

RECORD OF PROCEEDINGS
Liberty Center Local Schools Regular Board Meeting
August 15, 2016

The Liberty Center Local Board of Education met in regular session beginning at 7:00 p.m. in The Little Theater with board members Jeff Benson, Tim Bowers, Neal Carter, Todd Spangler, and John Weaver present.

#60-16 Approve Minutes

The motion was made by Mr. Carter and seconded by Mr. Spangler that the minutes of the regular meeting of the Liberty Center Board of Education held on July 18, 2016 and the minutes of the special meeting held on July 21, 2016 be approved.

VOTE: Ayes: Mr. Benson, Mr. Carter, Mr. Spangler, Mr. Weaver, Mr. Bowers

Nays: None – Motion Carried

Treasurer's Report – Mrs. Jenell Buenger

Mrs. Buenger talked about the student activity budgets listed on the board agenda, saying that the Cross Country budget was the only new one on the list. Previously, the Cross Country team's budget was handled through a parent group, Pack Backers, but now it's going through the school. Also, she told the board that \$1365 was given as a memorial donation from the family of James Phillips. Mr. Phillips was the father of Mrs. Mary Ellen Hefflinger and Mrs. Laura Hill, both former teachers in our district. They designated the money as follows: \$500 to the band, \$500 to the theater (musical), \$355 to the middle school art department and \$10 to the sports complex. Mrs. Buenger explained that the lunchroom advance of \$30,000 is due to the lunchroom having a negative balance at the beginning of the school year, as no money comes in until school begins, but we are still paying salary and benefits out of the fund. She told the board that depending on how this year goes, the money would be paid back at the end of the school year.

#61-16 CFO/Treasurer's Consent Agenda

Upon the recommendation of the Treasurer, the motion was made by Mr. Benson and seconded by Mr. Weaver that the board approves the Treasurer's Consent Agenda items as follows:

Approve the financial reports, including the following:

Monthly Bank Reconciliation

FIN SUM

Check Register

Investment Report

Approve the following 2016-17 Student Activity Budgets:

High School Cheerleaders

High School Student Council

Class of 2019

Future Business Leaders of America (FBLA)

Cross Country

Retroactively approve the five-year depository agreement with Huntington National Bank beginning March 17, 2016 through March 16, 2021.

Approve the following donations:

\$500.00 to the Band in Memory of James R. Phillips

\$500.00 to the Theater-Musical in Memory of James R. Phillips

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\$355.00 to Middle School Art in Memory of James R. Phillips
\$ 10.00 to the Spring Sports Complex in Memory of James R. Phillips

Approve New Fund 551 9700 and Special Cost Center LEP-NWOESC

Approve an Advance from the General Fund to the Lunchroom Fund

001 7410 921	General Fund	\$30,000
006 5210	Lunchroom Fund	\$30,000

VOTE: Ayes: Mr. Carter, Mr. Spangler, Mr. Weaver, Mr. Benson, Mr. Bowers
Nays: None – Motion Carried

Principals' Reports

Mr. Black, High School Principal, reported that the fall sports program is in full swing with golf, soccer, cross country, and football all in action during August. Also, he said there will be new parking rules at the school during the remainder of the building project. The staff will park on the blacktop, seniors and Four County students will park on the stones north of the stadium, and the rest of the students will park in the new lot south of the stadium. Additionally, there will be parking passes issued to all students and staff, upon proof of driver's license and insurance. Mr. Black emphasized that he will patrol the lots to make sure everyone is following the new rules.

Dr. Rozevink, Middle School Principal, said the school year kick-off "Jungle Party" is coming together and she said since the staff wants most of the event to be a surprise for the students, she wouldn't give out any details.

