

School Administrative Unit #7							
Meeting Minutes							
<b>Date</b>		August 8, 2024					
<b>Time</b>		6:00 p.m					
<b>Location</b>		Stewartstown Community School					
Attendance							
School Board Members							
Clarksville		Colebrook		Columbia		Pittsburg	
P	Julie Semprebbon	P	Nate Lebel	E	Kristin Brooks	P	Lindsey Gray
P	Linda White	P	Cayenne Amey	P	Stacey Campbell	E	Jamie Gray
E	Erin Blanchard	P	Rhonda Lyons	P	Diane Little	P	Willard Ormsbee
		P	Robert Murphy			P	Reggie Parker
		P	David Brooks				
		P	Tim Stevens				
		P	Julie Brunault				
Stewartstown		SAU #7				Public	
P	Courtney Sierad	P	Bridget Cross, Business Manager				
E	Betsy Gray	P	Dana Hilliard,				
P	Philip Pariseau	P	Jennifer Mathieu				
		P	Chris Paquette				
		E	Jennifer Noyes				

**Roll Call:**

- The meeting was called to order at 6:00pm by Chairman Nate Lebel

**Agenda Adjustments: None**

**Hearing of the Public: None**

**Reading of the Minutes:**

- **S. Campbell /R. Murphy:** Motion to approve the SAU #7 Meeting Minutes of June 25, 2024, and the SAU #7 Special Meeting Minutes of July 22, 2024, as written.

**VOTE:** MOTION CARRIES

**School Administrative Unit #7 Reports**

- **Superintendent** – Dana Hilliard – Reviewed Weekly #7 and an overview of the process to adopt policies, SAU Policy Committee then to local boards for adoption. Dana will review policy BGAA – Policy Development Adoption and Review and revise it to flow in a more effective way. Once he completes his review this will go back to the Joint SAU Board. Per the attorney it is ok to move forward this evening with the adoption of the policies with the exception of the Cell Phone Policies. The Title IX Policies that are to be voted on tonight cannot go into effect tonight for Colebrook School as they have been named in a lawsuit by the Moms of Liberty.

Dana has spoken to Rick Alper from Primex to set up a goal setting meeting in October. The goals created at this meeting will tie in with the strategic plan.

On August 15<sup>th</sup> there will be a SAU Office Staff mixer with all the Board of Directors. This will be used to socialize and get to know each other.

- **Special Services** - Jennifer Noyes – Reviewed report and there were not questions from the board.
- **Technology** – Chris Paquette – Chris spoke about him being in his 7<sup>th</sup> year at SAU #7 and he is learning to navigate his new position. Chris discussed the CrowdStrike Software issue that caused massive outages globally. This did affect the SAU Payroll System for about 2 ½ days from Friday morning to Sunday afternoon. Thankfully the issues were resolved so that this did not affect the employees' payroll. Enforcing 2 factor identification where available, ordering devices, new software, utilizing E-rate program. The board asked about damaged Chromebooks and if there is notification of cost of repairs to devices?
- **Curriculum** – Jennifer Mathieu – Presented information on Competency Based Education and moving from the 100-point scale to the 4-point scale. This will be presented to parents this fall once school has started.
- **Business Administrator** – Bridget Cross - The 24/25 Free and Reduced Lunch Applications have been posted on the website and provided to the schools. All the salaries have been balanced and work on the grants will begin once all of the accounts payable invoices are processed, booked and submitted. The rollover of leave time has been completed for all employees. Contracts for returning staff, summer programs and professional development and new hires will be completed over the summer. Bids for heating oil, propane, plowing and auditors will be going out soon. The Colebrook School Food Service Audit has been completed and we received a great review. HVAC work continues at all three schools, and we are pushing to have it completed by the start of school. Work on the flood and insurance claim for Pittsburg School is ongoing. Debbie, Lisa and the custodians have been a tremendous help with this. The Area Agreements for all 4 towns (Clarksville & Pittsburg, Colebrook & Columbia) were approved and sent to the state. The bus inspections will occur in August for all buses. Stewartstown is still waiting for their new 60+ passenger bus to arrive. Positive Pay is up and running. This is a great safeguard against fraud. There were broken windows discovered at the Tech Building in Colebrook. The owner has asked us to get quotes to repair them.

#### **New Business:**

**C. Amey/S. Campbell:** Motion to approve the NHSBA Policy Packet except Policy BGAA.

**VOTE:** MOTION CARRIES

**T. Stevens/R. Parker:** Motion to approve the Local Policy Packet except for Policy JICJ and JICJ-R.

**VOTE:** MOTION CARRIES

**S. Campbell/R. Parker:** Motion to approve the Title IX Policy Packet except for Colebrook will continue to enforce the old Title IX Policies per the lawsuit until litigation is resolved.

**VOTE:** Motion Carries

**R. Parker/S. Campbell:** Motion to adopt the Paraprofessional Handbook and forward it to local boards for final approval.

**VOTE:** Motion Carries

Discussed what the increase would be for SAU Admin Staff (SAU & Schools) for budgetary purposes. They would receive a 3% increase. The Board would like to have benefit statements go out to employees that show the amount paid by the employer for NHRS, FICA and value of leave, health insurance and time off.

Would also like a policy created that addresses unpaid time off.

**S. Campbell/C. Amey:** Motion to approve the 24/25 calendar with updated quarter ending dates for January and June.

**VOTE:** 15- Yes 1- No Motion Carries

Discussed the magnetic school calendars and all districts agreed to ordering these calendars.

Goal Setting session – Dana will reach out to Rick from Primex and see about a Saturday session.

**S. Campbell/R. Parker:** Motion to extend auditing contract for up to 3 years for Colebrook, Columbia, Pittsburg, SAU and Stewartstown

**VOTE:** Motion Carries

#### **Non-Public Session:**

**J. Brunault/T. Stevens:** Motion to approve going into Non-Public session

RSA 91-A: 3, II (b) at 8:10 pm.

**Vote:** Motion Carries

Invited Chirs, Dana and Bridget to stay for non-public session

**R. Parker/T. Stevens:** Motion to come out of Non-Public session at 8:26 pm

**VOTE:** Motion Carries

**C. Amey/L White:** Motion to accept nomination for IT Tech position.

**VOTE:** Motion Carries

**T. Stevens/D. Brooks:** Motion to enter Non-Public Session RSA 91-A:3, II (a) at 8:29 pm

Invited Dana and Bridget to stay for the non-public session.

**T. Stevens/J. Brunault:** Motion to come out of Non-Public Session at 8:41 pm

**D. Brooks/J. Brunault:** Motion to seal the minutes of the meeting

#### **Meeting Dates:**

SAU School Board Meeting November 14, 2024, at Pittsburg School

#### **Adjournment:**

**T. Stevens/C. Amey :** Motion to adjourn the meeting at 8:42 pm

**VOTE:** MOTION CARRIES

Respectfully Submitted,  
Bridget Cross/Billie Paquette

Board Adopted: November 14, 2024