

FLEETA



FALCONS

2021-2022

STUDENT HANDBOOK

COVINGTON COUNTY SCHOOLS

VISION:

*Respectful, Responsible and
Resourceful*

MISSION STATEMENT:

The mission of the Covington
County School System is to
provide students with the skills
and knowledge to become
respectful, responsible, and
resourceful members of
society.

Fleeta Junior High School
27463 County Road 30
Opp, AL 36467
Phone: (334) 493-6772
Covington County Board of Education

Mr. James T. Prestwood (Jimmy)	President
Mr. Jeff Bailey	Vice-President
Dr. James L. Barton	Board Member
Mr. John P. Thomasson (Sonny)	Board Member
Mr. James L. Rodgers	Board Member

Covington County Administration

Mr. Shannon Driver	Superintendent
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Fleeta School Faculty

Mr. Seth Richards

Principal

Mrs. Lee Beasley	Kindergarten
Mrs. Traci Bell	Librarian/Lang. Arts
Mrs. Susan Blackstock	Reading/Language Arts
Mrs. Lori Caldwell	Counselor/Special Ed.
Mr. Brandon Davis	Special Ed/Soc. St.
Mrs. Deidre Drish	Third Grade
Mrs. Angelina Driver	First Grade/Cheer Sponsor
Mr. Scott Gafford	Social Studies/P.E.
Mrs. Penni Grissett	Kindergarten
Mrs. Angela Patterson	First Grade
Mrs. Cindy Pettie	Math/Soc. Studies
Mrs. Carmen Powell	Pre-K Auxiliary
Mrs. Emily Rambo	Math Interventionist
Mrs. Ashley Richburg	Second Grade
Ms. Brandi Evans	Instructional Coach
Mrs. Mary Ward	Science
Mrs. Sherry Williams	Fourth Grade
Mrs. Victoria Wilson	Pre-K Teacher

FALCONS

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27463 County Road 30
Opp, AL 36467
Phone: (334) 493-6772

Fleeta Support Personnel

Mrs. Carrie Butts	Secretary
Miss Peyton Butts	Aide
Mr. Ronnie Caldwell	Custodian
Mrs. Tammy Eaton	Bookkeeper
Mr. Don Herring	Resource Officer
Mrs. Kelly Kilcrease	Bus Driver
Mrs. Kathy Moore	Cafeteria Manager
Mrs. Janet Norris	Cafeteria
Mrs. Terri Norris	Bus Driver
Mrs. Tina Register	Bus Driver
Mr. Charles Williams	Bus Driver

Special Services

Mrs. Sandra McLeod	Nurse
Mrs. Heather Myers	Speech



SCHOOL CALENDAR 2021~2022

First Day of School..... August 16, 2021

Last Day of School (Students)..... May 26, 2022

HOLIDAYS

Labor Day	September 6
Fall Break	October 11
Veterans Day Holiday	November 11
Thanksgiving Holidays	November 22-26
Christmas & New Year	Dec. 20-Dec. 31
Teacher Workday	January 3
King/Lee Birthdays	January 17
President's Day/Weather Day	February 21
Spring Break	March 28-April 1
Break/Weather Day (Teachers Work)	April 22
Memorial Day (12 Month Personnel)	May 30

PROGRESS REPORTS

September 16, 2021	February 17, 2022
November 18, 2021	April 21, 2022

REPORT CARDS

October 21, 2021	March 24, 2022
January 13, 2022	May 26, 2022

PTO MEETINGS

Dates and times will be determined after school starts.

PHILOSOPHY AND OBJECTIVES

Philosophy

The Faculty of Fleeta Junior High School is dedicated to the task of providing the best possible learning experiences for the students enrolled. Such experiences will, in turn, enable the students to become well-rounded citizens in society in future years.

Because knowledge is expanding at an ever-increasing rate, the school shall strive to meet the educational needs created by that expansion.

We encourage parents to have a meaningful role in their child's instruction. We ask that you be an active participant in your child's education. We invite you to be involved in our school. If you have any questions about our grading system, code of conduct, policies and procedures please feel free to contact us. We welcome your questions, recommendations and comments. We appreciate your input and the opportunity to work cooperatively in developing an instructional program that will serve our children for a lifetime.

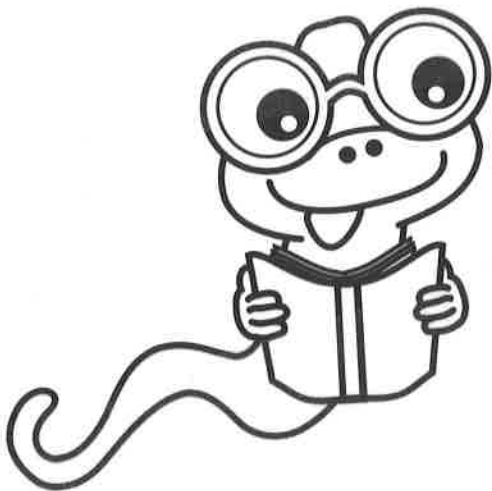
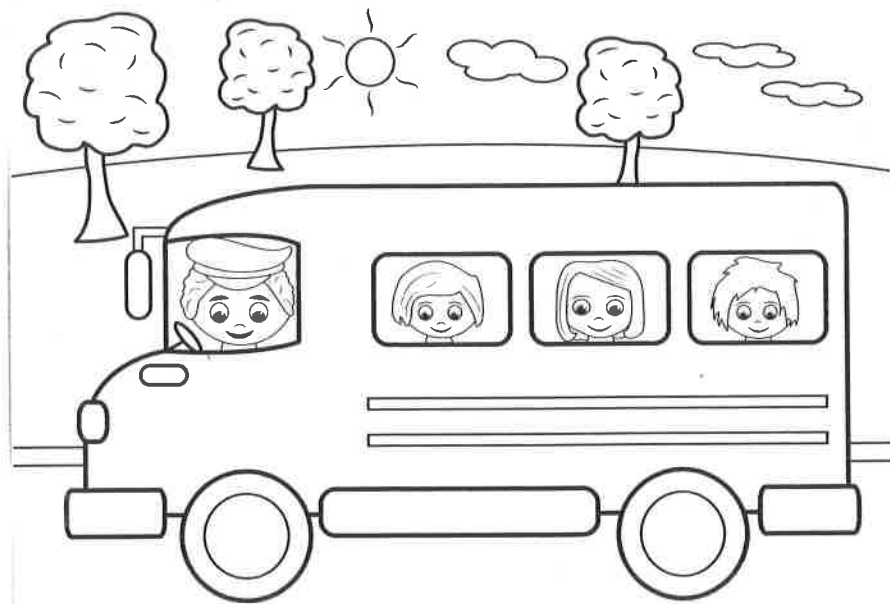


