



UNITED TRIBES  
TECHNICAL COLLEGE

**LEADERSHIP  
BEGINS HERE**





# TABLE OF CONTENTS

## OFFICE OF ADMISSIONS AND RECRUITMENT

Application Completion Guide ..... 2  
 Native American Tuition Waiver..... 3

## BACHELOR & ASSOCIATE OF SCIENCE DEGREES

Dean of Instruction..... 4  
 Business Administration ..... 5  
 Criminal Justice..... 5  
 Environmental Engineering..... 6  
 Environmental Science and Research ..... 6  
 General Studies ..... 6  
 Health, Physical Education and Recreation ..... 7  
 Human & Social Services ..... 7  
 Pre-Engineering ..... 8  
 Elementary Education ..... 8

## CAREER AND TECHNICAL EDUCATION PROGRAMS

Career and Technical Education Director ..... 9  
 Automotive Technology ..... 10  
 Computer Information Technology ..... 10  
 Graphic Design ..... 11  
 Heavy Equipment Operations (HEO) ..... 12  
 Sustainable Agriculture and Food Systems ..... 13  
 Welding Technology ..... 13

## OFFICE OF FINANCIAL AID

Cost of Attendance..... 14  
 Free Application for Federal Student Aid (FAFSA) ..... 14  
 Scholarships ..... 14  
 Native American Tuition Waiver (NATW) ..... 14  
 Types of Financial Aid ..... 14

## CAREER SERVICES

What is Career Services? ..... 15  
 What Does a Career Services Director Do? ..... 15  
 One-On-One Career Services ..... 15  
 Career Closet..... 15  
 Career Fairs ..... 15

## AT A GLANCE

Services Available..... 16  
 Vitals 2019-2020 ..... 16  
 Total Cost of Attendance ..... 16  
 Apply Online! ..... 16

## HOUSING

Eligibility..... 17  
 Family Housing..... 17  
 August Little Soldier Apartments..... 17  
 Solo Dorm ..... 17  
 Dormitories ..... 17

## CAMPUS SERVICES

Athletic Department ..... 18  
 Athletic Eligibility Requirements..... 18  
 Cozy Creek ..... 19  
 Cafeteria..... 19  
 Student Union ..... 19  
 Child Development Center ..... 19  
 Health Promotion ..... 20  
 Student Health ..... 20  
 Disability Services ..... 21  
 Wellness Counselors ..... 22  
 Chemical Health/Domestic Violence ..... 23  
 Theodore Jamerson Elementary School..... 24





# OFFICE OF ADMISSIONS AND RECRUITMENT

**T**hank you for considering United Tribes Technical College to help you achieve your educational goals! Please read through the following carefully to help assist you in UTTC's application process or contact the Admissions Office for assistance.

## APPLICATION COMPLETION GUIDE

**V**isit UTTC's website [www.uttc.edu](http://www.uttc.edu) to complete and submit your online application (online applications only). Applications will only be accepted online.

- There is no application fee.
- After you submit your application, you will receive an email and acknowledgment letter in the mail stating we received your application.
- You will be issued a login and password to check your application progress at [my.uttc.edu](http://my.uttc.edu).

## REQUIRED DOCUMENTS

- Official College Transcripts
- ACT/SAT Scores, Accuplacer Testing
- Photo ID with Birth Date

- Degree of Indian Blood, Certificate of Indian Blood (for those enrolled in a Federally Recognized Tribe)
- Immunization Records
- Free Application for Federal Student Aid (FAFSA)
- Native American Tuition Requirements
- Housing Application

**FOR MORE INFORMATION VISIT  
[WWW.UTTC.EDU](http://WWW.UTTC.EDU)**

## CONTACT US

**Phone:** 701-221-1850

**Fax:** 701-530-0640

**E-mail:** [admissions@uttc.edu](mailto:admissions@uttc.edu)

**Website:** [www.uttc.edu](http://www.uttc.edu)

## INSTITUTIONAL RIGHTS

**U**TTC reserves the right to refuse admittance to any applicant. All documents submitted to UTTC will become the property of UTTC and cannot be returned or photo copied.



# NATIVE AMERICAN TUITION WAIVER

**Get your tuition paid.\***

The Native American Tuition Waiver is available for all students who are:

- An enrolled member of a federally recognized American Indian Tribe.
- Enrolled full-time as a degree-seeking student ( or certificate).
- Not on SAP Warning or Suspension with the Financial Aid Office.

Eligible new, returning, or transfer students must have their FAFSA complete (including verification documents, if required) and have their Admissions documents turned in by the semester deadline.

## **NATW SEMESTER DEADLINES**

**Fall July 1 | Spring November 1 | Summer April 1**

visit [www.uttcc.edu](http://www.uttcc.edu) for more information

*\*Does not cover cost of course fees, books, supplies, or any housing/meal fees.*



# DEAN OF INSTRUCTION



## **LEAH HAMANN**

*United Tribes Technical College  
Dean of Instruction*

**O**n behalf of our faculty, welcome to United Tribes Technical College!

I am excited about all of the opportunities offered to students by our college. Students pursuing an associate or bachelor degree may engage in a number of activities to support their education and best prepare them for their future career:

We offer eight associate of science degrees, two of which are also offered completely online, and four bachelor degrees.

Our students have opportunities to grow professionally beyond the classroom. Internships, some paid, and student organizations provide students leadership, diverse, and real-world experiences.

The Science and Technology Center and the Education Building offer innovative computer and science labs and technology-supported classrooms.

Our highly qualified faculty bring their content-knowledge and practice to the educational environment.

Our program advisory boards consist of individuals who have a depth of experience and expertise directly tied to our associate and bachelor degree programs.

We are glad that you have selected United Tribes Technical College. Welcome to the Thunderbird family!

# BACHELOR & ASSOCIATE OF SCIENCE DEGREES

## BUSINESS ADMINISTRATION

*Bachelor of Science and Associate of Science Degrees*

In a rapidly changing economy, new opportunities arise every day for individuals with specific business knowledge and administrative skills. Top careers available to business administration majors include: accountant, administrative executive, chief executive officer, manager, consultant, director, human resource manager, public relations specialist, and many other rewarding careers. Our business administration degree programs will provide you with the skills needed to be competitive and effective leaders in the business world.



