

Clatskanie School District 6J
PO Box 678
Clatskanie OR 97016
BOARD OF DIRECTORS' REGULAR BOARD MEETING
October 30, 2017, 6:30 p.m., CES Library

MINUTES

Board Members Present: Walt Lovegren-Board Chair, Monte Akin-Vice Chair, Megan Evenson, Judy Skirvin
Absent: Valerie Williams
Admin Team Present: Dr. Lloyd Hartley-Superintendent, Tami Burgher-Secretary, Amy McNeil-CMHS Principal, Jim Helmen-CMHS Assistant Principal, Janice Essenberg-Deputy Clerk
Guests: Nadi Stripling-9th Grade Class President, Jordan Kinney-CHS Student Council, Grace Tallman-MS Student Council

I. CALL TO ORDER

- A. Flag Salute: Walt Lovegren-Board Chair, called the meeting to order at 6:31 pm.
- B. Agenda Review

II. COMMUNICATIONS AND HEARINGS OF INTERESTED PARTIES

A. Public Comment: None

This is the time for citizens to address the Board. All speakers should state their name prior to speaking. Speakers are asked to write their name, address, phone number and topic to be addressed on the registration card. Speaking time is limited to three minutes per speaker. Speakers may offer objective criticism of district operation and programs, but the Board will not hear any complaints concerning specific District personnel. The Chair will direct the visitor to the appropriate means for Board consideration and disposition of legitimate complaints involving individuals. The right to address the Board does not exempt the speaker from any potential liability for defamation.

- 1. Denise Rowland – ELL at CES: Unable to attend
- 2. Matthew Graves – Audit Report: Mr. Graves went over the 16/17 Audit Report conducted by Pauly Rogers and Co PC. He explained the process of auditing and some highlights from the report. The most important one was the opinion letter indicating our Audit Report was clean. There is also a Management Discussion that explains the numbers and why, along with the funds page, giving our final ending balance which was \$206,000

- B. Student Body Report: G. Tallman gave a report of what has been happening at the Middle School. They have had a Zombie Ball and Spirit Day for Breast Cancer Awareness. They are having Socktober, which asks for gently used clothing items to be donated to local families. They have also developed a Kindness Committee and attended the Fall OASC Conference. J. Kinney and N. Stripling discussed having a good turnout for Homecoming. Jack Boothe was nominated as the NW Representative for OASC Conference. One upcoming holiday event is The Crummy Carolers; they go around and sing, hoping folks will pay them to go away. They will use the proceeds to benefit the Giving Tree. They are also having a Countdown to Winter Break with games and prizes.

III. NEW BUSINESS

A. District Survey Results Discussion/Next Steps: Dr. Hartley asked if there were any comments from the Board regarding the survey that was conducted including all employees of the Clatskanie School District. M. Akin didn't see any surprises; it was pretty much what was expected. It seems as if most folks are happy with the direction of the district. J. Skirvin wondered why they didn't have 100% participation at CES, as that is 1/3(6) of the Certified Staff that did not respond. Dr. Hartley said several e-mails were sent and time was allotted all staff to complete the survey, but since it was anonymous, we don't know who did not complete it. M. Evenson commented about the facilities and services issues, we knew that was a concern. Special Education, mental health and student services coordinator, we know where the gaps are. Dr. Hartley is going to send out the survey with his reflections tomorrow to staff, defining the work we need to do and how we will proceed to resolve the communication/relationship issues. A Leadership Coach will be hired to help make the situation better. We need to open a discussion about facilities, communication, relationships which helps define what is important to everyone.

IV. SUPERINTENDENT'S REPORT

- A. K-6 Principal Report: B. Thorud was unable to attend, but submitted his report in writing.

B. 7-12 Principal Report: A. McNeil discussed her concerns with Ninth Grade On Track, which is tied to Measure 98 CTE money. She was able to attend the 9th Grade On Track Seminars through the NWRES D with a small committee to focus on data collection for Measure 98. There was discussion on the different tests that students can take, when and at what time of the year. They would like to utilize the full capabilities of the PSAT/SAT for students and develop a plan for students to be exposed to the assessment multiple times throughout middle school and high school. M. Evenson asked how it was going at CMHS without a counselor. A. McNeil replied that she, Jim and different teachers have been there to fill in, they have heard about self harm, possible suicidal thoughts, etc from students. The School Based Health Center is there, but students need an appointment, so it isn't always available. The College & Career Readiness Center has been forging ahead, there have been more kids applying for scholarships than in the past. Sports seasons are wrapped up, except Football which has a state game on Saturday against Vale. J. Helmen spoke about attendance, things are going pretty well....anything above 92% is good. One big issue that has arisen at CMHS, especially in Middle School, is bullying and harassment. It has escalated and become a real problem. CSD has a discipline policy, but Jim would like to take it a step further and have a bullying prevention program, that includes some kind of curriculum or class that a student would need to go through. He will be working on that. Special Education is going well at CMHS; there are some real positive things in the alternative education program and life skills.

C. Superintendent Report: Dr. Hartley spoke a little bit about next year's budget. We had budgeted on 733 students, but we now have about 718. That will affect next year's budget. CSD has done some extra hiring for sped needs, we are doing okay. We had to replace the boiler at CES, but we are now warm! Some exciting news, we have a little more money in Title I than anticipated, so will be hiring a .5 FTE EA. Dr. Hartley then went over the consent agenda. With over 60 kids, we needed to hire a new temporary Kindergarten Teacher.

- Financial Report - Janice Essenberg: J. Essenberg spoke about our monthly report. The property tax turnover will start coming in any day. She will also be working with Dr. Hartley on a budget update that will be presented at next month's meeting.

- V. BOARD MEMBERS REPORTS: M. Akin thinks what is going on at CMHS is exciting, it is easy to see that A. McNeil and J. Helmen's hearts are in their jobs! Monte was also honored at the last home football game for volunteering for so many years in the announcer's booth. M. Evenson thanked M. Akin for his volunteering. She attended the homecoming game and it was fun! The PSEA carnival at CES was great with a lot of folks attending. She thanked CMHS for all of their hard work with the counselor missing. J. Skirvin thanked CMHS for all of their hard work, as they have a lot on their plates. She thanked J. Essenberg for her work on the audit and Matt Graves for his informative presentation on the audit report. W. Lovegren thanked M. Akin for his years of volunteering and all of the hard work going on at CMHS.

VI. CONSENT AGENDA

- A. Financial Report
- B. Resignation – Gary Jones
- C. Policy Updates
- D. Hire Temporary Kindergarten Teacher Melissa Jones
- E. Approve Minutes of September 25, 2017 board meeting


A motion was made to accept the consent agenda, items A-E as presented.

EVENSEN/AKIN-UNANIMOUS

ADJOURNMENT: 8:03 pm
NEXT BOARD MEETING: November 27, 2017



Walt Lovegren, Board Chair



Dr. Lloyd Hartley, Superintendent