Objectives

It is the objective of Fleeta School to:

1. Provide an environment in which students can develop intellectually, socially, emotionally, physically, and psychologically;
2. Provide experiences that will encourage the development of a positive self-concept which will create a desire within an individual to want to learn;
3. Prepare students to function effectively in a democratic society;
4. Help students develop desirable attitudes of good citizenship and put into practice these attitudes;
5. Help students acquire an understanding of good health habits and conditions necessary for the maintenance of physical well being;
6. Encourage students to be creative;
7. Provide a variety of experiences in which all students can achieve some measure of success;
8. Help the students understand they are unique individuals and to help them develop respect for individual differences;

9. Help students use leisure time more wisely;
10. Cooperate with the home, church, and other community agencies in developing a consciousness of and appreciation of our cultural heritage, and to provide experiences which will help develop moral and spiritual values which are basic to an understanding of human worth and dignity;
11. Provide learning activities in a logical, organized manner;
12. Acquire values that are consistent with democratic values which are so important to our American way of life.



PLEASE REFER TO THE
2021~2022
COVINGTON COUNTY SCHOOLS
CODE OF CONDUCT
CONCERNING THE FOLLOWING
POLICIES:

ATTENDANCE

The school day begins at **7:45 A.M.** and ends at **3:00 P.M.**

In order for pupils to get the best education possible, ***it is important for them to be in school every day.*** In the event of a necessary absence, a note is required from the parent or guardian explaining the reason for the absence. Excused absences include personal illness and death in the immediate family. Excuses for absences must be turned in within two school days after returning to school.

No pupil shall leave during school hours without the permission of the principal, granted upon the request of the parent or guardian or for good cause known to the principal.

If a pupil checks out before 11:30 A.M., he will be counted absent for the day.

If a pupil checks out early, he must report to his homeroom teacher before leaving school.

If a student reaches 4 absences (excused or unexcused), a letter will be mailed to student's parents/custodians. After 10 or more absences and/or 7 unexcused absences, a complaint may be filed against the parent and/or guardian.

A check-in or check-out during any period will be considered an absence if unexcused. An unexcused check-in will not be admitted to class for that period only.

If there is a question about an absence, the parent should inquire in advance. Parents are responsible for students attending school regularly.

(Legislative Act 93-972)

TARDIES

A student is considered tardy when he or she is not in the assigned seat when the tardy bell rings. Unexcused tardies result in the loss of perfect attendance. Unexcused tardies may result in disciplinary action required by the Alabama Attendance Law.

HOMEWORK

Fleeta School recognizes the importance of homework as an essential part of the learning process: therefore, homework will be assigned when there is a need for reinforcement or remediation.

VISITORS

Visitors are to report to the office and get permission and name tag before visiting classrooms or elsewhere on campus.

Parents who wish to have a conference with teachers shall call the principal in advance for an appointment so that arrangements can be made in the teachers' schedules.

Children who are not enrolled in Fleeta School are not allowed to visit in classes without prior approval of teacher or principal.



DRESS CODE 5th ~ 8th Grade

WE TAKE PRIDE IN THE APPEARANCE OF OUR STUDENTS. Your dress reflects the quality of our school, of your conduct, and of your school work. Teachers may deny a student admission to class due to improper dress. In this case, the student's absence will be unexcused. Certain types of apparel are considered inappropriate for students to wear to school and are therefore prohibited. These styles of dress include:

- A. Wearing a head covering of any type in the school building during school hours. Violations are at the discretion of the school principal.
- B. Having suggestive, offensive, or vulgar writing and/or pictures on clothing (including tobacco or alcoholic beverage signs, ads, offensive words, etc.). Students will not be permitted to wear any articles of clothing that promote any groups that do not reflect a positive image today. Clothing that dishonors the flag or military uniforms, has racial implications or is gang related (including trench coats) is not permitted at school. Any clothing deemed inappropriate is at the discretion of the school principal.
- C. Exposing midriffs including exposed stomachs, backs, and shoulders must be covered. Inappropriate dress includes sleeveless shirts or dresses, sundresses, spandex or bicycle pants, mini dresses or skirts, unbuckled overalls, low ride pants, baggy pants, half-shirts, tank tops, halter tops, tube tops and sleeping apparel. Wearing clothing with cutouts, tears, holes, slits, open-sided tops, tops that are cut extremely low, or shirts that are longer than shorts under the shirt. Any clothing deemed inappropriate is at the discretion of the school principal.
- D. Wearing jeans with holes is allowed if student wears other pants under them. **NO SKIN CAN BE SHOWING!!!** Wearing clothing that is tight fitting and revealing is prohibited. Any clothing deemed inappropriate is at the discretion of the school principal.

may be visible. Any clothing deemed inappropriate is at the discretion of the school principal.

