

LSAT Committee Meeting – 3/19/26

Date: March 19th, 2026

Scheduled Time: 4:00 PM

Meeting Start Time: 4:04 PM

Facilitator: Craig (Chair)

Member Attendance: Wilhite, Mitchell, Green, A. Jackson, Crumlin, Little, Doty, Shen

Staff Attendance: Mullins, Coleman, Coble

Points of Discussion

I. Reflection on Budget Process

- a. What went well in our budget discussions and in the budget process?
- b. What can be improved upon?
 - Wasn't enough emphasis placed on the needs of the students when making decisions
 - Did a lot of staff based listening sessions but no student listening sessions
 - Did not do the best job to make sure our student representatives were informed and aware of what was going on to properly use their voice
 - A lot of the discussions centered around what is best for adults rather than the students
 - Some members felt as though they personalized some discussions
 - Lack of vision, goal, or purpose for LSAT student representatives
 - Engage and inform student representatives on LSAT topics and discussions at the beginning of the year and prior to meetings
 - When recommendations are made for community and parent members there should be follow-ups made to LSAT members

II. Rethinking the Supply/Funding Request Process

- a. From our listening session, it seems that many departments/staff members are unsure of the request process, what is acceptable, and what is available. What is our current standardized request process?
- b. Is there a way for money to be allotted per department and have that tracked as requests are put in, approved, and dispersed? This would make the process more transparent and consistent.
 - One common theme from listening sessions- confusion on how departments and
 - request supplies and how much money is available

- Revamp the supply request funds process for more transparency and clarity so that staff know how much is available, where to go, and the parameters when requesting
- Current process- all staff has access to the supply request link, it is located in the midweek updates, the link allows staff to select standard pre-approved items and to submit for specialty/non-standard items, no set budget per individual or department, supplies are rarely denied due to budget restraints, could be denied if they fall outside of DCPS supply guidelines, orders are submitted weekly to approved DCPS vendors
- Proposed changes- establish a designated supply budget for each department, departments can prioritize and select items within their allocated supply budget, department chair will submit supply list for purchase, spreadsheet will be created to track each department's budget, orders will be processed by approved DCPS vendors
- Wondering: What would happen if a department did not use entire budget? Could give departments ideas of how they could spend their funds before allocating them back to the school budget.
- Concern: the equity of spending. Links may open initially to department leads to make requests
- Wondering: How often will supply requests be accepted and filled?
- Every department will receive the same budget amount

III. MOY Data Reflection

- a. Dr. Little will be presenting mid-year data for our CSP
 - Will share individual data for everyone
 - Information will also be shared in Little's weekly email
 - MOY focused on CSP goals, will not know if CAPE goals were met until scores are released during the summer
 - Progresses made in math classes show that goals are trending towards being met.
 - Classrooms foster use of metacognitive strategies
 - Need to increase use of IXL and Reading Plus in classrooms
 - Next steps: 1. Continue to improve daily metacognitive practices 2. Strengthen and increase daily opportunities for students to build core number skills.
 - CAPE participation is low
 - BOY and MOY participation is low
 - Next steps: 1. Implement targets small group literacy supports 2. Expand WDM to include analysis of reading data 3. Support ELA 1 Team (pacing, writing development, student engagement)
 - Increase follow-up for students who do not feel connected

- Increase the number of walkthroughs to increase student feedback
- Increase student participation in walkthroughs
- Goals for Prepared for What's Next are progressing except ACGR cohorts
- Newly enrolled students will need to enroll in a CTE pathway

IV. Deliverables Before next Meeting 4/8/26 @4:00pm

- a. Budget Spreadsheet Template

V. Closing 5:01 PM