

## SEASIDE SCHOOL DISTRICT 10

### Regular Meeting of the Board of Directors - Minutes

Tuesday, October 19, 2021, 6:00 pm

Secondary School Library, 2600 Spruce Drive, Suite 200, Seaside and virtual via ZOOM

#### PRESENT:

Board Members: In-Person: Brian Taylor, Michelle Hawken (Wunderlich), Brian Owen, Mark Truax, Chris Corder. Zoom: Sondra Gomez, Shannon Swedenborg.

Administration: In-Person: Superintendent Susan Penrod, Business Manager Toni Vandershule, Principals Jeff Roberts and Juli Wozniak, Assistant Principals Jason Boyd, Jeremy Catt, Wendy Crozier, and Special Services Director Jenny Risner. Zoom: Assistant Superintendent Sarah Shields.

Others: In Person: Lilli Taylor, Daffne Mejia. Zoom: RJ Marx, Becky Seybold, Nissa Roberts, Ryan Hull, Chuck, Katherine Ethridge, and Brian Hardabeck.

#### 1. Call to Order

Chair Brian Taylor called the Regular Meeting of the Board to order and explained how to make a request for public comment. A quorum of the Board was present.

#### 2. New Board Member/Chris Corder Oath of Office

Chair Taylor asked new Board member Chris Corder to stand. Superintendent Susan Penrod recited the Oath of Office with Corder repeating the oath. At the conclusion of the oath Corder took his seat at the table.

#### 3. Agenda Review

Superintendent Penrod made a request to add two items to the agenda: The recommendation for coaches Marla Olstedt, Shane Spell, and Luke Miller, to be added to the Consent Agenda, and a gift approval for Mo's Restaurant to be added to Action Items.

Michelle Hawken **MOVED, SECONDED** by Brian Owen to amend the agenda to include the coaching recommendations in Consent Agenda and the gift approval in Action Items.

**The MOTION CARRIED (7-0).**

#### 4. Consent Agenda

*Consent agenda items are distributed to Board members in advance for study, and enacted with a single motion.*

Mark Truax **MOVED, SECONDED** by Michelle Hawken, to approve the Consent Agenda, to include the additional coaching recommendations.

**The MOTION CARRIED (7-0).**

Consent Agenda items were as follows:

