

Rainier School District #13
Draft Minutes
Rainier School District Boardroom

Regular Board Meeting
November 13, 2023 at 6:30 p.m.

Present: Dr. Placido, Mr. Zytniowski, Mrs. Richardson, Mr. Weaver, Mrs. Usher, Mr. Schimmel, Mrs. Hendricks

I. Preliminary Matters

- A. Call Meeting to Order at 6:30pm
- B. Pledge of Allegiance
- C. Welcome Statement
- The Board welcomes visitors to our meetings, and values comments from district patrons that improve the quality of education for students. The Board, at their discretion, will recognize comments from the audience with a completed comment form submitted to our board secretary prior to our public comment section of the agenda. We must require, however, that complaints be directed through the administration for resolution. Comments made during this session must be free of abusive language, personal attacks on district personnel, and not directed towards any department. We also ask that presentations be limited to (3) minutes. Thank you for joining us tonight.
- D. Approve Agenda

Motion: Mrs. Richardson motioned to amend the agenda to add Item E under Board Action Items for consideration of an RFP for a Speech Language Pathologist, seconded by Mrs. Hendricks

	1st	2nd	Yes	No
Dr. Placido			x	
Christina Hendricks		x	x	
Eric Schimmel			x	
Adam Zytniowski			x	
Elizabeth Richardson	x		x	
Charles Weaver			x	
Christine Usher			x	

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Discussion: None

II. Reports, Information, and Discussion Items

A. Superintendent Report, Dr. Hatrick, written report provided:

1. Celebrations: RSD was business of the Quarter last month from Rainier Chamber of Commerce, Went on Kindergarten field trip to pumpkin patch
2. Facility Updates: Campus will be closed over winter break as the new boiler is put in there will be no heat in buildings, vehicles and UTV's are ordered, getting bids for auditorium and commons roof, we had a risk management assessment and will be presented at long-range facility meeting
3. OSBA Conference, four board members and Dr. Hatrick attended. Very Inspired by keynote speaker.
4. Committees have started or are getting ready to start.
5. Reports: Small school district superintendents do about 220 reports a year; SIA, Integrated Guidance, CIP, 90 day reviews, civil rights review, and many more
6. Process Review: ODE Roles, DO Roles and responsibilities being reviewed to increase efficiency and business office processes and procedures
7. CTE Grant: The application was submitted
8. Speech-Language Pathologist: We are looking for creative solutions
9. REA Quarterly - December 11: Mr. Zytniowski, Mrs. Usher, Dr. Placido, and Mr. Schimmel will be a backup

Discussions/Questions:

Concerns over heat being off, there will be some impacts to teams. OSBA comment is how can we be more accountable to the state? We need to look at other options, maybe looking at other schools or somewhere to go to be active over break.

- B. Financial Report, Jennifer Collins, written report provided: Property taxes are starting to come in. Currently working on improving business office processes.

Discussions/Questions:

Which budget does the boiler come from? Capital Improvements? Yes. We are at 80% is that a concern? No, we have encumbered funds already for payroll.

- C. SIA Annual Report, Dr. Hatrick, written report provided:

1. ODE Requires four narrative questions, this will be posted to our website. This is for the 2022 - 2023 school year. SIA grant was spent on: 2 HPE FTE, Intervention Specialist, Licensed Staff

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Discussions/Questions:

Folks that we added last year, are they still with us? Yes

D. Updated Volunteer Process, Dr. Hattrick and Shalana Clark, written provided:

1. Creating guidelines and flowchart to help the community understand the district process.
2. Creating the designated volunteer process to meet policy requirements

Discussions/Questions:

Why the extended background check? National

Cost? \$5.00 local, \$66.00 + \$12.50

Need to be consistent and I'm not hearing consistent. We need to streamline the process and make it as easy as possible. Communication has been word of mouth.

Keys? Is it a lot more strict? Yes, we have check in and out processes.

Designated volunteer by the superintendent, is that to limit volunteers? This is making a process available to be on campus without a district employee on campus supervising.

Big concern with an extended background check, that's a lot of money to ask a volunteer to pay and I don't think it should be that hard.

Ask that the board consider the policy which has those requirements.

The board is supposed to encourage the community. I've gotten a lot of complaints.

We have to practice safe and responsible thinking. How long is this going to take?

If you are wanting to suspend policies that's your choice.

Insufficient packet provided. What would the cost be for the district if the board decided to have the district pay? No idea

Facility use policy, does it say we are requiring fingerprinting? ODE requires it. This is a new procedure

Are teachers required to go through extended backgrounds? Yes. Who pays? They do.

This is a lot to ask of volunteers.

95% of our volunteers will fall under the local background check and no cost. Where do middle school coaches fall in this?

Youth coaches?

Volunteer thing being combined with Facility Use, GCDA, not consistent with policy

KG's talk about people being able to use the facility. We are trying to jumble too many rules up.