- E.** No pull-on/elastic band shorts or pants are allowed. Athletic shorts are prohibited in grades 5-8 with the exception of scheduled P.E. classes. If shorts, skorts, dresses, or skirts are worn, the length should be no more than **three (3) inches** above the top of the knee. If clothing such as leggings or jeggings is worn, pants, top, dress or skirt must be worn over the leggings/jeggings and length should be no more than **three (3) inches** above the top of the knee. Any clothing deemed inappropriate is at the discretion of the school principal.
- F.** Wearing inappropriate shoes for P.E. classes is prohibited. Comfortable shoes should be worn due to health and safety rules. Flip-Flops & 5-toe shoes are not allowed at P.E. If your child does not wear appropriate shoes for P.E., you may be called to bring your child some shoes. Violations are at the discretion of administration.
- G.** Wearing any form of jewelry or other accessories that may pose a health hazard or distraction (nose rings, body rings, nail piercing, tongue piercing, and wallet chains) is strictly prohibited. All violations are at the discretion of the school principal.
- H.** All hair colors must have a dominant natural hair color. Any artificial hair color deemed distracting to the learning environment is strictly prohibited. All violations are at the discretion of the school principal.
- I.** Athletic bags will be permitted in designated areas only.

**FOLDABLE BACKPACKS
WILL BE PERMITTED**

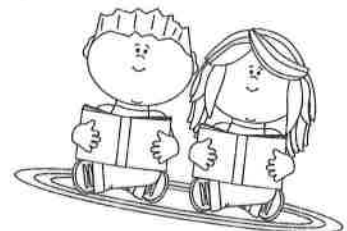
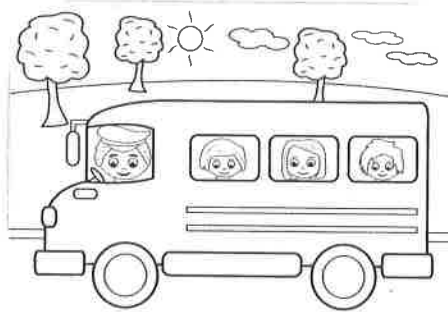
DISCIPLINE

Disciplinary action may be taken for the following: cursing, using vulgar language; fighting; being disrespectful to those in authority, being disorderly on buses, in classrooms, or on school grounds; leaving school grounds without permission; mutilating school property; bringing unauthorized items to school; possession or use of tobacco in any form; possession or use of gum; and repeated failure to do assignments and/or homework.

SCHOOL PROPERTY

Students should respect and take care of books and other public property. Chromebooks are a necessary tool in today's school environment. Students will be responsible for paying for negligent damage caused by misuse. Any student who damages, destroys, or loses a book or other property will be required to pay the fine before final report card is issued at the close of school.

Textbooks will not be assigned to pupils enrolled in Fleeta School until all past charges for lost and damaged textbooks have been paid. In individual cases, the Superintendent of Education may waive this.



BUSES

The bus driver is in authority while performing his duty as a bus driver. He shall report any misbehavior to the principal. **The principal may deny any student who misbehaves on the bus the privilege of riding a bus.**

The bus driver, the principal, and the parents are responsible for the discipline of pupils on the bus.

In an emergency, pupils are to remain on the bus unless the person in authority moves them to a designated place of safety.

In the event a bus is detained on campus after school, pupils are to remain on the bus unless the person in authority moves them to a designated area on campus. They are not to leave this area without permission.

All pupils must remain seated while on the bus, particularly when the bus is in motion.

Pupils shall not hang any part of the body—head, arms, hands, feet outside the windows of the bus at any time.

Pupils should be polite while on the bus, using appropriate language, without necessary noise, and must refrain from jeering at people along the road. There should be no scuffling or roughness, which might lead to serious problems on the bus.

Pupils should not use tobacco or gum or have it in their possession on the bus. Tobacco products are strictly prohibited.

All junior high cell phones must be out of sight during transport. Cell phones on the bus are subject to the same rules and penalties that are enforced during school hours.

Pupils are not to go to buses during the day without permission from the principal.

No knives or sharp instruments, rubber bands, drink cans or bottles, straws, radios, and/or iPods will be allowed on the bus. Any item, such as live animals, which would create a danger or disturbance, will not be allowed. The student should see the bus driver if there is a question.

No objects should be thrown in the bus or out of the windows or doors of the bus.

Pupils must load and unload buses at school and elsewhere in an orderly manner.

Children are to leave buses and go into the building immediately upon arrival at school.

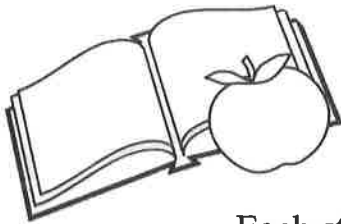
Written permission from parent or guardian and signed by office personnel is necessary for a pupil to ride another bus or get off at another stop. Written permission for students to ride alternate buses must be pre-approved by the Principal 1 day before transport.

If a meeting with a bus driver is needed, parents are asked to call the principal and request a conference.

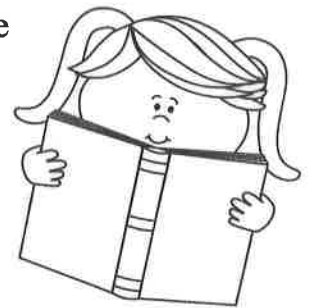
Pupils are expected to be ready for the bus in the mornings. Buses cannot wait for pupils who are not at the bus stop.

Buses are for the exclusive use of school personnel.

Note: All violations on the school bus are subject to the same procedures as on the campus.



LIBRARY



Each student is responsible for and should take care of all library books that are checked out by the student.

Any student who damages, destroys, or loses a library book will be required to pay for it before checking out another book. At the close of school a report card will not be issued for that student until all charges are collected. Records will not be sent to another school until such charges are cleared.

Library privileges will be denied to students enrolled in Fleeta School until all past charges have been paid.

TELEPHONE POLICY

Students **MAY** use the office phone in case of an emergency only. Sometimes the secretary will make the call for the student or deliver messages to the student. Students will not be called out of class to answer the phone.

