



**TOWN OF ROCKY HILL  
BOARD OF EDUCATION FACILITIES COMMITTEE  
MEETING MINUTES/MOTIONS**

**In order to comply with Connecticut General Statutes regarding minutes of meetings, the following will be used to record information during all public meetings that take place. An original must be submitted to the Town Clerk of Rocky Hill within 48 hours of the meeting being adjourned. Motions should be complete, showing the maker and second of the motion as well as how each member voted. Unanimous votes may be listed as unanimous.**

NAME OF PUBLIC BOARD OR COMMISSION	Board of Education Facilities Committee	
DATE MEETING AGENDA POSTED	May 9, 2025	
LOCATION	Moser School Media Center	
DATE OF MEETING	<b>May 13, 2025</b>	
TIME MEETING STARTED	7:17 p.m.	
PERSON PREPARING MEETING MINUTES	Christine B. Flynn, Secretary to the Superintendent of Schools	
VERBATIM NOTES TAKEN	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
AUDIO, VIDEO OR LIVE TRANSMISSION OF MEETING	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No

**MEMBERS PRESENT AT MEETING:**

Sean Gavin (Committee Chair)	Jay Chhabra (Committee Member)
Thomas Cosker (Committee Member)	
Also present: Jennifer Baron-Morfea, Brian Clemens, Jessica Loffredo, Maria Mennella, Steven Slattery, Mark Zito, Superintendent, Charles Zettergren, Asst. Superintendent for Finance & Operations, Amy Stevenson, Asst. Superintendent for Personnel & Student Services, Wendy Durand, Asst. Superintendent for Curriculum & Instruction, Ron Lamontagne, Director of Facilities	

NUMBER REQUIRED FOR QUORUM   2   QUORUM PRESENT ☒ Yes ☐ No

**TEXT MOTIONS AND RESULTS VOTES**

**DISCUSSION**

No motions were made at this meeting. Mr. Lamontagne reviewed information on the Stevens School HVAC bid.
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Time Meeting Adjourned:   7:33 p.m.   Time Delivered to Town Clerk: \_\_\_\_\_

Date of BOE Approval: \_\_\_\_\_ Signature of BOE Secretary: \_\_\_\_\_