Hedy	Perm	1.0	Harpster, Dennis	Prob 2	1.0
Ferreira, Paola	Perm	0.8	Gonzales, Gilbert	Perm	1.0	Harwin, Selyn	Perm	1.0
Fierro, Marnie	Prob	1.0	Gonzalez, Elissa Y	Perm	1.0	Hays, Katherine E	Perm	1.0
Flaa, Jennifer M.	Perm	1.0	Gonzalez, Omar B	Perm	1.0	Hebert, Rick	Perm	1.0
Flory, Melissa E.	Perm	0.8	Gonzalez, Sandra	Perm	1.0	Hemesath, Sally A.	Perm	1.0
Foley, Mary	Perm	1.0	Goodman, Mark A.	Perm	1.0	Hennings, Amy M.	Perm	1.0
Fraser, Justin B	Perm	1.0	Goodman, Scott B.	Perm	1.0	Hernandez, Helen D.	Perm	1.0

**2020-21 SMJUHSD-Certificated Employee List  
April 7, 2020**

**Appendix A**

<b>Name</b>	<b>Status</b>	<b>FTE</b>	<b>Name</b>	<b>Status</b>	<b>FTE</b>	<b>Name</b>	<b>Status</b>	<b>FTE</b>
Hernandez, Norma	Perm	1.0	Leornas, Trestina	Perm	1.0	Meza, Arturo A	Perm	1.0
Hernandez, Richard A.	Perm	1.0	Limone, Christina	Perm	1.0	Miles, Rebecca L.	Perm	1.0
Herrmann, Edward J.	Perm	1.0	Linne, Christine F.	Perm	1.0	Miller, Chantel	Perm	1.0
Hidalgo, Sandra	Prob 2	1.0	Lombardi-Hyder, Natash	Perm	1.0	Monahan, Stefanie	Prob 2	1.0
Hitch, Desiree	Perm	1.0	Lopez, Benjamin	Perm	1.0	Montanez, Jennifer	Perm	1.0
Holmes, Cameron	Prob 2	1.0	Lopez, Benjamin R.	Perm	1.0	Monteiro, Jeffrey	Perm	1.0
Howard, Daniel D.	Perm	1.0	Lopez, Rosemary	Perm	1.0	Morales, Sonia S.	Perm	1.0
Hunter, Sarah E.	Perm	1.0	Lopez, Victoria	Perm	1.0	Morrell, Kate	Perm	1.0
Hurd, Kim M.	Perm	1.0	Luna-Covarrubias, Mirey	Perm	1.0	Nelson, Erin M.	Perm	0.8
Ilac, Kevin W.	Perm	1.0	Maa, Terri Janene	Perm	1.0	Nesper, Aaron A.	Perm	1.0
Iniguez, Zenia L.	Perm	1.0	MacCuish, Annette	Perm	1.0	Nichols, Benjamin	Prob 2	1.0
Jansen, Mark	Perm	1.0	Macias, Andrea U	Perm	1.0	Nickason, Scott J.	Perm	1.0
Jeffres, Eric C.	Perm	1.0	Maddaleno, Glynda	Perm	1.0	Noel, Todd	Perm	1.0
Jimenez, Hector	Perm	1.0	Magana, Herlindo	Perm	1.0	Nordwall, Naomi	Prob 2	1.0
Johnson Barash, Melissa	Perm	1.0	Magni, Riccardo	Perm	1.0	Ogden, David M.	Perm	1.0
Karamitsos, George W.	Perm	1.0	Magni, Teri L	Perm	1.0	Ogren, Jennifer	Perm	1.0
Karamitsos, Kim E.	Perm	1.0	Maldonado, Roxana	Perm	1.0	Okie, Merrie W	Perm	1.0
Kaser, Elliott	Prob 2	1.0	Manfreda, Jules	Prob 2	1.0	Olguin, Maritza	Perm	1.0
Kelley Robinson, Erin	Perm	1.0	Manosar, Aris A.	Perm	1.0	Oliveira, Harold A.	Perm	1.0
Kent, Kristen H.	Perm	1.0	Maretti, Jennie L.	Perm	1.0	O'Neal, Shannon P.	Perm	1.0
Killian, William M.	Perm	1.0	Marino, Jon P.	Perm	1.0	Ordonez Aguilar, Rogelio	Perm	1.0
Kim, Charles	Perm	1.0	Markstone, Matthew	Perm	1.0	Oritz, Denise	Perm	1.0
King, Brandon D	Perm	1.0	Martell, Deborah	Perm	1.0	Orlick, Laurence	Perm	1.0
Kirkendoll, Ryan	Perm	1.0	Martinez, Stacie H.	Perm	1.0	Ortiz, Christie	Perm	1.0
Klein, Shelley M.	Perm	1.0	Masuda, Rebecca	Perm	1.0	Ortiz, Heather E.	Perm	1.0
Kohler, Christopher	Perm	1.0	Mathias, Brent Z.	Perm	1.0	Ortiz, Sarah	Perm	1.0
Kurth, Kristen S.	Perm	1.0	Maxwell, David	Perm	1.0	Orlick, Laurence	Perm	1.0
Ladd, Laurie J.	Perm	1.0	McConnell, Victoria	Perm	1.0	Ortiz, Christie	Perm	1.0
Leadbetter, Rebecca	Perm	1.0	McCoy, Roger (William)	Perm	1.0	Ortiz, Heather E.	Perm	1.0
Leal, Heidi	Perm	1.0	McKee, Dennis P.	Perm	1.0	Ortiz, Sarah	Perm	1.0
Leasure, Roxanne E	Perm	1.0	Mendoza, Kenya	Prob 2	1.0	Owens, Alexa R.	Perm	1.0
Leonard, Elana	Perm	1.0	Merrick, Matthew	Perm	1.0	Pace, Lynne I	Perm	1.0

