



**Notice and Agenda of a Public Meeting of the
Governing Board of the Oracle Elementary School District #2
Thursday, April 21, 2022 at 6:00 PM
Mountain Vista K-8 School at 2618 W El Paseo, Oracle, AZ 85623
Jr. High Science Classroom
and on Zoom, Meeting ID 776 1942 3967, Passcode 9yQwY5**

Pursuant to A.R.S. § 38-431.02, notice is given to the general public that the Governing Board of Oracle Elementary School District #2 will hold a public meeting. The Governing Board may change the order of the items listed in the Agenda. The Governing Board may vote to go into Executive Session, which will not be open to the public, to discuss certain matters. Governing Board Members will attend either in person or by telephonic conference call.

1. Call to Order

Pledge of Allegiance

Roll Call

Gary Terrell, Board President

Linda Lyon, Board Vice President

Jeri Taylor, Member

Edie Crall, Member

Camilo Gotay, Member

2. Approval of Agenda

3. Communications and Call to the Public

The Governing Board welcomes communication from residents of the District and has provided a specific place on the agenda for the public to address the Board on any concerns within the jurisdiction of the Governing Board. We do ask that everyone limit their comments to three minutes so that all those who wish to speak may have the opportunity to do so.

If an item has not been listed on the posted agenda, the Board, by law, cannot discuss it or take legal action on it. At the conclusion of the open call to the public, individual Board members may 1.) Respond to criticism made by those who have addressed the Board, 2.) Ask staff to review a matter or 3.) Ask that a matter be put on a future agenda.

We are required by law to record in the meeting minutes the names of those who speak, so the name of the person speaking will be recorded before the Board is addressed.

4. Approval of Consent Agenda

A. Approval of Minutes

Regular Governing Board Meeting – March 31, 2022

B. Ratification of Vouchers

1. Payroll Vouchers

V48 \$56,652.75 V49 \$54,859.60 V50 \$55,441.87 V51 \$78,355.19

V52 \$4,021.41

2. Expenditure Vouchers

V2258 \$1,417.78 V2259 \$34,265.16 V2260 \$7,602.87 V2261 \$3,808.29

C. Capital Bond Spending Report

D. Financial Reports for the month of March FY 21/22

E. Updated Terms and Agreement – Education Services, Inc. (ESI) for 2022-2023 SY

F. Pinal County Consortium IGA for FY 2022-2023, 2023-2024, 2024-2025

G. Disposal of District Items

a. Shredder (District Office)

H. Gifts and Donations

- Red Flyer wagon – Terri Tindal & Deb Cunningham

5. Superintendent's Report

A. Arizona's Academic Standards Assessment for Grades 3-8 Update

B. Preschool Update

C. Savvas Summer One – on display through May 20, 2022

6. Discussion and update regarding Campus Evacuation on Friday, April 8, 2022.

7. Discussion and update regarding Capital Bond Construction Projects at Mountain Vista K-8 School.

8. Discussion and request for the approval of a Dyslexia Designee at Mountain Vista K-8 School as required by the Arizona Department of Education.

9. Discussion and request for approval of updated job descriptions and/or job titles effective July 1, 2022.

10. Discussion and request for approval of At-Will Work Agreements for hourly instructional staff for the upcoming 2022-2023 school year.

11. Discussion and request for approval of Support Staff Employment Contracts effective July 1, 2022.

12. Discussion and request for approval of the Administrative Principal Employment Contract effective July 1, 2022.

13. Discussion and request for approval of the District Superintendent Employment Contract, effective July 1, 2022.

14. Discussion and request for approval of Retention & Recruitment Stipends to be distributed in two parts, one at the end of the 2021-2022 school year and one at the end of the Fall 2022 semester for eligible district employees.