- A. Approve Minutes of the September 21, 2021 Regular Meeting.....Exhibit A

- B. Approve Check Listing .....Exhibit B
- C. Approve Routine Personnel Matters
  - 1. Employment of Coaches.....Exhibit C
    - a. Chad Clouse – 8<sup>th</sup> Grade Girls Basketball Head Coach
    - b. Jake Funk – 8<sup>th</sup> Grade Girls Basketball Assistant Coach
    - c. Ashley Flukinger - 7<sup>th</sup> Grade Girls Basketball Head Coach
    - d. Roman Martinez – 7<sup>th</sup> Grade Girls Basketball Assistant Coach
    - e. Jake Funk – 8<sup>th</sup> Grade Boys Basketball Head Coach
    - f. Chad Clouse – 8<sup>th</sup> Grade Boys Basketball Assistant Coach
    - g. Roman Martinez – 7<sup>th</sup> Grade Boys Basketball Head Coach
    - h. Nick Nelson – HS Boys Basketball Assistant Coach
    - i. Laura Jane Spell – Swimming Assistant Coach
    - j. Mike Magnuson – Wrestling Assistant Coach
  - 2. Middle School Extra Duty Employment..... Exhibit D
    - a. Jennifer Gooch/6<sup>th</sup> Grade Team Leader
    - b. Jake Funk/7<sup>th</sup> Grade Team Leader
    - c. Annie Forman/8<sup>th</sup> Grade Team Leader
  - 3. Resignations
    - a. Kimmbry Balzer Mount/Cheer-Rally Coach..... Exhibit E
    - b. Alice Stewart/Elementary Intervention Teacher ..... Exhibit F
    - c. Mike Verhulst/Girls Golf Head Coach ..... Exhibit G
  - 4. Approved Additions to the Agenda
    - a. Marla Olstedt - Girls Basketball Head Coach
    - b. Shane Spell - Swimming Head Coach
    - c. Luke Miller - 7<sup>th</sup> Grade Boys Basketball Assistant Coach
- D. Adoption/Second Reading - Section I: Instruction ..... Exhibit H
  - 1. IA: Instructional Goals
  - 2. IB: Freedom of Expression
  - 3. IBDJA: Relations with Homeschooled Students
  - 4. IC: School Year/School Calendar
  - 5. ID: School Day
  - 6. IE: Organization of Instruction
  - 7. IF: Curriculum Development
  - 8. IFA/IFB: Instructional Research/Pilot Projects
  - 9. IFCA: 21<sup>st</sup> Century Schools Councils
  - 10. IFD: Curriculum Adoption
  - 11. IFE: Curriculum Guides and Course Outlines
  - 12. IFE: Curriculum and Projection Maps
  - 13. IG: Instructional Design
  - 14. IGAC: Teaching About Religion
  - 15. IGAC: Religion and Schools
  - 16. IGADA: Work Experience
  - 17. IGAEA: HIV, AIDS, HBV and HCV, Health Education
  - 18. IGAEB: Drug, Alcohol and Tobacco Prevention, Health Education
  - 19. IGAI: Human Sexuality, AIDS/HIV, Sexually Transmitted Diseases, Health Education
  - 20. IFAJ: Traffic Safety Education
  - 21. IGBA: Students with Disabilities – Child Identification Procedures
  - 22. IGBA-AR: Students with Disabilities – Child Identification Procedures
  - 23. IGBAB/JO: Education Records/Records of Students with Disabilities

24. IGBAB/JO-AR: Education Records/Records of Students with Disabilities Management
25. IGBAC: Special Education – Personnel Development
26. IGBAE: Special Education – Participation in Regular Education Programs
27. IGBAE-AR: Special Education – Participation in Regular Education Programs
28. IGBAF: Special Education – Individualized Education Program (IEP)
29. IGBAF-AR: Special Education – Individualized Education Program (IEP)
30. IGBAG: Special Education – Procedural Safeguards
31. IGBAH: Special Education – Evaluation Procedures
32. IGBAH-AR: Special Education – Evaluation and Eligibility Procedures
33. IGBAI: Special Education – Private Schools
34. IGBAI-AR: Special Education – Private Schools
35. IGBAJ: Special Education – Free Appropriate Public Education (FAPE)
36. IGBAJ-AR: Special Education – Free Appropriate Public Education (FAPE)
37. IGBAK: Special Education – Public Availability of State Application
38. IGBAL: Special Education – Services for Home-Schooled Students with Disabilities
39. IGBAL-AR: Special Education – Services for Home-Schooled Students with Disabilities
40. IGBB: Talented and Gifted Program
41. IGBBA: Talented and Gifted Students – Identification
42. IGBBA-AR: Appeal Procedure for Talented and Gifted Student Identification and Placement
43. IGBBB: Identification – Talented and Gifted Students among Nontypical Populations
44. IGBBC: Talented and Gifted – Programs and Services
45. IGBBC-AR: Complaints Regarding the Talented and Gifted Program
46. IGBBD: Parent Notification and Participation
47. IGBC: Title IA/Parental and Family Involvement
48. IGBG: Homebound Instruction
49. IGBHA: Alternative Education Programs
50. IGBHA-AR: Evaluation of Alternative Education Programs
51. IGBHA-AR(2): Evaluation of Alternative Education Programs – District Summary
52. IGBHB: Establishment of Alternative Education Programs
53. IGBHB-AR: Establishment of Alternative Education Programs
54. IGBHC: Alternative Education Notification
55. IGBHC-AR: Alternative Education Notification
56. IGBHD: Program Exemptions
57. IGBI: Bilingual Education
58. IGCF: Simultaneous Enrollment
59. IGCG: Service Learning
60. IGD: Cocurricular/Extracurricular Activities
61. IGDA: Student Organizations
62. IGDA-AR: Student Organizations
63. IGDB: Student Publications
64. IGDB-AR: Student Publications
65. IGDC: Student Social Events
66. IGDD: Student Performances
67. IGDF: Student Fund-Raising Activities
68. IGDF-AR: Student Fund Raising Proposal (including Off-Campus)
69. IGDG: Student Activity Funds