**2020-21 SMJUHSD-Certificated Employee List  
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**Appendix A**

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Pantoja, Patricia L.	Perm	1.0	Rodriguez, Amanda L.	Perm	1.0	Stieger, Annie M.	Perm	1.0
Paulus II, Robert L.	Perm	1.0	Rodriguez, Colin J.	Perm	1.0	Sugano, Kizen	Perm	1.0
Paulus, J. Christopher	Perm	1.0	Root, John L	Perm	1.0	Swift, Rebecca	Perm	1.0
Payne, Anthony	Perm	1.0	Rosing, Deanne L.	Perm	1.0	Sylvester, Sandra M.	Perm	1.0
Pearson, Erin M.	Perm	1.0	Rothford, James R.	Perm	1.0	Tajima, Kelli T.	Perm	1.0
Pehle, Allison	Perm	1.0	Rothstein, Benjamin	Perm	1.0	Tanner, Jamie E.	Perm	1.0
Peinado, Patricia	Perm	1.0	Rucker, Margaret J.	Perm	1.0	Tenhet, Joshua	Perm	1.0
Pereyra, Jose	Perm	1.0	Ruiz, Juan M.	Perm	1.0	Terrones, David	Prob 2	0.2
Perreault, Gabrielle	Perm	1.0	Ryan, Stephen N.	Perm	1.0	Toews, Katherine	Perm	1.0
Petty-Nickason, Cathleen	Perm	1.0	Sachtleben, Regina N	Perm	1.0	Tognazzini, Kyle	Perm	1.0
Phillely, Deborah D.	Perm	1.0	Salazar, Adrian B.	Perm	1.0	Tomooka, Brian T.	Perm	1.0
Pierce, Mark A.	Perm	1.0	Sanchez, Alejandra (Lop)	Perm	0.6	Tracht, Shawn	Perm	1.0
Ponce-Briseno, Gabriel	Perm	1.0	Sanchez-Garcia, Juan	Perm	1.0	Troeger, Joshua A	Perm	1.0
Powell, Janel R.	Perm	1.0	Sanders, Judah	Perm	1.0	Trombetta, Donna M.	Perm	1.0
Powell, Mark	Perm	1.0	Santoyo, Julie A	Perm	1.0	Trujillo, Natallie	Perm	1.0
Powell, Shannon N	Perm	1.0	Satterwhite, Robert L.	Perm	1.0	Turner, Annie	Perm	1.0
Preston, David R.	Perm	1.0	Savins, Sue	Perm	1.0	Udlock, Trent	Perm	1.0
Provost, Matthew A.	Perm	1.0	Schneider, Robin M.	Perm	1.0	Ulrich, Catherine A.	Perm	1.0
Quaid, Cynthia M.	Perm	1.0	Schwent, Nick E.	Perm	1.0	Valencia, Ricardo	Perm	1.0
Quart,Samantha	Perm	1.0	Sewell, Kristina	Perm	1.0	Van Den Heever, Tina	Perm	1.0
Quintana, Erika J.	Perm	1.0	Shaffer, Kyle J.	Perm	1.0	Van Patten, Samantha	Perm	1.0
Ramirez, Laurie	Perm	1.0	Shaffer, Stanley G.	Perm	1.0	Van Patten, Samuel	Perm	1.0
Ramirez, Shawn M.	Perm	1.0	Sherry, Carolyn J.	Perm	1.0	VanGronigen, Shawnah	Perm	1.0
Ramos, Antonio V.	Perm	1.0	Silva, Douglas G.	Perm	1.0	VanWie, John H	Perm	1.0
Ray, Caren B.	Perm	1.0	Silva, Janna	Prob 2	1.0	Vargas, Stefanie	Perm	1.0
Real, Holly L.	Perm	1.0	Simonson, Jason D	Perm	1.0	Veglia, Mark V.	Perm	1.0
Regan, Michael S.	Perm	1.0	Smith, Cody	Prob 2	1.0	Ventura, Nadia D.	Perm	1.0
Richardson, Victoria	Perm	1.0	Smith, Hallie L.	Perm	1.0	Vice, Alexander	Perm	1.0
Ringer, Matthew	Perm	1.0	Solis, Julie	Prob 2	1.0	Villalobos-Martinez, Patricia	Perm	1.0
Rivera, Ross	Perm	1.0	Spencer, Katy	Perm	1.0	Vriend, Kirk S.	Perm	1.0
Rocco, Suzanne	Perm	1.0	Sportsman, Jennifer	Perm	1.0	Wagner, Stephen E.	Perm	1.0
Rodgers, Gerald R.	Perm	1.0	Springer, Shelly R.	Perm	1.0	Wallace, Brian	Perm	1.0

**2020-21 SMJUHSD-Certificated Employee List  
April 7, 2020**

<b>Name</b>	<b>Status</b>	<b>FTE</b>	<b>Name</b>	<b>Status</b>	<b>FTE</b>	<b>Name</b>	<b>Status</b>	<b>FTE</b>
Walters, Lisa A.	Perm	1.0						
Wassman, Danica	Perm	1.0						
Watkins, Christine E.	Perm	1.0						
Watts, Nathan	Perm	1.0						
Wehlander, Cynthia C.	Perm	1.0						
Weipert, Jesse V.	Perm	1.0						
West, Helen A.	Perm	1.0						
Whitefield-VanHorn, Kristi	Perm	1.0						
Wieman, Benjamin J.	Perm	1.0						
Wilson, Gary L.	Perm	1.0						
Wingerden, Rebecca	Perm	1.0						
Wolfe, Pamela A.	Perm	1.0						
Wolstenholm, Michael	Perm	1.0						
Wonnell, Scott B.	Perm	1.0						
Yamate, Dave	Perm	1.0						
Zambrano, Jessica R.	Perm	1.0						
Zimmerman, Courtney	Prob 2	1.0						

## Appendix B

# SANTA MARIA JOINT UNION HIGH SCHOOL DISTRICT FACILITIES REPORT

## March 2020 and Coronavirus Activities

### 1. Santa Maria High School Construction Projects

#### SMHS Reconstruction – Rachlin Partners

- Increment 1, Phase 0 - Electrical Infrastructure: The punch list walk scheduled for February 27, 2020 was postponed and is to be rescheduled in April.
- Increment 1, Phase 1 - 50 Classroom and Administration Building: Plans continue under review at DSA.
- Increment 2, Phase (To Be Determined) - Administration Building Conversion to Classrooms: Plans continue under review at DSA.