15. Discussion and possible action regarding District Policy BDF – Advisory Committees and the Oracle Ridge Property.

16. Discussion and request for approval regarding personnel matters that have occurred since the March 2022 Governing Board Meeting:

Reduction in Force

Rosalia Sanchez, Part Time Custodian effective April 14, 2022

Lisa Valenzuela, Full Time Custodian effective April 14, 2022

New Hires, please see attached spreadsheet

Carlos Velasquez, Director of Technical Services

Resignations/Retirements, please see attached letter

-Lisa Valenzuela, Full Time Custodian (resignation effective April 1, 2022)

-Debbie Vargas, Teacher (plan to retire at the end of the 2021-2022 school year and return to the Tech Academy position through ESI during the 2022-2023 school year)

-Julie Telles, Bus Aide (resignation effective April 22, 2022)

Appropriately Certified Letters – Arizona Department of Education

Carmen Clark, 6th Grade Teacher

Corrie Guerrero, 7th Grade ELA Teacher

Mark Parrish, 8th Grade ELA Teacher

Dale Tom, 7th and 8th Grade Social Studies Teacher

17. Upcoming Events

Events in **bold** are recommended events for Governing Board members to attend.

April 29 – Mom and Son Night of Fun, 6:00-8:00 PM in the School Gym

May 2-6 – Star Benchmark Testing, all week

May 2-6 – Staff Appreciation Week

May 2 – Staff Appreciation Breakfast hosted by Governing Board, 5:30 – 8:30 AM

May 13 – Preschool Graduation Ceremony, 9:00 AM in the School Gym

May 18 – 8th Grade Promotion Ceremony, 5:30 PM in the School Gym

May 19 – Spring Honors Assembly for Grades 1-7, 9:00 AM in the School Gym

May 19 – Last Day of School for Grades K-7, 12:45 PM Dismissal

May 20 – Staff Work Day for all staff

May 21 – June 5 – Electric turned off to Mountain Vista campus for construction

June 6-30 – Summer School at Mountain Vista K-8 School

18. Future Meeting Dates and Topics

May 12 at 11:00 AM or 1:00 PM – Special Meeting of the Governing Board to be held on Zoom, Meeting ID 730 1065 0544 and Passcode Bfu29A. Agenda to include Revision of the District's Annual Expenditure Budget for 2021-2022 School Year.

May 26 at 6:00 PM – Regular Meeting of the Governing Board to be held Zoom only due to the electric power being shut-off at Mountain Vista K-8 School. Meeting ID 724 4854 3058, Passcode 1uWsZN. Agenda to include End of School Report.

June 16 at 6:00 PM – Regular Meeting of the Governing Board to be held on Zoom, Meeting ID 785 2371 1849, Passcode 6feg3m as well as in person and to include the Proposed Budget for the 2022-2023 school year.

19. Adjournment

Note: Persons with disabilities in need of reasonable accommodations may contact 520-896- 3072 as early as possible to arrange the accommodation. According to A.R.S. 38-431.02, the Board may discuss, consider or decide “only matters listed on the agenda and other matters related thereto.

District Policy - BE
SCHOOL BOARD MEETINGS

The Board shall transact all business at official meetings of the Board. These may be either regular or special meetings, defined as follows:

- A. Regular meeting - the usual official legal-action meeting, scheduled and held regularly.
- B. Special meeting - an official legal-action meeting called between scheduled regular meetings to consider only specifically identified topics.

Every meeting of the Board, regular or special, shall be open to the public except for an executive session that is held in accordance with state law. A "meeting" is defined as the gathering, in person or through technological devices, of a quorum of members of a public body to discuss, propose or take legal action, including any deliberations with respect to such action, that has been properly noticed, pursuant to Arizona Revised Statutes.

A meeting includes a one-way electronic communication by one member of a public body that is sent to a quorum of the members of a public body and that proposes legal action.

A meeting also includes an exchange of electronic communications among a quorum of the members of a public body that involves a discussion, deliberation or the taking of legal action by the public body concerning a matter likely to come before the public body for action.

Notice of all Governing Board meetings, regular and special, shall be posted in compliance with the requirements prescribed by A.R.S. [38-431.02](#) and described in Board Policy BEDA.

Regular Board Meetings

The Governing Board shall hold a regular meeting at least once each month during the regular school year and may hold other meetings as often as called. If action has been taken and documents approved at a meeting, they may be signed subsequently by individual Board members.

The date of regular Board meetings for the year will be set during the January Board organizational meeting.

A regular meeting may be rescheduled or canceled:

- A. By majority vote of the Board when noticed as a meeting agenda item.
- B. By declaration of the Board President, or if the President is unavailable another member of the Board, in consultation with the Superintendent, when a significant event beyond the Board's control renders attendance at the meeting unsafe or unreasonable in light of the circumstance, such as:
 - 1. Significantly inclement weather conditions, or
 - 2. A local, state, or national emergency of a magnitude it intervenes to the extent that convening of the meeting is inadvisable.
- C. When the absence of a quorum of the Board will render the meeting impermissible.