70. IGDJ: Interscholastic Athletics
71. IGDJ: Interscholastic Athletics
72. IHGA: Alternative Instructional Programs
73. IIA: Instructional Resources/Instructional Materials Adoption
74. IIAA: textbook Selection and Adoption
75. IIABB: Use of Feature films, Videos or other Media
76. IIAC: Library Materials Selection
77. IIAD: Special Interest Materials
78. IIBG: Computer Technology
79. IIBGA: Electronic Communications System
80. IIBGA-AR: Electronic Communications System
81. IICA: Field Trips and Special Events
82. IICAA-AR: Extended Field Trips
83. IICAA: Extended Field Trips
84. IICB: Community Resource Persons
85. IJ: Guidance Program
86. IJ: School Counseling Program
87. IK: Academic Achievement
88. IKAD: Grade Reduction/Credit Denial
89. IKB: Homework
90. IKC: Class Rankings
91. IKE: Promotion and Retention of Students
92. IKE-AR: Retention of Students
93. IKF: Graduation Requirements
94. IKFA: Early Graduation
95. IKFB: Graduation Exercises
96. IL: Assessment Program
97. IM: Evaluation of Instructional Programs
98. INB: Studying Controversial Issues
99. INC: Guest Speakers
100. INCA: Political Figures in District Facilities
101. INDB: Flag Displays and Salutes
102. ING: Animals in District Facilities
103. ING-AR: Animals in District Facilities
104. INI: Animal Dissection

5. **Public Comment**

No requests to address the Board were received.

6. **Action Items**

A. **Surplus Property/2009 Bluebird Bus – Exhibit I**

Superintendent Penrod reviewed the request to surplus and sell a school bus to Peterson Truck.

Mark Truax **MOVED, SECONDED** by Michelle Hawken to declare a Bluebird bus as surplus and sell it to Peterson Truck, as presented in Exhibit I.

**The MOTION CARRIED (7-0)**

**B. Gift Approval/Rack Room Shoes – Exhibit J**

Superintendent Penrod expressed how much we appreciate this gift each year and how wonderful it is for our students.

Michelle Hawken **MOVED, SECONDED** by Sondra Gomez to accept the gift of \$2706.01 in shoes for students from Rack Room Shoes.

**The MOTION CARRIED (7-0)**

**C. Gift Approval/Mo's Restaurant**

Michelle Hawken **MOVED, SECONDED** by Brian Owen to accept the gift of \$2000 for PE equipment, from Mo's Restaurant.

**The MOTION CARRIED (7-0)**

Chris Corder asked how often Mo's donates. Principal Juli Wozniak noted that Mo's has been donating for equipment for about three years.

**7. Reports and Discussion**

**A. Enrollment Report – Exhibit K - Susan Penrod**

Superintendent Penrod shared the October 1<sup>st</sup> enrollment numbers. She noted that middle school and high school average class size is shown this year; these numbers are an average after removing the sections like Credit Recovery and Teacher Aid, which only have one or two students in them.

Mark Truax asked if these are some of the largest numbers we have had at the 6<sup>th</sup> and 9<sup>th</sup> grade. Principal Roberts answered yes, they are.

**B. Division 22 Standards Report – Susan Penrod**

Superintendent Penrod shared a slide show (attached). She noted that all Division 22 Standards were met, with the exception of PE minutes. The choice was made last year to prioritize Online Thrive, and PE teachers supported that. This year, we are already back in compliance.