CELL PHONE and OTHER
ELECTRONIC COMMUNICATION AND RECORDING DEVICES

Covington County Schools prohibit student possession of electronic communication or recording devices including, but not limited to cell phones, IPODS, and cameras during the school day or on school buses. Students participating in after-school activities are not permitted to use such devices except by approval of the personnel supervising the activity.

Violation of this policy will result in the following sanctions:

INFRACTION PROTOCOL

1. The electronic device will be taken up until the end of the day, at which time the student can pick up the device at school and sign a statement of acknowledgement that the 2nd violation will result in confiscation for two weeks.
2. The electronic device will be taken up until the end of the day, at which time the parent can pick up the device at school.
3. The electronic device will be confiscated for two weeks.
4. The electronic device will be confiscated for two months and student will be disciplined per Code of Conduct offense #320.
5. The electronic device will be confiscated until the end of the school year and student will be disciplined according to Code of Conduct Class IV offense for possible referral to Alternative School.

Refusal to turn cell phone over to school board employee will be treated as a Class III offense. Repeat offenders will be treated as a Class IV offense with possible referral to Alternative School.

A violation of this policy during any State testing will result in confiscation of the electronic devices for 9 months and suspension of the student from school for 3 days. Cell phones/electronic devices may be searched by school administrators for reasonable suspicion, i.e., cheating, text messaging of threats and inappropriate photos taken of students.



GRADING SYSTEM

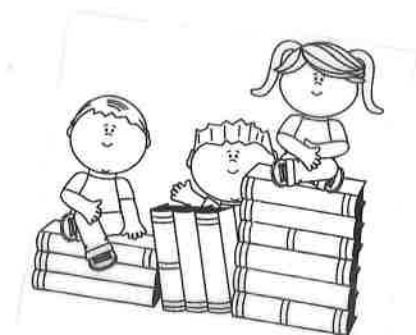
A+	97-100
A	93-96
A-	90-92
B+	87-89
B	83-86
B-	80-82
C+	77-79
C	73-76
C-	70-72
D+	67-69
D	63-66
D-	60-62
F	59 or Below

Students have 3 days to make up any missed assignment due to absences. It is the sole responsibility of the student to request any missed assignments or make-up work. Teachers are not expected to provide additional days for student make-up.

Report Cards will be sent home at nine-week intervals. They should be signed by parents or guardians and returned immediately.

Covington County Schools Retention Policy – Students in grades 1st through 8th must fail two academic subjects to be retained.

An **honor's club** has been chartered for eighth grade students who maintain an A or B average in all subjects in the seventh grade and maintains that average in the eighth grade.



MISCELLANEOUS

Students are not permitted to buy or sell any item at school, except through the school store, without permission from the principal.

Students are not permitted to bring toys, radios, electronic games, etc., unless approved by the teacher.

Students are not permitted to participate in fund raising activities during the six hours of instructional time.

POLICY PROHIBITING THE USE OF TOBACCO

The principal shall enforce the tobacco policy adopted by the Covington County Board of Education. This policy prohibits the use or possession of tobacco products by students on campuses or school property including school buses. Students may not use or possess tobacco products while practicing for or participating in any extracurricular activity as representatives of their respective schools. Students who violate this policy shall be suspended from school.

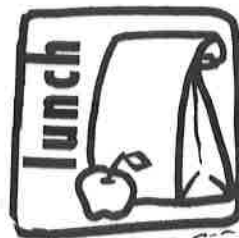
***FLEETA SCHOOL
IS A
SMOKE FREE FACILITY***

.....

**NO WEAPONS ON SCHOOL
PROPERTY**



BREAKFAST AND LUNCH



Student Paid Lunch	\$2.50
Student Reduced Lunch	.40
Student Paid Breakfast	1.25
Student Reduced Breakfast	.30
Adult Employee Lunch	3.25
Adult Employee Breakfast	1.75
Visitor Lunch	3.75
Visitor Breakfast	1.75

The price for lunch for visitors or parents not employed by the Covington County Schools is **\$3.75**.

LUNCHROOM PURCHASES MAY NOT BE CHARGED

Covington County Schools is pleased to provide students a wholesome and nutritious breakfast and lunch meal every day. Meal prices have been established for student breakfast and lunch meals. Student meals must be paid at the time of purchase or pre-paid in advance. Cash or checks are accepted. We want to remind families that Covington County Schools does not allow students to charge their breakfast, lunch, or ala carte purchases. Each family is responsible to ensure their student arrives at school with money or pre-pay in advance. If a non-sufficient fund check is received twice from the household, only cash will be accepted for meal payments.

At the beginning of each school year, all students receive an application for Free and Reduced Meals. We encourage families to complete this application and return it to your local school as soon as possible. Applications are approved and valid for only the current school year. A new application must be filled out each school year. If you did not receive an application contact your local school. Parents and students will be advised in writing upon approval or denial of eligibility for free and reduced priced benefits.

CAFETERIA NEWS

SCHOOL HEALTH SERVICES/POLICY/PROCEDURE/PROGRAMS

Screening Program

Eliminating health problems helps students achieve their maximum potential. In an effort to assist in keeping abreast of the general health conditions of the students enrolled in Covington County Schools, various programs are conducted throughout the school year including vision/hearing, scoliosis, and other health assessment clinics as needed.

Procedure Following Screening Programs

Notification of a student's failure in any screening program will be sent immediately to the student's parent/guardian following any screening process. When a student has failed his/her vision screening, it is recommended by letter to the parent or legal guardian that he/she needs to see an optometrist for further evaluation. When hearing screening is failed, a referral is made to the Covington County Audiological Services Center where an audiologist will conduct an evaluation. When a student has failed the scoliosis screening, it is recommended by letter to the parent or legal guardian that he/she sees a physician for further evaluation.

Student with Medical Conditions

The State Department requires all students with a medical condition to have an emergency care plan for each student. If your child has a medical condition, please notify the **school nurse** so this emergency care plan can be signed and implemented as soon as possible.