Every regular meeting of the Board shall be open to the public, and the Board shall meet at the most convenient public facility in the District. If a public facility is not available within the District, the Board

may meet at any available public facility convenient to all Board members, regardless of the county or school district in which the facility is located.

Special Board Meetings

Special meetings may be called whenever deemed necessary. Written or telephoned notice of all special meetings shall be given to the members of the Board at least twenty-four (24) hours prior to the time stated for the meeting to convene. Said notice shall indicate the purpose of the special meeting. No business other than the matters specified in the notice shall be transacted at such meeting.

Adopted: September 20, 2018

LEGAL REF.:

A.R.S.

[15-321](#)

[15-843](#)

[38-431](#) *et seq.*

[38-431.01](#)

A.G.O.

179-45

CROSS REF.:

[BEC](#) - Executive Sessions/Open Meetings

[BEDA](#) - Notification of Board Meetings

[BEDB](#) - Agenda

[BEDC](#) - Quorum

[BEDF](#) - Voting Method

[BEDG](#) - Minutes

District Policy BEDB ©

AGENDA

The agenda shall list the specific matters to be discussed, considered or decided at the meeting. The Governing Board may discuss, consider or make decisions only on matters listed on the agenda and other matters related thereto. (*Subject to A.R.S. [38-431.02](#)*)

Unless changed by a majority vote of Board members present at a meeting, the order of business shall be as follows:

Regular meetings:

- Call to order
- Adoption of the agenda (*discussion of items is not in order*)
- Pledge of allegiance
- Board Meeting minutes not previously approved
- Information only items (*Items to be heard only; the Board will not propose, discuss, or take legal action during the meeting unless the specific matter is properly noticed for legal action.*)
- Summary of current events
 - ⇒ Superintendent
- ◆ Celebrations and recognitions
 - ⇒ Governing Board members
- Reports (*Notice must be specific as to type of report that will be given, subject matter and whom will be making the report*)
 - Public comments (*members of the Governing Board shall not discuss or take legal action on matters raised during an open call to the public unless the matters are properly noticed for discussion and legal action*)
 - Action items (*Matters on which the Governing Board may take legal action during the meeting*)
 - Consent agenda items (*When so presented, should fully describe the matters on the agenda and inform the public where more information can be obtained*)
 - Specific items of District business (*as listed for consideration, may include various categorical areas as the business of the District necessitates Board discussion, deliberation, and action*)
 - Information and Discussion items (*Matters about which the Board may engage in discussion but will take no action during the meeting*)
 - Information items (*The Board will not propose, discuss, or take legal action during the meeting*)
 - Requests for future agenda items
 - Adjournment

Special meetings:

- Call to order
- Items for which the special meeting was called (*May include timely action, discussion, and information items as conditioned for regular meetings*)
- Announcements
- Adjournment

Executive sessions:

- An executive session may be scheduled, as necessary, during either a regular or special meeting. (See *Arizona Attorney General Agency Handbook Section 7.6.7*)
- When an executive session is to be held, the notice must state the specific provision of law authorizing the executive session.
- The Board may vote to hold an executive session for the purpose of obtaining legal advice from the Board's attorney on any matter listed on the agenda pursuant to A.R.S. [38-431.03](#)(A)(3).

Emergency meetings

In the case of an actual emergency, the Governing Board, after giving such notice as is appropriate to the circumstances, may act on an emergency matter or call an emergency meeting in accordance with the requirements set out in A.R.S. [38-431.02](#). The emergency meeting shall follow the order of business for a special meeting. An emergency meeting shall be subsequently followed by the posting of a public notice within twenty-four (24) hours declaring that an emergency session has been held and setting forth the information specified by [38-431.02](#). Chapter 7 of the Arizona Agency Handbook shall be consulted for guidance when an emergency action or meeting is being considered.

Accommodations for the Disabled

Persons with a disability may request a reasonable accommodation, such as a sign language interpreter, by contacting [*name of designated agency contact person*] at [*telephone number and TDD telephone number*]. Requests should be made as early as possible to allow time to arrange the accommodation.