I understand to make sure my kids and other kids are safe and we need to make it easy.

I appreciate the challenges of trying to protect the district and our students.

III. Public Comment

- A. *The Board may now recognize individuals who have submitted a completed public comment form.*

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Ed Guinto: You guys are amazing. We serve the community. My wife and I relocated back here. We are committed to helping our school. At a coaches meeting we had one coach said, good luck they are a pain in the a** to work with. I was shocked. We understand there may be challenges. It has been really hard. If we can get families here they will see what is wrong and why we need to vote for the levies. Thank you, I love you guys.

IV. Consent Agenda

- A. Approve October 13, 2023 Regular meeting minutes
- B. Approve October 30, 2023 Work Session minutes

Motion: Mrs. Richardson motioned to approve the consent agenda by, seconded by Mr. Zytniowski				
	1st	2nd	Yes	No
Dr. Placido				Abstained due to absence
Christina Hendricks			x	
Eric Schimmel			x	
Adam Zytniowski		x	x	
Elizabeth Richardson	x		x	
Charles Weaver			x	
Christine Usher			x	
Discussion: None				

V. Items for Board Action

- A. ORVED, Dr. Hattrick, written Statement of Work from ESD provided: This assisted with addressing teacher shortage and allowed us financial savings. Dr. Hattrick worked with a student last week with another staff member and

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As we evaluate this spring, we can opt to go with someone else.
We have about 16 full time students enrolled.
There are some additional measures that I will be able to share with staff

Motion: Mrs. Richardson motioned to approve RSD using the ORVED online platform for students grades 7 - 12, seconded by Mr. Schimmel

	1st	2nd	Yes	No
Dr. Placido			x	
Christina Hendricks			x	
Eric Schimmel		x	x	
Adam Zytniowski			x	
Elizabeth Richardson	x		x	
Charles Weaver				x
Christine Usher			x	

Discussion: One comment from staff members, Robin DuMouchel and Anne Miller: Concerns in regards to ORVED

Dr. Hatrick: Credit Recovery is summer program and it is more expensive, can look into item #6. When meeting with ORVED they stated that cheating is a concern and we can work with our IA's to better discuss what to do when they see academic dishonesty.

Hearing those concerns, I feel it's my responsibility to ask if there are other options or do some research?

Dr. Hatrick: Because we started this year, so some of this is growing pains, but we can discuss more with ORVED

No early breach penalties

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Can this program be used to take a subject class? Yes, under certain circumstances.

Does this offer other foreign languages other than spanish? I believe so.

If we continue out this year and we are unable to solve these issues are we locked in? No

We are not required by the state to offer an online program, correct? Correct.

Price, do parents pay? No

If a student fails a course, there may be a cost to retry

- B. Alternative Education, Shayne Ochoa; As required by ODE I have the list of the current alternative placement settings. If a student has needs that the district can't meet (Extreme behavior, medical etc...). We would look at the approved list by ODE at a cost to the district and we provide transportation.

Motion: Mr. Schimmel motioned to approve the Alternative Education list as presented for the 2023 - 2024 school year, seconded by Mrs. Richardson

	1st	2nd	Yes	No
Dr. Placido			x	
Christina Hendricks			x	
Eric Schimmel	x		x	
Adam Zytniowski			x	
Elizabeth Richardson		x	x	
Charles Weaver			x	
Christine Usher			x	

Discussion: ODE has to approve? They have a list that aligns with their rules. Does this just keep us in compliance? Yes.

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Staff is trauma informed and working with SEL, so we try to do a lot of proactive measures.

- C. OSBA Election, Dr. Hattrick, written ballot and info packet provided:
 All school boards vote for positions in their zones.
 Resolution #1 mimics some of the Oregon Small Schools work,
 creating this does this at a board level

Motion: NONE:	Vote for Greg Kintz:			NO Action Taken
	1st	2nd	Yes	No
Dr. Placido				
Christina Hendricks				
Eric Schimmel				
Adam Zytniowski				
Elizabeth Richardson				
Charles Weaver				
Christine Usher				
Discussion: None				

Motion: Mr. Zytniowski motioned to approve Sondra Gomez, for Seaside for the LPC position, seconded by Mrs. Richardson				
	1st	2nd	Yes	No
Dr. Placido			x	
Christina Hendricks			x	

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Eric Schimmel			x	
Adam Zytniowski	x		x	
Elizabeth Richardson		x	x	
Charles Weaver			x	
Christine Usher			x	
Discussion: Any personal knowledge of this candidate? No				

Motion: Mrs. Richardson motioned to vote on Resolution 1, creating the the Oregon rural school board members caucus and designate a seat on the OSBA board of Directors and Legislative Policy Committee, seconded by Mr. Schimmel				
	1st	2nd	Yes	No
Dr. Placido			x	
Christina Hendricks			x	
Eric Schimmel		x	x	
Adam Zytniowski			x	
Elizabeth Richardson	x		x	
Charles Weaver			x	
Christine Usher			x	
Discussion: What is the benefit if we already have OSSA? Power in numbers, this may help bring more to the table. This makes it a caucus, this position becomes a member of the board of directors on OSBA. This is great to give the rural schools a stronger voice. It's about time.				

