



**GADSDEN COUNTY
SCHOOL DISTRICT**

**2023-2024 District Title I Part A
Parent and Family Engagement Plan (PFEP)**

I, Elijah Key, do hereby certify that all facts, figures, and representations made in this application are true, correct, and consistent with the statement of assurances for these waivers. Furthermore, all applicable statutes, regulations, and procedures; administrative and programmatic requirements; and procedures for fiscal control and maintenance of records will be implemented to ensure proper accountability for the expenditure of funds on this project. All records necessary to substantiate these requirements will be available for appropriate state and federal staff review. I further certify that all expenditures will be obligated on or after the effective date and prior to the project's termination date. Disbursements will be reported only as appropriate to this project and will not be used for matching funds on this or any special project, where prohibited.

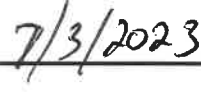
Assurances

- The LEA will provide assistance and support in monitoring all Title I schools to ensure family engagement requirements are being satisfied and that family engagement strategy and activities are consistent with Section 1116 of Every Student Succeeds Act (ESSA). All Title I schools will receive onsite support from the district and help with improving and strengthening family engagement. In addition to frequent communication and school visits, the LEA will hold meetings/trainings to help Title I schools plan parent and family engagement activities.
- The LEA will involve the parents of children served in Title I, Part A schools in decisions about how the one percent of Title I, Part A funds reserved for parent engagement are spent and will ensure that not less than 90 percent of the one percent reserved goes directly to the schools after equitable provisions have been provided to participating private schools;
- The PFEP was jointly developed and revised with parents and school representatives during a monthly district meeting held by the LEA. Parent representatives from each school participated to improve the plan. Additionally, parents were welcome to submit comments and feedback regarding the plan to individual school sites at their Annual Title I meeting and directly to the school district via the Title I Advisory Council.
- Consistent with Section 1116, the LEA will work with its schools to ensure that the required school-level parent and family engagement policies meet the requirements of Section 1116(b) of the ESSA, and each includes, as a component, a school-parent compact consistent with Section 1116(d) of the ESSA.
- If the LEA Plan for Title I, Part A, developed under Section 1116(c) of the ESSA, is not satisfactory to the parents of participating children, the LEA will submit any parent comments with the plan when the LEA submits the plan to FLDOE;
- The LEA will provide Title I schools timely notices of the requirement to communicate the Parent Right to Know, which covers the requirement that allows parents to request qualifications of their children's teachers and information about the state assessment.

- The LEA will provide to Title I schools in a timely manner of the Four Week Notice to Parents, which notifies parents if their child(ren) are not being taught by a teacher that meets state certification requirements



Signature of Superintendent



Date Signed

Mission: The mission of the Gadsden County School District is to collaborate with and engage all stakeholders in providing safe, caring, rigorous and engaging environments in which students can learn and succeed.

Response: The Gadsden County Schools Title I department positively impacts student achievement by providing support to students, schools, and parents. We believe parent and family engagement is necessary for student and school success.

Jointly Developed

The LEA involves parents and family members jointly developing the Parent and Family Engagement Plan under Section 1 116 of the Every Students Succeed Act (ESSA). Title I and designated district staff, principals, and parents will collaborate to monitor the district Parent and Family Engagement Plan (PFEP). The LEA has established a Title I School Advisory Council . The council's membership is comprised of parent representatives, school representatives, and administrators from each Title I School. SAC provides information to assist in outlining and addressing the needs of school communities. If changes are recommended, the plan will be presented in draft form to Title I school administrators and school-level parent involvement staff for input. As with other policies impacting schools, any potential changes to the policy or plan will be presented to the School Advisory Council (SAC) and other parent groups in place at each Title I school for review and input

Technical Assistance

Describe the actions the LEA will take to provide coordination, technical assistance, and other support necessary to assist Title I, Part A schools in planning and implementing effective parental involvement activities which build the capacity of parents to improve the academic achievement of their child and overall school performance [Section 1 116(a)(2)(b and c) and 1 1 16(e)(1-14)]. Include a description of the process the LEA will use to review the school-level PFEP to ensure compliance with all requirements of Section 1116 [34 CFR 200.30(e)]. Include information on how the LEA will provide other reasonable support for parental involvement activities under Section 1116 as parents may request [Section 1116(e)(14)].