## CRIMINAL JUSTICE

*Bachelor of Science and Associate of Science Degrees*

The Criminal Justice department offers a Bachelor of Science and Associate of Science degree program of study. The program provides a broad curriculum for students who wish to pursue entry and intermediate level careers in Criminal Justice. Since 2001, the Criminal Justice field has experienced significant expansion and several new careers fields have developed, many requiring Bachelor and Associate Degrees

Upon completion, our graduates will be prepared for employment as Federal, State or Tribal Law Enforcement Officers, Corrections Officers, Parole and Probation Officers, Transportation Safety Officers, Victim Advocates, United States Customs, Homeland Security, Military Investigative Services and private security agencies. All employment opportunities have pre-employment requirements and many agencies require college degrees, background checks, physical and psychological examinations and licensing examinations.

The Student must be motivated to demonstrate the attitude and behavior connected with the professional career being pursued.



## ENVIRONMENTAL SCIENCE AND RESEARCH

*Bachelor of Science and Associate of Science Degrees*

**(Associate of Science)** The Environmental Science and Research program lays the foundation for understanding natural systems and human effects on those systems. A focus on applying scientific concepts to address today's environmental questions provides students with the skills to work in a variety of careers or move seamlessly into advanced degrees. Upon completion, graduates of the associate's program will be prepared for employment for such jobs as Agricultural, Environmental, and Lab Technicians. Graduates of the bachelor's degree will be prepared for a career as an Environmental Scientist, Environmental Analyst, Environmental Health Specialist, Ecologist, Hydrologist, Environmental Policy/Law, Environmental Journalist, Forensic Scientist, Natural Resource Managers, Molecular Ecologists, and a host of other related careers.

**(Bachelor of Science)** Graduates from the program work in EPA, water resources, and Game & Fish departments, environmental consulting firms, private industry, or move on to higher degrees in Biology, Natural Resource Management, Conservation Sciences, or Wildlife Biology.

## GENERAL STUDIES



*Associate of Science Degree*

**S**tudents completing the General Studies Associate of Science (AS) degree will gain broad knowledge and transferable skills in multiple disciplines.

Coursework will meet General Education requirements for most Career and Technical Education (CTE) programs at the certificate and AAS levels. This program with a Native American studies focus is designed to help students, in particularly Native America students, prepare for success and leadership in the global workforce, military service, tribal government, or in continued higher education.

## ENVIRONMENTAL ENGINEERING

*Associate of Science Degree*

**U**TTC's Environmental Engineering Associate of Science (AS) degree program provides a rigorous and affordable option for students interested in pursuing a career in Environmental Engineering. Small classes ensure personalized attention and extra tutoring when needed.

Modules have been developed in conjunction with the new Environmental Engineering Bachelors of Science (BS) degree program at North Dakota State University (NDSU) so students are able to complete their first two years at UTTC and then transfer directly into the program at NDSU to complete the remainder of their coursework. Students also have the option of seeking employment as an Environmental Engineering Technician after the completion of the AS degree at UTTC.

Environmental engineers are professionals who have broad scientific and technical knowledge, possess strong problem-solving and design skills, and enjoy working with people and communities. Environmental Engineers work collaboratively to improve public health, recycling, waste disposal, and water and air pollution control. Environmental Engineers are concerned with protecting populations from the effects of pollution in addition to improving environmental quality. The goal of any engineer, regardless of discipline, is to design solutions that improve the quality of life for all people.



## HEALTH, PHYSICAL EDUCATION AND RECREATION (HPR)

*Associate of Science Degree*

The Health, Physical Education and Recreation (HPR) program offers an AS degree that prepares students for leadership roles in health, fitness and recreation. In addition, this degree program prepares students for transfer to a bachelor degree in physical education, coaching, health and education, or recreation. The curriculum combines courses in health, fitness, wellness, and technology, with an introduction to education, physical education and parks and recreation. General education courses include an emphasis in science, psychology and communication skills, both verbal and written. Students in this program will participate in field placements in school, health settings, or with the local parks and recreation facilities



## HUMAN & SOCIAL SERVICES

*Associate of Science Degree*

The Human & Social Services Associate of Science (AS) degree provides the generalist education for employment in a wide variety of social service agencies. This degree is designed as a transfer degree for graduates who wish to continue their education by completing a baccalaureate degree in Social Work or a related field.

Human services degrees are for students who want to help others in their day-to-day work. Because its ultimate goal is to meet human needs, whatever they may be, the human services field is ideal for someone who wants their work to truly affect social change within communities.

- **Case management aide:** This job allows you to work with low-income, disabled and elderly clients by providing administrative assistance to a case manager. This is an ideal job for organized people who have strong communication skills and understand the value of advocacy for underserved individuals.

- **Social work assistant:** A career as a social work assistant is another option for someone with an associate degree in human services. This position would likely be a great fit for candidates with strong interpersonal skills who are patient, sympathetic and can be flexible in their job.
- **Community outreach worker:** Community outreach workers coordinate educational, training, youth and health services for the communities in which they work. If you are a social person who has a strong desire to directly improve the community in which you live, working as a community outreach worker could be a great fit for you.
- **Substance abuse counselor technicians:** Substance abuse counselor technicians provide services in both the treatment and prevention of alcohol and drug addiction. If you have compassion and a strong desire to help those who are in crisis and likely underserved, this job could be a great fit for you.



## PRE-ENGINEERING

*Associate of Science Degree*

**U**TTC's Pre-Engineering Associate of Science (AS) degree program provides a rigorous and affordable option for students interested in pursuing a career in Engineering. Small classes ensure personalized attention and extra tutoring when needed. Interactive modules are a focus of the program and include topics such as ROV submarines and 3D-printing.

When you graduate from a pre-engineering associate degree program, you have the potential to begin a career as an engineering technician. An electrical engineer will design a computer motherboard, or an industrial engineer will create a new productivity measurement, and their respective technicians will assist them with specific areas of the design or creation process as well as implementation and maintenance of the tools created. Ultimately, engineering technicians specialize in focused areas, including quality control, testing, inspection, installation and repair of tools and products created by engineers and scientists.

Students entering the program should be comfortable with mathematics or have a strong desire to learn math concepts in a challenging but supportive atmosphere. The AS degree is designed to transfer to Engineering bachelor's degree programs at institutions such as North Dakota State University, the University of North Dakota, and South Dakota School of Mines and Technology

## ELEMENTARY EDUCATION

*Bachelor of Science and Associate of Science Degrees*

**T**he Teacher Education department at UTTC in Bismarck, ND is dedicated to making a quality education a reality for every student in the United States, specifically those from culturally, linguistically and ability diverse backgrounds. UTTC offers Bachelor of Science (BS) and Associate of Science (AS) degree programs of study. The Elementary Education program curriculum prepares students to enter a profession that is in high demand. Professional educators who graduate from our programs exemplify the unit's conceptual framework as "competent, caring teachers". Our programs of study include coherent and relevant curriculum that meet North Dakota program approval standards as well as specific industry standards. Field experience opportunities allow the student to gain first-hand knowledge of the best practices in education from experienced teachers. The Elementary Education Bachelor of Science (BS) degree program has been approved by the North Dakota Education Standards and Practices Board and is designed as a teacher licensure program. This means students who are accepted into and complete this program of study, as well as meet the other criteria, are eligible to apply for an Educator's Professional License through the State of North Dakota. For more information about the Bachelor of Science degree in Elementary Education, visit the Teacher Education Department website: <https://ted.uttc.edu/>.