Brian Owen asked what happens moving forward, since some assessments were not given last year, to make sure that kids are on track.

Superintendent Penrod noted that we did do assessments last year, in addition to STAR testing.

Principal Wozniak noted that the elementary did State assessments last year, as well as STAR testing, and is getting ready to start an intervention/enrichment program.

**C. GO Bond Report – Brian Hardabeck**

Hardabeck shared a presentation report (attached).

**D. Superintendent's Report – Susan Penrod**

Superintendent Penrod shared a presentation (attached), which included a Health Update, as well as information on an upcoming Safe Routes to School walk audit.

Superintendent Penrod introduced Daffne Mejia who has moved from her position as an elementary educational assistant to a position as the new district Family Resource and Community Partnerships Liaison.

**E. Administrative Reports**

**Jeff Roberts** – reported on visitors, NW Noggin, assessments, and Freshman on Track. Roberts noted that there is an ODE report card that just came out that shows an alarming drop in freshman on track to graduate. He noted that this is because of the way classes were scheduled last year, and the fact that Seaside HS requires 25 credits to graduate (one more than the State requires). Roberts explained that there is a remedy; now that we are back in person, students will have the opportunity to meet or exceed required credits to graduate.

**Jason Boyd** – reported on the first HS student of the month presentation last week, and the Great Shake Out evacuation drill.

**Wendy Crozier** – reported on the first MS student of the month presentation, completion of fall STAR assessments, and vision screening.

**Juli Wozniak** – expressed thanks to the Assistance League for once again helping to cloth our students. She also reported on Parent/Teacher conferences, vision screening, and intervention/enrichment blocks starting soon.

**Jeremy Catt** – reported on Pumpkin Run, Turkey Trot, dress up day, and welcome to Daffne Mejia in her new role.

**Jenny Risner** – reported on training of SPED teachers, and Safety Care training.

**Sarah Shields** – reported about staff working on training with Ed Excellence, to help ensure stellar instruction.

**F. Charter School Report – Ryan Hull**

Hull reported that the addition of a new student today makes CBA enrollment 49. He also reported on the Great Shake Out, STAR assessments, fall ELPA testing, after school clubs, and trunk or treat.

**G. SEA/OSEA Reports – Becky Seybold**

Becky Seybold noted that staff is still working to sort out the growing pains of all being together in the new buildings, at the MS students are re-learning how to be students, student behavior issues, and staff is working hard.

**H. Student Representative Reports – Lilli Taylor**

Lilli Taylor introduced herself as the ASB Co-Communications Director. She reported on school community work and global goals, an expectations video, and fundraising ideas.

**8. Policies – First Reading**

*Policies that are scheduled for first reading are included in the Board meeting packet. Staff Members will not formally present the first reading of policies, unless the Board requests information that is not already included in the Board meeting packet. If no public comments or questions are received regarding these policies during the review period, they may be placed on the consent agenda for approval during the next regular meeting.*

A. Section F: Facilities Development - Exhibit L

1. FA/FAA: Facilities Development Goals
2. FB: Facilities Planning
3. FBB: Enrollment Projections
4. FC: Capital Construction Program
5. FEA: Capital Improvement-Educational Program
6. FEF/FEFB: Construction Contracts-Bidding and Awards
7. FL: Retirement of Facilities

9. **Information**

A. Classified Employment Activity

1. **Retirements**  
Beth Weaver – Elementary Educational Assistant
2. **Hires**  
Sigourney Bengston – Elementary Educational Assistant  
Stephen Telfer – Substitute Bus Driver  
Shannon Steed – High School Counseling Support Specialist  
Larry Johnson – Substitute Custodian
3. **Transfers/Changes**  
Amy Salinas - part-time, to full-time Educational Assistant/Title IA  
Bob Ray - non-benefit, to 75% benefit hours increase/Bus Driver  
Meghan McKeown - MS Educational Assistant to Health Assistant

Chair Brian Taylor thanked everyone for their daily support of our students. He also noted the retirement of long-time employee Beth Weaver and thanked her for her service.