Response: The LEA will meet with Title I, Part A schools to provide initial training and technical assistance on writing and implementing effective Parent and Family Engagement Plans and School-Parent Compacts. The LEA will schedule and provide ongoing training to its schools, as needed, to support the development and implementation of plans. Title I Part A district staff members are responsible for providing initial support and technical assistance to schools in developing a plan that complies with federal and state requirements as well as ongoing monitoring of plan implementation.

Discussions at Title I, Part A administrator meetings will occur to encourage sharing best practices. Title I, Part A parent liaison staff or a designee will attend districtwide parent involvement training and meetings. Title I, Part A, district staff members, will provide information about best practices to schools. In addition, each school will be encouraged to add Title I information and a parent resource page to the school's website that will provide parent notifications of activities and ways parents can get involved in their child's education. Each school is also encouraged to have a Parent Resource space or area.

The LEA will provide other reasonable support for parent and family engagement activities under Section 1 116, as parents may request via the Community Meetings, SAC meetings, Title I school meetings/workshops for parents and families throughout the school year as well as the Title I Fall and Spring Parent Survey. Meeting agenda topics

may include at home learning, effective parent and family engagement, reviewing and revising Gadsden County School District (GCCD) Title I PFEP, and parent and family engagement best practices. Parents and families will also be provided with information and materials in support of improving the academic achievement of their children. Additionally, parents and families will be provided with information and training in the areas of technology use, life skills, and community service needs.

District staff will offer support to all Title I schools to monitor parent engagement. The LEA will provide parent and family engagement training during the school year and will be available to help plan and participate in school-based activities upon request. Title I office staff members will maintain an open-door policy and are available to assist schools and parents that need additional support. Title I staff members will also be involved in an ongoing review of research to gain knowledge of best practices in this area and will share this information with schools.

Coordination and Integration

Describe how the LEA will coordinate and integrate parental involvement strategies from Part A of Title I with other federal programs (including but not limited to Head Start, Early Reading First, Even Start, Parents as Teachers, Home Instruction Program for Preschool Youngsters (HIPPY), Voluntary Pre-Kindergarten, Title I, Title II, Title III, and Title IV, Part A) [Sections 1118 and 1118(e)]

Count	Program	Coordination
1	Title I Part A Improving the Academic Achievement of the Disadvantaged	The LEA will provide ongoing collaboration and coordination with all Title I school sites to increase effectiveness, eliminate duplication, and reduce fragmentation of the instructional program. The LEA will provide parent and family engagement trainings to address and support comprehensive needs of Title I schools and support coordination with other.
2	Title II Enhancing Education Professional Learning, Effective learning	The LEA will provide technical assistance and staff development to assist schools in developing effective teachers and administrators.
3.	Title III Part A English Language Learners (Dr. Pouncey)	The LEA will provide training for teachers and administrators to support families and maintain compliance
4.	Title IV, Part A Student Support and Academic Enrichment	The LEA will provide ongoing support and academic enrichment to children in Title I schools.
5	Title V Part B Rural and Low-Income Schools	Help support Title II with effective instruction
6	Academic Services	The LEA collaborates to support training and enrichment opportunities for families.
7	School Accountability	The LEA will provide continuous assistance and monitoring of student progress to support student achievement.
8	Early Childhood Programs	The LEA collaboratively includes parents in parent and family engagement activities offered by the school located at or near a Title I school attendance area.

Annual Evaluation

Describe the actions the LEA will take to conduct, with the involvement of parents, an annual evaluation of the content and effectiveness of this parental involvement policy in improving the academic quality of the Title I, Part A schools [Section 1118(a)]

Response: The LEA and stakeholders will meet annually for input into the development, revision, implementation, and evaluation of the existing District Parent and Family Engagement Plan.