# CAREER AND TECHNICAL EDUCATION DIRECTOR

## SHERIDAN MCNEIL

*Career and Technical Education Director*

**O**n behalf of our faculty, welcome to United Tribes Technical College!

We are excited about all of the opportunities offered to students by our college. Students pursuing a certificate or associate of applied science degree may engage in a number of activities to support their training and education while preparing for your future career:

We offer two certificate programs for short-term workforce training to get you into your new career in as little as one semester! We also have one diploma program, and five associate of applied science degrees.

Our students have opportunities to grow professionally beyond the classroom. Internships, some paid, and student organizations provide students leadership, diverse, and real-world experiences in a culturally rich learning environment.

The Skill Center offers state of the art classrooms, training/lab areas, and simulators to enhance the hands-on skills and knowledge you will acquire for your new career. We also have a commercial kitchen for culinary arts and nutrition and a heavy equipment training grounds for real-world training. The Science and Technology Center and the Education Building offer innovative computer and science labs and technology-supported classrooms.

Our highly qualified faculty bring their content-knowledge, experience, and practice to the training and educational environment.

Our program advisory boards consist of individuals working in local industries and other educational institutions. They offer guidance to our programs to stay up to date with the respective industry's needs. The members have a depth of experience and expertise directly tied to our programs.

We are glad that you have selected United Tribes Technical College

*Welcome to the Thunderbird family!*

Sheridan McNeil, Oyate Ohowicada Win



# CAREER AND TECHNICAL EDUCATION PROGRAMS



## **AUTOMOTIVE TECHNOLOGY**

*Diploma and Associate of Applied Science Degrees*

**A**utomotive technicians face a challenging future in the automotive field due to the increased complexity of the electronic controlled components. Government sources say the United States will need 32,000 new technicians every year just to keep up with the demand. The qualified automotive technician is assured full-time work and a favorable income.

The Automotive Technology (AUT) program provides theory plus the technical skills needed to enter the automotive repair job market. Upon completion, the graduate can continue a course of study in the field or pursue a career such as: Auto Specialist Line Technician, Service Manager, Shop Foreman, Service Consultant at the Apprentice/Entry Level Position or as an owner of an independent repair facility. Upon completion of the hours of each course, the graduate is qualified to take the Automotive Service Excellence (ASE) certification test, a nationally recognized technician certification. UTTC automotive training facility is equipped with state-of-the-art equipment used in major dealerships and repair facilities.

Students entering the Automotive Technology program should have good math, reading and computer skills to successfully complete the required courses.

The Automotive Technology program, working in conjunction with the National Automotive Technicians Education Foundation, qualifies students to take the nationally Approved Automotive Service Excellence (ASE) certification exams.



## **COMPUTER INFORMATION TECHNOLOGY**

*Associate of Applied Science Degree*

**U**pon completion of the Computer Information Technology program, graduates will be prepared for employment as an Information Security Analyst, Network Architect, Computer Support Specialist, Database Administrator or a Systems Administrator. Information Technology (IT) professionals will be ready to take the next step forward and seek the CompTIA certifications in Networking (N+), IT Technical Support (A+) and Security (S+). IT students will study networking fundamentals and computer hardware design in-depth, securing a local network, programming skills, and server applications.



## GRAPHIC DESIGN

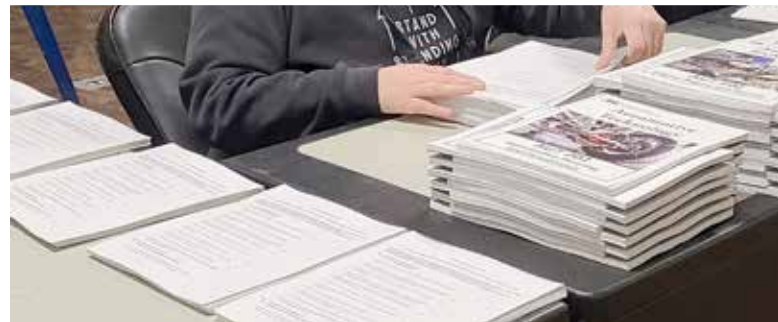
*Associate of Applied Science Degree*

The Graphic Design department at United Tribes Technical College is committed to encouraging and helping students to develop skills necessary for employment or self-employment in the Graphic Design field.

The coursework reflects UTTC's commitment to preserving the traditional arts of Native people while including state-of-the-art technology with a fully functional print shop. Students will receive work experience by working on projects for departments on campus.

If you want to become a Graphic Designer, UTTC is the best place to prepare yourself and move effectively towards achieving your goals. Students are introduced to a variety of traditional and contemporary designs with a heavy emphasis on developing their own individual style and emphasis on developing products.

Throughout the coursework, professional presentation and marketing strategies are explored and emphasized. The goal of the department is to give our graduates a competitive edge when seeking employment or presenting themselves and their work to prospective clients and employers. A wide variety of opportunities await qualified graduates as entry level employees in the field of graphic design as well as the management and operation of a personal business.





## HEAVY EQUIPMENT OPERATIONS (HEO)

### Certificate Degree

The Heavy Equipment Operations (HEO) program is a one-semester program. It delivers instruction in a way that the “hands on” learner can really grasp. A dynamic combination of classroom instruction, field demonstrations, and in-the-seat training allows students the opportunity to apply knowledge and skills in real-life construction type situations at our on campus training site. UTTC prepares students to succeed in one of the nation’s fastest growing industries as a heavy equipment operator.

UTTC collaborates with local construction industries to stay updated on current industry demands. In addition to operating heavy equipment you will have the opportunity to learn about the general maintenance performed on heavy equipment, take an intro. to welding class, and receive a First Aid/CPR and OSHA 10 certificate once training is completed.

