

Received by: _____ Date: _____

LIBERTY COUNTY SCHOOL DISTRICT
Kg-12th GRADE ANNUAL SCHOOL REASSIGNMENT APPLICATION
SCHOOL CHOICE 2025-2026

Must apply each year. (Separate application per student)

LIBERTY COUNTY STUDENTS RETURN THIS FORM TO THE SCHOOL WHERE YOU ARE CURRENTLY ENROLLED.
OUT OF DISTRICT STUDENTS – RETURN THIS FORM TO YOUR SCHOOL OF CHOICE.

NEW applicants will not be considered without a copy of student records (including grades, discipline, attendance, & IEP/504 data) with their completed application.

Reassignment applications must be submitted **April 1-May 2, 2025**. See FS 1002.31 for priority status or see lcsb.org for more information.
Decisions will be communicated with applicants by June 6, 2025.

Student Name: _____ Today's Date: _____

Was your child granted Reassignment last school year for the same school you are requesting? ___ Yes ___ No

Do you live in Liberty County? ___ Yes ___ No

Are you requesting an Out of Zone Reassignment for a sibling? If yes, please print the name of each sibling below:

(Separate application required for each child requested.)

Sibling 1: Grade: _____	Applying for: ____ LCHS ____ W.R. Tolar ____ Hosford	Sibling 2: Grade: _____	Applying for: ____ LCHS ____ W.R. Tolar ____ Hosford
Sibling 3: Grade: _____	Applying for: ____ LCHS ____ W.R. Tolar ____ Hosford	Sibling 4: Grade: _____	Applying for: ____ LCHS ____ W.R. Tolar ____ Hosford

School requested: _____ Grade Level for requested year: _____

School year for this request: _____ School currently zoned for: _____

Student Date of Birth: _____ Sex: M ___ F ___ Ethnicity: _____

Physical Address: _____

City/State/Zip: _____

Parent/Guardian Name: _____

Parent/Guardian Mailing Address (if different from above):

City/State/Zip _____

Home Phone: _____ Work Phone: _____ Cell: _____

APPLICATIONS WILL BE PROCESSED IN THE ORDER IN WHICH THEY ARE RECEIVED. A LOTTERY WILL BE INSTITUTED IF A SCHOOL NEARS 90% CAPACITY BASED ON STUDENT REQUESTS.

Contact Chesnee Layne at Chesnee.layne@lcsb.org regarding PreK registration.

No person shall, on the basis of race, color, religion, gender, age, marital status, sexual orientation, disability, political or religious beliefs, national or ethnic origin, or genetic information, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any education program or activity, or in any employment conditions or practice conducted by this School District.

STUDENT REASSIGNMENT CONTRACT for 2025-2026

Complete a Contract for each student requesting reassignment.

I request my child, _____, to attend a School of Choice during the 2024-2025 school year rather than the school in their residential attendance zone. By signing this contract my child and I agree to abide by the conditions of the contract. It is clearly understood that the student **will be withdrawn** from the assigned school and assigned to their home school if **ANY** of the following conditions and responsibilities are violated as determined by the administration of the out-of-zone school. To facilitate student success, school administration will document communication with parents prior to the dismissal of the student. However, any student engaging in behavior that rises to the level of **in-school or out of school suspension in accordance with the Student Code of Conduct** may be immediately recommended for dismissal from the school of choice by the principal. All dismissals will have prior approval from the District Reassignment Committee. The determination will be made based on the review of supporting documentation provided by the principal.

A. REGULAR CLASS ATTENDANCE

The student agrees to adhere to the district attendance policy.

B. MAINTENANCE OF PASSING GRADES

Middle and High School students must have and maintain a minimum of 2.5 cumulative annual grade point average. Elementary School, 1st – 5th must maintain passing grades, per the Student Progression Plan. The only exception are kindergarten students who will be evaluated at the end of the year and must meet the criteria set forth by the standards-based report card to progress to the next grade level, per the Student Progression Plan.

C. SOCIAL BEHAVIOR

The student agrees to exhibit acceptable social behavior on campus and at school related activities and agrees to refrain from involvement with drugs, alcohol, and tobacco.

D. CLASSROOM, SCHOOL AND DISTRICT RULES AND POLICIES

The student agrees to follow all classroom, school and district rules and policies and understands that they may have no more than 2 office referrals, (Level 2 or higher infractions), or one out-of-school suspension or expulsion.

E. TRANSPORTATION

Transportation will be provided at regular bus stops within Liberty County. Parents/guardians **are required** to provide transportation to school or regular bus stops if granted out-of-zone. Parents/guardians must not drop-off students prior to designated school hours and must pick up students by the end of the school day.

Student Signature

Date

Parent/Guardian Signature

Date

OFFICIAL USE ONLY

____ Transfer request approved.

Notes: _____

____ Transfer request **NOT** approved.

Notes: _____

Review Committee Chair Signature

Date