The LEA will use a Title I Parent Survey developed by the Parent Coordinator to gather pre/post-implementation data during the 2023-2024 school year. The Parent coordinator will review the participation and implementation of each family engagement program in Title I schools annually. The data will be compiled in the Title I Annual Parent and Family Engagement Evaluation report in the spring of each year. The results are reviewed and shared at the first Title I Parent Engagement training each fall.

Building Capacity

If the LEA plans to implement LEA-wide activities, describe the actions the LEA will take to build the schools' and parents' capacity for strong parental involvement to ensure effective involvement of parents and to support a partnership among the school involved, parents, and the community to improve student academic achievement [Sections 1118(a)(2)(C), 1118(e)(1-14)].

Count	Content and Type of Activity	Person Responsible	Anticipated Impact on Student Achievement	Timeline	Evidence of Effectiveness
1	Content: Each school served under Title I, Part A will inform staff of their school's participation in the Title I, Part A program, explain the requirements of the Every Student Succeeds Act (ESSA), and develop a plan with emphasis on student academic achievement through parent and family engagement.	(FACE)Family and Community Engagement and school site administrators	Enhanced school staff understanding of the requirements of ESSA with emphasis on student academic achievement through parent and family engagement.	September 29, 2023	<ul style="list-style-type: none"> • Agendas • Sign-in sheets • Handouts PowerPoint presentations

	Activity: Title I Training Sessions and Annual Title I Meeting				
--	---	--	--	--	--

2	<p>Content: Each school served under Title I, Part A will hold school-level meetings at flexible times to inform parents that the school is participating as a Title 1, Part A school. During this meeting, information about Title I programs, including but not limited to state standards, curriculum, instruction, state assessments, school improvement plans as well as the LEA's Title I Plan components, are discussed. Input is requested from parents, and additional parent meetings are scheduled as needed.</p> <p>Activity: Annual Title I Meeting</p>	(FACE)Family and Community Engagement and school site administrators	<p>The annual parent meeting explains the school 's participation in Title 1, Part A programs, explains the Title I Part A requirements, reviews the Title I and Parent and Family</p> <p>Engagement plan and budget, and informs parents of their rights to know and to be involved in these programs and decisions.</p>	September , 2023	<ul style="list-style-type: none"> • Notifications Agendas • Sign-in sheets e Handouts • Title I PowerPoint presentation
---	--	---	---	------------------	--

3.	Content: Provide recommendations on goals and steps needed to improve the Title I program; develop and review the LEA Title I PEEP jointly with the District staff; and assist in informing parents attending the Annual Parent Meeting about the benefits of Title I Schoolwide Program, District meetings, and other parent meetings,.	District Staff and FACE	The input and recommendations provided will be utilized to establish goals, initiatives, and activities that support student academic achievement	August 2023 June 2024	<ul style="list-style-type: none"> • Notifications/flyers • Electronic communication Agendas • Sign-in sheets • Handouts Feedback forms
4	Content: Provide information, meetings and training sessions (in person or virtual), and onsite technical support to assist school staffing effectively completing the Title I School-level PFEP Activity: District Title I meetings, training sessions, and technical support assistance	FACE Department, and District Staff	Increased parental engagement in the development and review of the Title I School-level PFEP	August 2023 June 2024	Notifications Electronic communication Agendas <ul style="list-style-type: none"> • Sign-in sheets • Presentations • Title I School-level compliance reports Survey results
5.	Content: Compile information on how Title I schools are progressing in	FACE	Provide information that enhances the delivery of support services and strengthens	September 2023 – May 2024	Compilation of survey results