Upon completion of the program you will have the basic skills to operate these 7 pieces of heavy equipment: Front End Loader, Skid Steer, Bulldozer, Backhoe, Excavator, Motor Grader, and a Scraper. Industry

Expectations Due to the stringent safety requirements and rigorous physical demands of operating specific tools, equipment, and machinery, students participating in the UTTC Heavy Equipment Operations program must meet certain physical requirements. The physical demands described here are representative of those that must be met by any employee in specific industries to successfully perform the essential functions of the training and industry jobs. Reasonable accommodations may be requested by individuals with disabilities. The Disabilities Services Coordinator will determine, on a case-by-case basis, if the accommodation requested is reasonable.

1. The student is regularly required to make precisely coordinated movements of the fingers of one or both hands to grasp, manipulate, or assemble large and very small objects or controls.
2. The student is frequently required to stand; walk; reach with hands and arms; climb or balance; stoop, kneel, and crouch, or crawl.
3. The student must regularly lift and/or move up to 50 pounds and occasionally lift and/or move up to 100+ pounds with assistance.



## SUSTAINABLE AGRICULTURE AND FOOD SYSTEMS

*Associate of Applied Science Degree*

The Sustainable Agriculture and Food Systems Associate of Applied Science (AAS) degree program provide students with the technical skills and knowledge needed to manage or develop a small farm or agricultural business. The course work will utilize a problem-solving approach to engage students in solving complex real-world problems presented by faculty members with expertise and experience in the industry. Students will expand their knowledge and hone their skills in sustainable farm principles and practices by participating in year-around internships in the campus greenhouse and gardens or local agricultural business. The two-year curriculum includes classes in soil, plant science, crop production, integrated pest management, and farm infrastructure.



## WELDING TECHNOLOGY

*Certificate Degree*

The Welding Technology department is committed to training students to become the best welders they can be. The field of welding continues to evolve with significant advances in technology. In our state-of-the-art welding shop, students begin by using our Virtual Reality VRTEX 360 Simulators. The VRTEX 360s prepare students to become skilled welders, learning proper body positions, gun and rod angles and positions, travel speeds, and overall welding techniques in an eco-friendly manner. Students apply the knowledge and skills learned on the simulators to an actual state-of-the-art welding shop, using a live welder. In addition, students will apply safe working practices and read welding symbols and blueprints.

Upon completion of the Welding Technology Program, graduates will be prepared for employment as a welder in manufacturing, maintenance, and repair, building and construction trades. Graduates will have skills acquired in gas metal arc, short circuit transfer, spray transfer, metalcore arc welding, oxy-acetylene, braze welding, gas tungsten arc welding, flux core arc welding, oxyacetylene

cutting, plasma arc cutting, and shield metal arc welding. Students entering the Welding Technology program should have good math, reading and computer skills to successfully complete the required courses.

Welding has become a dominant force in virtually every aspect of life, and with the continued advances the industry is experiencing, welding will provide endless opportunities for those on the cutting edge. Upon successful completion of the Welding Technology certificate program, students may be eligible to become AWS Certified.

### *Industry Expectations*

Due to the stringent safety requirements and rigorous physical demands of operating specific tools, equipment, and machinery, students participating in the UTTC Heavy Equipment Operations, Welding, and Automotive Technology programs must meet certain physical requirements. The physical demands described here are representative of those that must be met by any employee in specific industries to successfully perform the essential functions of the training and industry jobs. Reasonable accommodations may be requested by individuals with disabilities. The Disabilities Services Coordinator will determine, on a case-by-case basis, if the accommodation requested is reasonable.

1. The student is regularly required to make precisely coordinated movements of the fingers of one or both hands to grasp, manipulate, or assemble large and very small objects or controls.
2. The student is frequently required to stand; walk; reach with hands and arms; climb or balance; stoop, kneel, and crouch, or crawl.
3. The student must regularly lift and/or move up to 50 pounds and occasionally lift and/or move up to 100+ pounds with assistance.

# OFFICE OF FINANCIAL AID

The goal of the Financial Aid Office is to provide UTTC students with prompt, accurate, and courteous financial aid assistance.

## COST OF ATTENDANCE

Estimated Costs	Per Semester	Per Year
Tuition	\$1610	\$3220
Fees	\$516	\$1032
Room	\$900	\$1800
Board	\$1650	\$3300
Books & Supplies	\$700	\$1400
Personal Expenses	\$660	\$1320
Transportation	\$375	\$750
<b>Total</b>	<b>\$6411</b>	<b>\$12822</b>



## FREE APPLICATION FOR FEDERAL STUDENT AID (FAFSA)

UTTC requires that all students complete a FAFSA. This will help determine financial aid eligibility. Please complete the FAFSA application at [www.fafsa.gov](http://www.fafsa.gov). We also host FAFSA Fridays and other FAFSA workshops throughout the year. Please contact us to learn more! FAFSA Code 014470.

## SCHOLARSHIPS

UTTC provides a comprehensive list of scholarships on our webpage: <https://uttc.edu/financial-aid/scholarships/>



## NATIVE AMERICAN TUITION WAIVER (NATW)

The NATW is available for all students who are:

- An enrolled member of a federally recognized American Indian Tribe
- Enrolled full-time as a degree-seeking student (or certificate)
- Not on SAP Warning or Suspension with the Financial Aid Office
- Submit all Admissions and Financial Aid requirements by the deadline
- NATW Deadlines:

Fall Deadline: July 1st

Spring Deadline: November 1st

Summer Deadline: April 1st

### Student Employment

UTTC students have the opportunity to work on campus through Federal Work Study (FWS) or Leadership Through Experience (LTE) programs. Student employment assists students with paying costs while pursuing their educational goals.

## TYPES OF FINANCIAL AID

Pell Grant, Federal Supplemental Educational Opportunity Grant, North Dakota State Grant, Federal Work Study, Leadership Through Experience, and Scholarships

Total amount of financial aid awarded in 2019-2020 \*\$4,509,644.00

Average amount of Financial Aid awarded to UTTC Students: \*\$9,087.00

97% of students were awarded financial aid

*\*2019-2020 Ipeda Data*

## United Tribes Technical College Office of Financial Aid

3315 University Dr.  
Bismarck, ND 58504  
Phone: 701-221-1850  
Fax: 701-530-0611

### Email:

[financialaid@uttc.edu](mailto:financialaid@uttc.edu)

### Website:

<https://uttc.edu/financial-aid/>



# CAREER SERVICES

UTTC Career Services offers free services to all students and alumni. Potential students may receive career counseling. Register online to receive career services at [www.collegecentral.com/uttc](http://www.collegecentral.com/uttc).

