



## Teacher of the Year Award Nomination Procedure

### **Purpose of the Award:**

- To recognize and celebrate an outstanding teacher for his/her contributions to the success of students and the learning community
- To focus public attention on the importance of education and exemplary educators.

### **Selection Criteria:**

- Is an exceptionally dedicated, knowledgeable and skilled member of the Owosso Public Schools' team
- Goes above and beyond the call of duty
- Is supportive of the learning environment
- Develops relationships with students and staff
- Teaches using International Baccalaureate philosophy and engages students while creating a love for learning

### **Nomination Process:**

- All nominees must be teachers who have worked for Owosso Public Schools for a minimum of two years. Any staff member, student, parent or community member can nominate a Teacher of the Year.

### **Selection Process:**

The Owosso Public Schools Foundation board and a subcommittee of their designation will select the award recipient.

The committee will thoroughly review the documentation submitted and rank the individuals based on a rating form. The award winner will be announced at the Annual State of the District staff address on January 20, 2025 (subject to change). A reception to honor the award recipient may take place prior to the conclusion of the 2024-2025 school year. The media, staff, students, parents, community members, and recipient's family members will be invited to attend.

### **Award:**

The Teacher of the Year will receive \$400 to be used for the purchase of classroom materials of the teacher's choice and \$100 to be used personally at the teacher's discretion.



## Owosso Public Schools Teacher of the Year Nomination Process

1. Nominations will be accepted from November 8, 2024 to December 4, 2024. The nominee's building principal must endorse the nomination form.
2. The nomination portfolio should include:
  - A completed nomination form and an attached document either in essay or bulleted form that addresses the following:
    - i. Describe the nominee's work-related activities that *build relationships* with students and staff.
    - ii. Describe the nominee's *extra-curricular activities* and *community involvement*.
    - iii. Describe how the nominee embraces International Baccalaureate (IB) instructional philosophies in the classroom. The IB learner profile attributes are: risk-taker, thinker, communicator, inquirer, caring, knowledgeable, balanced, reflective, open-minded, principled
    - iv. Provide examples of how the nominee has demonstrated educational leadership and professional development.
    - v. Provide examples of how the nominee engages students in real life opportunities and makes connections for students.
3. Letter(s) of support from a teacher, student, community member, parent, colleague, or others must be included in the nomination portfolio (1-5 letters).
4. All nominations are to be submitted to Matt Van Epps, Owosso Public Schools Foundation President, 645 Alger Street, Owosso, MI 48867 by December 4, 2024.



OWOSSO PUBLIC SCHOOLS

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## Owosso Public Schools Teacher of the Year Award Nomination Form 2024-2025

***Please attach your essay or bulleted list describing how the nominee meets all criteria described for Owosso Public Schools Teacher of the Year.***

### **Nominee Information:**

Name: \_\_\_\_\_

School and Title: \_\_\_\_\_

Work Address: \_\_\_\_\_

Work phone number: \_\_\_\_\_

Email address: \_\_\_\_\_

Total years with Owosso Public Schools: \_\_\_\_\_

Years in current position: \_\_\_\_\_

School Principal: \_\_\_\_\_

### **Nominator Information:**

Name: \_\_\_\_\_

School and Title (if applicable): \_\_\_\_\_

Address: \_\_\_\_\_

Daytime and evening phone numbers: \_\_\_\_\_

Email address: \_\_\_\_\_

**Endorsement Signature of School Principal**

\_\_\_\_\_ Date: \_\_\_\_\_