

Stewartstown School Board Meeting Minutes					
Date	December 2, 2024				
Time	5:15 pm				
Location	Stewartstown Community School				
Chairperson	Philip Pariseau				
Attendance					
Attendance Legend: P – Present at SCS A – Absent Z – Via Zoom C – Cell Phone					
School Board Members		Principals		SAU Members	
P	Betsy Gray	P	Courtney Sierad	P	Stephanie Humphrey
P	Philip Pariseau			P	Dana Hilliard
				P	Bridget Cross
Public in Attendance: None					

Philip Pariseau opened the public hearing at 5:15 pm. There was no public present, but Bridget provided a summary of the two grants requiring approval by the board at their board meeting. The Wellness grant in the amount of \$15,000 will be used to support multi-tiered support systems in the school. It will bridge the gaps between school and home communications as well. The second grant will require official approval by the Governor’s Council at their December 18th meeting. This is a SEED grant (School energy efficiency development grant) in the amount of \$42,391. This will be used to upgrade the entire building and external lights to LED lighting. This grant does require a small match. Once the district receives approval it will go out to bid with local contractors so the board can approve a proposal and approve the commencement work to be performed. We will ask for Advance controls technology to allow for dimming or management of the lights that are turned on in each classroom, hallway or restroom.

Betsy Gray/Courtney Sierad: Motion to leave the public hearing at 5:26pm.
VOTE: AFFIRMATIVE

The public hearing ended at 5:26pm.

The regular board meeting began at 5:26pm.

Roll call was completed with all board members present.

Adjustments to the Agenda: None

Reading of the Minutes: School Board Meeting Minutes of November 4th and November 19th, 2024.

Courtney Sierad/Philip Pariseau: To accept the meeting minutes of November 4th as written.
VOTE: AFFIRMATIVE

Betsy Gray/Courtney Sierad: To accept the meeting minutes of November 19th as written.
VOTE: AFFIRMATIVE

Special Reports: None

Hearing of the Public: None

School Administrator’s Report – Stephanie Humphrey

1. There was a nice turnout for parent and teacher conferences this year. If families who initially signed up were not able to attend, teachers reached out.
2. Officer Peet and his K9 from Border Patrol visited the schools. He performed a demonstration for the students.
3. Strengthening Families held their second installment of the month. Two families attended. Next year we will plan to do it later as this is a busy time of year for families.
4. Colebrook Kiwanis Club donated a book to each student and delivered them to the students on November 15th. We also held a DEAR partner read time for our students.
5. Principal Humphrey attended a conference by Kim Marshall on the topic of teacher evaluations. His method suggests more visits to the classrooms throughout the year and doing smaller evaluations in place of larger ones.
6. Lego League attended and participated in a competition on November 23rd. Our robot became dismantled prior but our students and coaches with the assistance of WMSI assisted us so we could still perform in the match. The team was recognized for their resilience. We came in 11th place out of 14 schools and earned 110 points. This is great for our first year.
7. We sold 154 calendars and made a profit of \$925. We also did a kidnap your teacher fundraiser that raised \$790.87 for our Thanksgiving food baskets. We filled 8 baskets with food and gift certificates to each family so they could purchase a turkey or ham from Solomon's. Huge thanks to Kyle Daley for his assistance with this.
8. Reminder that you are all invited to our holiday concert on December 18th at 5:30pm.
9. There will be a CLIF grant book giveaway on December 12th. A meal will be served to the parents as well this evening.

Superintendent's Report – Dana S. Hilliard:

1. No updates at this meeting as we will focus solely on the budget.

Business Manager's Report – Bridget Cross

Courtney Sierad/Betsy Gray: Motion to accept and expend the unanticipated grant funds for the Wellness grant in the amount of \$15,000 as well as the SEED grant pending Governor's Council approval in the amount of \$42,391.

VOTE: AFFIRMATIVE

Bridget presented the draft budget to the board. There is an increase of \$681 in revenue and a decrease of \$19,770 in the budget. This will equate to a tax rate decrease estimated to be -\$0.09. Stewartstown School District is anticipated to have a total of 87 students enrolled. 64 students at SCS, 8 students at Canaan School, 10 students at CAES, 4 students at Pittsburg, and 1 student at North Country Charter School. There are 8 homeschool students in the district as well. The two salary schedules were proposed to the board for the teachers and support staff. The board approved the budget and salary schedules as presented to be brought forward to the budget committee for official approval in January. The date for the budget committee will be set shortly.

Unfinished Business: None

New Business: None

Meetings:

Next School Board Meeting will be Monday, January 6th, 2024, at 5:15 pm.

B. Gray/C. Sierad: To adjourn the meeting at 6:16 pm.

VOTE: AFFIRMATIVE

Respectfully submitted,

Bridget Cross
Business Manager

Minutes Adopted: January 6, 2025