Adopted: date of Manual adoption

LEGAL REF.:

A.R.S.

[38-431](#)

[38-431.01](#)

[38-431.02](#)

[38-431.03](#)

CROSS REF.:

[BDB](#) - Board Officers

[BEC](#) - Executive Sessions/Open Meetings

**District Policy BEDH ©
PUBLIC PARTICIPATION AT
BOARD MEETINGS**

All regular and special meetings of the Board shall be open to the public.

The Board invites the viewpoints of citizens throughout the District, and considers the responsible presentation of these viewpoints vital to the efficient operation of the District. The Board also recognizes its responsibility for the proper governance of the schools and therefore the need to conduct its business in an orderly and efficient manner. The Board therefore establishes the following procedures to receive input from citizens of the District:

- A. Any individual desiring to address the Board shall complete a form (Request to Address Board, included below) and give this form to the Superintendent prior to the start of the Board meeting.
- B. The Board President shall be responsible for recognizing speakers, maintaining proper order, and adhering to any time limit set. Questions requiring investigation shall be referred to the Superintendent for later report to the Board. Questions or comments on matters that are currently under legal review will not receive a response.
- C. If considered necessary, the President shall set a time limit on the length of the comment period. In order to ensure that each individual has an opportunity to address the Board, the President may also set a time limit for individual speakers.
- D. Personal attacks upon Board members, staff personnel, or other persons in attendance or absent by individuals who address the Board are discouraged. Policies KE, KEB, KEC, and KED are provided by the Board for disposition of legitimate complaints, including those involving individuals. Upon conclusion of the open call to the public, individual members of the Board may respond to any criticism made by an individual who has addressed the Board.

The Superintendent shall ensure that a copy of this policy is posted at the entrance to the Board meeting room, and that an adequate supply of forms is available.

Adopted: October 29, 2019

LEGAL REF.:

A.R.S.

[38-431.01](#)

CROSS REF.:

[BDB](#) - Board Officers

[BHC](#) - Board Communications with Staff Members

[BHD](#) - Board Communications with the Public

[KEB](#) - Public Concerns/Complaints about Personnel

District Policy BEDH-E ©

EXHIBIT - PUBLIC PARTICIPATION AT BOARD MEETINGS

REQUEST TO ADDRESS BOARD

I request permission to address the Governing Board on the following item on the agenda:

_____ (Date) _____ (Name and Telephone Number)

_____ (Street Address)

_____ (City) _____ (State) _____ (Zip)

_____ (E-mail Address)

_____ (Representing)

This Request to Address the Board Form shall be emailed to Kathleen Ochoa, Administrative Assistant to the Governing Board and Superintendent at kochoa@osd2.org or hand delivered at the Oracle Elementary School District Office at 2618 W El Paseo, Oracle, AZ 85623 at least one hour before the start of a Governing Board meeting.

District Policy - BEDD ©
RULES OF ORDER

The Board prescribes rules for its meetings as follows:

- It shall hold a regular meeting at least once each month during the regular school year and may hold other meetings as often as called.
- Unless changed by a majority vote of members present at each meeting, the order of business shall be consistent as determined by policy.
- All motions, discussions, and comments shall be directed to the President. The President shall determine whether the actions are permitted by the agenda or they are in line of precedent.
- Each action item shall require a motion, and all motions shall require seconding.
- The President may make or second motions, and may vote on all motions.
- A motion to adjourn is in order at any time. Such a motion shall require a second and a majority vote. No discussion is in order.
- A motion to table is in order at any time. Such a motion requires a second and is limited to being considered only once on any given agenda item. No discussion is in order.
- Rules of order may be subject to suspension only upon a majority vote of the members of the Board present at a meeting.

Adopted: date of Manual adoption

LEGAL REF.:

A.R.S.

[15-321](#)

[15-341](#)

CROSS REF.:

[BEDA](#) - Notification of Board Meetings

[BEDB](#) - Agenda

[BEDBA](#) - Agenda Preparation and Dissemination

[BEDC](#) - Quorum

[BEDF](#) - Voting Method

[BEDG](#) - Minutes

[BEDH](#) - Public Participation at Board Meetings

[BGF](#) - Suspension/Repeal of Policy