

**CALIFON BOARD OF EDUCATION
REGULAR MEETING MINUTES
August 21, 2024
7:00 p.m.**

***I. CALL TO ORDER – OPENING STATEMENT**

This meeting is called to order at 7:05 p.m. with the following opening statement read by Dr. Kipp-Newbold:

“I would like to announce and have placed in the minutes that adequate notice of this meeting of the Califon Board of Education has been provided in accordance with the Open Public Meetings Act. Proper notice of this Regular Meeting was provided to Hunterdon County Democrat and Hunterdon Review. A copy of this notice has also been posted on the public bulletin board in the Municipal Building and filed with the Borough Clerk. The agenda of this meeting has been posted at the Califon School and on the district’s website.

***II. THE PLEDGE OF ALLEGIANCE**

***III. ROLL CALL**

Mr. Christopher Keiser - President	Present
Mr. Michael Reaves - Vice President	Absent
Dr. Rebecca Kipp-Newbold	Present
Ms. Rita Lemley	Present
Mr. Netz Sacro	Absent

Also present:

Dr. Michele Cone, Superintendent	Present
Mr. Matthew Herzer, Board Secretary	Present

***IV. PUBLIC COMMENT (resolutions only; time limits: 3 min. /person)**

AT THIS TIME, COMMENT IS INVITED ON RESOLUTIONS ON TONIGHT’S AGENDA ONLY. PLEASE STATE ALL OF YOUR COMMENTS IN SUCCESSION TO THE BOARD DURING YOUR SPEAKING TURN. BE AWARE THAT YOU MAY NOT RECEIVE AN IMMEDIATE RESPONSE TO YOUR COMMENT. ALL COMMENTS WILL BE ACKNOWLEDGED BY THE BOARD AND IF APPLICABLE, WILL BE ANSWERED DURING THE BOARD COMMENT SECTION OF THE MEETING. PLEASE RESPECT THE 3 MINUTE SPEAKING RULE AS PER BOARD OF EDUCATION BYLAW #0167 AND BOARD MEETING PUBLIC COMMENT GUIDELINES POSTED ON THE SCHOOL WEBSITE SO THAT BUSINESS OF THE BOARD MAY PROCEED IN A TIMELY MANNER

Mr. Bell asked about the pennant project and why the bills list was so high.

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Mr. Paterno stated that the gym gets too hot during physical education classes and asked if anything can be done to keep the gym from getting too hot for students.

***V. APPROVAL OF MINUTES**

Motion by Mr. Keiser and seconded by Ms. Lemley to approve the June 18, 2024 regular and executive session minutes.

Motion approved on all call vote

***VI. WRITTEN COMMUNICATIONS**

None.

***VII. CHIEF SCHOOL ADMINISTRATOR'S REPORT**

- Enrollment 92
- Updates
- Back-to-School Nights-September 10 & 17
- HIB - 0
- Suspensions - 0
- Summer CSI Camp
- Tech Updates
- Staff
 - Amy Rubin PD and Assembly
 - Updates to Curriculum
 - Supply Orders
- Summer Cleaning
 - New Sinks in Front Hallway Bathrooms
 - Boiler Repairs
 - New Bottle Filling Stations

***VIII. BOARD COMMITTEE REPORTS**

Curriculum & Instruction Committee: The committee discussed the Math and English Language Arts updates and the MOA.

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Policy & Legislation Committee: The committee met and discussed the revised policies, curriculum content and the physical exams for teachers and paraprofessionals.

Finance, Facilities, & Transportation Committee: The committee discussed the grant awards and updated contracts.

Personnel Committee: The committee discussed the two leaves of absences, hour revisions, stipends and the new hires.

Negotiations Committee: None.

***IX. CONSENT AGENDA**

Matters listed within the consent agenda have been referred to members of the Board of Education and/or its standing committees, for reading and study and will be enacted with one motion. The Personnel items on the consent agenda are recommended by the Superintendent. If separate discussion is desired, the item may be removed from the consent agenda by Board action.

Motion made by Dr. Kipp-Newbold and seconded by Ms. Lemley to discuss the Consent Agenda.

Motion approved on unanimous roll call vote.

Motion made by Mr. Keiser and seconded by Dr. Kipp-Newbold to approve the Consent Agenda.

Motion approved on unanimous roll call vote.

Finance/Facilities/Transportation/Personnel/Curriculum and Instruction/Policy

Finance:

1. Motion to approve the bills list dated 7/01/2024 through 8/21/2024 in the amount of \$442,304.49.
2. Motion to accept, certify and file the Treasurer's and Board Secretary report for June 2024 and note that sufficient funds are available to meet the district's financial obligation

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and that no major account has been over-expended in accordance with N.J.A.C 6A:23A:16.20.

