

HADLEY- LUZERNE CENTRAL SCHOOL DISTRICT
BOARD OF EDUCATION REGULAR & BUDGET WORKSHOP MEETING

March 15, 2021

STUART M. TOWNSEND ES LGI 6:30 pm



MINUTES

Meeting Place: Stuart M. Townsend Elementary School, LGI
Members Present: Mr. Moulton, Mrs. Hoffman, Mr. Novotarski, Mrs. Braico
Members Absent: None
Others in Attendance: Superintendent – Beecher Baker, Jr./Sr. HS Principal-Burgess Ovitt, ES Principal-Jonathan Baker, Director of Special Education-Robert Mark and School Business Manager – Michelle Taylor, SRO-Christopher Eggleston and 1 student.

CALL TO ORDER

The meeting was called to order at 6:30 PM by President Moulton.

PLEDGE OF ALLEGIANCE

CORRESPONDENCE

A letter from Kirsten Boman and the Rockwell Falls Library Annual Report received were acknowledged.

PRESENTATION/DISCUSSION/ADMINISTRATIVE COMMENTS

Superintendent Baker presented a plaque of appreciation to District Clerk, Regina York for her retirement. 2021-2022 Budget Status: The attached power point was presented by school business manager, Michelle Taylor. There was a brief discussion.

OLD BUSINESS

Board Meeting Minutes

Motion by Mr. Novotarski

Resolution #136

Recommended by the Superintendent, to approve the February 22, 2021 regular/committee meeting minutes.

Seconded by Mrs. Hoffman

Yes: 4 No: 0 Abstain: 0

Motion Carried

NEW BUSINESS

Customer Agreement with Newsela

Motion by Mrs. Braico

Resolution #137

As recommended by the Superintendent - BE IT RESOLVED, that the Board of Education of the Hadley-Luzerne Central School hereby approves the Agreement between the District and Newsela for the purpose of providing educational online tools, as part of our School Improvement Grant, effective March 15, 2021 through June 30, 2021.

Seconded by Mrs. Hoffman

Yes: 4 No: 0 Abstain: 0

Motion Carried

Contract for Health Services with South Colonie Central School District

Motion by Mrs. Hoffman

Resolution #138

As recommended by the Superintendent - BE IT RESOLVED, that the Board of Education of the Hadley-Luzerne Central School hereby approves the Contract between the District and South Colonie Central School District for the purpose of providing health services to one district student, effective September 14, 2020 through June 25, 2021.

Seconded by Mr. Novotarski followed by a brief discussion.

Yes: 4 No: 0 Abstain: 0

Motion Carried

Academic Calendar for 2021-2022

Motion by Mrs. Braico

Resolution #139

As recommended by the Superintendent to approve the academic calendar for the 2021-2022 school year.

Seconded by Mrs. Hoffman

Yes: 4 No: 0 Abstain: 0

Motion Carried

Call to Vote and Annual Legal Ad for the Budget Vote and Election

Motion by Mr. Novotarski

Resolution: #140

TO THE QUALIFIED VOTERS OF THE HADLEYLUZERNE CENTRAL SCHOOL DISTRICT
LEGAL NOTICE OF PUBLIC HEARING, BUDGET VOTE AND ELECTIONS

NOTICE IS HEREBY GIVEN, that a Public Hearing of the qualified voters of the Hadley-Luzerne Central School District will be held at the Large Group Instructional Room of the Stuart M. Townsend Elementary School, 27 Hyland Drive Lake Luzerne, New York, on Monday, May 10, 2021 at 6:30 p.m., prevailing time for the presentation of the proposed 2021-2022 Budget. The budget will be available for review beginning May 4, 2021 at the Hadley-Luzerne Central School District Offices, 27 Hyland Drive Lake Luzerne, New York and posted on the website maintained by the school district www.hlcs.org.

AND NOTICE IS HEREBY GIVEN, that the annual meeting of the qualified voters of the Hadley-Luzerne Central School District, will be held on Tuesday, May 18, 2021 between the hours of 12:00 noon and 8:00 p.m., prevailing time, at the Stuart M. Townsend Elementary School, 27 Hyland Drive, Lake Luzerne, New York, at which time the polls will be opened to voting by machine and/or ballot on the following items:

1. To elect two (2) members to the Hadley-Luzerne Central School District Board of Education, at large, each to a three (3) year term, commencing on July 1, 2021 and expiring on June 30, 2024. The Hadley-Luzerne Central School Board of Education members were Mary Visscher and incumbent Lia Braico, whose terms expire on June 30, 2021.
2. To elect two (2) members to the Board of Trustees of the Rockwell Falls Public Library, at large, each to a three (3) year term, commencing on July 1, 2021 and expiring on June 30, 2024 the incumbent Rockwell Falls Public Library trustees are John Plantier and Loretta Mulson whose terms expire on June 30, 2021.
3. To adopt the annual budget of the Hadley Luzerne Central School District for the fiscal year 2021-2022 and to authorize the requisite portion therefore to be raised by taxation on the taxable property of the District.