	<p>support of parent and family engagement via instructional delivery. The information gathered will assist in the development of the LEA and School-Level PEEP for the upcoming school year.</p> <p>Activity: The GCSD Title I Parent and Family Engagement a Survey</p>		<p>the relationship between parents and the school in meaningful ways that support academic achievement</p>		
6.	<p>Content: Provide support to parents by engaging them in workshops, training, and activities to expand knowledge and skills in ways that contribute to their child's well-being and overall academic success</p> <p>Activity:</p> <ul style="list-style-type: none"> • FACE Implementation of parent and student programming that focuses on student academics as well as career development, ongoing participation in community engagement, life skills, and parent 	<p>FACE and Title I Director and staff</p>	<p>Develop and Implement programs, workshops, training, and activities designed to empower parents with the skills needed to assist their children academically and socially.</p>	<p>August 2023 June 2024</p>	<ul style="list-style-type: none"> • Notifications/flyers • Sign-in sheets • Agendas <p>Handouts e PowerPoint presentations</p>

	empowerment sessions:				
--	-----------------------	--	--	--	--

Staff Training

Describe the professional development activities the LEA will provide, with the assistance of the schools and parents, to educate staff on the value and utility of contributions of parents; how to reach out to, communicate with, and work with parents as equal partners; the implementation and coordination of parent programs; and how to build ties between parents and the school [Section 1 118 (e)(3)].

Count	Content and type of Activity	Person Responsible	Anticipated Impact on Student Achievement	Timeline	Evidence of Effectiveness
1	<p>Content: The Title I</p> <p>Department will meet with Title I, Part A schools to provide technical assistance, support, and monitoring for school site staff to provide an effective parent and family engagement program for the school year.</p> <p>Activity: Title I District</p>	District and Title I staff	Enhanced school site staff capacity to support student academic achievement via technical assistance and support	August 2023 - June 2024	<ul style="list-style-type: none"> • Agendas • Sign-in sheets • Handouts • PowerPoint presentations • Follow-up
2	<p>Content: Share information with staff assigned to provide support to Title I schools regarding the</p>	Department, Title I	Enhanced staff understanding in implementation of the Title I Parent and	August 2023 - June 2024	<ul style="list-style-type: none"> • Agendas • Sign-in sheets

	<p>requirements of ESSA, Section 1116, as well as best practices and strategies to increase parent and family engagement</p> <p>Activity: Title I District</p> <p>Training - 2023-2024 Title 1</p> <p>Schoolwide Program &</p> <p>Parent Engagement vs Parent Involvement</p>	Director, and select District staff	<p>Family Engagement</p> <p>Program in support of student academic achievement</p>		<ul style="list-style-type: none"> • Handouts • PowerPoint presentations
3.	<p>Content: Provide informational meetings, training/workshops to assist schools in effectively implementing the Title I Parent and Family Engagement Program</p> <p>Activity: Parent Liaison Trainings</p>	FACE staff	<p>Enhanced school site staff understanding regarding the requirements of the Title I Parent and Family Engagement Program in support of student academic achievement.</p>	August 2023 - June 2024	<ul style="list-style-type: none"> • Agendas • Sign-in Sheets • PowerPoint presentations
4	<p>Content: Inform staff of their school's participation in Title I Schoolwide, Part A programs, explain requirements of ESSA with emphasis on student academic achievement through parent and family engagement and provide an</p>	FACE and School Administrators	<p>Enhanced staff understanding of the requirements of ESSA with emphasis on supporting student academic achievement through parent and family engagement</p>	September 2023	<ul style="list-style-type: none"> • Agendas • Sign-in sheets • Handouts • PowerPoint presentations

	overview of federal programs. Activity: Title I District Training for School Staff				
5.	Content: Promote adherence to local, state, and federal mandates regarding the implementation of the Title I Program. Activity: Training for principals of schools implementing the 2023-2024 Title I Schoolwide Program	District Staff	Enhance principals' understanding of the requirements of the Every Student Succeeds Act (ESSA) in support of student academic achievement through parent and family engagement	August 2023 - June 2024	<ul style="list-style-type: none"> • Agendas • Sign-in sheets • Handouts • PowerPoint presentations Assurance <ul style="list-style-type: none"> • School-Parent Compact

Communication and Accessibility

Describe how the LEA will provide full opportunities for participation in parental involvement activities for all parents (including parents with limited English proficiency, disabilities, and migratory children). Include how the LEA plans to share information related to school and parent programs, meetings, school reports, and other activities in an understandable and uniform format and, to the extent practical, in a language parents can understand [Section 1 1 16(e)(5) and 1116(f)].

