

## SCHOOL BOARD FINANCIAL WORKSHOP

GADSDEN COUNTY SCHOOL BOARD  
MAX D. WALKER ADMINISTRATION BUILDING  
35 MARTIN LUTHER KING, JR. BLVD.  
QUINCY, FLORIDA

September 26, 2023

4:30 P.M.

The workshop is open to the public and electronically recorded.

The following Board members were present: Mr. Leroy McMillan, Chairman; Mrs. Karema D. Dudley, Ms. Cathy S. Johnson, Mr. Steve Scott, and Mr. Charlie D. Frost. Also present were Mr. Elijah Key, Superintendent and Secretary to the Board; Mrs. Deborah Minnis, Attorney for the Board; and others.

1. Call To Order

The workshop was called to order by the Chairman, Mr. Leroy McMillan, at 4:30 p.m.

2. School Improvement Plan Presentations for UniSig Grant

a) George Munroe Elementary School

Mrs. Germaine Kirkland, Principal at George W. Munroe Elementary School, introduced Mrs. Sonja Wilson-Lewis and other members of her staff. She shared with the Board a brief power-point presentation of the School Improvement Plan outlining comparison data from PM1 to PM3, the attendance and discipline data. She stated that the strategic plan for continued success included the following: Standards-Based & Collaborative Planning weekly; the use of the Five E's instructional model in Mathematics (Engage, Explain, Explore, Elaborate, and Evaluate); Master Schedules that are designed to ensure interventions and small groups are built into the daily schedule; Professional Learning Communities are weekly and ongoing during school and outside of school hours; and the school is responsive to the faculty and staff by engaging in activities that foster a positive climate and culture where student achievement and teacher growth is the standard. She stated that the State of the School included instructional practices aligned with the district's strategic plan continued.... The core curriculum adopted by the district is implemented with fidelity and monitored by walkthroughs and observations followed by timely feedback; teacher and learning is driven by formative and summative data collected from students; the school works to create an environment that ensures the safety and security of all stakeholders; and the school fosters collaborate relationships with parents and community through school events, recognition activities, and partnerships.

b) Stewart Street Elementary School

Mrs. Pamela Jones, Principal at Stewart Street Elementary School, introduced Mr. Christopher Germany, Assistant Principal, Dr. Thaddeus Green, Assistant Principal, and Mrs. Dahlia Bibb Mitchell, Office Manager. She shared with the Board a brief power-point presentation of the School Improvement Plan outlining comparison data from PM1 to PM3, the attendance and discipline data. She stated that the strategic plan for continued success included the following: Weekly Professional Learning Communities (PLC) throughout the year to share best practices and planning of standards-based instruction; master schedule to support collaboration, with built-in interventions and Social & Emotional Learning (SEL)

time; monthly Professional Learning (PL) sessions with the full staff to ensure continued growth; motivational Mondays to foster a positive culture & climate of faculty and staff; weekly incentives to encourage behavior & academic improvement of students; and leadership teams established to build capacity with staff. She stated that the instructional practice aligns with the strategic plan and include the adopted curriculum, and fully implemented in each classroom. Administration monitor and have daily walk-throughs, formal & informal observations; teacher utilize data to make instructional decisions, including re-teaching, enriching, and grouping; teachers are tiered and provided Coaching Plans or Collaborative Assessments to assist with standards-based instruction and/or conditions for learning in the classroom; and the Educational Transformation Office (ETO) collaborates with the school to assist with planning, reviewing and using data, and working with targeted groups of students.