Medication Regulations/Policy

In accordance with Alabama guidelines, a physician must prescribe all prescription medications given in the Covington County School System. **A medication authorization form must be signed by the physician and a parent or legal guardian and returned to the school nurse before any prescribed medication can be administered at school.** You may obtain a form from your local school nurse, physician's office, or from the Covington County Schools website under Health Services.

Over the counter medications require a medication authorization form to be signed by the parent and returned to school before any medication can be given. (Medication needs to be brought in the original bottle/unopened/label with student's name).

No medication can be brought to school or sent home by a student. Medication should be brought and picked up by the parent or legal guardian and given to the school nurse or a school designee for storage and administering.

Prescription medication:

1. Original bottle/box
2. Student's name
3. Directions for administering
4. Physician's Name
5. Name of medication
6. Date of drug's discontinuation(when appropriate)

Self Administered Medication: Students who are capable of carrying their inhalers or epi-pens must bring a medication authorization form signed by both their physician and the parent or legal guardian. **No student is allowed to carry any medication on them at school without this authorization form being on file in the nurse's office. Any student that has been given permission to carry medication will be responsible for keeping their medication on them at all times and not to share with any other student. Students will be reprimanded according to Covington County Schools Code of Student Conduct for failing to comply with this medication policy.**

Sunscreen Policy

Students within public schools are allowed the option to possess and use Federal Food and Drug Administration regulated over-the-counter sunscreen at school and at school-based events. Any student, parent, or guardian requesting a school board employee to apply sunscreen to a student shall present to the nurse a Parent Prescriber Authorization Form (PPA) containing a parent or guardian signature. A physician signature or physician order shall not be required. You may obtain a PPA Form from your local school nurse or from the Covington County Schools website under Health Services.

Illness/Injury at School

In the event of injury or severe illness to any student in Covington County Schools, appropriate first aid will be rendered and the parent/guardian will be notified as soon as possible. Should school personnel be unable to locate the appropriate parent/guardian and the injury/illness requires medical attention, the student will be transported to the designated doctor/or taken to the nearest emergency room.

It is very important that students are not sent to school with fever, vomiting, diarrhea or a contagious medical condition. **Parents are advised that all students should be free of fever, vomiting, or diarrhea for a minimum of 24 hours without the use of any medications before returning to school.** Please notify the nurse if your child has been diagnosed with a contagious illness.

Procedure for Head Lice

Covington County Schools are committed to utilizing best practice recommendations for lice management in our schools in a manner that respects the data privacy of students and families. Lice exclusions are viewed as necessary only when excessive infestations are present or there is a lack of follow up with treating lice. You may obtain a copy of the Covington County School System Lice Policy & Procedure from your school nurse or from the Covington County Schools website under Health Services.

IMPORTANT INFORMATION ON MENINGOCOCCAL DISEASE AND VACCINE, INFLUENZA, AND TDAP VACCINE

What is meningococcal disease?

Meningococcal disease is a serious illness, caused by bacteria. It is the leading cause of bacterial meningitis in children 2-18 years old in the United States.

What is influenza?

Influenza (flu) is a contagious respiratory illness caused by a virus. The virus infects the nose, throat, and lungs. It can cause mild to severe illness, hospitalization, and even death.

What is a Tdap vaccine?

Tdap vaccine can protect adolescents and adults from tetanus, diphtheria, and pertussis. One dose of Tdap is routinely given at age 11 or 12.

Information in regards to Meningococcal Disease & Vaccine, Influenza (flu), and Tdap Vaccine can be located on the Covington County Schools website under Health Services.

Please contact your school nurse if you have any questions.



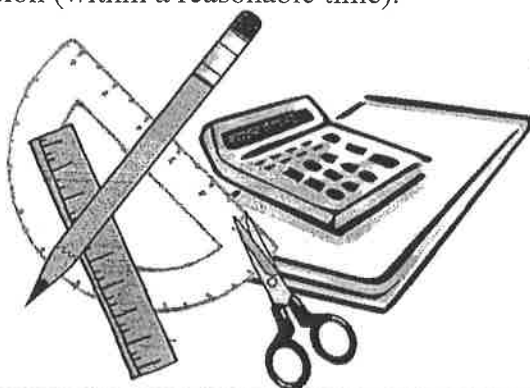
WORTHLESS CHECK POLICY

Any individual submitting a worthless check shall be charged a non-sufficient funds check fee of \$30 for all returned checks whether collected or not. Should a school receive a second bad check from an individual, then no further checks are to be accepted from that individual. The local district attorney's office will be utilized in the collection of bad checks should this action become necessary. Non-public funds must be used to cover any insufficient checks in state, federal, or public fund accounts.

Please contact Covington County Schools' Federal Program Section at (334) 222-7571 to obtain parental notifications in a language other than English, as well as information pertaining to our migrant program.

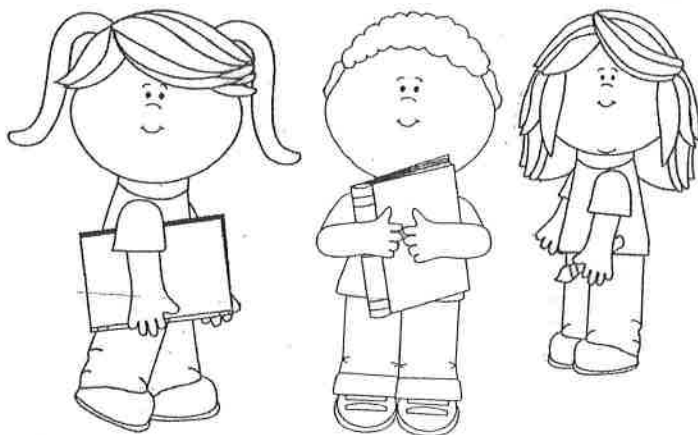
COVINGTON COUNTY BOARD OF EDUCATION GRIEVANCE AND COMPLAINT PROCEDURE FOR PARENTS, STUDENTS AND EMPLOYEES

The normal procedure to be followed regarding a personal grievance related to school is to discuss the matter with the immediate supervisor. If the problem is unresolved, the complainant may submit a written request to the Principal to arrange for a meeting with the Superintendent (within five (5) working days). If the problem remains unresolved, the complainant may submit a written request for a hearing before the Covington County Board of Education (within five (5) working days). The Board, after receiving the written request, will notify all interested parties of the time and place of the hearing (not less than five (5) nor more than fifteen (15) working days). The hearing date may be reset by mutual agreement of both parties. All parties will be given opportunities to present (reasonable oral and written material). The Covington County Board of Education will render a written decision (within a reasonable time).