4. To adopt the following proposition(s):

PROPOSITION I – PURCHASE OF TWO (2) SCHOOL BUSES

RESOLVED, that the Board of Education is hereby authorized to acquire two (2) 65 passenger school buses at a maximum estimated cost not to exceed \$254,000, which is estimated to be the maximum cost thereof, and to expend such sum for such purpose and to levy the necessary tax therefore taking into account state aid received, to be levied and collected in annual installments in such years and in such amounts as may be determined by the Board of Education and in anticipation of the collection of such tax, issue bonds and notes of the District at one time or from time to time in the principal amount not to exceed \$254,000 and to levy a tax to pay the interest on such obligations when due.

5. To transact such other business as may properly come before the meeting pursuant to the Education Law of the State of New York.

The election and budget vote shall be by machine and/or ballot. The hours during which the polls shall be kept open shall be from 12:00 noon to 8:00 p.m. prevailing time or for as long thereafter as necessary to enable qualified voters who are in the polling place at 8:00 p.m. to cast their ballots.

AND FURTHER NOTICE IS HEREBY GIVEN, that a copy of the statement of the amount of money which will be required to fund the School District's budget for the 2021-2022 school year, exclusive of public monies, may be obtained by any resident of the District during business hours beginning May 4, 2021 at the School Business Office and the Main Office of each school building between the hours of 8:00 a.m. and 3:30 p.m., prevailing. Copies shall also be available at the Annual District Meeting and posted on the website maintained by the District (www.hlcs.org).

AND FURTHER NOTICE IS HEREBY GIVEN, that petitions nominating a candidate for the office of member of the Board of Education of the Hadley-Luzerne Central School District to fill two (2) expired terms each for three (3) years, must be filed with the Hadley Luzerne School District Clerk at the Superintendent's office, not later than April 19, 2021 between 9:00 a.m. and 5:00 p.m. Each petition must be directed to the District Clerk, must be signed by at least 25 qualified voters of the District or 2% of the registered voters of the District who voted in the previous annual election, whichever is greater and must state the name and residence of the candidate that shall fill the vacancy "At Large". Nominating petitions may be obtained at the Office of District Clerk, Stuart M. Townsend Elementary School, 27 Hyland Drive, Lake Luzerne, during regular school hours.

AND FURTHER NOTICE IS HEREBY GIVEN, that petitions nominating a candidate for the office of member of the Board of Trustees of the Rockwell Falls Public Library to fill two (2) expired terms each for three (3) years, must be filed with the Hadley Luzerne School District Clerk at the Superintendent's office, not later than April 19, 2021 between 9:00 a.m. and 5:00 p.m. Each petition must be directed to the District Clerk, must be signed by at least 25 qualified voters of the District or 2% of the registered voters of the District who voted in the previous annual election, whichever is greater and must state the name and residence of the candidate that shall fill the vacancy "At Large". Nominating petitions may be obtained at the Office of District Clerk, Stuart M. Townsend Elementary School, 27 Hyland Drive, Lake Luzerne, during regular school hours.

AND FURTHER NOTICE IS HEREBY GIVEN, applications for absentee ballots for election of school board members, library board of trustees and voting on the budget and propositions may be applied for at the Office of the District Clerk between the hours of 8:00 a.m. and 3:30 p.m. Monday through Friday, except holidays or by calling (518) 696-2378 Ext. 1108 to request an absentee application be mailed to you. Completed original absentee ballot applications must be received by the District Clerk in person or by mail no later than May 10, 2021 if the ballot is to be mailed to the voter, or no later than May 17, 2021, if the ballot is to be delivered personally to the voter. Absentee ballots will be canvassed if they are received by the District Clerk not later than 5:00 p.m. on Tuesday, May 18, 2021.