Chair Taylor announced a five minute recess prior to the Board meeting in Executive Session. He explained that representatives of the new media are allowed to attend. All other members of the audience will be asked to step out, or will be moved to a Zoom waiting room. The press is directed not to report on any of the deliberations during the executive session, except to state the general subject. No final decision may be made in executive session and at the conclusion of the executive session participants will be re-admitted to the regular meeting.

Five Minute Recess

The Board entered **Executive Session per ORS 192.660(2)(b)**: to hear complaints or charges brought against, a public officer, employee, staff member, or agent.

10. **Regular Session Reconvened**

Brian Owen **MOVED, SECONDED** by Mark Truax to not move forward with an investigation of the complaint heard in Executive Session.

**The MOTION CARRIED (6-0) with Brian Taylor abstaining from the vote.**

11. **Other**

Chris Corder said that he has heard concerns about a student threatening to shoot up the school and asked if the Board should have more information.

Superintendent Penrod noted that Principal Roberts sent a letter out to families and the Seaside Police also put out a statement. The claim was unsubstantiated.

12. Adjourn Regular Session

13. Next Meeting of the Board of Directors

- Tuesday, November 16, 2021 – Regular Session

Leslie Garvin - Executive Assistant



# Division 22 Assurances for 2020-21 Seaside School District



## Division 22 Oregon Administrative Rules Assurances

### "Our Why"

- Signals our commitment to providing a high quality educational experience and equitable opportunities for all students.
- Division 22 standards articulate the floor of the education to be provided to students, not the ceiling.
- Assurances process offers an opportunity for districts not in compliance to reflect on areas in need of attention and receive technical assistance.



## Changes to the Assurances Process

[OAR 581-022-2305 District Assurances of Compliance with Public School Standards](#) was adopted by the State Board of Education in May 2021. There are four major changes to the assurances process set forth in the revised rule:

- The timeline for districts to submit their annual Division 22 Standards Assurances shifts permanently from February to November.
- The rule explicitly states that assurances are made for the preceding school year.
- The rule includes clear language indicating that the district is reporting to the community (not just the school board) and that the report should be made “in an oral presentation at an open public meeting, allowing for public comment, and by posting the report on the district’s webpage.”
- **All districts are required to use the same report template for reporting to the community.**



## Changes to the Division 22 Standards for 2020-21

All changes and waivers to the Division 22 standards for the 2020-21 school year are set out in [OAR 581-022-0104: State Standards for the 2020-21 School Year](#).

The following rules were waived in their entirety:

- [581-022-2115 Assessment of Essential Skills](#)
- [581-022-2130 Kindergarten Assessment](#)
- [581-022-2325 Identification of Academically Talented and Intellectually Gifted Students](#)

Subsections of multiple rules have been waived and/or modified:

- personalized learning requirements for the diploma and modified diploma
- vision and hearing screening requirements
- weekly minimums for PE minutes
- instructional time



## New Additions to the Division 22 Standards for 2020-21

### New Rule for 2020-21 only:

- [581-022-0104\(5\) Ready Schools, Safe Learners Guidance](#)

### New Rules that went into effect beginning in the 2020-21 school year:

- [581-022-2267 Annual Report on Restraint and Seclusion](#)
- [581-022-2312 Every Student Belongs](#)
- [581-022-2510 Suicide Prevention Plan](#)



## Three Steps in the Division 22 Assurances Process

- School district superintendents report to their local School Board the district's compliance with all Division 22 Standards for the 2020-21 school year **by November 1, 2021**.
- School districts post the Community Report on Compliance with Public School Standards to their websites **by November 1, 2021**.
- School districts complete and submit the annual Division 22 Assurances Form to ODE **by November 15, 2021**.



