

Student Name: _____ Parent Phone: _____

PRATTVILLE JUNIOR HIGH SCHOOL

1089 Martin Luther King, Jr. Drive

Prattville, AL 36067

334-365-6697 (Phone) 334-361-3870 (Fax)

In order for a student to be enrolled in the Autauga County School System, parents must provide proof of residence. The current Court Order mandates that certain verifying documents be provided by all students who enroll in our school system. Parents can provide any **two** of the following items to verify their residence. **In cases of custody issues, a court decree declaring the resident to be the legal physical guardian of the student must be provided, along with other required documentation.**

REQUIRED Documentation of Registration

Enrollment packages are ONLY accepted when 100% complete.

Certified Birth Certificate _____	Withdrawal Form _____
Social Security No. (optional) _____	Report Card (grades)* _____
AL Immunization Card _____	Standardized Test Scores* _____
Parent/Guardian Picture ID _____	Special Ed- IEP (if applies) _____
Custody papers (if applies) _____	504 Plan (if applies) _____

Autauga County Schools has revised its enrollment policy (effective 11/3/2014). The new Student Admissions policy for Autauga County Schools includes the following options to prove residency of a student:

Two out of the five listed must be provided and MUST BE CURRENT:

- _____ Home Ownership Title (Warranty Deed, Quit Claim Deed, or security deed)
- _____ Residential (apartment or home) lease, current year
- _____ Utility bill (power, water, gas, only one accepted) cannot be included in lease
- _____ Current year property tax record
- _____ Current W2 statement of the parent/guardian with the legal residence listed

In the event the student resides with one parent the majority of the time, and the required documents are in the spouse's name, a marriage certificate must be provided along with the proofs of residence.

***In order for your child to be considered for any advanced classes at PJHS, you must have a copy of your child's latest report card AND standardized test scores. If you don't have these documents and still want to be considered, placement tests ARE required.**

Parent Signature _____ Date _____

I have read and understand the required documentation needed for the enrollment and placement of my child.