Elementary Principal, Mrs. Hartbarger, reported that kindergarten through third grade teachers completed training in Orton Gillingham. She said this training will help staff to identify students' weaknesses and strengths, so they can determine where intervention is needed. Mrs. Hartbarger explained that Orton Gillingham is a sequential, multisensory, language based reading program, which is intended to strengthen our students' skills in reading, decoding, and fluency. This program will be implemented for the second year in kindergarten and for the first year in grades 1-3. She also reported that Intervention and Title 1 teachers have been trained in the Soudy System 1 intervention program. This program is an intervention program that is based on Orton Gillingham principles. Students will be selected to be placed in the program based on diagnostic assessments and will receive this instruction during Intervention/Enrichment time. She said this year the elementary building will be doing a trial of a collaborative planning time. Through the flexible scheduling of fine arts class, teachers will be provided an hour and a half of planning, one time per week, as a grade level team. Students will not miss any class time or lose instruction. This time will be devoted to the implementation of Orton Gillingham, common formative assessments, students' data, and review of our curriculum and how it aligns to the revised Ohio State Standards. Mrs. Hartbarger also reported that as the district implements Orton Gillingham, parents will begin to see a slight shift from the traditional approach to spelling instruction. Spelling instruction will be addressed through the students writing and implementation of skills taught in the classroom. She said this will be different from the 10 spelling words a week and a test on Friday format.

Superintendent's Report-Dr. Tod Hug, Superintendent

Dr. Hug reported that work on the stone parking lot south of the football stadium is nearing completion, and will be ready for the first football game, as well as the start of school. He said there will be approximately 82

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spaces there, plus there is more parking space west of the stone lot in the grassy area. He also reported that the new school building project is moving along, and that all contractors are ahead of schedule at this time.

#62-16 Superintendent's Consent Agenda

Upon the recommendation of the Superintendent, the motion was made by Mr. Spangler and seconded by Mr. Weaver that the Board approves the Superintendent's Consent Agenda items as follows:

Approve the agreement with the Wood County Educational Service Center for education of students placed at the Juvenile Residential Center of Northwest Ohio for the 2016-17 school year. The daily rate is \$64.00 per student for students at the Wood County Juvenile Detention Center and \$68.00 for students in long-term care at the Juvenile Residential Center of Northwest Ohio. The daily rate for the Wood County Alternative School students will be \$50.00 and \$55.00 per student for long-term placement over 10 days for students assigned to the Alternative School.

Approve the resolution to waive Middle School Career Tech Courses, as per the stipulation of the Ohio Department of Education.

Approve the bus routes for the 2016-17 school year as presented.

Appoint Todd Spangler as the board's delegate and Neal Carter as the alternate to the OSBA's annual Capital Conference, which will be held in Columbus, Ohio, on Nov. 13-16, 2016, and that the fall OSBS Conference be declared an approved training session for any/all board members to attend.

Approve the Site Master Plan prepared by Garmann/Miller & Associates, Inc. and to express its agreement that the site master plan represents the planned use for the site, as well as future development of the site.

VOTE: Ayes: Mr. Spangler, Mr. Weaver, Mr. Benson, Mr. Carter, Mr. Bowers
Nays: None - Motion Carried

#63-16 Personnel Recommendations

Upon the recommendation of the Superintendent, the motion was made by Mr. Benson and seconded by Mr. Carter that the Board approves the Superintendent's Consent Agenda items as follows:

Approve the resignation of Amy Seedorf, Bus Driver, effective at the end of the 2015-16 school year.

Move Kerry Homan, Classroom Teacher, to the Masters +15 column on the LCCTA Certified Salary Schedule effective at the beginning of the 2016-17 school year.

Move Brandon Readshaw, Classroom Teacher, to the Masters +15 column of the LCCTA Certified Salary Schedule effective at the beginning of the 2016-17 school year.

Move Luke Hutchinson, Classroom Teacher to the Bachelors +150 column of the LCCTA Certified Salary Schedule effective at the beginning of the 2016-17 school year.

Approve the following volunteers for the 2016-17 school year, pending completion of all necessary paperwork:
Jeremy Killam- Boys' Soccer

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Brett Green- Golf
Karen McGilvery-Classroom Volunteer

Offer Stephanie Sager a one-year probationary contract, as a classroom teacher (High School Intervention Specialist), beginning at Masters, Step 0 on the LCCTA Salary Schedule, effective at the beginning of the 2016-17 school year.

After verification of her experience Diana Smith, Educational Aide, will be placed at Step 5 on the OAPSE Wage Schedule.

Employ Patricia Hyland, Psychologist, at the rate of \$67.00 per hour, beginning August 1, 2016 through June 30, 2017, for a maximum of 20 hours per week with no benefits. She will serve students at the Liberty Education Center (LEC).

