

DRAFT – Unofficial Until Approved
Meeting Minutes 1/23/2014

The Governing Board of the Tanque Verde Unified School District #13, Pima County, Tucson Arizona held a Study Session on January 23, 2014 in the Board Room, at the Tanque Verde Unified School District Administrative Office, 2300 N. Tanque Verde Loop R. Tucson in Arizona 85749. The meeting was called to order at 5:07 p.m.

1. ROLL CALL

Board Members present:

Mrs. Claire Place, President

Mr. Carlos Ruiz, Clerk

Mr. Steven Auslander, Board Member

Dr. Peter Livingston, Board Member (arrived at 5:11)

Mr. Jeffrey Neff, Board Member (arrived @ 5:30)

Amanda Grimshaw, Student Board Member (absent)

Administrative Staff:

Dr. Doug Price, Superintendent

Mr. Marty O'Shea, Business Manager

2. APPROVAL OF AGENDA

MOTION: Mr. Auslander made a motion to approve the Agenda. Mr. Ruiz seconded; the motion carried unanimously. Mrs. Place made a motion to amend the motion, requesting under Information VIII items G and F be heard before A. Mr. Ruiz seconded; the motion carried with Mrs. Place, Mr. Ruiz and Mr. Auslander all voting unanimously.

3. CALL TO THE PUBLIC

The Governing Board did not hold a call to the public during this session.

4. CONSENT AGENDA (see attached)

Mrs. Place acknowledged Mr. O'Shea's retirement announcement effective December 31, 2014.

MOTION: Mr. Auslander made a motion to approve the Consent Agenda. Mr. Ruiz seconded; the motion carried unanimously.

5. COMMUNITY RECOGNITION

A. Technology Initiative – District PTG's – Shara Gerhart

Mrs. Gerhart shared with the Board that the district wide Fall Festival fundraiser generated a net profit of \$28,000. And because of the success, Mrs. Gerhart presented Dr. Price with a check for \$15,000. These funds are designated to go toward technology. Dr. Price thanked Mrs. Gerhart on behalf of the district; praising the combined effort from all the PTG organizations on the great success of the Fall Festival, and for all the PTGs do to support the district.

6. INFORMATION AND DISCUSSION ITEMS

Purpose: To evaluate progress on district goals. To discuss short-term, and mid-term and long-term planning items. To identify needed actions(s).

G. SCHOOL SAFETY

1. Traffic

a. PDOT – Pima County Department of Transportation

1) Hawk Light

2) Traffic Study

EGJH – Pedestrian Walkway/Hawk Light: Mr. Miller reported the Hawk Light is out of the design phase and now going into the implementation phase. Mr. Miller learned the time frame for implementation is now Spring to early next Fall 2014.

Traffic Study Tanque Verde Loop and Tanque Verde Road: Community members have expressed concerns about this intersection. Due to increase in traffic, there's been an increase in traffic accidents at this intersection. Adding to this, there are some new homes in the area under construction.

b. TVES – Bus Loop

TVES: Mrs. Lindflott, Transportation Coordinator, reported parents and students walk between the busses parked in the school bus loading zone. With each incident, parents and students are cautioned about the danger and directed to stop. A bus loop west of the campus will help the traffic flow and provide more control and enforcement of traffic. Ms. Centers, school principal, agreed.

ACES: Regarding pedestrian and vehicle traffic, there has been huge improvement in safety. This is due, in large part, to staff patrols during the morning and afternoon drop off and pick up.

c. TVHS – Traffic Plan

TVHS: Mr. Anderson said the new fence by the bus drop off has added to pedestrian safety. The exit and entrance signage at the school could be larger. Mrs. Lindflott agreed.

d. EGJH – Traffic Plan and Supervision

EGJH: Both Mr. Miller and Mrs. Lindflott think all is working well. During the next school break the parking lot will be painted.

