



OWOSSO PUBLIC SCHOOLS

Ready for the World

Board of Education Agenda

June 26, 2024

5:30 pm

(Immediately following Budget Hearing)

Washington Campus Gymnasium

645 Alger St

Owosso, Michigan 48867

1. Call to Order

2. Pledge of Allegiance

3. Building Reports

4. Recognition of Student Athletes

Recognition of Brock Holtsclaw

Recognition of Retiree Janice Coppersmith

5. Board Correspondence:

Superintendent's Report

Curriculum Director's Report

6. Public Participation

7. For Action

Consent Agenda:

May 22, 2024 Regular Meeting Minutes-----

June 10, 2024 Committee Meeting Minutes-----

Current Bills-----

Financials-----

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8. For Future Action

Approval of Course Listings 2024-2025-----

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MHSAA 2024-2025 Membership Resolution-----

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10. Public Participation

11. Board Comments: Board Member Comments/ Updates

12. Upcoming Board Meeting Dates:

TBA

13. Adjournment

This meeting is a meeting of the Board of Education in public for the purpose of conducting the School District's business and is not to be considered a public community meeting.
There is a time for public participation during the meeting. Board Policy 0166

BOARD GUARANTEE (Adopted May 2006)

We have been elected by the members of our community and choose to serve our fellow citizens to deliver the best possible programs and services to our children.

Therefore, we guarantee that:

We will serve with pride. We have been given the opportunity to make a difference in the lives of children and the quality of life in our community, and we are proud to accept that challenge.

We will treat students, parents, citizens, staff and fellow board members with dignity and respect.

We will be informed, knowledgeable and prepared before making decisions that affect the education of students. We will stay up-to-date so that our decisions will be based on the most recent information. We will model our belief that learning is a lifelong process.

We will do our part to work as a team with administrators, teachers, support staff, parents, students and citizens so that the entire learning atmosphere of our school will be one of warmth and caring. We will do this by becoming a part of district committees such as cross-functional, professional governance council (PGC) and many more.

We will maintain the policy making role of the Board and represent this to the constituents of the district by informal communications and referral to the proper channels for consideration of concerns and suggestions.

We will be enthusiastic and energetic in our support of the work in our schools by students, staff and volunteers. We will model this behavior by attending school sponsored events and working toward board certification through class work.

We will represent and reflect all segments of the community and base our decisions on sound policy and ethical principle that is in the best interest of all students. We will do this by basing our decisions on data and survey work on an annual basis. We will also take the time to have formal and informal conversations with our community.

Rick Mowen
President



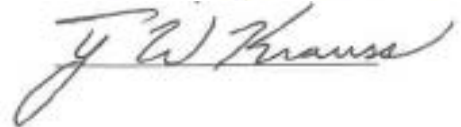
Marlene Webster
Vice President



Olga Quick
Treasurer



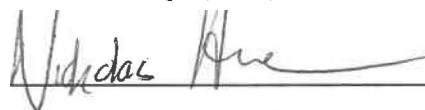
Ty Krauss
Secretary



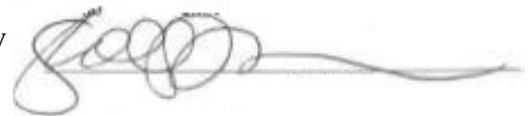
Adam Easlick
Trustee



Nicholas Henne
Trustee



Shelly Ochodnick
Trustee



Board Guarantee check points will run in conjunction with the Superintendent dialogue sessions.



OWOSSO PUBLIC SCHOOLS

Ready for the World

BOARD OF EDUCATION NORMS

- Open, Honest, and Timely Communication
- Prepared
- Committed
- Unified
- Disagree Without Conflict
- Punctual (notify if absent)
- Responsive (48 hour rule)
- Students First
- No Surprises



Public Participation at Board Meetings Statement

The Board of Education is a public body and recognizes the value of public comment on educational issues. Time has been included in the meeting's agenda for public participation. Members of the audience are reminded that they should announce their name and group affiliation when applicable and to limit their participation time to three minutes or less. Comments should be directed to the Board and be relevant to the business of the Board of Education. This is not an opportunity for dialogue with the Board of Education. The rules of common courtesy should also be observed.

