

SECURITY OFFICER

BASIC FUNCTION:

Cooperate with other staff members in maintaining order on and patrolling large high school campus.

REPRESENTATIVE DUTIES:

- Patrol high school campus and adjacent areas. **E**
- Investigate crimes or suspicious actions. **E**
- Issue citations or make arrests where necessary. **E**
- Investigate large gatherings and take appropriate action. **E**
- Crowd control during athletic events and other school activities. **E**
- Cooperate with school, law enforcement, probation, District Attorney, social services and other community organizations. **E**
- Consult with students, parents and teachers on matters concerned with law enforcement. **E**

KNOWLEDGE OF:

California Government Code, Vehicle Code, Welfare and Institution Code, Administrative Code, Penal and Probate Code, and Education Code where applicable.

Law enforcement equipment.

Traffic and crowd control.

Community needs and problems.

ABILITY TO:

Qualify as a Reserve Officer in local law enforcement agency.

Prepare written reports.

Learn district rules and regulations.

Establish effective relationships with students, staff and public.

EDUCATION/EXPERIENCE:

Persons with the knowledge and abilities as stated are considered to have the necessary experience and education.

6/24/77

SMJUHSD

Range 30