3. Motion to approve the transfers for June 2024.

4. Motion to accept the following tuition students for the 2024-2025 school year and to approve a tuition contract for the following student:

Student ID#	Contract Amount
670548	\$7,500

5. Motion to approve the tentative contract with Centenary University to serve as a mentor for the Media Specialist position for the 2024-2025 school year.

6. Motion to approve an Affiliation Agreement with Hunterdon Healthcare for School Based Youth Services for the 2024-2025 school year.

8. Motion to approve a tentative agreement with Work Family Connection for an After School Program at Califon School for the 2024-2025 school year.

9. Motion to approve the agreement with 4M Consulting, LLC to provide media specialist services for the 2024-2025, not exceed \$4,000.00.

10. Motion to approve the application and accept the IDEA Grant award in the following amounts:

Basic: \$30,861
Preschool: \$1,905

11. Motion to approve the application and accept the ESEA Grant award in the following amount:

Title IIA: \$1,475

12. Motion to accept the 2023-2024 unbudgeted Extraordinary Aid in the amount of \$20,534 and to authorize the School Business Administrator to increase the 2024-2025 budget appropriations in the amount of \$20,534 to be used for special education expenditures in accordance with NJAC 6A:23A-13.3

13. Motion to accept the 2023-2024 unbudgeted Nonpublic Transportation Aid in the amount of \$1,820 and to authorize the School Business Administrator to increase

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- the 2024-2025 budget appropriations in the amount of \$1,820 to be used for transportation expenditures in accordance with NJAC 6A:23A-13.3
14. Motion to approve the sick day payout request from Linda Patterson for 175 unused sick days per the Califon 2022-2025 Negotiated Agreement ratified by the Califon Board of Education and the Califon Education Association.
 15. Motion to approve the per diem substitute teacher rate to \$115 per day for the 2024-2025 school year.
 16. Motion to authorize the Business Administrator to close the Current Operating bank account and open a New Current Operating bank account.
 17. Motion to approve the contract with Lifetouch for student yearbooks for the 2024-2025 school year.

Transportation:

Facilities:

1. Motion to approve the use of Califon School Facilities:

Sponsor of Event	Dates/Times	Event
PTA	Sept 19, Jan 16, April 16 6:30-8pm	Meetings
PTA	Dec 6 4-8:30pm (Snow date: Dec 12)	Make It Take It
PTA	Dec 9 8:30-3pm (Snow date Dec 11)	Holiday Luncheon

**Based on Custodial availability

Personnel:

1. Motion to approve Lillian Corman as Leave of Absence for Teacher of Science from October 21, 2024-January 31, 2025 at Step 2 MA Salary \$61,380.00 prorated FTE pending background check.
2. Motion to approve Megan Piontkowski as Leave of Absence for Teacher of Special Education from December 2, 2024 through June 30, 2025 at Step 2 BA Salary

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\$58,505 prorated FTE prorated pending background check.

3. Motion to amend previous motion from 20 to 40 hours for Lily French-Gonzalez to work during the summer in the library assisting with the library system set up.
4. Motion to approve Lisa Kooger for the stipend position of Teacher in Charge for 2024-2025 at \$80.00 per day.
- ~~4. Motion to approve Raymond Luna as part time evening custodian at a rate of \$18.00 per hour for a maximum of 25 hours per week pending criminal history background check.~~ **Motion Withdrawn Due to Candidate Withdrawing from Consideration.**
5. Motion to approve Gail Bell Wingler as the PK RBT paraprofessional at a rate of \$24.00 per hour for 15-33 hours per week as needed for services pending criminal history background check.
6. Motion to approve JoAnn Whiteley as a Substitute Teacher for the 2024-2025 school year pending criminal history background check.

Curriculum and Instruction

1. Motion to approve MOU with Center for Family Services to provide resources and services to the students of Califon School as part of the New Jersey Statewide Support Services (NJ4S) program.
2. Motion to approve revised Math curriculum in alignment with updated 2023 New Jersey Student Learning Standards(NJSLS).
3. Motion to approve revised ELA curriculum in alignment with updated 2023 New Jersey Student Learning Standards(NJSLS).
4. Motion to adjust previous approved curriculum revision stipend hours from 10 to 20 for the following staff:

Bryce Blondina	Alison DeMarco	Kyle Hoitsma
MaryJane Medea	Tracey O'Brien	Kelly Mitzak
Marie Heyduke		

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5. Motion to adjust previously approved graduate courses as follows:

Staff Member	Previously Approved Course	Replace with:
Alison DeMarco	Felician University-EDU500 The Impact of Neurological & Physiological Factors of Student Performance	Felician University-LDTC502: Data Driven Decision Making & Collection for Learning Consultants
Alison DeMarco	Felician University-EDU501 Therapy & Remediation Practices in Support of Individuals with Dyslexia	Felician University-LDTC503: Addressing the Needs and Diagnosis of Children with Learning Disabilities

6. Motion to approve the collaboration with Bergen County Special Services for McKinney-Vento Education of Homeless Children and Youth Project for the 24-25 school year.