#### SMHS Proposition 39 - HVAC Replacement Bldg. 240 – Ravatt-Albrecht Architects

- Predesign activities are continuing. The architect's engineering consultant is evaluating the existing structural capacity of the building to confirm its ability to take the additional loads presented by new heating ventilation and air conditioning units.

#### SMHS Synthetic Turf Replacement – Support Services

- A cost proposal using a board approved California Multiple Award Schedule (CMAS) purchasing method was solicited from FieldTurf. The cost proposal will be presented to the board at the April meeting. Construction is anticipated to occur during summer 2020.

#### SMHS 8 Portable Installation – Rachlin Partners

- It was determined that additional classroom housing is required due to an anticipated increase in students next fall. Eight portable classrooms available for lease have been located and purchase agreements negotiated. The architect is preparing plans that will be presented to DSA through an over the counter meeting to be scheduled in May. The installation work is currently scheduled to be completed during the summer of 2020.

### 2. Ernest Righetti High School Construction Projects

#### ERHS New 38-Classroom Building – Rachlin Partners

- Work has continued towards correction of issues with the centralized climate control system. Throughout March the contractor and district staff worked together to make modifications to address system issues. Teams from Johnson Controls, Hitachi, and other subcontractors were again on site to adjust hardware and software. At this point the system appears to be operating in a stable condition. Additional testing is ongoing to ensure stability is maintained. All other remaining main contract work is now complete. Main contract closeout activities continue.

**ERHS Maintenance and Operations Building – Rachlin Partners**

- During the design review meeting held February 28, 2020 it was determined that a site underground utilities survey will be needed due to the depth of the over excavation for the building and the proximity of the work site to the main electrical building feeding the campus. The survey work is anticipated to occur in April. A project schedule update will be completed following the survey.

**ERHS Phase 2 Improvements – Rachlin Partners**

- Project plans and specifications continue under DSA review.

**ERHS 2020 Paving Areas C, D, E, L & Old Obstacle Course– Flowers and Associates**

- Plan design development continues. A bid package is now scheduled to be issued in mid-April 2020. Work continues to be scheduled to occur during the summer of 2020.

**3. Pioneer Valley High School Construction Projects**

**PVHS 12 Modular Re-Roofing – Support Services**

- Final parapet wall and coping work was postponed due to rain. Remaining work is anticipated to be completed the week of April 1, 2020 with a punch list walk to follow.

**PVHS 12 Modular Fire System Revisions – Support Services**

- Punch list items and DSA clarification requests continue under review by architect. The Architect and engineer continue reviews of the fire riser flange issue.

**4. Career Technical Education Center**

**C2004 Career Technical Education (CTE) Center/Ag Farm – PMSM Architects**

- Construction occurring this period at the Culinary Arts Building A, Shop Building B, Shop Building C, and Barn Building D includes continued installation of roofing, corral poles, waterproofing, rough-in electrical and data conduit, rough-in plumbing, drywall, paint, soffit panels, exterior masonry veneer, windows, door frames, fencing, kitchen hoods, overhead doors, exterior siding, final electrical and data, plumbing fixtures, fans, HVAC units, refrigerator racks, and kitchen equipment. After approval of the R. Baker Inc. bid at the March meeting, kick off meetings were held with the contractor and Golden State Water (GSW). Work began on the road. The current project substantial completion date estimate is being adjusted to July 1, 2020 due to the delays associated with the GSW line and impacted off-site road work. [\(Photos\)](#)

**5. District Wide and Support Services Center**

**District Wide Project Closeout – Support Services**

- Projects under current review and their status are as follows:

## REGULAR MEETING

April 7, 2020

- SMHS and ERHS – Closeout of six legacy projects continues. Cost proposals for architectural services related to the remaining legacy projects have been received and are under review by Support Services.

### **SSC New West Parking Area – Flowers and Associates**

- Work continuing this period includes fine grading, bio-swale trenching, installation of stormwater piping and concrete curbing. The City of Santa Maria approved a change in the plans to account for the existing fire water supply line that is in the footprint of the proposed bioswale. The significant rains in March have caused delays in work due to soil saturation. The project completion date is under review and is expected to be extended into late May. [\(Photos\)](#)

### **SSC-DHS-PVHS Proposition 39 Electrical Lighting Retrofit – PCE Engineering**

- The District Facility Planner is working with the contractor to schedule the final punch walk. Final payment is on hold pending punch list completion.

### **2020 Reroofing/Recoat: ERHS, PVHS, & SMHS – Support Services**

- A bid package was issued March 3, 2020 with bids received March 24, 2020. The results of the bids will be presented to the Board at the April 7, 2020 meeting. Work is anticipated to occur throughout the summer of 2020.

## **6. Summer Activities Planning**

### **District Wide Summer Projects Planning 2019/20**

- Project development and funding determination meetings will continue through Spring for small projects.

Gary Wuitschick  
Director – Support Services

## **Maintenance & Operations**

### **Coronavirus COVID-19 Activities**

While some regular maintenance and operational work was completed during the month, the Coronavirus drastically affected the activities of the department. During the first week of March, the M&O management team was directed to address more cleaning for the health of students and staff. M&O regrouped to create a plan for more cleaning and developed procedures, gathered equipment, prepared cleaning schedules, and trained employees at all sites to begin the new cleaning program. Friday, March 13, custodians began the cleaning process. When the schools were closed on Monday, March 16, M&O switched priorities to manage the now closed campuses. Employees were scheduled to rotate attendance at the school sites to minimize exposure but still maintain a presence due to the need for cafeteria support, school access for teachers, and control of access by unnecessary and undesirable visitors.