c) Havana Magnet School

Ms. Thelma Hickman, Principal at Havana Magnet School, introduced Ms. Sandra Riggins, Assistant Principal, and Ms. Deborah Shaffer, Assistant Principal. She shared with the Board a brief power-point presentation of the School Improvement Plan outlining comparison data from PM1 to PM3, the attendance and discipline data. She stated that the school instructional practices are aligned with the district's strategic plan. She stated that Havana Magnet School uses the district's core curriculum, reading resources with fidelity in all applicable classes, and reflects in weekly lesson plans. She stated that Havana Magnet School implements with fidelity district approved, supplemental reading, and mathematics intervention programs. She stated that adjustment and instruction are made based on the data from progress monitoring, Star, and iReady assessments. She stated that the school works to create an environment that ensures the safety and security of all stakeholders. She stated that Havana Magnet School customizes instruction and reading and mathematics, based on student data and employ research-based intervention strategies, specifically small group instruction, and centers to improve student learning. She stated that the state of the school's instructional practices align with the district's strategic plan include the following: Core instructional teachers conduct periodic data chats with students. She stated that these conversations increase students engagement and ownership over their own learning way by giving them a voice and charting their plan to success in partnership with their core teacher; PCL's are ongoing and occur weekly; collaborative planning by grade groups; content meetings 2<sup>nd</sup> and 4<sup>th</sup> Monday; school fosters collaboration between teachers, staff, students, parents, and all stakeholders; and Havana Magnet School thoroughly investigates, all disciplinary infractions and administers discipline systems in a fair consistent manner by promoting a positive behavior support system.

d) James A. Shanks Middle School

Dr. Kisha Jarrett, Principal at James A. Shanks Middle School, shared with the Board a brief power-point presentation of the School Improvement Plan outlining comparison data from PM1 to PM3, the attendance and discipline data. She stated that the state of the school's goal is aligned with the district's strategic plan. She stated that the school improvement goals are instructional practice – benchmark aligned instruction; positive culture and environment – early warning systems; and instructional practice – collaborative planning. She stated that James A. Shanks Middle School is embarking on a mission of academic excellence, dedicated to ensuring our students achieve at the highest levels. She stated that the aspirational goals is for our students to demonstrate a minimum proficiency of 41% on the statewide assessment. She stated that a paramount objective of our journey is to address and narrow the achievement gap that exists among different student groups. She stated that they are committed to reducing the disparity in ability between students with varying backgrounds, including SWD, ELL, BLK, HSP, and FRL, and their peers. She stated that the goal is to effect a remarkable 50% reduction in this achievement gap, reflecting our unwavering dedication to equity and inclusivity. She stated that the staff has established a robust set of data metrics to ensure that the schools' efforts are measured and guided by concrete data.

e) West Gadsden Middle School

Mrs. Kimberly Cummings, Principal at West Gadsden Middle, introduced Ms. Shannon Williams, Assistant Principal, and Mr. Dwayne Ivory, ESE Teacher. She shared with the Board a brief power-point presentation of the School Improvement Plan outlining comparison data from PM1 to PM3, the attendance and discipline data. She stated that the strategic plan for continued success included the following: provide professional learning opportunities to support evidenced-based instructional strategies; aggressively implement ongoing progress monitoring; bi-weekly meetings, gradually moving to weekly meetings to discuss data and additional support needed; following pacing guides created for subject area; provide opportunities in after-school program for additional support; and teachers will be afforded the opportunity to remain after school for up to one hour to do additional planning for this focus area. She stated that a PLC calendar was created to ensure time is protected and administration is present; collaborative planning with administrative team; provide expectations for and model of a Common Board Configuration; breakdown student data after each diagnostic window is over looking for areas of weaknesses making sure areas of strengths and weaknesses to standards were connected; provide professional learning opportunities to support evidenced-based instructional strategies.

f) Carter Parramore Academy / Gadsden Central Academy

Ms. Valarie Jones, Director Education Transformation Operations, shared with the Board comparison data from PM1 to PM3, the attendance and discipline data. She stated that the instructional practices are aligned with the district's strategic plan.

3. Financial Information

None.

4. Facilities Update

None.

5. Educational Items by the Superintendent

None.

6. School Board Requests and Concerns

None.

7. The workshop adjourned at 6:00 p.m.