

# Marion County Board of Education

Monitoring: <b>Review: Annually, in February</b>	Descriptor Term: <b>Salary Deductions</b>	Descriptor Code: <b>2.803</b>	Issued Date: <b>04/13/26</b>
		Rescinds: <b>2.803</b>	Issued: <b>04/24/01</b>

- 1 Compulsory deductions shall be made in accordance with all applicable federal, state, and local laws.  
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- 3 Voluntary deductions shall be authorized in writing by the employee. Authorization to add, change, or  
4 terminate any voluntary deduction shall be completed on forms provided by the payroll department and  
5 retained in the employee's payroll file.  
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- 7 Voluntary deductions are limited to approved programs and benefits as determined by the district and  
8 shall not include wage assignments, voluntary garnishments, or similar requests from creditors.  
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- 10 Certain voluntary deductions, including but not limited to health insurance premiums and other pre-tax  
11 benefit deductions, are subject to applicable plan and federal regulations and may not be added,  
12 changed, or terminated outside of designated enrollment periods unless the employee experiences a  
13 qualifying life event.  
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- 15 The district will only process wage garnishments or similar deductions when required by law and  
16 supported by a valid court order or authorized administrative order.  
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- 18 Voluntary deductions for teacher dues shall be in accordance with the current negotiated teacher  
19 contract.