Since then, M&O employees have continued to monitor their school sites, help with student lunch delivery when expected large numbers of elementary students arrived for lunches, and respond to urgent maintenance needs. On Friday and Saturday, March 20 and 21, Santa Maria High School's Wilson Gymnasium was converted to a homeless shelter. Again, M&O employees were redirected to assist with the setup and support of this new venture. The District is providing supplies such as paper goods and soap while the County Office of Emergency Services is operating and cleaning the facility. The first week of this shelter program proved to be a daily evolution of operational and maintenance needs. [\(Photos\)](#)

### **Major Water Damage – Pioneer Valley High School**

On the evening of March 16, a fire sprinkler discharged in PVHS second story Classroom 366. M&O employees were used to address the critical needs of removing water from the building, disconnecting plumbing where cabinets needed to be removed, and supporting the effort of the water restoration company who is drying the building. A water restoration company was called to dry the building.



## REGULAR MEETING

April 7, 2020

### SMHS

- Completed repairs and preventive maintenance to grounds equipment including mowers, utility carts, steam heated pressure washer, and field groomers.
- Repaired a second round of damaged stadium turf.
- Repaired significant increased vandalism and graffiti in several areas on campus: restrooms, exterior walls, locker rooms, and a student painted mural. (Photos)
- Repaired fencing at perimeter gate 22 and softball field third base dugout.
- Performed weekly routine stadium turf cleaning and grooming.
- Performed routine mechanical sweeping and cleaning of synthetic track surface.
- Continued routine gopher control maneuvers on sport and ornamental landscape turf.
- Prepared the Junior Varsity softball field for 2020 season.
- Supported the classroom recycling program by rotating cardboard collection dumpsters throughout campus.
- Performed monthly online and in-person training.
- Completed quarterly turf herbicide application.
- Maintained sports field turf through application of fertilizer and herbicide.
- Performed general landscape clean-up in areas A and B.
- Investigated and repaired security GEM electric cart.
- Performed routine weather station preventive maintenance and power supply repair.
- Completed routine sprinkler system repairs at the solar shelter and Varsity baseball field.
- Installed three 20-ampere 120-volt circuits to supply the food service Quick Café. (Photo)
- Performed maintenance painting on wooden signposts and lunch tables throughout the campus.
- Performed plumbing fixture repairs in 100 Building girls' and boys' restroom, Pool boys restroom, 360 Science Building Breezeway boys' restroom, classroom 333, Wilson Gymnasium custodian room and boys' locker restroom, Administration main drain, maintenance shop restroom, 600 Portable restroom main line, and classroom 480 restroom.
- Performed inspection and testing of campus wide emergency system including fire alarm, emergency lighting, eyewash stations, and AEDs.
- Tested and repaired computer LCD projectors in room 611 and 636.
- Performed repairs to door hardware: Ethel Pope Auditorium, Wilson Gym boys' locker room, football stadium east bleachers, Support Services Center, Administration north restroom, as well as classrooms 336, 354, 341, and 641.
- Repaired HVAC in classrooms 510, 514, 643, and 830. Also investigated boiler heating issues in Ethel Pope Auditorium.
- Completed preventive maintenance on custodial equipment: four (4) automatic floor scrubbers.
- Certified annual testing of backflow devices.
- Tested and inspected four ADA chair lifts and one vertical shaft elevator.
- Performed routine cleaning of two 90-gallon food waste containers in efforts to reduce landfill waste stream.
- Performed routine furniture movement, obsoleting, and repair of equipment and furniture classrooms 118, 243, 338, 905, 910, as well as the maintenance shop.
- Provided support of school event and civic center use activities: Cafecito, Guiding Coalition , LCAP Parent advisory, faculty and staff retirement party, Higher Education Week, PCPA The Circuit, SISC health screenings, ASB Senate meeting, Key Club blood drive, FFA Drive-thru Barbecue, SMHS Wrestling banquet, DELAC, MPAC, Spring Parent meeting, Parents on a Mission, Mixteco Parents on a Mission, FFA Dodgeball, SMHS boys' volleyball, Census Town Hall meeting with Salud Carbajal, SMHS track, SMHS soccer, SMHS tennis, SMHS softball, and SMHS baseball. (Photo)
- Preventive work hours - 125
- Routine work order hours – 368
- Total work orders completed – 194
- Event setup hours – 159

Ken Groppetti  
Plant Manager

## REGULAR MEETING

April 7, 2020

### PVHS

- Rebuilt Varsity softball field pitcher's circle with clay bricks. **(Photo)**
- Cleaned tennis courts for boys' tennis matches.
- Prepared Varsity and Junior Varsity baseball fields for games.
- Prepared Varsity and Junior Varsity softball fields for games.
- Completed repairs to irrigation sprinklers in turf areas.
- Maintained sports striping for weekend soccer matches on the practice fields.
- Measured and striped shotput and discus throw areas.
- Touched up paint on scoreboard in the football stadium.
- Painted the classroom 204 workshop.
- Patched holes and painted the lobby in Administration Building.
- Remove faded vinyl decals and replaced them with paint on the pool scoreboard. **(Photo)**
- Investigated the major electrical power outage that was traced to the failed buss duct at one of the main school transformers. Quick work restored temporary power using large generators. Later a longer term repair was made to provide power until the buss duct can be repaired. **(Photo)**
- Repaired a broken toilet at the McClelland St. site.
- Painted two recently purchased athletic department storage containers.
- Installed ventilation wind turbines on the new athletic storage containers.
- Painted the marquee frame and support columns in front of school.
- Relocated robotics boxes from classroom 322 to Delta High School for their robotics program.
- Disassembled additional book stacks in the library to make room for new library furniture.
- Set up a wire dispensing rack in the maintenance shop.
- Uncrated and assembled a new cold food serving counter for the cafeteria.
- Installed four new bulletin boards in the library.
- Replaced existing computer projectors with new models in classrooms 215, 218, and 314.
- Replaced the clear acrylic cover on the pool scoreboard.
- Repaired the track team's long jump pit springboard in the stadium.
- Installed a new short-throw projector in band room 203.
- Repaired the water polo goals with a new tee clamp assembly.
- Replaced and repaired restroom and classroom equipment: broken soap dispenser in 400 Building boys' south restroom and broken paper towel dispenser in Agriculture Science shop 207.
- Repaired a broken cane bolt on perimeter pedestrian gate #20 and a loose hinge on pedestrian gate #18.
- Replace the capacitor on refrigerator D4 in the cafeteria kitchen.
- Replace four (4) back up batteries in the audio rack room of the Performing Arts Center.
- Replaced the light sensor in the girls' restroom at the pool.
- Cleared a plugged sink drain in lab station 4 of science classroom 413 and a sink in the break room of the Administration Building.
- Remounted the band room sink that had been pulled off the wall.
- Serviced electric carts: replaced the throttle sensor on custodian cart #363 and repaired the battery charger on athletic trainer's cart.
- Cleaned all air registers in cafeteria and Administration Building with a backpack vacuum. **(Photo)**
- The campus experienced a fire sprinkler discharge in second floor classroom 366. Cleanup began as soon as the water discharge was discovered and stopped. **(Photos)**
- Set up and restore numerous events - Por Vida program, ASVAB testing, SISC employee health screenings, Parents on a Mission, Cash for College, PCPA presentation, FFA week, Share Club meetings, Link Crew, blood drive, GLO Club meetings, boys' basketball banquet, volleyball matches, swim meet, girls' soccer banquet, and girls' wrestling banquet.
- Preventive work order hours – 9
- Routine work order hours – 91
- Total work orders completed – 123
- Event setup hours – 81

