



**TOWN OF ROCKY HILL  
BOARD OF EDUCATION BUDGET WORKSHOP  
MEETING MINUTES/MOTIONS**

**In order to comply with Connecticut General Statutes regarding minutes of meetings, the following will be used to record information during all public meetings that take place. An original must be submitted to the Town Clerk of Rocky Hill within 48 hours of the meeting being adjourned. Motions should be complete, showing the maker and second of the motion as well as how each member voted. Unanimous votes may be listed as unanimous.**

NAME OF PUBLIC BOARD OR COMMISSION	Board of Education Budget Workshop
DATE MEETING AGENDA POSTED	January 15, 2026
LOCATION	Town Hall Council Chambers
DATE OF MEETING	<b>January 29, 2026</b>
TIME MEETING STARTED	6:32 p.m.
PERSON PREPARING MEETING MINUTES	Sandy Mal, Recording Secretary
VERBATIM NOTES TAKEN	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
AUDIO, VIDEO OR LIVE TRANSMISSION OF MEETING	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No

**MEMBERS PRESENT AT MEETING**

Jessica Loffredo, Chairperson	Maria Mennella Co-Chairperson	Bryan Addy
Jennifer Baron-Morfea	Jay Chhabra	Brian Clemens
Thomas Cosker	Kristen Dudanowicz	Amber Tucker
ALSO PRESENT: Dr. Mark Zito, Superintendent, Dr. Scott Nozik, Asst. Superintendent for Finance & Operations, Wendy Durand, Asst. Superintendent for Curriculum & Instruction, Dr. Anabelle Diaz-Santiago, Interim Asst. Superintendent for Personnel & Student Services, Rocky Hill Public Schools Administrators, Director of Technology, Christopher Guay, Director of Facilities, Ronald Lamontagne, Director of Special Education, Jessie Herman.		

NUMBER REQUIRED FOR QUORUM   5   QUORUM PRESENT ☒ Yes ☐ No

**TEXT MOTIONS AND RESULTS VOTES**

1st MOTION ☒ Passed ☐ Failed ☐ Tabled

**Board Chairperson, Ms. Jessica Loffredo asked for a motion to recess for 15 minutes. Mr. Thomas Cosker moved to recess for 15 minutes, seconded by Mr. Jay Chhabra. The motion was carried.  
The meeting was reconvened at 8:12 p.m.**

**FAVOR: ALL  
MOTION CARRIED**

2nd MOTION ☒ Passed ☐ Failed ☐ Tabled

**Board Chairperson, Ms. Jessica Loffredo asked for a motion adjourn. The motion was moved by Bryan Addy, seconded by Jay Chhabra, to adjourn at 9:24 p.m. The motion was carried and the meeting was adjourned at 9:24 p.m.**

**FAVOR: ALL  
MOTION CARRIED**

### **SUMMARY**

**Dr. Zito & Dr. Nozik answered additional questions that the Board members submitted prior to the meeting.**

- **Staffing counts**
- **Difference between regular per pupil cost & Special Education per pupil cost and how it is determined**
- **Hall Monitors vs. Substitute roles**
- **World Language position at Moser School**
- **Increase FTE for staffing**
- **Clarification for budget line item 590**
- **Increase Object line item 519 to reflect the increase next year to 14.50%**
- **Clarifying salaries**
- **Benefits of hiring a Guidance Counselor at GMS**
- **SRO's role in the schools**
- **High School teachers' roles for monitoring the halls**
- **Textbook break down**
- **The Director of Personnel vs Assistant Superintendent position**
- **Historical and current class size**
- **Breakdown of Paraeducator salary increase**

**Director of Technology, Chris Guay presented his Technology Budget 26-27**

- **Accomplishments District-wide;**
  - Converted to laptop & iPad model. Danielle Galligan played a pivotal role in our transition to laptop and iPad model; her work was instrumental in ensuring a successful rollout across the district.
  - Phone system was updated to Hosted Platform
  - Roll out of Parent Square
  - Frontline rollout of onboarding, absence & Timeclock
- **Challenges for 26-27**
  - Increase in Dell pricing between 10% to 30%
- **We need to replace an unusually large number of devices. This peak in volume is due to the bulk purchases made with emergency COVID-19 grant funding; however, because that funding has expired, we must now add them to the budget for replacement.**
- **Renewed eRate Budget**
- **Budget Overview by account**
- **Repairs and software increases**

- **Equipment overview**
- **Future Considerations;**  
**Quote for Data Center Battery backup installation**

**Chris Guay answered Board questions throughout his presentation;**

- **Verizon service at the RHHS, Moser, and Stevens. Chris will be installing new boosters in those schools and that should increase service.**

**Danielle Galligan answered questions regarding the Docking Stations at the schools and outlined the three-step training process for teachers.**

**Wendy Durand – answered questions regarding her grants and how she uses them for Salaries, Professional Development, Consultants.**

**Dr. Diaz-Santiago & Jessie Herman- Answered questions regarding the Special Education Grants, and Excess Cost and how the grants are used to pay salaries, professional development and specific needs for our special education population.**

Time meeting adjourned: 9:24 p.m. Time delivered to Town Clerk: \_\_\_\_\_

Date of BOE Approval: \_\_\_\_\_ Signature of BOE Secretary: \_\_\_\_\_