INJURY POLICY

In the event of injury or severe illness to any student in Covington County Schools, appropriate first aid will be rendered and the parent/guardian will be notified as soon as possible. Should school personnel be unable to locate the appropriate parent/guardian and the injury/illness requires medical attention, the student will be transported to the designated doctor on his/her information card or taken to the emergency room of the local hospital.



COUNSELING AND GUIDANCE PROGRAM

The counseling and guidance program at Fleeta School provides comprehensive, preventive and developmental services for all students. Services are provided in the academic, career and personal/social domains. The principal, teachers, parents or other students can make referrals. Counseling and guidance sessions are conducted in small group, large group and individual settings. In addition, our program provides assistance in student placement, interpretation of test data, scheduling, program planning, outside referrals and community awareness. Our school counselor, **Mrs. Lori Caldwell, can be reached by contacting the school office at (334)493-6772.** The program at Fleeta School follows the objectives listed in The Comprehensive and Guidance State Model for Alabama's public schools. A copy of this model can be obtained on the Alabama State Department of Education website. The goal of our guidance program is to have emotionally healthy students who are happy, socially well adjusted, responsible, and productive. The emphasis of our program is home-school partnership. We encourage home involvement and look forward to your interest and support.

GIFTED STUDENTS

Gifted students are those who perform at or who have demonstrated the potential to perform at high levels in academic or creative fields when compared to others of their age, experience, or environment. These students require service not ordinarily provide by the regular school program. Students possessing these abilities can be found in all populations, across all economic strata, and in all areas of human endeavor.

Teachers, counselors, administrators, parents or guardians, peers, self, or any other individuals with knowledge of the student's abilities may refer a student. Additionally, all second grade students will be observed as potential gifted referrals using a gifted behavior checklist.

For each student referred, information is gathered in the areas of Aptitude, Characteristics, and Performance. The information is entered on a matrix where points are assigned according to established criteria. The total number of points earned determines if the student qualifies for gifted services.

To make a referral, contact Mrs. Lori Caldwell, our school Counselor.

CLASS SIZE REDUCTION

Class Size Reduction (CSR) is a reform strategy that is used at the state and national levels. Federal funds available for CSR is based on research that shows positive outcomes for early grade levels. CSR increases the available instructional time between the teacher and student while reducing the student-to-student interaction. Teachers also spend less time on classroom management and more time on classroom instruction which should enhance student performance. Covington County Schools goal with CSR funds is to reduce the number of students in some classes to twenty or fewer students. For more information about CSR please contact Covington County Schools.

TITLE I SCHOOLS IN COVINGTON COUNTY

The following county schools are "Title I" schools: Fleeta, Florala High, Pleasant Home, Red Level High, Red Level Elementary, Straughn Elementary, Straughn Middle, and W.S. Harlan. Mr. Donny Powell, Federal Programs Coordinator for Covington County Schools and Ann Shakespeare, Parental Involvement Coordinator would like to inform parents at these schools that they are encouraged to participate in the decision-making process in regard to their school's academic programs. Parents are invited to read their school's Title I Schoolwide Plan, on file in the school office, and get involved in the budgeting process as well as the development of future Title I Schoolwide Plans. If you would like more information on becoming involved in your school's planning process, please contact your school principal, or you may contact Mr. Chris Thomasson at chris.thomasson@cov.k12.al.us or call 222-7571

Annual student assessment results will be communicated to parents in the following ways: Individual Student Assessment Report. General information (*not specific student information*) regarding student assessment will be communicated to the community through a news release to the local newspaper.

Schools identified for school improvement will provide written notice to parents the status of the school's improvement.

Parental Rights to Information About Teachers

No Child Left Behind legislation allows parents in Title I schools to request certain information about their child's teachers. The information that you have a right to request on your child's teacher is:

1. Whether the teacher has met state qualifications and licensing criteria for the grade levels and subjects the teacher is teaching.
2. Whether the teacher is teaching under emergency or other provisional status through which state qualification or licensing has been waived.
3. The baccalaureate degree major of certification or degree held by the teacher, and the field of discipline of the certification or degree.

4. Whether the child is provided services by a teaching assistant and, if so, their qualifications.

Covington County Schools are extremely proud of our teachers and teacher aides, and are happy to provide you with the above information pertaining to your child's teacher. If you have such a request, please contact the school principal and ask for the information in which you are interested.

ARMED FORCES RECRUITMENT

The following provision of the No Child Left Behind Act relates to the ability of the United States military and institutions of higher education to request certain student information from Covington County Schools' high schools to be used for purposes of recruitment by these entities.

SEC. 9528. ARMED FORCES RECRUITER ACCESS TO STUDENTS AND STUDENT RECRUITING INFORMATION.

(a) **POLICY - (1) ACCESS TO STUDENT RECRUITING INFORMATION -** Notwithstanding section 444(a)(5)(B) of the General Education Provisions Act and except as provided in paragraph (2), each Local Educational Agency (LEA) receiving assistance under the Elementary and Secondary Education Act of 1965 (ESEA) to provide military recruiters, upon request, with three directory information categories – names, addresses and telephone listings – unless parents have advised the LEA that they do not want their student's information disclosed without their prior written consent.

(2) **CONSENT -** A secondary school student or the parent of the student may request that the student's name, address, and telephone listing described in paragraph (1) not be released without prior written parental consent, and the local educational agency shall notify parents of the option to make a request and shall comply with any request.