Dan Mather  
Plant Manager

## REGULAR MEETING

April 7, 2020

### ERHS

- Prepared grounds for track meets, baseball and softball games.
- Performed gopher control activities at ERHS and DHS.
- Cleared storm drains at ERHS and DHS (Photo)
- Completed preventive maintenance on grounds equipment: ride-on mower, Gators, push mowers, edgers, leaf blowers, chainsaw, trimmers, rototiller, pressure washer, and weed eaters.
- Adjusted and repaired damaged sprinklers.
- Installed enhanced sanitary guards on existing cafeteria serving carts.
- Performed hydro-jetting of the main sanitary sewer line from the Administration Building to the 100 Building, removed roots that had entered the pipe.
- Painted interiors of 600 area portable classrooms where painting was reported on the annual FIT inspection.
- Investigated and repaired a faulty HVAC field controller at DHS classroom 304.
- Completed the installation of a new compressor and air dryer for the Industrial Arts shops.
- Installed custodial chemical dispensers installed in all three custodian rooms 800 Building, one per floor.
- Repaired a broken gate operator control wire on the rolling gate at the student parking lot. (Photo)
- Completed quarterly preventive maintenance on campus boilers.
- Performed monthly tests and inspections: AEDs, emergency showers and lighting, fire extinguishers, and fire alarm test.
- Inspected and lubricated classroom doors at DHS and ERHS portables, brushed Cyberlock cores at DHS and 800 Building at ERHS.
- Replaced a basketball goal safety strap.
- Replaced faulty video monitor in classroom 813.
- Installed a new dishwasher in classroom 231 kitchen.
- Repaired Vandalism in restrooms: 300 Building girls' broken stall door, 100 Building girls' broken stall door, 300 Building boys' soap dispenser, 100 Building boys' paper towel dispenser torn off the wall, and 300 Building boys' stall door damaged.
- Setup and restored from school and civic center use events – CSEA member meeting, WASC, PCPA, PTSA, Migrant Education, Clerical professional development day, eighth grade registration, College Fair, placement testing, band senior lock-in, FFA meeting, Jesus Club, Red Cross, water polo parent meeting, basketball banquet, soccer banquet, girls' CIF basketball.
- DHS events setup and restored: Taco Tuesday, PTSC meeting, ELPAC testing
- Preventive work order hours – 52 (includes 4 DHS)
- Routine work order hours – 255 (includes 22 DHS)
- Total work orders completed – 176 (includes 25 DHS)
- Event setup hours – 106 (includes 11 DHS)