POLICY

1. Motion to approve Califon Public School District first reading for the following policies and regulations:

- P 0141 Board Member Number and Term (*Revised*)
- P 2200 Curriculum Content (M) (*Revised*)
- P & R 3160 Physical Examination (M) (*Revised*)
- P & R 4160 Physical Examination (M) (*Revised*)

2. Motion to approve Califon Public School District second reading for the following policies and regulations:

- P 6112 Reimbursement Of Federal And Other Grant Expenditures (M)
- R 6115.01 Federal Awards/Funds Internal Controls-Allowability of Costs (M)
- P 6115.04 Federal Funds-Duplication of Benefits
- P 6311 Contracts for Goods or Services Funded by Federal Grants (M)
Revised

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P 7400 School District Security (M) Revised
P 9140 Citizens Advisory Committee (M) Revised

3. Motion to abolish Califon School District policies:

P 0164.4 Remote Public Board Meetings During a Declared Emergency (M)

4. Motion for annual reapproval of all existing policies and regulations, that are currently in use and previously approved by the Califon Board of Education.

***X. OLD BUSINESS**

None.

***XI. NEW BUSINESS**

Dr. Kipp-Newbold was presented with the Master Board Member Award from the New Jersey School Boards Association by Dr. Cone.

***XII. PUBLIC COMMENT (all school-related topics; 3 min. /person)**

AT THIS TIME, COMMENT IS INVITED ON ALL SCHOOL-RELATED TOPICS. PLEASE STATE ALL OF YOUR COMMENTS IN SUCCESSION TO THE BOARD DURING YOUR SPEAKING TURN. BE AWARE THAT YOU MAY NOT RECEIVE AN IMMEDIATE RESPONSE TO YOUR COMMENT. ALL COMMENTS WILL BE ACKNOWLEDGED BY THE BOARD AND IF APPLICABLE, WILL BE ANSWERED DURING THE BOARD COMMENT SECTION OF THE MEETING. PLEASE RESPECT THE 3 MINUTE SPEAKING RULE AS PER BOARD OF EDUCATION BYLAW #0167 AND BOARD MEETING PUBLIC COMMENT GUIDELINES POSTED ON THE SCHOOL WEBSITE SO THAT BUSINESS OF THE BOARD MAY PROCEED IN A TIMELY MANNER.

Ms. Smith asked about what are the requirements that go into the Master Board Member Award.

Mr. Bell thanked the Board for their service to the community.

***XIII. BOARD COMMENT**

None.

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***XIV. EXECUTIVE SESSION**

WHEREAS, Section 6 of the Open Public Meetings Act, Chapter 231, P.L. 1975 (R. S.10:4-13), permits the exclusion of the public from a meeting or portion of a meeting of this public body in certain circumstances, and

WHEREAS, the Board must consider (see check below), which is/are exempt from public discussion pursuant to the Act;

- 1. Matter which by express provision of law is rendered confidential
- 2. Release of information which would impair receipt of federal funds
- 3. Individual Privacy/Student Matters
- 4. Collective Bargaining/Negotiations
- 5. Real estate matters
- 6. Disclosure could impair public safety
- 7. Pending/Anticipated litigation/Contract negotiation
- 8. Terms and conditions of employment
- 9. Deliberations involving imposition of specific civil penalty

NOW THEREFORE BE IT RESOLVED that the Board of Education adjourn to executive session at 7:34 p.m. to discuss the above-mentioned matters to the exclusion of all others. Matters discussed may or may not be made public this evening. Resulting action may or may not be taken following re-entry into regular session.

Motion made by Ms. Lemley and seconded by Mr. Keiser to enter Executive Session.

Motion approved with full board consent via all call vote.

***XV. RECONVENE**

Motion made by Mr. Keiser and seconded by Ms. Lemley to end the executive session at 8:24 pm and reconvene the public session with full board consent via all call vote.

Finance:

- 18. BE IT RESOLVED that the Califon Board of Education hereby approves the settlement agreement for OAL Dkt. No. EDS 07393-2024 N for LID # 670902 and authorizes the Board President and Board Secretary to execute said settlement agreement.

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19. BE IT RESOLVED that the Califon Board of Education hereby approves the settlement agreement for OAL Dkt. No. EDS 07391-2024 N for LID # 670903 and authorizes the Board President and Board Secretary to execute said settlement agreement.

Motion made by Mr. Keiser and seconded by Dr. Kipp-Newbold to approve finance items number 18 and 19.

Motion approved with full board consent via roll call vote.

***XVI. ADJOURNMENT**

Motion made by Ms. Lemley and seconded by Mr. Keiser to adjourn the meeting at 8:30 pm.

Motion approved on a unanimous all call vote.

Respectfully submitted

Matthew Herzer
Board Secretary