For Action

May 22, 2024 Board of Education Regular Meeting Minutes

OWOSSO PUBLIC SCHOOLS
Board of Education
Regular Board Meeting Minutes
May 22, 2024
Report 23-206

Present: Adam Easlick, Nick Henne, Rick Mowen (arrived at 5:36 p.m.), Shelly Ochodnicki, Olga Quick, Marlene Webster
Absent: Ty Krauss

Vice President Webster called the Board of Education Meeting to order at 5:30 p.m. The meeting was held at the Washington Campus Administration Building, 645 Alger St, Owosso MI 48867.

Pledge of Allegiance

Building Reports

Superintendent Brooks welcomed everyone and stated we would begin the night by honoring our retirees and he introduced Assistant Principal Karen VanEpps.

VanEpps acknowledged Jeffery Barter who was not present, an English teacher who has been with the district for 21.5 years. She praised his dedication and contributions to the school and the positive impact he has had on students. She mentioned his plans to potentially work at Michigan State University, or do virtual work online.

VanEpps acknowledged Janine Elbing, who was not present, for her outstanding contributions as a Special Education teacher at OHS over the past five years. In her retirement, Janine plans to sew, quilt, go to the gym, and spend time with her family. She shared a heartfelt poem called "Patchwork," from Elbing expressing her gratitude for completing her teaching career at OHS and cherishing her time as part of the Trojan family. VanEpps and her colleagues recognize the significant impact she has made on the special education department and stated it has been our pleasure to work with her.

VanEpps acknowledged Lisa Pilon who has been a cornerstone of the Student Services Department serving the district for 16.5 years, with the last 12 years dedicated to OHS. The Student Services Department requires constant dedication, from supporting students to assisting staff and parents daily. Lisa performed these duties with strength and dignity, touching many lives. In her retirement, Lisa plans to spend time with her family, travel to California, garden, and keep in touch with us. She will deeply miss the OHS family she has nurtured over the years. Reflecting on her career, Lisa fondly remembers the excitement, challenges, and growth experienced with the students, and she is grateful for the opportunity to serve the community. VanEpps thanked Lisa for her years of dedicated service and for being such an integral part of our school community.

VanEpps acknowledged Janelle Perkins who has spent the last 35 years dedicated to special education at our school, impacting multiple generations of families. Her contributions have been invaluable, touching the lives of many as an educator, parent, and friend. Janelle has taught us not only about special education but also about the importance of building strong relationships with families. As Janelle transitions into retirement, she plans to spend time with her family, including her nearly six-month-old granddaughter. She shared her gratitude for the opportunity she was given as a 22-year-old fresh out of college, reflecting on how the high school became her family and community. Janelle recalls fond memories with colleagues and students, highlighting the growth and changes she witnessed over the years. Janelle's dedication to her students and her unwavering commitment to their well-being have left a lasting legacy. VanEpps stated we are immensely grateful for her friendship, guidance, professionalism, and strength. Though she will be greatly missed, we know she will continue to do incredible things in her retirement.

Superintendent Brooks introduced Principal Rich Collins.

Collins acknowledged OMS Band Director, Michael Tolrud, who has dedicated 26 years to teaching. He was named District Teacher of the Year, a recognition he humbly dislikes being mentioned. Beloved by staff, parents, and students alike, Michael is known for his magical impact on his students, particularly through his work with fifth and sixth graders. His retirement plans include traveling with his wife and possibly finding a new job, as she hopes. Teaching music has always been his passion, and his final concert, which had standing room only, showcased the profound impact he has had on this community. Collins stated working alongside Michael over the years has been an honor, and the support he receives from the community and school district is a testament to his character. Tolrud shared a heartfelt thank you, reflecting on his and his wife Carol's move from South Dakota nearly four decades ago. Despite initial doubts, they found a welcoming community and a school with a rich legacy. The students and the OHS music program have been treasures that kept them rooted here. Michael's dedication and love for teaching have left a lasting legacy. Collins stated we are deeply grateful for his contributions and wish him all the best in his retirement.