(3) **SAME ACCESS TO STUDENTS -** Each local educational agency receiving assistance under this Act shall provide military recruiters the same access to secondary school students as is provided generally to post secondary educational institutions or to prospective employers of those students.

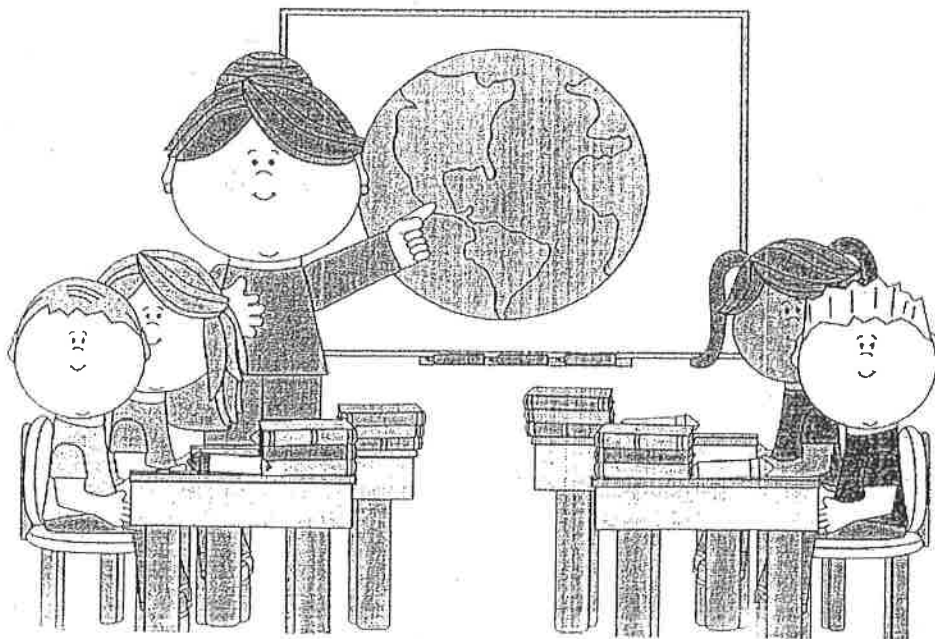
Parents or guardians of high school students wishing to exercise their right to request that the name, address and telephone number of their child not be released for such recruitment purposes should send a letter to that effect to the school principal within two weeks of enrolling in the school.

RESPONSE TO INSTRUCTION (RTI)

Response to Instruction (RTI) is a problem-solving process that focuses on data-based response and evidence-based intervention. RTI targets improved academic and behavioral achievement for ALL students through research-based instruction/intervention. RTI is the practice of providing high-quality research-based instruction/intervention matched to student needs. A three-tiered model of support provides interventions to students with academic and behavioral needs through whole group, small group and individual instruction. Typically, the RTI system of support focuses on the general education population. However, a special education referral may be necessary if the interventions have not proven successful.

CHILD FIND HELP US LOCATE CHILDREN WITH DISABILITIES

The Covington County Schools' Office of Special Education is continuing in the search of students who are in need of Special Education services. Special services are available for students from birth to age twenty-one (21). If you know of anyone who would benefit from our services, please contact the Office of Special Education.

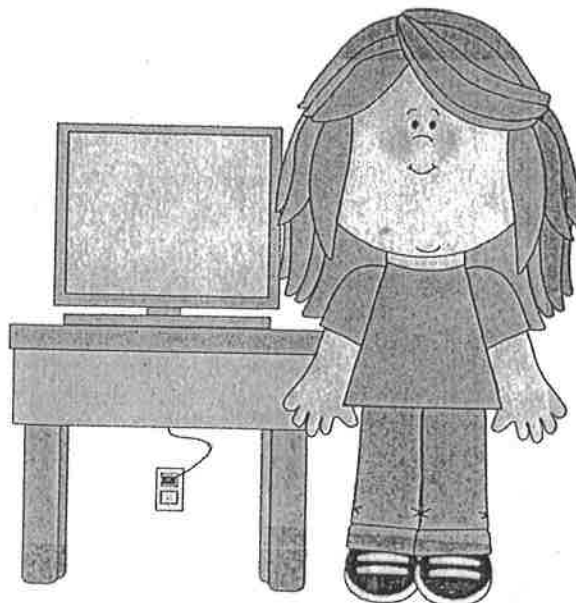


COVINGTON COUNTY BOARD OF EDUCATION INTERNET USE POLICY

The Internet Use Policy is designed to provide guidelines for using the Internet in the classroom, school media centers, and computer labs in Covington County Schools. The Internet will be used for research and educational purposes. Students are responsible for appropriate behavior while using the Internet. Privileges may be revoked if guidelines are not followed.

Internet Student Guidelines

1. Users will be held accountable for their actions.
2. DO notify an adult immediately if you encounter materials that violate the Student Code of Conduct
3. DO NOT use a computer to harass, attack or harm others.
4. DO NOT damage the computer or network in any way.
5. DO NOT degrade the performance of the network with useless information.
6. DO NOT use the Internet for illegal activities.
7. DO NOT install software or download unauthorized electronic media.
8. DO NOT view, send, or display obscene, profane, lewd, vulgar, rude, disrespectful, threatening, or inflammatory language, messages or pictures.
9. DO NOT view, send, or display obscene, profane, lewd, vulgar, rude, disrespectful, threatening, or inflammatory language, messages or pictures.
10. DO NOT share your password.
11. DO NOT reveal personal addresses or telephone numbers.
12. DO NOT access other students' work, folders, or files.



THE FAMILY EDUCATIONAL RIGHTS AND PRIVACY ACT (FERPA)

The Family Educational Rights and Privacy Act (FERPA) (20 U.S.C. § 1232g; 34 CFR Part 99) is a Federal law that protects the privacy of student education records. The law applies to all schools that receive funds under an applicable program of the U.S. Department of Education.

