

# JAMESTOWN AREA SCHOOL DISTRICT

## Elementary Educational Travel form - 2 sided

Students may legally be excused from school attendance to participate in educational tours or trips as provided through the Pennsylvania School Regulations. The specific basis for such excusals is reprinted below:

"Upon receipt of a written request from parents of the pupils involved, pupils may be excused from school attendance to participate in an educational tour or trip provided during the school term at the expense of the parents when such a tour or trip is so evaluated by the District Superintendent and pupil participants therein are subject to direction and supervision by an adult personage acceptable to the District Superintendent and to the parents of the pupils concerned."

The decision to approve or deny the request is based on the student's grades and attendance record.

1. No trip will last longer than 10 school days.
2. No combination of educational trips will last longer than 10 school days.
3. No student may take more than three educational trips per school year.
4. Travel will not be granted during district or state testing periods
5. Any exception to the above policy would require approval of the board of education.

Name of student \_\_\_\_\_ Age: \_\_\_\_ Grade: \_\_\_\_

School: Jamestown Elementary School Homeroom teacher: \_\_\_\_\_

Dates of desired absence (Inclusive): \_\_\_\_\_

Name of person who will be responsible for the student(s) activities \_\_\_\_\_

Use the **back** of this form to provide the proposed itinerary **and** a list of the educational components of the tour or trip.

Students must give advance notice to teachers for assignments. The longer the trip, the more advance notice is necessary. Once assignments are given, students are expected to complete all work before returning to class. Students must discuss potential time line problems with teachers **before** leaving on their trip. If work is not completed satisfactorily, no credit will be given for assignments.

Parent's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Principal's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Superintendent's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

\_\_\_\_ Approved

\_\_\_\_ Denied

Proposed Itinerary:

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List of educational sites, events, or activities that your child will participate in while on the tour or trip:

1. 

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2. 

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3. 

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4. 

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5. 

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