Approve the following volunteer van drivers for the 2016-17 school pending completion of all necessary paperwork:

Paula Maurer
Lukas Hutchinson
Kaylene Atkinson
Chris Zacharias
Jeff Ressler
Amy Speith
Annette Neikamp
Tim Davis
Brett Green
Doug Hinton
Tod Hug
Tyler Short
Brandon Readshaw

Approve the following substitutes to the department listed for the 2016-17 school year, pending approval of all necessary paperwork:

Bus Driver Substitutes

Amy Seedorf
Bill Sharpe
Dick Leatherman
Dottie Kalisik
Kim Manavel
Karen Savage
Kevin Sonnenberg
Mike Clendenin
Mike Mann
Pat Leupp
Phil Roseman
Stacey Dietrich
John Westhoven

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Custodial Substitutes

Tom Fry
Lois Ward
Ken Pohlman

Secretary Substitutes

Glenda Conner
Nettie Rose
Becky Perry
Becky Brown
Alisha Pieracini

Cafeteria Substitutes

Bonnie McGilvery
Robin Wymer
Erin Garretson
Kelly Borstelman
Chelsea Knapp

Offer Maryann Reimund a one-year probationary contract as a bus driver effective at the beginning of the 2016-17 school year. She will start at step 0 on the OAPSE Wage Schedule, all benefits will be per the OAPSE Negotiated Agreement.

Approve Stacey Dietrich as the district's onboard instructor (for bus drivers) for the 2016-17 school year at the rate of \$18.04 per hour.

Move Janette Cooper, classroom teacher, to Bachelors, Step 4 on the LCCTA Certified Salary Schedule effective at the beginning of the 2016-17 school year.

Amend the contract of Brandy Lehnus, school Psychologist to be at the hourly rate of \$67.00 , beginning August 1, 2016 through June 30, 2017, with hours approved by the Director of Special Education.

Approve the following certificated teachers to be paid for attending Sunday training on August 2, 2016 for three hours each, at the hourly rate of \$20.00:

Ashley Westbury
Carey Pogan
Tracey Krueger
Hope Wood
Annette Niekamp
Elizabeth (Instone) Halleck
Jan Dishop

Approve Carey Pogan, classroom teacher, as a substitute teacher for the 2016 summer Jump Start program.

Approve Karen Grove and Laura Hill to assist with KRA assessments on August 31 and September 1, 2016 at the hourly rate of \$20.00 per hour.

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Approve the resignation of Jim Foster, Custodial/Maintenance, effective August 26, 2016.

VOTE: Ayes: Mr. Weaver, Mr. Benson, Mr. Carter, Mr. Spangler, Mr. Bowers
Nays: None - Motion Carried

#64-16 Executive Session

The motion was made by Mr. Benson and seconded by Mr. Spangler that the Board enter Executive Session at 7:23 p.m. for the purpose of considering the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee or official, or to consider the investigations of charges or complaints against a public employee, official, licensee or "regulated individual", unless the person investigated of charges or complaints requests a public hearing.

VOTE: Ayes: Mr. Benson, Mr. Carter, Mr. Spangler, Mr. Weaver, Mr. Bowers
Nays: None – Motion Carried

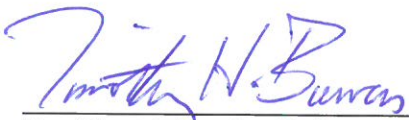
The board met without either Dr. Hug or Mrs. Buenger present from 7:23 until 8:09 p.m. At 8:09 p.m. Dr. Hug went into Executive Session. At 8:23 p.m. Dr. Hug exited Executive Session and Mrs. Buenger entered. At 8:33 p.m. Dr. Hug entered Executive Session.

The Board returned from Executive Session at 8:34 p.m.

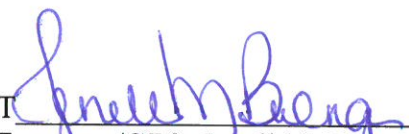
#65-16 Adjournment

It was moved by Mr. Spangler and seconded by Mr. Weaver to adjourn the August 15, 2016 regular meeting of the Liberty Center Local Board of Education at 8:34 p.m.

VOTE: Ayes: Mr. Carter, Mr. Spangler, Mr. Weaver, Mr. Benson, Mr. Bowers
Nays: None – Motion Carried



President, Timothy H. Bowers

ATTEST 

Treasurer/CFO, Jenell M. Buenger