2. Staff Training in Emergency Procedures

Dr. Price introduced Mr. Nicolas Barrios to Board members. Dr. Price presented Mr. Barrios with a small gift of appreciation. He expressed his sincere thanks for all the hard work and effort Mr. Barrios and the District Maintenance Crew for a job well done for the projects around the district. Dr. Price spoke to Board members stating how lucky the district is to have such talent; all acknowledged what a valuable resource Mr. Barrios and the District Maintenance Crew are to the district.

Mr. Barrios addressed Board members updating them on projects currently underway: TVES security fence on the north side of the campus (see attached).

TVHS security fence needs: Fencing will be a deterrent for the desert wildlife that that wander onto the campus at night. Evening janitors have witnessed coyotes on numerous occasions on campus. The security fencing will help keep the campus safe during the day and at night. Mr. Barrios was complimented by Board members for the TVHS MPR lobby area, the high-top tables, counters and chairs are inviting and appear to be popular with the students and the public.

3. Site Security

a. Surveillance Cameras

b. Fencing

TVHS – Security: Mr. Anderson said he would support additional surveillance cameras and security fences on the TVHS campus. There was discussion about sharing the surveillance cameras to local law enforcement in time of emergency or other appropriate needs.

TVHS has conducted lockdown drills; teachers are helping educate students on the importance of knowing the current procedures. There are monthly fire drills. It's the goal of this training and practice to have our students know they are in a safe and supportive environment.

EGJH – Security: Mr. Miller said they have conducted monthly fire drills, and have conducted lockdown drills this year. He stated they have not conducted active shooter drill and is awaiting District training as per Dr. Price's report.

ACES – Security: Mrs. Rosalik said they too conduct monthly fire drills. They have a Crises Committee that schedules all the fire drills. The first fire drill of the year is scheduled, and staff is aware, all others are unannounced. The exception is in Special Education population, as this can cause unnecessary agitation for students. They will conduct a lockdown drill next month. They have air horns to alert students when they are on the playground. Mrs. Rosalik talked about adding some additional lighting around the campus for added safety and security.

TVES – Security: Ms. Centers said on her campus they practice monthly fire drills. They have implemented evacuation and a lock down drills. They have not conducted active shooter drill and are awaiting training. Through these drills they've learned to identify limitations and areas that need procedural improvement and have been able to successfully address them. Dr. Price said he is in contact with the local law enforcement and within the next few weeks will be involved in some newly revised training. He added law enforcement agencies are re-thinking some of their strategies and training technics. Officer Derns, from PC Sheriff's Department, is our contact for the training. With regard to districtwide surveillance, Dr. Price is looking into the feasibility. To date he's learned that implementation would cost an estimated \$100,000 to \$200,000.

4. Transportation

a. Bus Safety

Transportation – Bus Safety: Dr. Price introduced Mrs. Amy Lindflott to the Board. Dr. Price presented Mrs. Lindflott with a small gift of appreciation in celebration of all she brings to the district, students and community. "She provides accurate, information, thoroughly investigates reported incidents, and includes her staff in the decision making process relating to bus routes," according to Dr. Price. Dr. Price praised Mrs. Lindflott for providing excellent service to the district, acknowledging she is sensitive to parent and student needs and concerns.

Mrs. Lindflott thanked the Board, and noted that the district is growing and bus utilization is too. Mrs. Lindflott outlined for the Board what she believes the Transportation needs are:

- 3 new Route busses (86 seats)
- 1 new Special Education bus
- Activity Bus

Mr. Raimondi, District Mechanic, does a fabulous job keeping our busses well maintained and safe, she added. However, the district fleet is aging, and it's becoming harder and harder to find replacement parts for the aging fleet.

Mrs. Lindflott was asked if placing GPS units on busses would be of value. She replied, "No." She said having scheduling/routing software would be more valuable. Dr. Price asked Mr. Blackwell to investigate and work with Mrs. Lindflott and him on researching this software.