FERPA gives parents certain rights with respect to their children's education records. These rights transfer to the student when he or she turns 18 years of age or enters a postsecondary educational institution at any age. Students to whom the rights have transferred are "eligible students."

Parents or eligible students have the right to inspect and review the student's education records maintained by the school. Schools are not required to provide copies of records unless, for reasons such as great distance, it is impossible for parents or eligible students to review the records. Schools may charge a fee for copies.

Parents or eligible students have the right to request that a school amend education records which they believe to be inaccurate or misleading. If the school decides not to amend the record, the parent or eligible student then has the right to a formal hearing. After the hearing, if the school still decides not to amend the record, the parent or eligible student has the right to place a statement with the record setting forth his or her view about the contested information.

Generally, schools must have written permission from the parent or eligible student in order to release any information from a student's education record. However, FERPA allows schools to disclose those records, without consent, to the following parties or under the following conditions (34 CFR § 99.31):

- School officials with legitimate educational interest;
- Other schools to which a student is transferring;
- Specified officials for audit or evaluation purposes;
- Appropriate parties in connection with financial aid to a student;
- Organizations conducting certain studies for or on behalf of the school;
- Accrediting organizations;
- To comply with a judicial order or lawfully issued subpoena;
- Appropriate officials in cases of health and safety emergencies; and
- State and local authorities, within a juvenile justice system, pursuant to specific State law.

Schools may disclose, without consent, "directory" information such as a student's name, address, telephone number, date and place of birth, honors and awards, and dates of attendance. Schools will notify parents and eligible students about directory information and allow parents and eligible students a reasonable amount of time to request that the school not disclose directory information about them. Schools will notify parents and

eligible students annually of their rights under FERPA which may be by special letter, inclusion in a PTA bulletin, student handbook, or newspaper article.

Parents have the right to file a complaint with the U.S. Department of Education regarding the alleged violation of FERPA. The Family Policy Compliance Office may be contacted at the following address:

Family Policy Compliance Office
U.S. Department of Education
400 Maryland Avenue, SW
Washington, D.C. 20202-5920

Notification of Rights Under the Protection of Pupil Rights Amendment (PPRA)

PPRA affords parents and students who are 18 or emancipated minors ("eligible students") certain rights regarding our conduct of surveys, collection and use of information for marketing purposes, and certain physical exams. These include the right to:

Consent before students are required to submit to a survey that concerns one or more of the following protected areas—

1. Political affiliations or beliefs of the student or student's parent;
2. Mental or psychological problems of the student or student's family;
3. Sex behavior or attitudes;
4. Illegal, anti-social, self-incriminating, or demeaning behavior;
5. Critical appraisals of other individuals with whom respondents have close family relationships;
6. Legally recognized privileged or analogous relationships, such as those of lawyers, physicians, or ministers;
7. Religious practices, affiliations, or beliefs of the student or student's parent; or
8. Income (other than that required by law to determine eligibility for participation in a program or for receiving financial assistance under such program).

Receive notice and an opportunity to opt a student out of—

1. Any other protected information survey, regardless of funding;
2. Any non-emergency, invasive physical exam or screening required as a condition of attendance, administered by the school or its agent, and not necessary to protect the immediate health and safety of a student, except for hearing, vision, or scoliosis screenings, or any physical exam or screening permitted or required under State law; and
3. Activities involving collection, disclosure, or use of personal information obtained from students for marketing or to sell or otherwise distribute the information to others.

Inspect, upon request and before administration or use —

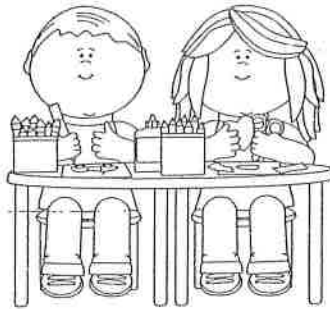
1. Protected information surveys of students;
2. Instruments used to collect personal information from students for any of the above marketing, sales, or other distribution purposes; and
3. Instructional material used as part of the educational curriculum.

Covington County Schools will develop and adopt policies, in consultation with parents, regarding these rights, as well as arrangements to protect student privacy in the administration of protected surveys and the collection, disclosure, or use of personal information for marketing, sales, or other distribution purposes. Covington County Schools will directly notify parents and eligible students of these policies at least annually at the start of each school year and after any substantive changes. Covington County Schools will also directly notify parents and eligible students at least annually at the start of each school year of the specific or approximate dates of the following activities and provide an opportunity to opt a student out of participating in:

1. Collection, disclosure, or use of personal information for marketing, sales or other distribution.
2. Any non-emergency, invasive physical examination or screening.
3. Administration of any protected information survey not funded in whole or in part by the U.S. Department of Education.

Parents/eligible students who believe their rights have been violated may file a complaint with:

Family Policy Compliance Office
U.S. Department of Education
400 Maryland Avenue, SW
Washington, D.C. 20202-5920



Fleeta School will continue to offer a flexible schedule during/after hours for our working parents. We will host an Open House in October during evening hours (6:00 p.m.). Also, during the month of October we will conduct various parent activities in conjunction with Alabama State of Education Parental Involvement Month. Please check our system's website www.cov.k12.al.us and/or our school calendar for upcoming events for October and the **2021-2022** school year.

Equal Opportunity Policy:

It is the official policy of Covington County School System that no person shall, on the ground of race, sex, religion, color, creed, national origin, handicap, or age, be excluded from participation in, be denied the benefits of or be subjected to discrimination under any program, activity, or employment.

Inquiries of complaints regarding compliance with federal regulations on 504, Title I, Title II, and Title IX may be directed to Ricky Messick, Covington County Board of Education, 807 C.C. Baker Avenue, Andalusia, AL. 36420, (334) 222-7571.

*Learning is a treasure that
will follow its owner
everywhere.*

~ Chinese Proverb