## WHAT IS CAREER SERVICES?

- Most college students really have no idea what they want to do with their lives when they start college. This is perfectly normal and happens all the time.
- Some students come to college and think they know what degree they want to pursue but then change their minds. Changing degree programs in college at least once is also quite common.
- The purpose of Career Services at United Tribes Technical College is to help each one of our students define their own life vision and then connect them with the resources they need to help make their vision a reality.

## WHAT DOES A CAREER SERVICES DIRECTOR DO?

- A Career Services Director will help you decide which academic program you should pursue in college to get the job or career that is the right fit for you.
- The Career Services Director will help you develop all of the skills you need to get your first job after graduating from UTTC.
- If you plan to continue your education after graduation from UTTC, the Career Services Director will guide you through the process of transferring to a university.



## ONE-ON-ONE CAREER SERVICES

Sessions Cover:

- Exploring the certificate, diploma and degree options at UTTC
- Assessment of individual skills, interests, values and personality type
- Exploring careers that match your goals and interests
- Resume and cover letter writing

- development
- Interviewing skills
- Internship and job shadowing placements
- Job search strategies
- Challenge and placement testing
- Transferring to other colleges after graduation

Career Related Workshops:

- Choosing a Major & Career
- Resume & Cover Letter Writing

- Interviewing with Confidence
- Transitioning from College to the Workforce
- Career Field/Major Specific Workshops (upon request)

Other Career Services Director Duties:

- Choosing a Major & Career
- Coordinating the fall and spring UTTC Career Fairs
- Graduation survey
- Placement data

## CAREER CLOSET

Professional clothing, shoes and accessories for jobs, interviews, and internships free of charge.

## ONLINE SERVICES

Online access to local and national job listings, internships, and you can post your resume or portfolio so employers can contact you.

## CAREER FAIRS

We host 2 Career Fairs per year with employers on campus who are hiring students and graduates.

*Schedule an appointment*

To schedule an appointment with the Career Services Director, please call 701.221.1863 or stop by Career Services in the upper level of the Jack Barden Center, in Student Services.

**United Tribes Technical College  
Career Services**

Phone: 701-221-1863

E-mail: [csheehan@uttc.edu](mailto:csheehan@uttc.edu)

Website: <https://uttc.edu/career-services/>

# AT A GLANCE



## SERVICES AVAILABLE

- Student Dormitories
- Cafeteria
- Career Services
- Cultural Events
- Student Health Center
- Wellness Center Activities/Events
- Student Government
- 24 hr. Campus Security
- Academic Counseling and Tutoring
- High School Dual Credit Courses
- Family Housing
- Elementary School (PreK-7)
- Daycare

## VITALS 2019-2020

- Enrollment 847
- Students Receiving Financial Aid 90%
- Faculty/Student Ratio 10:1
- Native Students 93%
- Placement After Graduation 96%

**NOTE:** Based on 2019-2020 data

**FAFSA School Code 014470**

**ACT School Code 3193**



## TOTAL ANNUAL COST OF ATTENDANCE

100-200 level courses .....\$115.00 Per Credit

### Full time:

12 credits X \$115.00 = \$1,380.00 Per Semester

300-400 level courses .....\$200.00 Per Credit

### Full time:

12 credits X \$200.00 = \$2,400.00 Per Semester

Books ..... \$700.00 (estimated cost)

Fees ..... \$516.00 Per Semester

Dorm Rent..... \$900.00 Semester Plus Meal Plan

Meal Plan A.....19 meals per week & \$100 flex - \$1742

Meal Plan B.....14 meals per week & \$150 flex - \$1360

Meal Plan C.....9 meals per week & \$200 flex - \$975

Solo Housing ..... \$2,000.00 Per Semester

1 Bedroom..... \$2,375.00 Per Semester

2 Bedroom..... \$2,700.00 Per Semester

3 Bedroom..... \$2,950.00 Per Semester

Please note there is no additional charge for Out-of-State tuition at United Tribes Technical College

Native American Tuition Waiver available for qualifying students

## APPLY ONLINE!

[www.uttc.edu](http://www.uttc.edu) • 1-888-643-8882

# HOUSING

United Tribes Technical College offers several options for the single student, single parent, and families to live on campus while attending UTTC. Whether you choose to reside on campus or off campus, UTTC will always feel like your home away from home. Come and tour our residential hall dormitories or our family housing units and see for yourself what United Tribes has to offer. We look forward to meeting you and helping you succeed at United Tribes!

The UTTC Housing Department is here to assist students with their housing needs. Housing is assigned on a “first come – first served” basis.

## ELIGIBILITY

*Eligibility requirements for UTTC housing are as follows:*

- Complete the housing application and submit with a \$150 application fee.
- Must be registered as a FULL-TIME student (12 credits minimum) at United Tribes Technical College.
- Families with children: one adult is required to be a FULL TIME student or a single parent with children (17 and younger).
- For more information, contact the UTTC Housing Director at [mplentychief@uttc.edu](mailto:mplentychief@uttc.edu).

**Please note:** Housing availability is based on a ‘first come, first served basis’ and our units do fill up quickly. Assignments are made when applicants have turned in a completed admissions and housing application.

If housing on the UTTC campus is full, and if you are in need of housing assistance in the Bismarck and Mandan area, please click the Housing Resources.

## FAMILY HOUSING

Family housing is designed primarily for students with larger families. There are three, two and one bedroom units. Each unit has its own bathroom, kitchen, stove, fridge, and microwave. The units also include internet access, cable and a laundry room. Family housing costs depend on the size of the unit. The housing application fee is \$150 and goes towards the first month’s rent.

### *Bedroom Rent*

- Three \$590 per month/\$2950 per semester
- Two Bedroom \$540 per month/\$2700 per semester
- One Bedroom \$475 per month/\$2375 per semester

## AUGUST LITTLE SOLDIER APARTMENTS

The August Little Soldier Apartments are two bedroom units designed primarily for students with children. There are 24 units in the August Little Soldier Apartments. Each apartment has its own bathroom, kitchen, stove, fridge and microwave. These units also include internet access, cable and a laundry room.

- \$540 per month/\$2700 per semester

## SOLO DORM

The Solo Dorms are efficiency units designed primarily for single students with children or small families. There are 16 units in the Solo Dorms. Each unit has its own bathroom, kitchen, stove, fridge and microwave. These units also include internet access, cable and a laundry room. Solo Dorm tenants have the option to select a meal plan but it is not required (See meal plan options under dorm rent).