Mrs. Place thanked everyone for making safety a priority

F. FACILITIES

1. School site improvements:

a. TVHS – JTED Precision Manufacturing

TVHS – JTED Precision Manufacturing this project is close to completion: the windows, garage doors, and the door into the building are all installed. Mr. O'Shea added he has a call into the JTED CFO, Tina Norton, to determine what equipment will occupy the building. There was discussion regarding the venting in the building. Dr. Price indicated, TVHS Precision Manufacturing teacher Mr. John Puiia offered to have his students help paint the inside of the building.

b. TVHS – MPR Updates

TVHS – MPR Updates: Mr. Anderson reported they don't believe the number of high school students warrant 2 lunch periods. The MPR can/does adequately handle the student body. They are exploring different types of seating and adding wireless speakers in the MPR to create a more inviting dining experience.

c. EGJH – Baptist Church Park

EGJH – Baptist Church Park: Mr. Miller talked about Park usage and how much larger Emily Gray Junior High campus seems. With addition of the park, the campus feels more complete. He added, "Now that there is a band shell in the park there is potential for Band and Choir concerts in the spring."

d. EGJH – Pedestrian Walkway – See Hawk Light

e. TVHS/District – Tennis Courts

TVHS/District – Tennis Court: Mr. Anderson talked about expanding the fields at the high school. Currently the tennis courts are not adequate, and are in poor shape. Dr. Price talked about relocating the tennis courts on the TVHS campus and even adding tennis courts at Emily Gray Junior High school. Board members asked for a general overview of our Athletics. Mr. Anderson will work with Mr. Lantz and bring this information back before the Board in the near future.

A. SCHOOL ADMINISTRATION REPORTS

1. ACES – Principal Sherri Rosalik

Mrs. Rosalik reported her Professional Learning Committees (PLC) continues to meet. There are a number of benefits to these committees. The work of the PLCs work well with professional development and with Common Core strategies.

Dr. Price noted that a meeting with the pre-school director is scheduled for February 5. Mrs. Rosalik has some staff working with TVUSD students at the pre-school with a goal to help these students become better prepared, and to help identify students who need early interventions.

Dr. Price also mentioned that Mrs. Rosalik and some of her teachers will be participating in *Capturing Kids' Hearts*, a character education training tomorrow.

2. TVES – Principal Susan Centers

Ms. Centers reported that her PLC process is improving. All of her teachers are participating and engaging in the process. They are reviewing Reading, Writing, and Math student achievement data. The Kindergarten teachers received new curriculum this year. First grade teachers are now investigating an update to their reading and math curriculum based on the successful implementation of the Kindergarten curriculum.

Ms. Center shared with Board members that TVES staff will be implementing *Capturing Kids' Hearts* concepts on campus. The entire staff at TVES will be training in this program in early June 2014.

Areas of need of at TVES:

- Administrative Assistance - Evaluation process is more and more demanding
- Elementary Counselor
- A formal district facility maintenance schedule
- Review of the Gifted program K-6
- Character Education training

3. EGJH – Principal Greg Miller

Mr. Miller reported his PLC has been highly engaging. Collaborative projects have more depth, and staff is producing quality work. The math teachers are preparing a “flex book” for mathematics.

Mr. Miller and seven of his teachers attended *Capturing Kids' Hearts* training in Phoenix. Teachers were excited about what they saw and see that this program was well – accepted and had positive academic and social impacts at the schools they visited.

Mr. Miller identified EGJH needs as:

- Additional *Capturing Kids' Hearts* training
- Counselor at the Elementary Schools

4. TVHS – Principal Greg Anderson

Mr. Anderson said he needs funding for staff development to help keep teachers on the cutting edge of implementing technology in their classrooms. He'd like to see more one to one technology devices.

Areas of need at TVHS:

- One more high school counselor.