## District Report on Division 22 Standards Compliance

- All Division 22 Standards met with the exception of PE.
- PE teachers taught general education classes or Online Thrive to keep class sizes small and provide online options for families.
- Gyms used for lunch to ensure distancing.

## Implemented Corrective Action

- PE has returned to the regular schedule for the 2021-2022 school year.
- Students have been enjoying PE outside as good weather allows.

## Looking Ahead: Compliance for 2021-22 SY

Seaside School District is in compliance with all of the Division 22 Standards during the current school year (2021-22).







Garvin, Leslie <[lgarvin@seasidek12.org](mailto:lgarvin@seasidek12.org)>

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**Re: mailing address**

1 message

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**Siggi Bengston** <[siggibengston@gmail.com](mailto:siggibengston@gmail.com)>  
To: "Garvin, Leslie" <[lgarvin@seasidek12.org](mailto:lgarvin@seasidek12.org)>

Fri, Oct 15, 2021 at 6:56 PM

Hi Leslie,

Apologies I didn't see this email sooner, yes my mailing address is: P.O. Box 686, cannon beach, 97110. Enjoy your weekend!

Best,  
Siggi

On Oct 15, 2021, at 8:52 AM, Garvin, Leslie <[lgarvin@seasidek12.org](mailto:lgarvin@seasidek12.org)> wrote:

Hi Siggi,

I am getting you entered into our systems, and I am wondering if you have a local mailing address yet? I noticed that you are living in Cannon Beach (I live there too) and I know that there is no mail delivery to street addresses in Cannon Beach. Do you have a PO box setup yet?

Thanks,

**Leslie Garvin**

Executive Assistant

Seaside School District 10

*Strengthening Community, Inspiring Possibility, Ensuring Opportunity*

2600 Spruce Drive, Suite 100

Seaside, OR 97138

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[lgarvin@seasidek12.org](mailto:lgarvin@seasidek12.org)

# SEASIDE SCHOOLS

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## CONSTRUCTION PROJECT

### MONTHLY PROGRESS REPORT



### PROJECT DASHBOARD

<b>PROJECT:</b>	<b>SEASIDE SCHOOL DISTRICT 2016 GO BOND PROJECT</b>
<b>MONTH OF:</b>	<b>OCTOBER 2021</b>
<b>PREPARED FOR:</b>	<b>SEASIDE SCHOOL DISTRICT</b>
<b>PREPARED BY:</b>	<b>BRIAN HARDEBECK, SR. PROJECT MANAGER</b>
<b>OWNER'S REPRESENTATIVE:</b>	<b>DAY CPM</b>
<b>ARCHITECT:</b>	<b>BRIC ARCHITECTURE INC.</b>
<b>CM/GC:</b>	<b>HOFFMAN CONSTRUCTION COMPANY OF OREGON</b>

	BUDGET	SCHEDULE	SCOPE	COMMUNITY
Monthly Rating	●	●	●	●

● ON TARGET

● CAUTION

● BEHIND

**OCTOBER 2021 MILESTONES**

- ✔ PRE – 1-yr Warranty Review Complete
- ✔ HSMS – Track End Drainage Complete
- ✔ HSMS – Gym Vestibule Temp Protection
- ✔ HSMS – Gym Vestibules Permitting in Process.

**FALL 2021 TARGET MILESTONES**

- ➔ HSMS – Gym Vestibules Permitting & Construction
- ➔ Fall Ponds Vegetation Re-Planting
- ➔ Safe Routes To Schools Program walk





## EXECUTIVE SUMMARY

### FALL PROJECTS – MIDDLE AND HIGH SCHOOL

- Site – Drainage work East end of track/field, Piping & Hydroseeding Complete
- Exterior – Gym Door vestibules – Permitting & Construction
- Warranty Work Items as occur