AND FURTHER NOTICE IS HEREBY GIVEN, that military voters who are qualified voters of the Hadley-Luzerne Central School District, must request an application for a military absentee ballot from the District Clerk and return such military absentee ballot application to the District Clerk by mail to Hadley-Luzerne Central School District Clerk, P.O Box 200, 27 Hyland Drive, Lake Luzerne, NY 12846. In order for a military voter to be issued a military absentee ballot, a valid military absentee ballot application must be received in the office of the District Clerk by 5:00 p.m. no later than May 12, 2021. Military absentee ballot applications received in accordance with the foregoing will be processed in the same manner as a non-military absentee ballot application under Section 2018-a of the Education Law. The application for military absentee ballot may include the military voter's preference for receipt of the military absentee ballot by mail, fax, or email. A military voter's military absentee ballot must be returned by mail to the office of the Hadley-Luzerne Central School District Clerk, P.O Box 200, 27 Hyland Drive, Lake Luzerne, NY 12846. Military absentee ballots will be canvassed if they are received by the District Clerk not later than 5:00 p.m. on Tuesday, May 18, 2021.

AND FURTHER NOTICE IS HEREBY GIVEN, a list of all persons to whom absentee ballots and military ballots have been issued will be available in the office of the District Clerk at the Stuart M. Townsend Elementary School, on each of the five days prior to the day of the election, except Sunday, May 16, 2021, and only by appointment on Saturday, May 15, 2021. Any qualified voter may challenge the acceptance of the ballot of any person on such list, by making his/her challenge and reasons therefore known to the Chief Inspector of Election before the close of the polls.

AND FURTHER NOTICE IS GIVEN, that personal registration of voters is required pursuant to Section 2014 of the Education Law. If a voter has already registered pursuant to Section 2014 of the Education Law; has voted at an annual or special district meeting within the last four (4) calendar years, he or she is eligible to vote at this election; if a voter is registered and eligible to vote under Article 5 of the Election Law, he or she is also eligible to vote at this election. All other persons who wish to vote must register. District residents may register with Warren or Saratoga County Board of Elections or apply to personally register as a qualified voter of the school district by completing a Personal Voter Registration Card with the District Clerk at 27 Hyland Drive, Lake Luzerne by May 13, 2021, by calling (518) 696-2378 Ext. 1108.

The Board of Registration will meet for the purpose of registering all qualified voters of the District pursuant to Education Law at the District Office, Stuart M. Townsend Elementary School, 27 Hyland Drive on May 13, 2021 between the hours of 12:00 pm and 3:30 pm to add any additional names to the Register to be used at the aforesaid election, at which time any person will be entitled to have his or her name placed on the Register, provided that at such meeting of the Board of Registration, the prospective voter is known or proven to the satisfaction of the Board of Registration to be then or thereafter entitled to vote at such election for which the register is prepared. The Register so prepared pursuant to Section 2014 of the Education Law shall be filed in the Office of the District Clerk and will be open for inspection by any qualified voter of the District, on each of five days prior to the day of the election, except Sunday, May 16, 2021, between the hours of 8:00 a.m. to 3:30 p.m., prevailing time and by appointment on Saturday, May 15, 2021, and at the polling place on the day of the vote.

AND FURTHER NOTICE IS HEREBY GIVEN, that military voters who are not currently registered should visit <https://www.dmv.ny.gov/more-info/electronic-voter-registration-application> in order to do so online or military voters may apply to personally register as a qualified voter of the school district by requesting a Military Voter Personal Registration from the HLCS District Clerk and return such military voter registration to the District Clerk by email- visscherm@hlcs.org or fax sent to (518) 696-5884.

AND FURTHER NOTICE IS HEREBY GIVEN that pursuant to Section 2014 of the Education Law of the State of New York, the Board of Registration will meet May 13, 2021, 12:00 pm -3:00 pm, prevailing time, at the Stuart M. Townsend Elementary School in the Town of Lake Luzerne, Warren County, New York, to prepare the Register of the School District to be used at any special district meetings that may be held after the preparation of said Register, or placed on such Register provided that at such meeting of said Board of Registration he/she is known or proven to the satisfaction of such Board of Registration to be then or thereafter entitled to vote at the school election for which said Register is prepared, or any special district meeting held after May 18, 2021.