Danny Sheridan  
Plant Manager

### Graffiti & Vandalism

• DHS	\$	0
• ERHS	\$	620
• SMHS	\$	950
• PVHS	\$	200

Reese Thompson  
Director – Facilities and Operations

## Photo Gallery – Major Projects



**CTE Ag Center – Utilities Installation Under the New Road is Underway**



**CTE Ag Center – Rough Graded Road View of the Campus**



**SSC West Parking – Bioswale and Concrete Curb in Progress**



**SSC West Parking – Main Parking Area at Finish Grade with Road Base in Place**

## Photo Gallery – Maintenance & Operations



**Coronavirus - Employees Receive Training on the Cleaning Procedure and Equipment**



**Coronavirus - Practicing the Desk Top Cleaning Steps**



**Coronavirus - SMHS Serves Lunches in the Staff Parking Lot**



**Coronavirus – County Office of Emergency Services Sets Up the Shelter Intake Center**



**Coronavirus - SMHS Wilson Gymnasium Set up as a Shelter with Proper Social Distancing**



**Coronavirus - Shelter Guests Settle into the Program**





**SMHS – Graffiti on a Student Painted Mural Required Cleaning and Repainting**



**SMHS – Vandalized Toilet Flush Valve Required Replacement**



**SMHS – Electricians Supply Power to the Quick Café Satellite Food Serving Station**



**SMHS – Higher Education Week is a Success!**



**PVHS – Greg Gentile and Matt Schlereth Rebuild the Pitchers Circle at Varsity Softball**



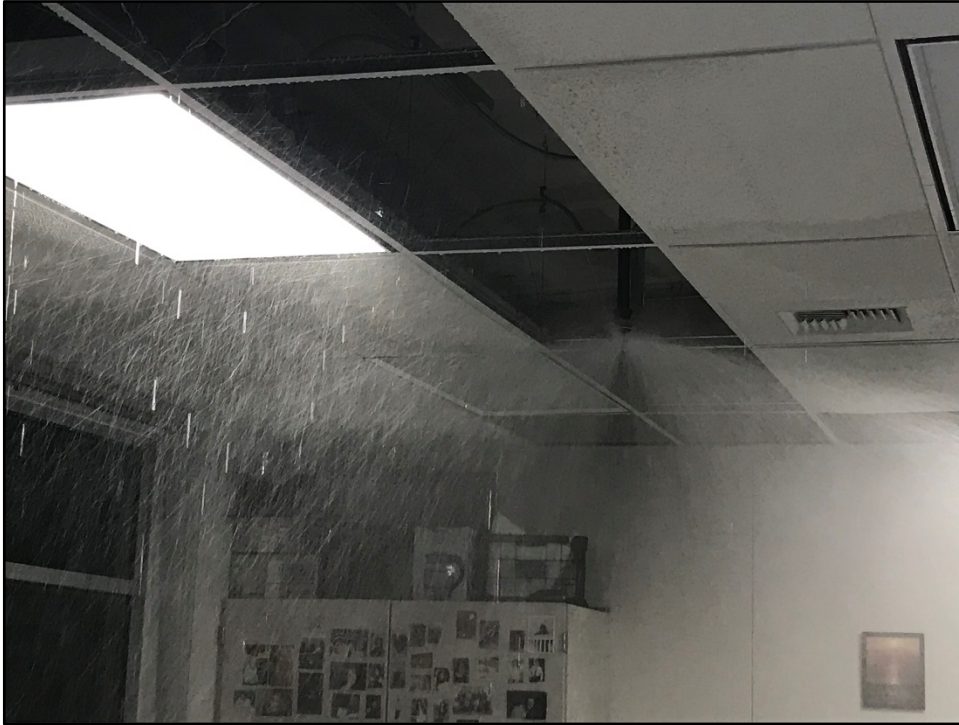
**PVHS – Joel Amezcua Repaints the Pool Scoreboard**



**PVHS – Electricians Disassemble the Damaged Electrical Power Distribution Buss Duct**



**PVHS – Paul Alvarez Cleans HVAC Ducts in the Cafeteria**



**PVHS – Fire Sprinkler Discharges in Classroom 366 ...**



**... Ruben Rodriguez Begins the Cleanup Process**



**ERHS – Jordan Markstone and Lorenzo Mendez Clear the Storm Drain Near the Gymnasium**



**ERHS – Bernie Rayner Repairs the Gate Controls in the Student Parking Lot**

**REGULAR MEETING**  
**April 7, 2020**

**APPENDIX C**

**Approval of MOU's for Classified and Certificated  
Bargaining Units concerning the  
District's response to the  
coronavirus (COVID-19) epidemic**

**MEMORANDUM OF UNDERSTANDING  
BY AND BETWEEN THE  
SANTA MARIA JOINT UNION HIGH SCHOOL DISTRICT  
AND THE  
SANTA MARIA JOINT UNION HIGH SCHOOL DISTRICT FACULTY ASSOCIATION**

This memorandum of Understanding is between the Santa Maria Joint Union High School District (“District”) and the Santa Maria Joint Union High School District Faculty Association (“SMJUHSDFA”) concerning the District’s response to the coronavirus (COVID-19) pandemic.

The District and SMJUHSDFA recognize the importance of maintaining safe facilities and operations, for the benefit of the students and communities served by the District and its teachers and staff. We recognize the importance of prudent measures to prevent District employees, students, their families, or other people using District facilities from being exposed to or infected with coronavirus. Care should be taken to identify potential exposure and prevent the spread of the disease. We agree that continuity of District operations should be maintained, and provisions should be made for District employees who are impacted by the pandemic.

To these ends, the District and SMJUHSDFA agree as follows:

- 1) The District will inform SMJUHSDFA as soon as practicable should it learn of a confirmed coronavirus infection of District employees or students. As much information as reasonably and legally permissible, without disclosing confidential student or personnel information, will be provided to SMJUHSDFA leadership in an effort to inform members who may have been in contact with the employee or student. The Parties agree the District is not required to disclose the name of the employee or student.

The District will provide training options for its employees in public health measures, hygiene, and sanitation to help prevent the spread of the virus and will take reasonable measures to ensure that its facilities have the necessary supplies for preventive sanitation measures (such as soap and water, disposable towels or tissues, and hand sanitizer). The District and SMJUHSDFA recognize that there have been severe shortages throughout California of supplies for hygiene and sanitation recommended by the Department of Public Health but will make all reasonable efforts to provide appropriate supplies.

- 2) For individuals who are at high risk (age 65 or older or underlying health conditions) the District agrees it will continue to engage in the interactive process to identify any potential reasonable accommodations. Bargaining members are reminded of their duty to do assigned work absent reasonable fears for their health or safety. Should a bargaining member decline to report in person for fear of their health or safety or the health and safety of family members, the issue will be brought to the Human Resources office.



- 3) All bargaining members of the SMJUHSDFA will cooperate with the District in any necessary public health actions, such as contact tracing of infected individuals, as required by the Department of Public Health. "Contact tracing" is defined as:  
<https://www.dho.int/features/qa/contact-tracing.en/>.
- 4) In the event any District facility must be closed, or any District operations are curtailed due to the coronavirus epidemic, SMJUHSDFA bargaining members will not suffer any loss of pay or benefits provided they are available for duty during regular work hours. During a closure, bargaining members must be available at all times during their regular work hours, abstain from alcohol or other substances, and report to work within two (2) hours of notification to perform assigned duties as needed. Employees while working remotely will not be required to use paid sick leave or any other form of paid time off during such an eventuality. It is the expectation that employees will check their staff email multiple times throughout the regular workday hours. While this paragraph will apply to any such closure or curtailment; in the event closures are anticipated to last past April 6, 2020, the District and SMJUHSDFA will meet and bargain about the issue.
- 5) Any remote work shall be at the discretion of the District using an adopted standard with an emphasis on equity, health, and safety in the workplace, aligned with any mandates from the Department of Public Health for social distancing. The District may also develop a social distancing policy and mandate some unit members to engage in remote work or alternate work in lieu of the regularly assigned tasks in positions where it is deemed feasible and appropriate.
- 6) During a closure, sick leave and all pre-approved leaves shall continue to be used as originally planned and the bargaining member will not be expected to be available to work. Bargaining members who are not available to work may utilize any of the forms of leave they are entitled under Article 6 of the Agreement, in accordance with the procedures for and subject to the same limitations for taking such leave set as forth in Article 6 of the Agreement. The District and SMJUHSDFA are in agreement that all current adopted leave policies will remain in full effect during the duration of the pandemic except as modified by this agreement. The following special circumstances shall be in effect during the duration of the pandemic:
  - a. In the event a SMJUHSDFA bargaining member is diagnosed with coronavirus, the bargaining member must notify Human Resources. The District agrees it shall not disclose any confidential personnel or medical information.
  - b. If diagnosed and placed in official mandatory quarantine by the Department of Public Health and unable to return to work, bargaining members shall use all available paid leaves including Sick Leave, In-Lieu Time, and Other Entitlement in the event a leave is approved by Human Resources as a result of an official