### PROJECTS – PACIFIC RIDGE

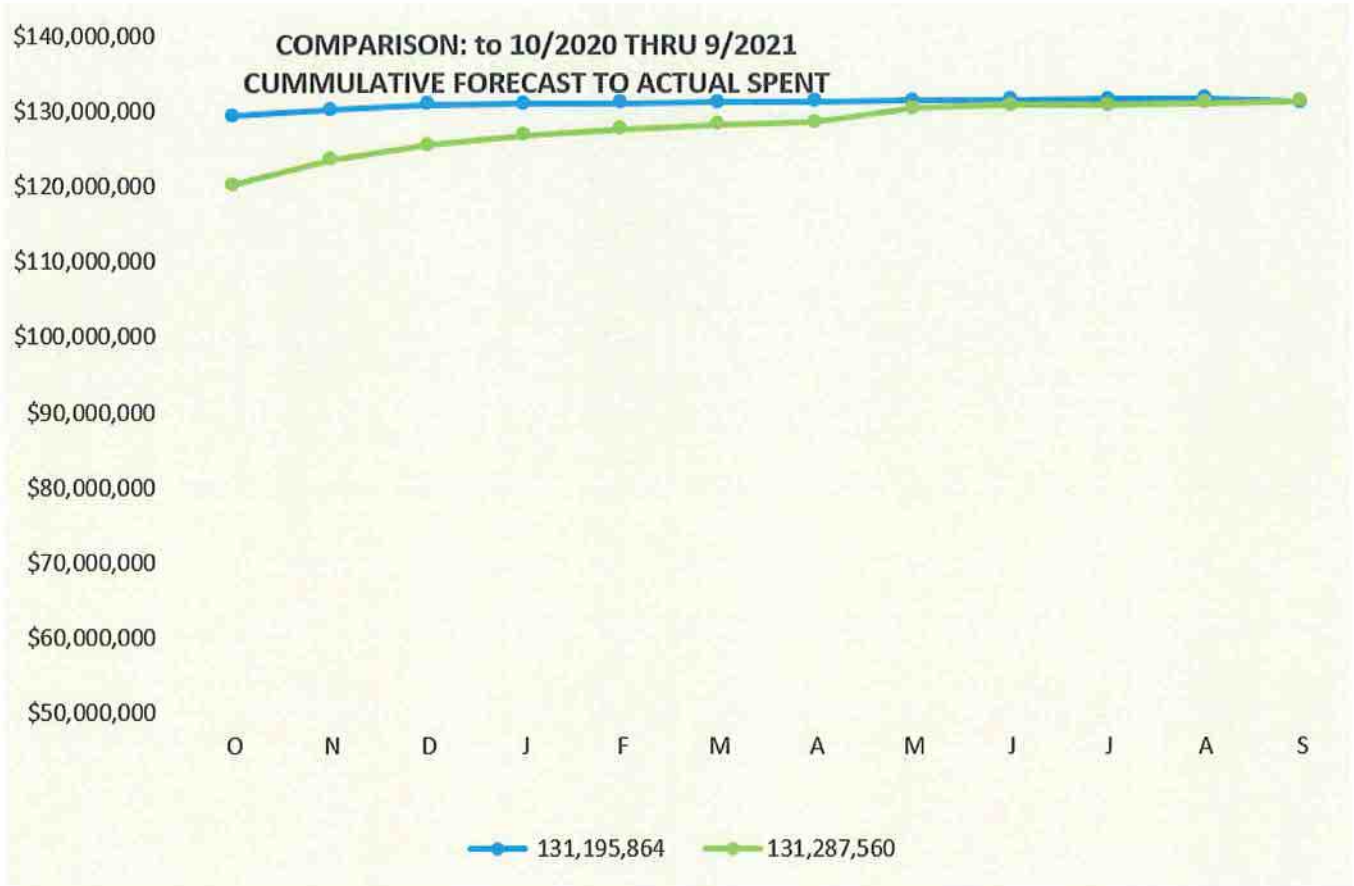
- Warranty items as occur.