Response: The Gadsden County School District Title I PFEP will be provided to schools in English, Spanish, to offer full opportunities for the participation of all parents. The schools' Title I Annual Parent Meeting and/or parental meetings minutes and agendas will reflect discussions of the current District Title I PFEP, the Title I School level PFEP, and Title I School-Parent Compact. The District will make as many attempts as needed to inform parents of the importance of their participation via the following means of communication: school messenger, text messages, voicemails, U.S. Mail, listserv, social media, Title I Parent Newsletters, Peach Jar, school marquee, flyers sent home via student backpack, television and/or radio announcements or other electronic correspondence to homes of parents of students participating in the Title I Schoolwide Program.

Reasonable efforts will be made to assist parents in their primary language and parents with special needs, to provide them with information regarding the rights of English as a Second language (ESOL) and children with exceptionalities. Information will be available to parents in their native language. Translators will be available to parents upon request at meetings, workshops, and conferences to ensure parents are able to participate in school activities as requested. The District and ESOL Office will work together to monitor changes or fluctuations in ESOL student populations and respond accordingly.

In the event of parents with disabilities, the school will consult with the Florida Diagnostic and Learning Resource System (FDLRS) or Gadsden County Schools Exceptional Student Education Department to make sure the parent has the support needed to fully participate. All schools will remain in compliance with the Americans Disabilities Act (ADA).

The district will ensure Title I schools receive needed translation services as requested. The English Language Survey results will determine the number and specific needs for translations into languages other than English.

Discretionary Activities

The LEA parent/family engagement policy may include additional discretionary activities that the LEA, in consultation with the parents, chooses to undertake to build parents' capacity for involvement in the school and sc

Barriers

Describe the barriers which hindered participation by parents in parental involvement activities during the previous school year. Include the steps the LEA will take during the upcoming school year to overcome the barriers and design more effective parental involvement policies (with particular attention to parents who are economically disadvantaged, disabled, have limited English proficiency, limited literacy, or are of any racial or ethnic minority background) [Section 1118(a)(2)(E)].

Count	Barriers (Including the Specific Subgroup)	Steps the school will take to Overcome
1.	Lack of communication	Schools will work to ensure that important information is shared multiple ways and on a regular basis.
2	Limited opportunities for parent engagement	Schools will use a variety of platforms to communicate opportunities for parent engagement.
3.	Limited activities (before and/or after school)	Schools will use various platforms to advertise activities offered.
4.	Limited academic resources	Schools will provide various resources to support at-home learning.

Nondiscrimination Notification and Contact Information

"No person shall on the basis of sex (including transgender, gender nonconforming and gender identity), marital status, sexual orientation, race, religion, ethnicity, national origin, age, color, pruriency, disability, military status or genetic information be denied employment, receipt of services, access to or participation in school activities or programs if qualified to receive such services, or otherwise be discriminated against or placed in a hostile environment in any educational program or activity including those receiving federal financial assistance, except as provided by law." No person shall deny equal access or a fair opportunity to meet to, or discriminate against, any group officially affiliated with the Boy Scouts of America, or any other youth group listed in Title 36 of the United States Code as a patriotic society.

An employee, student, parent or applicant alleging discrimination with respect to employment, or any educational program or activity may contact:

Tammy McGriff, Assistant Superintendent for Academic Services
Gadsden County School District
35 Martin Luther King Jr. Blvd.
Quincy, Florida 32351
Mcgriff@gcpsmail.com
850-627-9651 ext. 1278

Jerome Maples, Coordinator of Family and Community Engagement (FACE)
Gadsden County School District
35 Martin Luther King Jr. Blvd.
Quincy, Florida 32351
Maplesj@gcpsmail.com
850-627-9651 ext. 1318

Dr. Sonya Jackson, Director of Human Resources
Gadsden County School District
35 Martin Luther King Jr. Blvd.
Quincy, Florida 32351
jacksonsonya@gcpsmail.com
850-627-9651 ext. 1565