C. CURRICULUM PLANNING

1. Framework
2. Assessments

Dr. Price said starting next school year Ms. Glennon will become the District Assessment Coordinator along with her work in curriculum. Professional Development will still be under her prevue, but we will look to strengthen our partnerships with Pima County and West Ed.

The Librarians are collaborating, and working well together to develop a five year plan that is district focused.

Dr. Price talked to Board members about District Administration providing clear leadership as we navigate through all the changes in curriculum, technology, professional development.

Mrs. Place thanked everyone for reporting, "Board members have a better understanding of where we are and where we need to be," she added.

MOTION: Mr. Neff made a motion to table Information and Discussion Items: B. District Fiscal Sustainability, D. Professional Development and Instructional Improvement, E. Community Engagement – District Identity, H. Transition Planning as well as Action Item A. Consideration for Establishing a District Override Feasibility Committee. Dr. Livingston seconded; the motion carried unanimously.

MOTION: Mr. Auslander made a motion to bring all items tabled in the above motion back for a board meeting on Thursday, January 30, 2014, meeting to begin at 7:00 p.m. Dr. Livingston seconded; the motion carried unanimously.

B. DISTRICT FISCAL SUSTAINABILITY

1. Budget and Legislative Issues – Impact on TVUSD
 - a. Governor's Education Budget
 - b. Status of District Sponsored Charter Funding
2. Employee Compensation Philosophy and Goals – Kim Sharp
3. Status of current M & O Override – Marty O'Shea
4. Information on Override Elections from AASBO and ASBA – Marty O'Shea/Jeff Neff
5. Open Enrollment

D. PROFESSIONAL DEVELOPMENT AND INSTRUCTIONAL IMPROVEMENT

1. Evaluation system
2. Grants
3. Wellness Committee

E. COMMUNITY ENGAGEMENT – DISTRICT IDENTITY

1. State-level Effort
 - a. Legislative action
 - b. Advocacy

- 2. Local Effort
 - a. Marketing
 - 1) Status of marketing effort
 - 2) Brand Identity – Logo(s), Motto
- 3. Website
 - a. Individual School Identities
 - b. District and Board Information
- 4. Community Advocacy Tools
 - a. District Talking Points/Key Messages Framework
 - b. PAFR – Popular Annual Financial Report

H. TRANSITION PLANNING

- 1. Increased accountability – Additional Regulations and Reporting Requirements
- 2. Employee recruitment and Retention

7. ACTION ITEMS

- A. Consideration for establishing a District Override Feasibility Committee

8. FUTURE AGENDA ITEMS

9. ANNOUNCEMENTS

10. ADJOURNMENT

Board President, Mrs. Place adjourned the meeting at 9:17 p.m.

