

Wendell School District No. 232 is an open enrollment district and tuition will be waived for out-of-district students who attend this district's schools pursuant to the terms of this policy.

APPLICATION

This district will take no action to prohibit or prevent application by its students to attend school at another district or to attend another school within this district.

A student's parent/guardian must apply annually for admission to a school in this district or to another school within this district on a form provided by the Idaho State Department of Education (SDE). The application, accompanied by the student's accumulative record, must be submitted to this district by February 1 for enrollment during the following school year. The notice of application must also be given to the home district.

The superintendent or designee will review and accept or deny the applications. This district will notify the applicant within sixty (60) days. If the request for enrollment in this district or enrollment in another school is denied, the denial will include a written explanation. The denial of an application for open enrollment is not appealable to the board.

Upon agreement between the home school district and this district, or between the affected schools within this district, the deadline for applications may be waived.

HARDSHIP

The district will receive and admit students transferring from outside of the district whose tuition is paid by the district in which the student resides, or waived by this district or other legal obligation, except when such transfer would constitute a hardship on this district or the receiving school within this district.

The district may deny out-of-district student enrollment for circumstances that constitute a hardship including, but not limited to, enlarged student-teacher ratios; overcapacity of any program, class, grade level, or building; or to protect the health, safety, and welfare of its existing students and/or its educational processes.

This district is concerned about its class size and the effect enlargement of the student-teacher ratios will have upon the educational program. Therefore, this district has determined that admission of students in excess of the following ratios would work a hardship on the district, its teachers, staff, students, and educational program:

<u>Grade</u>	<u>Ratio</u>
<i>K-3</i>	<i>20:1</i>
<i>4-6</i>	<i>26:1</i>
<i>7-12</i>	<i>160 students per teacher per day</i>
<i>Exceptional Students</i>	<i>12:1</i>
<i>Alternative School (7-12)</i>	<i>18 average daily class load</i>

The district will not consider previous academic achievement, athletic or other extracurricular ability, disabling conditions, or proficiency in the English language in the acceptance or rejection of applications for out-of-district students.

COURT ORDERED STUDENT PLACEMENT

Non-resident students who are placed by court order under provisions of the Idaho juvenile corrections or child protective acts and reside in licensed homes, agencies, and institutions will be received and admitted by the school district in which the facility is located without payment of tuition.

HOMELESS STUDENTS

Homeless children and youth as defined by the McKinney-Vento Homeless Assistance Act may attend any school district or school within a district without payment of tuition when it is determined to be in the best interest of that child.

TRANSPORTATION

For those students attending this district's schools from out-of-district, the parent/guardian will be responsible for transporting the student to and from the school or to an appropriate bus stop within this district. For those students attending another school, rather than their assigned school within this district, the parent/guardian is responsible for transporting the student to an appropriate bus stop.

PARTICIPATION IN EXTRACURRICULAR ACTIVITIES

No student will gain eligibility to participate in extracurricular activities in violation of policies governing eligibility as a result of enrollment option transfer to this district.

INELIGIBLE STUDENTS

If a student applies and is accepted in this district from out of district, but fails to attend, that student will be ineligible to apply again for an enrollment option in this district.

A student who has been suspended, expelled, or may otherwise be lawfully denied enrollment is ineligible for enrollment in this district pursuant to the provisions of this policy.



LEGAL REFERENCE:

Idaho Code Sections

33-205 – Denial of School Attendance

33-1002B – Pupil Tuition-Equivalency Allowances

33-1401, *et seq.* – Transfer of Pupils

IDAPA 08.02.02.110 – Personnel Standards

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LEGAL REFERENCE:

Idaho Code Section 33-1401 *et seq.*

ADOPTED: October 19, 2004

AMENDED: October 15, 2019, May 17, 2022

Wendell School District
150 E. Main St. P.O. Box 300
Wendell, Idaho 83355
Phone 208-536-2418 Fax 208-536-5957

Tim Perrigot
Superintendent
Laurie Lancaster
Personnel Clerk, District Clerk

Krissy Messick
Business Manager

Date

Dear Parent;

Wendell School District Policy #632 states that Wendell is an open enrollment school district. According to Idaho Code Section 33-1402, a student's parent/guardian must apply annually for admission to the school district for each year they attend as an out of district student.