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Motion: Mrs. Richardson motioned to vote on Resolution 4, to adopt the proposed amendments to the OSBA bi-laws, seconded by Mr. Weaver				
	1st	2nd	Yes	No
Dr. Placido				x
Christina Hendricks			x	
Eric Schimmel			x	
Adam Zytniowski				x
Elizabeth Richardson	x		x	
Charles Weaver		x	x	
Christine Usher			x	
<p>Discussion: Is this our Resolution number 1? No</p> <p>So bigger schools get more votes? I don't know what OSBA would be voting on that would warrant a larger school having more votes than we do and what is the .1 of a student?</p> <p>Is there a downside if we don't vote for this? We can reach out to the new position and explain our concern. Who would be designated to send the letter voicing our displeasure? We would ask staff to prepare that for us.</p> <p>Dr. Hattrick: Specific to the voting piece? Yes</p>				

D. Long-Range Facility Plan, Proposed Schedule, Dr. Hattrick, written proposal provided: The board wished for us to meet monthly, but based on the calendar and Holidays, this is a draft, so open to edits etc..

Motion: Mr. Zytniowski motioned to approve the 2023 - 2024 Long-Range Facility Plan Meeting proposal, seconded by Mr. Weaver				
	1st	2nd	Yes	No

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Dr. Placido			x	
Christina Hendricks			x	
Eric Schimmel			x	
Adam Zytniowski	x		x	
Elizabeth Richardson			x	
Charles Weaver		x	x	
Christine Usher			x	
<p>Discussion: We have work sessions scheduled in Feb and April already, so there'd be an overlap there. Happy to attend as often as I can and we should brainstorm how to get community involvement for those meetings ahead of time.</p> <p>Risk Management findings at this first meeting. 5pm on Mondays is challenging. Just a suggestion, open to change.</p> <p>Later is better</p> <p>6 is good. 6:30 is better.</p> <p>And we're asking for the community to be here for an hour and a half?</p> <p>I think the later it is the less participants. We are just brainstorming, so is it dysfunctional for the board to stagger in. Maybe we can think creatively about daycare. On the flip side you have parents that just hang around? If we're here for basketball in the commons.</p> <p>We want to go with 5 - 6:30</p> <p>Maybe Audio Recording the meetings</p>				

E. Consideration for RFP for Speech Language Pathologist

Motion: Mrs. Richardson motioned for Dr. Hattrick to release an RFP for a speech language pathologist, seconded by Mrs Usher				
	1st	2nd	Yes	No
Dr. Placido			x	

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Christina Hendricks			x	
Eric Schimmel			x	
Adam Zytniowski			x	
Elizabeth Richardson	x		x	
Charles Weaver			x	
Christine Usher		x	x	
<p>Discussion: Is this because the ESD can't provide us one? Yes, not by fault. What is an SLP? Work on articulation, expressive language, receptive language, social skills. This year we had an SLP that resigned on the spot. We have a couple interested that are available part time that work in other districts that are currently Oregon licensed. We do have an SLPA and she has to be reviewed every 60 days.</p> <p>I would stress how important this is. This SLP, is this k-12? Yes. At the OSBA conference a school had hired their own and it was great, but this is a great opportunity for us.</p>				

VI. Future Agenda Items

- A. Volunteer Policy
- B. Letter to OSBA

VII. Board Comments

- A. Superintendent took board members through the schools. I would like that. I need to see it. The community needs to see it. Walk throughs were done this past spring as well.
- B. If we could do the walk throughs during school hours to engage with staff and students if it's appropriate
- C. Not just staff, but a campus walk
- D. Please post the board packet
- E. Excited to hear PTO is kicking off again, the OSBA Conference was fantastic, thank you staff, Shalana and Dr. Hattrick for trying to deal with a tough issue in a short amount of time, thank you.

VIII. Next Meetings

- A. December 4, 2023 - Policy Committee
- B. December 11, 2023 - REA Quarterly 5pm
- C. December 11, 2023 - Regular Meeting
- D. January 8, 2023 - Regular Meeting

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E. January 22, 2023 - Board Work Session

Dr. Placido: We will be taking a 10 minute adjournment and then going into executive session. No action will be taken.

8:22 pm

IX. Executive Session

- A.** To review and evaluate the performance of the superintendent or any other public officer, employee or staff member, unless that person requests an open hearing. (ORS 192.660(2)(i))

Returned to Public Session at 8:36pm

No Decisions were made while in Executive Session

X. Meeting Adjourned at 8:37pm by unanimous consent