### BUS BARN SITE:

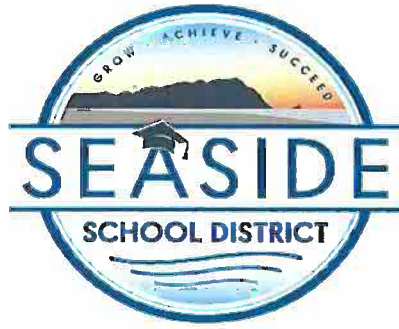
- Maintenance period ongoing.



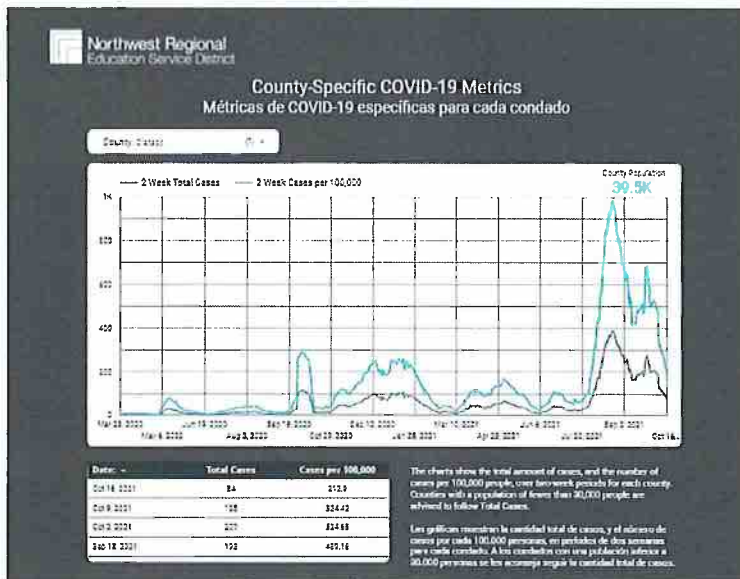
▪ **BUDGET:**



**END OF REPORT**



## Superintendent's Report School Board Meeting October 19, 2021



# Health Update

# Walk Audit

- City of Seaside Public Works Director Dale McDowell applied for grant from SRTS when construction project began
- Collaborative project between city, SSD, ODOT, and SRTS
- Walk audit scheduled for November 17, 2021, 7:30-10:30am
- Board members invited, along with community members

**Feedback Needed!**

## City of Seaside

SAFE ROUTES TO SCHOOL PLAN  
WALK AUDIT & INTERACTIVE ONLINE MAP

**How does your student get to school?**

With planning assistance from the Oregon Department of Transportation, the City of Seaside is working to create a Safe Routes to School (SRTS) Plan for Pacific Ridge Elementary and Seaside Middle/High School. This is an opportunity to make our streets safer and more comfortable for students and families to walk and bike.

**There are two ways to participate!**


**1) JOIN US FOR A WALK AUDIT!**  
NOVEMBER 17TH, 2021 7:15AM

The City of Seaside will be hosting a socially-distant community walk audit to observe student arrival and document the walking and biking conditions around the school area. We will be identifying barriers to safe walking and biking, as well as potential improvements. Please meet at the **(location)**.

Please note that masks are required for participation.

**2) SHARE FEEDBACK USING OUR INTERACTIVE ONLINE MAP!**

Link to the online map:  
<http://odotsrtsprojectid.com/>



Safe Routes to School (SRTS) programs aim to create safe, healthy, convenient, and fun opportunities for kids to use active transportation for the school commute. These initiatives:

- promote livable, vibrant communities
- increase physical activity and social connection
- increase education opportunities for safer walking and rolling\* behaviors
- increase education and awareness for parents and people driving in areas where kids are expected to be walking and rolling
- improve unsafe walking and rolling conditions throughout the community
- increase community involvement and partnerships for sustainable SRTS programs

About Oregon Safe Routes to School  
Supporting healthy, active transportation for kids

**SafeRoutes**  
Oregon Safe Routes To School