- \$400 per month/\$2000 per semester

## DORMITORIES

Itancan Hall, Sitting Bull Hall and Sakakawea Hall are dorms designed for single students who are looking to live on campus in a safe and social community. The residential hall dormitories strive to be a “home away from home” residence for students. Residential hall dormitories include; Itancan Hall, Sitting Bull Hall, and Sakakawea Hall. UTTC is dedicated to the student resident and provides a comfortable environment conducive to the educational, social and overall developmental growth of the resident. We will promote the concepts of wellness, academic excellence, civility and community to those living in our residence halls, as well as to the United Tribes Technical College community as a whole. The dorm application fee is \$150 and goes towards the first month’s rent.

The resident hall dormitories are staffed 24/7 during the academic schedule. After hours emergency on-call services are available by contacting the UTTC Security Office at [security@uttc.edu](mailto:security@uttc.edu) or by calling (701) 221-1700.

Itancan Hall is a coed dorm and consists of suite style rooms with two rooms in each suite. Two students share a room and up to four students can live in a suite. The bathroom and showers are shared within the suite. Suites are fully furnished to include: a twin bed, wardrobe, desk and chair, and a three drawer dresser.

Sitting Bull Hall and Sakakawea Hall facilities offer rooms shared with a roommate and limited single rooms. The bathroom and showers are located on the first and second level and shared within the dorm. Rooms are fully furnished to include: a twin bed, wardrobe, desk and chair, and a three drawer dresser.

The dorm facilities also include a commons area where students can lounge and watch TV or study, a laundry room and a computer lab.

*Dorm students are required to select a meal plan.*

- \$900 with Meal Plan A \$1742      • \$2642.00 per semester (Fall/Spring)
- \$900 with Meal Plan B \$1360      • \$2260.00 per semester (Fall/Spring)
- \$900 with Meal Plan C \$975      • \$1875.00 per semester (Fall/Spring)

*Kateri Hall is a temporary dwelling for students with emergency situations or for students on the waiting list. Rent is \$300 per month.*

# CAMPUS SERVICES



## ATHLETIC DEPARTMENT

**U**TTC is home to the Thunderbird Athletic Program. The mission of the UTTC Athletic Department is to provide students who meet National Junior College Athletic Association (NJCAA) guidelines the opportunity to compete in intercollegiate athletics with other region XIII teams. Since 1985, the Thunderbirds have competed at the highest level of the NJCAA. The Thunderbirds compete at the NJCAA Division II level in Men's and Women's Basketball. United Tribes is a member of Region XII I and the Mon-Dak Athletic Conference.

Student-athletes come from across the United States and around the world to compete for the Thunderbirds. The pride of the Thunderbirds is in its commitment to compete against the best junior college and university teams in the region and country. UTTC's goal is to recruit the very best Native American student-athletes from around the country and to showcase their athletic skills in the spotlight of competition. The men's basketball team featured a storied run of three national tournament appearances in the late 1990's and early 2000's, claiming 8th Place in '97-'98, 6th place in '98-'99, and 8th Place in '01-'02. The women made their first appearance in the national tournament in 2016 and again in 2020.

UTTC is committed to growing the Thunderbird Athletic Program. Thunderbird student-athletes must be committed in the classroom as well as on the court, the course, or on the field. The future of Thunderbird Athletics is bright. Explore the possibilities of becoming the next part of excellence by joining Thunderbird Athletics. Further information can be obtained from the athletic director who is located in the upper level at the James Henry Community Center. Visit our website at [www.uttcthunderbirds.com](http://www.uttcthunderbirds.com).

## ATHLETIC ELIGIBILITY REQUIREMENTS

**F**or a student-athlete to be eligible for any recognized intercollegiate competition, a member organization must ensure that the student-athlete conforms to the following regulations:

- An entering student must be a graduate of an accredited high school or be accepted as a regular student, in good standing, by the enrolling organization.
- Be making normal progress in their program, education plan maintaining the grade points required to remain a student in good standing as defined by the organization.
- An entering student must be a graduate of an accredited high school or be accepted as a regular student, in good standing, by the enrolling organization.
- Be making normal progress in their program, education plan maintaining the grade points required to remain a student in good standing as defined by the organization.





## COZY CREEK CAFE

The Cozy Creek Cafe is located in the upper level of the James Henry Gymnasium. Cozy Creek offers a variety of menu items from pizza and burgers to salads and soups, as well as hot/cold coffee beverages, smoothies, and various sodas. Available for dine in or take out. We accept student flex dollars, credit, debit, and cash.

**Hours:** 8:30 a.m. – 8:00 p.m. weekdays (subject to change).

## CAFETERIA

*Hours of Operation:*

*Monday – Friday*

- Breakfast 7:30 am – 9:00 am
- Lunch 11:45 am – 2:00 pm
- Dinner 4:30 pm – 6:00 pm

*Saturday – Sunday*

- Brunch 10:00 am – 12:00 pm
- Dinner 4:00 pm – 5:00 pm

We provide hot items, full salad bar options, fruit bar, sandwich bar, and scratch made soups .

Full catering options for on campus and off campus catered events.

## STUDENT UNION

The recently remodeled Student Union, located in the upper level of the James Henry Gymnasium, is open and available for UTTC Students, Faculty, and Staff. This great addition to the UTTC campus includes TV's, study areas, comfortable tables and chairs, foosball, and a pool table. This gathering space is next to the Cozy Creek Cafe and is a great place to relax, study or grab lunch or coffee. We look forward to seeing this new space filled with activity!



To register your children or for more information please contact one of the CDC Directors.

*Preschool Director:*

Nevada Allen 701.255.3285 ext. 1754

*Infant Toddler Center Director:*

Lori Brown 701.255.3285 ext. 1392

*Regular Hours:*

7:45 AM – 5:00 PM • Monday – Friday

Learn more at [www.uttc.edu/childcare](http://www.uttc.edu/childcare)

## CHILD DEVELOPMENT CENTER

The Child Development Center (CDC) at United Tribes Technical College provides child care services for campus-based students. Regular hours for the centers are 7:45 am – 5 pm, Monday-Friday. Extended care is available until 6 pm Monday-Thursday but a separate application must be completed. See your Center Director for more information. On Fridays, parents must pick up children immediately after their last class of the day. The Centers are licensed through the State of North Dakota and participate in the North Dakota Food Service Program. The cost is \$3 per hour per child. The Center Billing Office (for Child Care Assistance and to sign monthly bills) is located on the second floor of the Jack Barden Center, in the Housing department. All children must have complete registration applications on file in order to attend. Children must be signed in and out by their parents on a daily basis. To find out which center your child will attend, call any one of the center directors to be referred to the center your child will be attending.