quarantine as issued by the Department of Public Health. Bargaining members shall be placed on fully paid administrative leave for the duration of an official quarantine as issued by the Department of Public Health after all other fully paid leaves have been exhausted. Bargaining members shall not return to work until asymptomatic and the bargaining member provides a medical note clearing the bargaining member to return to work.

c. After the determination is made to return to work sites any bargaining members that exhibit symptoms that are consistent with symptoms of the coronavirus as defined by the Department of Public Health (e.g. fever, cough, and difficulty breathing) may be sent home by the District and shall use any available paid leaves for the duration of the active symptoms. Bargaining members shall not return to work until asymptomatic and the bargaining member provides a medical note clearing the bargaining member to return to work.

7) SMJUHSDFA will support efforts to maintain funding pursuant to Education Code §§ 41422 and 46392 in the event of a closure of any District facilities due to epidemic.

8) The District may seek to add additional school days to this school year or next year. If additional school days are necessary, the District will continue to negotiate with SMJUHSDFA.

9) The District shall respond to requests by employees who are parents with childcare or school emergencies caused by coronavirus-related closure in conformity with the Education Code, Board Policies/Administrative Regulations, and the collective bargaining agreement.

10) All closed schools will be disinfected before staff or students return. Should the return date change from April 6, Bargaining Members shall have at least Forty-Eight (48) hours' notice of the change.

**This MOU will remain in effect beginning the date of signature until June 30, 2020.**

Dated: 3/19/2020

By: 

Kevin Platt, Assistant Superintendent, HR  
For Santa Maria Joint Union High School District

Dated: 3/19/2020

By: 

Matt Provost, President  
For Santa Maria Joint Union High School District  
Faculty Association

**MEMORANDUM OF UNDERSTANDING  
BY AND BETWEEN THE  
SANTA MARIA JOINT UNION HIGH SCHOOL DISTRICT  
AND THE  
CALIFORNIA SCHOOL EMPLOYEES ASSOCIATION AND ITS CENTRAL COAST CHAPTER  
#455**

This memorandum is agreed between the Santa Maria Joint Union High School District ("District") and the California School Employees Association and its Chapter #455 ("CSEA") concerning the District's response to the coronavirus (COVID-19) epidemic.

The District and CSEA recognize the importance of maintaining safe facilities and operations, for the benefit of the students and communities served by the District and its teachers and staff. We recognize the importance of prudent measures to prevent District employees, students, their families, or other people using District facilities from being exposed to or infected with coronavirus. Care should be taken to identify potential exposure and prevent the spread of the disease. We agree that continuity of essential District operations should be maintained, and provisions should be made for District employees who are impacted by the epidemic.

To these ends, the District and CSEA agree as follows:

- 1) The District will inform CSEA as soon as practicable should it learn of a confirmed or likely coronavirus infection of District employees or students. The District is not required to disclose any information that is considered private, such as personal medical information or confidential student information.
- 2) The District will train its employees in public health measures, hygiene, and sanitation to help prevent the spread of the virus and will take all measures available to ensure that its facilities have the necessary supplies for preventive sanitation measures (such as soap and water, disposable towels or tissues, and hand sanitizer). The District and CSEA recognize that there have been severe shortages throughout California of supplies for hygiene and sanitation recommended by Public Health but will make all reasonable efforts to provide appropriate supplies. CSEA will cooperate with the District in any necessary public health actions, such as contact tracing of infected individuals, as required by the Department of Public Health. Employees are reminded of their duty to do assigned work absent reasonable fears for their health or safety (that is, to grieve assignments rather than refuse them absent evidence that the assigned task puts their own health or another's health at risk).
- 3) In the event a CSEA bargaining-unit employee is exposed to coronavirus or is taken ill with coronavirus, sick leave policies will be liberally construed to encourage such employee not to infect others by coming to work. Similarly, those employees with medical proof of being in a high-risk population (age 65 or older/chronic illness) should it be detected among students or staff at a facility will be granted leave as liberally as possible when consistent with the school's operational needs. CSEA will notify its members of the District's commitments but shall not encourage its members to take leave unless there is actually a medical reason to do so.
- 4) In the event any District facility must be closed, or any District operations are curtailed due to the coronavirus epidemic, CSEA bargaining-unit employees will not suffer any loss of pay or benefits relative to their regular schedules for the period of closure or curtailment. Thus, for example the District will continue to pay bargaining-unit employees even if they are unable to work due to coronavirus-related reduction in use of District facilities. During a closure, unit members must be available at all times during their regular work hours, abstain from alcohol or other substances, and report to work

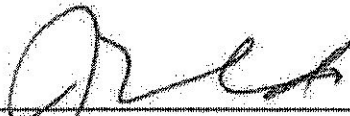
within two (2) hours of notification to perform assigned duties as needed. Employees who are not ill will not be required to use paid sick leave or any other form of paid time off during such an eventuality. During a closure, pre-approved vacation, sick leave, and all other pre-approved leaves shall continue to be used as originally planned and the unit member will not be expected to be available to work. This paragraph will apply to up to one month of any such closure or curtailment; in the event the closure or curtailment seems likely to last more than one month, the District and CSEA will meet and bargain about the issue.