AND FURTHER NOTICE IS HEREBY GIVEN, that pursuant to a rule adopted by the Board of Education in accordance with Sections 2035 and 2008 of the Education law, any referenda or propositions to amend the budget, or otherwise to be submitted for voting at said vote and election, must be filed with the Board of Education at the Hadley-Luzerne Central School District on or before April 19, 2021 at 5:00 p.m., prevailing time; must be typed or printed in the English language; must be directed to the Clerk of the School District; must be signed by fifty (50) qualified voters, or 5% of the registered voters of the District who voted in the previous annual election of Board members, whichever is greater; and must state the name and residence of each signer. However, the School Board will not entertain or place before the voters any proposition if its purpose is beyond the power of the voters or is illegal, or any proposition requiring the expenditure of moneys which fails to include specific appropriations for all such expenditures required by the proposition.

Seconded by Mrs. Braico

Yes: 4 No: 0 Abstain: 0

Motion Carried

PERSONNEL
RESIGNATIONS

Mariagnes Demeo - Resignation

Motion by Mrs. Hoffman

Resolution #141

BE IT RESOLVED, by the Board of Education of the Hadley-Luzerne Central School District to accept with appreciation the verbal resignation from part time Claims Auditor, Mariagnes Demeo, effective February 26, 2021. Mariagnes has 14 years of service in the district.

Seconded by Mr. Novotarski

Yes: 4 No: 0 Abstain: 0

Motion Carried

Kirsten Boman - Resignation

Motion by Mrs. Hoffman

Resolution #142

BE IT RESOLVED, by the Board of Education of the Hadley-Luzerne Central School District to accept with appreciation the resignation from part time Aide, Kirsten Boman, effective March 5, 2021

Seconded by Mr. Novotarski

Yes: 4 No: 0 Abstain: 0

Motion Carried

APPOINTMENTS - HLTA

Extra-Curricular Coach

Motion by Mrs. Braico

Resolution #143

As recommended by the Superintendent, BE IT RESOLVED, by the Board of Education of the Hadley-Luzerne Central School District that the following persons be granted appointment to the position below according to the HLTA Agreement pending all certifications:

<u>Name</u>	<u>Position</u>	<u>Effective</u>	<u>Stipend</u>
Charles Ruggiero	Modified Football Coach	2020-2021 school year	Step E>15 \$3,516

Seconded by Mrs. Hoffman

Yes: 4 No: 0 Abstain: 0

Motion Carried

APPOINTMENTS – CSEA

Emma Lomenzo - Promotion

Motion by Mr. Novotarski

Resolution #144

As recommended by the Superintendent, BE IT RESOLVED, by the Board of Education of the Hadley-Luzerne Central School District that Emma Lomenzo be promoted from Aide to the position of Teaching Assistant effective March 4, 2021 due to receipt of a Level 1 certification and is also assigned to a Teaching Assistant position.

Seconded by Mrs. Braico

Yes: 4 No: 0 Abstain: 0

Motion Carried

APPOINTMENTS - OTHER

Motion by Mrs. Hoffman

Resolution #145

As recommended by the Superintendent, BE IT RESOLVED, by the Board of Education of the Hadley-Luzerne Central School District that the following persons be granted appointment to the positions below:

<u>Name</u>	<u>Position</u>	<u>Effective</u>	<u>Wage</u>
Maya Puchkoff	Tutor	2020-2021 School year	\$30 per hour
Jenny DeCarli	Part Time Claims Auditor	March 15, 2021	\$18 per hour
Cynthia Barrows	Substitute Claims Auditor	March 15, 2021	\$18 per hour
Kaylee Seeley	Substitute Nurse	March 8, 2021	\$210 per diem

Seconded by Mr. Novotarski

Yes: 4 No: 0 Abstain: 0

Motion Carried

SCHEDULE OF BILLS

Motion by Mrs. Hoffman

Resolution #146

As recommended by the Superintendent - accept warrants #37 (\$140,146.08), #38 (\$125,138.70).

Seconded by Mr. Novotarski

Yes: 4 No: 0 Abstain: 0

Motion Carried

CSE/CPSE RECOMMENDATIONS

Motion by Mrs. Braico

Resolution #147

As recommended by the Superintendent, for the board of education to accept the CSE/CPSE recommendations dated March 15, 2021.

Seconded by Mrs. Hoffman

Yes: 4 No: 0 Abstain: 0

Motion Carried

PUBLIC/STUDENT COMMENTS

None

ADMINISTRATIVE/BOARD COMMENTS

Everyone thanked the clerk.

ADJOURNMENT

Motion by Mrs. Hoffman to adjourn the meeting at 7:02 PM.

All were in favor.

Motion Carried

Respectfully Submitted by Regina York – District Clerk