Respectfully submitted by,
Judy Bower, Board Secretary

Claire Place, Board President

Carlos Ruiz, Board Clerk

Steven Auslander, Board Member

Peter Livingston, Board Member

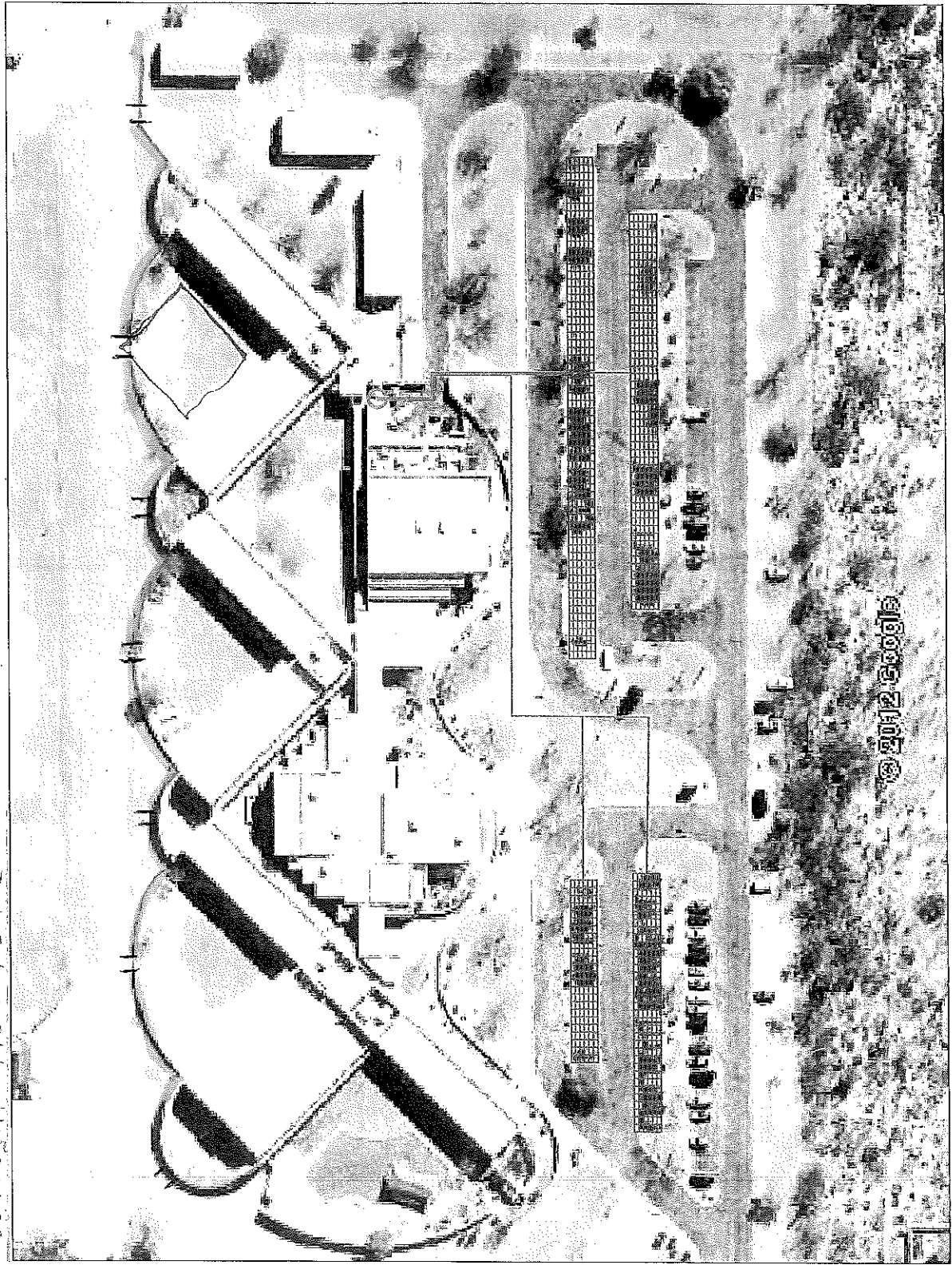
Jeff Neff, Board Member

Personnel Items - Board Meeting - January 23, 2014

Administrator Contracts	Position	Reason	Site	FTE	Salary	Date
Certified Contracts	Position	Reason (Replace / New)	Site	FTE	Salary	Date
Administrator Resignations	Position	Reason	Site	FTE	Salary	Date
Marty O'Shea	Business Manager	Retirement	District	1.00	\$81,660.00	12/31/2014
Certified Resignations	Position	Reason	Site	FTE	Salary	Date
Classified Agreements	Position	Reason (Replace/New)	Site	FTE	Wage	Date
Classified Resignations	Position	Reason	Site	FTE	Wage	Date
Other Resignations						
OTHER						
Tracy Casebier	Long Term Sub SpED Teacher	Preschool Placement - New	ACES	0.38	\$37.50 / day	1/15/2014

T.V.K.S

NEW Project
7 Gates
7' High
Wrought Iron Fence



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