## HEALTH PROMOTION

### Yoga Classes

- Tuesdays: 11am – 12pm
- Thursdays: 12pm – 1pm

**Instructor:** Lisa Watkins

- Certified Functional Medicine Practitioner
- Certified Reiki II Practitioner
- Certified Emotion Code Practitioner
- RYT200 Certified Yoga Instructor

### Boxing Classes

- Mondays: 6 pm – 7 pm
- Wednesdays: 6 pm – 7 pm

**Instructor:** Shelby Pudwill

- Professional boxing record of 22-4
- 3rd place – Silver Gloves National Tournament
- ND State – Upper Midwest Middleweight Title
- Canadian American Mexican Title Contender
- WBC Continental Americas Title Contender
- 2004 Olympic Gold Medalist – Rated #1

### Spin Classes

- Tuesdays: 6pm – 7pm
- Thursdays: 6pm – 7pm

**Instructor:** Tami Hauglie

- Les Mills Body Pump Certified
- Group Cycling Certified
- Group Fitness Certified

## STUDENT HEALTH

### Our Mission...

The mission of Student Health Services is to assist UTTC students to access high-quality healthcare while promoting the overall health and wellbeing of the students to help ensure their educational success.

*Ruth Hursman MSN, RN, Student Health Coordinator*

Ruth has been a nurse for more than 35 years working in a wide variety of healthcare settings. She obtained her Bachelor's in the Science of Nursing and her Master's in Nursing Administration both from the University of Mary, Bismarck. Ruth is board certified in Emergency Nursing and has been working with Student Health at UTTC since January of 2018.

**Phone:** 701.221.1331 • **Email:** rhursman@uttc.edu

## DISABILITY SERVICES

### What We Do...

**P**rovide equal access and opportunity for all academic programs and campus activities for students with disabilities at UTTC.

We will work with students to coordinate services with other campus resources, offer guidance and support to students, provide services in a confidential and culturally appropriate manner.

### Our Goals...

**O**ur office works with any student that has a disability to arrange appropriate and reasonable accommodations for their classes. To encourage self-advocacy for students with disabilities. We also work with students who may have not yet been diagnosed and are in need of support, resources or a referral. Refer students to local agencies based on individual needs. Follow rules outlined in Sections 503 and 504 of the Rehabilitation Act of 1973, the Americans with Disabilities Act of 1990 (ADA), the ADA Amendments Act of 2008, and other applicable federal and state regulations that prohibit discrimination on the basis of disability.

### Possible Accommodation Examples:

**W**e provide a testing location for students that can include assistive technology, extended time, and/or reduced distraction accommodations based on individual needs. Accessible classroom/location/furniture/dorms. Alternative ways of completing assignments (i.e., oral presentation versus written paper) Assistive computer and/or listening devices and technology.

Auxiliary aids and services (note-takers, lab or library assistants, readers, interpreters).

Captions for film and video material (if available) and recorded lectures.

Document conversion (alternative print format: Braille, large print, tape, electronics, raised lettering).

The Disability Services office is located in the Wellness Center. For more information, email [DSS@uttc.edu](mailto:DSS@uttc.edu) or (701) 221-1516.



## WELLNESS COUNSELORS

Meeting with a Wellness Counselor at the Lewis Goodhouse Wellness Center is free for current United Tribes Technical College students and their immediate family members. Students are assigned to a counselor in relation to their degree program (please see below). If student concerns would more appropriately be addressed by another agency, the proper referral(s) will be made. Wellness Counselors provide therapeutic interventions, including supportive counseling, meditation, and relaxation techniques.



### Types of Concerns

Each student is unique and so reasons students seek counseling are many. Some of the most common reasons are listed below:



- Academic Pressure
- Roommate Conflicts
- Anger
- Self-Esteem



- Bullying
- Self-Motivation
- Depressed Mood
- Sexual Harassment
- Emotional Concern



- Stress and Anxiety
- Family Concerns
- Substance Use
- Financial Difficulties



- Suicidal Thoughts
- Loss of Motivation
- Test Anxiety
- Relationship Difficulties



- Uncertainty
- Relationship Violence/
- Weight/Eating Concerns
- Sexual Assault



## CHEMICAL HEALTH/DOMESTIC VIOLENCE

### Mission Statement

The Center for Counseling is committed to the UTTC student by providing professional and cultural development services to enhance life-long learning, personal growth, and educational success.

The Center for Counseling is located in the Wellness Center.

### Types of Concerns

The Chemical Health Center provides alcohol and drug education/ prevention services, treatment referrals and other referrals as requested. Support group meetings, such as Alcohol Anonymous, are held on campus. The Chemical Health Center holds alcohol/drug-free activities, maintains a video library, a North Dakota certified 16 hour DUI program, and provides on-going services for students and staff.

### Services include, but are not limited to:

Crisis intervention, emotional support, and advocacy for victims of domestic violence, sexual assault and stalking and dating violence Advocacy and support to victims who witness violence

Information and referral to appropriate agencies including legal services, medical, mental health, counseling, victim/ witness, law enforcement, social and employment agencies

Provide public prevention education and awareness to various groups – UTTC faculty, staff, students, resident life and athletics, schools and organization both on and off-campus.





## **THEODORE JAMERSON ELEMENTARY SCHOOL**

**P**rovides educational services to students Grade Pre-K to 6th Grade. TJES is an AdvancEd. Accredited educational institution. Enrollment is open to all Pre-K through 6th Grade Native American Students that can provide documentation for enrollment in a U. S. Federally recognized tribe or have documents that show ¼ degree lineage by birth relationship. UTTC students' children are priority, however we will accept applications from Bismarck/Mandan students. Acceptance will be determined based on space and classroom needs.

*Complete Application/Registration Packet online at [uttc.edu/tjes/](http://uttc.edu/tjes/)*

*Mail COMPLETE packets to:*

*Theodore Jamerson Elementary School  
3315 University Drive  
Bismarck, ND 58504*

*OR watch for registration dates after August 2nd, 2021*

Have the following documents included with your registration packet to be considered COMPLETE

- Birth Certificate
- Degree of Indian Blood
- Updated 2020 Immunization Record
- Custody Documentation  
(If Applicable)
- UTTC/Students Class Schedule

All Documents are required prior to student enrollment/acceptance into TJES.