It has come to our attention that this form has not been completed for the _____ school year for your child. This is only a formality; your child is a student in good standing in the district and will certainly be allowed to continue attending Wendell School District. Please complete the enclosed form and return it to your child's school by _____ that it can be filed at the district office.

If you have any questions, please feel free to call district office.

Sincerely,
Laurie Lancaster

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Business Manager

STUDENTS – Residence Verification Form

Student Name: _____ Date: _____
Birth: _____
Address: _____
City: _____
Phone #: _____

Dear Parent/Guardian:

Wendell School District requires proof of residency to enroll students whose parent(s) or legal guardian(s) reside within our district. The student must live with said parent/guardian.

This form is to verify residency within Wendell School District.

Parent/Guardian must provide at least 2 of the following forms of residence verification, which has their name and physical address:

_____ Copy of Utility Bill (water, power, gas, etc.) _____ Rental/Lease Agreement
_____ Property Tax Statement _____ Mortgage/Close of Escrow
_____ Homeowners/Renters Policy _____ Vehicle Registration w/Physical Address
_____ 1099 or W-2 w/Physical Address _____ *Other (Principal Approval)

I certify the above information is true and correct

Signature of Parent/Guardian Date

OPEN ENROLLMENT APPLICATION

For School Year 20__-20__

Grade _____

This application form (approved March 2000) was prepared pursuant to Section 33-1402, Idaho Code, and may be used by any school district. Any other form must be approved by the State Superintendent of Public Instruction.

NOTE: For out-of-district applications, a copy of the applicant student's cumulative record must be attached to this application.

() Out-of-District Application () In-District Transfer Application

Name of Proposed Receiving

School: _____

School District

Name: _____

1. Applicant Student's Name

Date of Birth _____

2. School Student is Presently

Attending: _____

Address of School: _____

Present Grade Level of Student _____

3. Has the student ever been suspended or expelled from school? Yes ____ No ____

If YES, describe the circumstances (including dates and duration) _____

4. Reason(s) for requesting attendance in this school

5. Special and/or unique instructional programs in which the applicant student is currently enrolled. (For example: vocational, foreign language, remedial, special education, gifted/talented, etc.)

(OVER)

OPEN ENROLLMENT APPLICATION – Page 2

6. Special and/or unique instructional programs in which the applicant student expects to enroll during the next school year. _____

7. Transportation arrangements that will be made by the parent/guardian.

8. Parent/Guardian's Name _____

Parent/Guardian's Address _____

Home Phone _____ Work Phone _____

Message Phone _____ Work Phone _____

I have read the school district policy on open enrollment, and hereby request that my son/daughter be permitted to attend _____

(Name of proposed receiving school)

Parent/Guardian's Signature _____

() Approved () Disapproved Date _____

Superintendent's Signature _____

Within 60 days following action on the application, copies must be sent to: Parents, Building Principal and, for out-of-district applicants, the superintendent of the home district. If the application is denied, a written explanation for the denial must be attached.

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NON-RESIDENT STUDENT CONTRACT

The Wendell School District Board of Trustees, in conformance with Idaho Code, adopts written policy guidelines for accepting out-of-district students.

Any student desiring to enroll in Wendell High School must agree to the following conditions by signing and returning this "contract" to the school principal.

A. 1. The student shall not be absent from any classes unless the parents/guardians have called the school prior to the absence and requested the student be excused.

2. The student shall not exceed the allotted number of absences from any class or the student will automatically be withdrawn from school.

B. The student shall not have more than three (3) tardies in any class.

C. The student shall not be disruptive, argumentative, defiant, or exhibit any other behaviors, which would result in the student being sent to the office for disciplinary reasons.

D. The student shall remain in the classroom for the entire period, and will respectfully obey the request and directions of the teachers.

E. The student shall follow all rules, regulations, and policies of Wendell High School and the Wendell School District as outlined in the student handbook.

F. The student shall maintain passing grades in all classes.

The student and parents/guardians, understand that any violation of the above may, at the discretion of the principal, result in the student being denied attendance at Wendell High School.

Student Signature Parent/Guardian Signature Date

Note: A certified copy of the student's birth certificate and immunizations must be on file in the office before the student is allowed to attend school. If the student is not living with the custodial parent, a copy of the power of attorney must be provided at the office.