- 5) CSEA will support efforts to maintain funding pursuant to Education Code §§ 41422 and 46392 in the event of a closure of any District facilities due to epidemic.
- 6) The District may seek to add additional school days to this school year or next year. If additional school days are necessary, the District will continue to negotiate with CSEA.
- 7) The District shall respond to requests by employees who are parents managing childcare providers or school emergencies caused by coronavirus-related closure in conformity with the Labor Code Section 230.8, Education Code, Board Policies/Administrative Regulations, and the collective bargaining agreement.
- 8) The District and CSEA are in agreement that all current adopted leave policies will remain in full effect during the duration of the pandemic. The following special circumstances shall be in effect during the duration of the pandemic:
  - a. Unit members who may be at **high-risk** (age 65 or older, or chronic disease), or are providing care for a person deemed at high-risk, during this pandemic may provide the appropriate medical documentation to request a leave during the pandemic when asymptomatic in which case an interactive process meeting will be conducted to determine any reasonable accommodations or temporary modifications that may be implemented. Unit members determined to be unable to work after the interactive process meeting will be placed on Paid Administrative Leave until able to return to work as determined by a second interactive process meeting.
  - b. Unit members shall agree to inform the District when traveling outside of the country to areas that have been identified as having widespread community transmission and upon return, shall self-quarantine for 14 calendar days to self-monitor for any potential symptoms such as fever, cough, and difficulty breathing. Unit members shall use all available paid leaves during a **post-travel self-quarantine** including Sick Leave, Vacation, Floating Discretionary Days, and Other Entitlement.
  - c. Unit members shall agree to inform the District when with reasonable evidence, they believe they have been exposed to an individual who has tested positive for coronavirus and shall self-quarantine for 14 calendar days to self-monitor for any potential symptoms such as fever, cough, and difficulty breathing. Unit members shall use all available paid leaves during an **exposure self-quarantine** including Sick Leave, Vacation, Floating Discretionary Days, and Other Entitlement.
  - d. Unit members shall use all available paid leaves including Sick Leave, Vacation, and Floating Discretionary Days in the event a leave is approved as a result of an **official quarantine** as issued by Public Health. Unit members shall be placed on fully paid administrative leave for the duration of an official quarantine as issued by Public Health if all other fully paid leaves have been exhausted.
  - e. Any approved **remote work** shall be at the discretion of the District using an adopted standard with an emphasis on equity, health, and safety in the workplace, aligned with any mandates from Public Health for social distancing. District may also develop a social distancing policy and mandate some unit members to engage in remote work with alternate work in lieu of the regularly assigned tasks in positions where it is deemed feasible and appropriate.

- f. **Unit members that exhibit symptoms** that are consistent with symptoms of the coronavirus as defined by Public Health (e.g. fever, cough, and difficulty breathing) may be sent home by the District and the unit member shall use any available paid leaves for the duration of the active symptoms. Unit members shall not return to work until asymptomatic or unless the unit member provides a medical note clearing the unit member to return to work.
- g. Unit members who **choose to self-quarantine** for reasonable cause, may use available leaves without fear of reprisal.

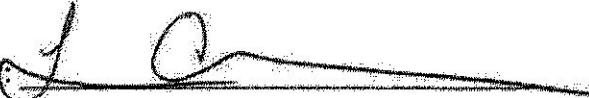
This MOU will remain in effect beginning the date of signature and for the duration of the COVID-19 pandemic until the Public Health Department has officially deemed the virus no longer a threat, or until June 30, 2020, whichever comes first.

Dated: 3/16/2020

By: 


For Santa Maria Joint Union High School

Dated: 3/16/20

By: 

For Central Coast Chapter #455

Dated: 3/16/20

By: 

For California School Employees Association

**REGULAR MEETING**  
**April 7, 2020**

**APPENDIX D**

**Approval of MOU for Classified Bargaining Unit  
regarding CSEA staff supporting  
the students transition to distance learning  
during the COVID-19 pandemic**

**Tentative AGREEMENT**  
between the  
CALIFORNIA SCHOOL EMPLOYEES ASSOCIATION  
AND ITS CENTRAL COAST CHAPTER 455  
and the  
SANTA MARIA JOINT UNION HIGH SCHOOL DISTRICT

March 27, 2020


The following Agreement reflects the full and complete agreement of the Santa Maria Joint Union High School District (hereinafter "District") and the California School Employees Association and its Central Coast Chapter 455 (hereinafter "CSEA") regarding CSEA staff supporting the students transition to distance learning during the COVID-19 pandemic.

The parties agree on the following:

1. The Network Operations Coordinator will evenly distribute to designated IT staff all incoming messages from students experiencing issues regarding the use of tablets.
2. The designated IT staff that will assist students include the Computer Technician, the Computer Network Technician I's, the Computer Network Technician II's, and the Network Operations Coordinator.
3. The designated IT staff will return the call of the student and use all available methods to troubleshoot, assist, and resolve the issue remotely.
4. If the issue cannot be resolved and is determined to be an issue with the tablet, the student will be directed to return the tablet to their school site where they will receive a replacement.
5. Designated IT staff participating in this student support role will receive Out of Classification Compensation in the form of an increase of ten percent (10%) above the employee's current salary.
6. This new work will begin on Monday, March 30, 2020, and will end no later than April 30, 2020. If there is an identified need to extend the work past April 30, 2020, the parties will reconvene to negotiate the end date.
7. All other provisions of the 2019 – 2022 Collective Bargaining Agreement remain unchanged.

This MOU remains in effect from March 30, 2020, until April 30, 2020, or until the Public Health Department has officially deemed the virus no longer a threat, whichever comes first.

Dated: 3-27-2020

By:   
For Santa Maria Joint Union High School

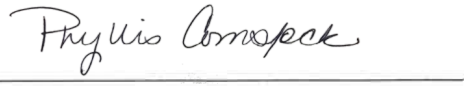
District

Dated: 3/27/2020

By: 

For CSEA Central Coast Chapter #455

Dated: 3/27/2020

By: 

For California School Employees Association