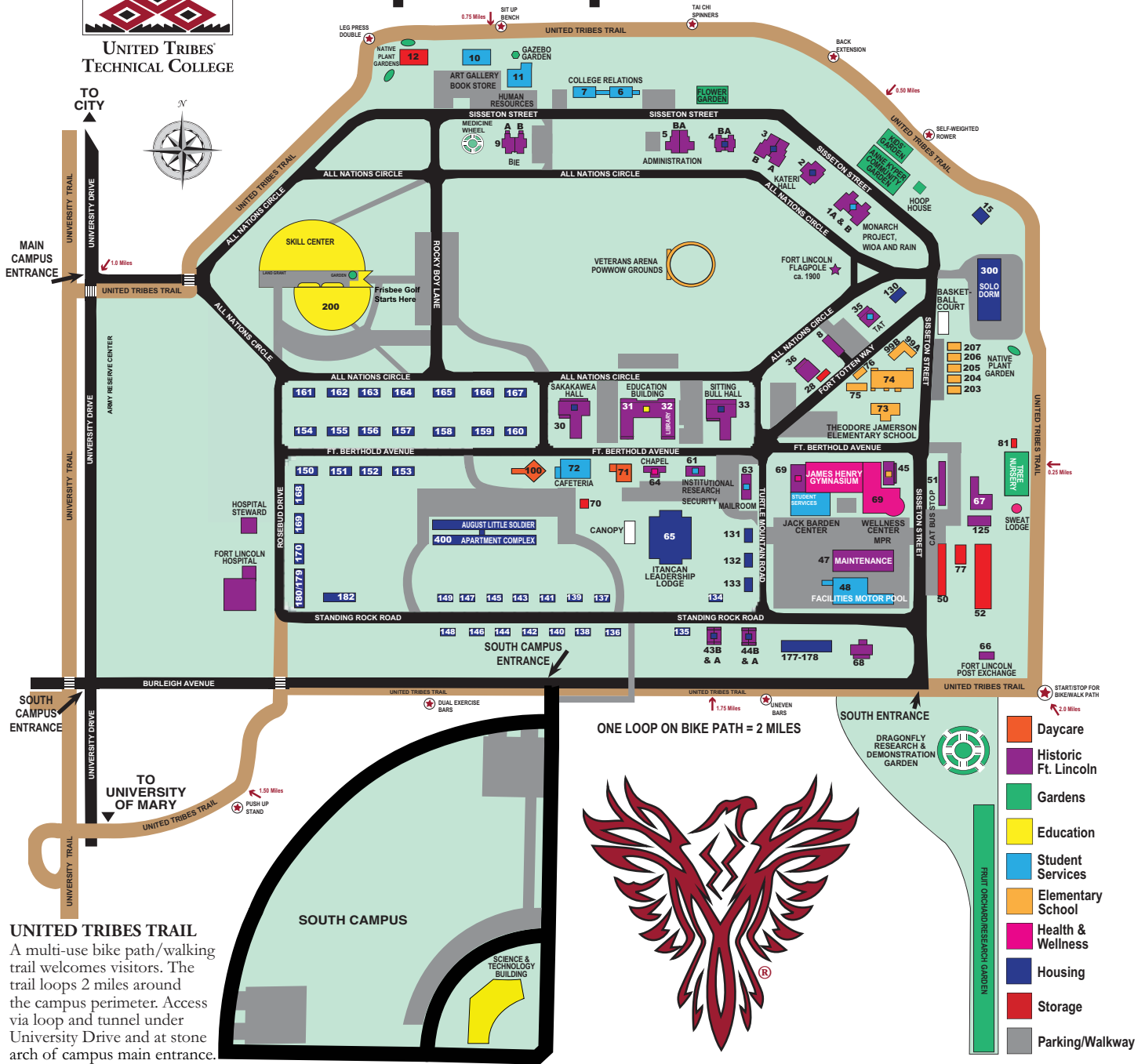






UNITED TRIBES  
TECHNICAL COLLEGE

# Campus Map 2021-2022



**UNITED TRIBES TRAIL**  
A multi-use bike path/walking trail welcomes visitors. The trail loops 2 miles around the campus perimeter. Access via loop and tunnel under University Drive and at stone arch of campus main entrance.

## NORTH CAMPUS

- 1 A/B** Monarch Project WIOA RAIN
- 2** Kateri Hall
- 3 A/B** Student Housing
- 4 A/B** Student Housing
- 5 A/B** Administration
  - Office of the President
  - Finance
  - Facilities Director
  - Notary Public
  - Chief Financial Officer
  - Contracts & Grants
  - Payroll
  - Student Accounts
  - Travel
- 6** College Relations
- 8** Maintenance Storage for Golf Carts
- 9** BIE
- 11** Human Resources
- 10** Art Gallery Book Store
- 15** Guest House
- 30** Sakakawea Hall

- 31-32** Education Building
  - Elementary Education
  - Health, PE & Recreation
  - General Education
  - Library
  - Institutional Research
  - Archive Room
- 33** Sitting Bull Hall
- 35** Boys and Girls Club
- 43-44 A/B** Student Housing
- 47** Maintenance
- 48** Facilities Motor Pool
- 51** Property & Supply Warehouse
- 52** Safety & Security
- 61** Mailroom
- 63** Chapel
- 64** Itan'can Oyanké Leadership Lodge
- 65** James Henry Community Center and Gymnasium.
- 69** Jack Barden Student Life & Technology Center
- 69** Upper Level
  - Housing
  - Career Services
  - Admissions & Recruitment

- Financial Aid Registrar's Office
- Lower Level**
  - Computer Lab
  - CARE Center
- 69** Lewis Goodhouse Wellness Center
  - Personal Counseling
  - Chemical Health Center
  - Disabilities Services
  - Domestic Violence Advocate
  - Psychological Services
  - Health Promotions
  - Student Health Center
  - VP of Campus Services
  - Multi Purpose Room
- 71** Infant/Toddler Center
- 72** Cafeteria
- 73-76** Theodore Jamerson Elementary School
- 203-207** Theodore Jamerson Elementary School
- 99 A/B** FACE Program
- 100** Child Development Center
- 130-170** Single Family Housing
- 177-178** Touchstone Lodge
- 179-182** Student Housing

- 200** Skill Center
    - Automotive Technology
    - Culinary Arts & Nutrition
    - Computer Information Technology
    - Graphic Design
    - Heavy Equipment Operations
    - Information Technology
    - Land Grant
    - Sustainable Ag & Food Systems
    - Welding Technology
  - 300** Solo Dorm
  - 400** August Little Soldier Apts.
- SOUTH CAMPUS**
- Science & Technology Center
    - Business Administration
    - Human & Social Services
    - Criminal Justice
    - Environmental Science & Research
    - Environmental Engineering
    - Pre-Engineering
    - Institutional Research & Resource Center