Superintendent Brooks acknowledged Elaine Crego, who was not present. Elaine dedicated many years to our district, primarily teaching second grade at Washington and Bryant Elementary Schools. Known for her hard work, she was often the first to arrive in the morning and the last to leave at night, sometimes needing a reminder to go home. In retirement, Elaine plans to spend her time reading, with her family, and traveling as she pleases. She also prepared a written statement expressing her gratitude to the board, colleagues, and the community. She described it as a sincere privilege to have served approximately 600 families over her 24-year teaching career.

Superintendent Brooks introduced Principal Bridgit Spielman.

Spielman acknowledged Daniele Raffaelli who has been an integral part of our community for 27 years, starting in 1997 when she was hired to teach sixth grade at Bryant Elementary. Her diverse and impactful roles have included teaching fourth grade, leading Title I reading and writing initiatives, and enriching lives through global arts programs at multiple schools. She has

also been a grade-level chair, AR coordinator, and Girls on the Run coach, among many other contributions. Daniele has been an invaluable mentor to new teachers and has brought smiles and encouragement to everyone she meets. Her students know she cares deeply and follows their journeys even after high school. In retirement, Daniele looks forward to preparing her farm for her daughter Anna's wedding and creating beautiful artwork. She plans to open an art studio offering various art forms and classes, continuing to inspire and provide therapeutic benefits to our community. Spielman stated we are immensely grateful for Daniele's presence and dedicated service to our district. She has made a profound impact, and we look forward to seeing what she accomplishes next. Daniele shared a letter she received from Mr. William Aue whom she was hired by and had to step away from the district in 2003. The letter stated *"As this new school year begins, know that you're in my thoughts. Successful leaders are successful because they surround themselves with great people, and that is what you are. Through good fortune and by design, you are a staff of excellence with the toughest job in the Owosso School District. You are now in the midst of significant change. It is important that you remain ethical because there are those who are unethical. Be child-centered because there are those who value only academic gain and have forgotten the emotional and social needs of our children and their families. Be continuous learners because knowledge allows you the flexibility and power necessary in the competition for ideas. Be caring of one another because many times your only source of support and encouragement will be from your colleagues."* Daniele thanked her friends and colleagues for their support over the last 5 years.

Spielman acknowledged William Lentz who has been with Owosso for 11 years, though his career in education spans much longer. Initially convinced by Dr. Tuttle to join the Trojan community, William taught fourth grade before transitioning to the STEM den, where he taught science and technology to students from kindergarten through sixth grade. This transition occurred right before COVID, requiring him to create digital content for his students to use at home. William has contributed immensely to our community in various roles, though I must keep it brief. He is not retiring but has accepted a new challenge, working with a team to create and implement fourth-grade field trips across Michigan State Parks. This role is perfect for him, as it combines his love for the outdoors with his dedication to education. He plans to spend as much time outdoors as possible, both professionally and personally, traveling with his family whenever he can. We are immensely grateful for William's dedicated service and the lasting impact he has made on our community. Personally, I am thankful for his friendship and contributions. William shared his unexpected journey to this new role. After months of waiting, he finally got an interview in late February and was quickly offered the position. Now, he works to get kids outside and engaged with nature, a role he finds immensely rewarding. William expressed his gratitude for his career and the opportunities he has had, particularly at Owosso, where he has been able to make a significant impact.

Superintendent Brooks introduced Principal Jessica Aue.

Aue acknowledged Lisa Meihls who has been teaching at Owosso Public Schools for 32 years, with 31 of those years at Emerson Elementary School. She had the unique opportunity to loop with her students for eight years, teaching first grade and then moving up to second grade with the same group. Lisa spent many years teaching second grade before taking on the challenge of becoming a Title One Math teacher at Emerson in 2020. Little did she know that this would be a

particularly adventurous role, as she ended up teaching district-wide math to all second graders who chose to stay home that year due to the pandemic. Despite not being comfortable with technology, she rose to the occasion, demonstrating bravery and consistency. Her colleagues describe her as kind, helpful, thoughtful, dedicated, caring, and a true blessing, unafraid to do what is right. Lisa will miss the kids and her colleagues, many of whom she has formed close friendships with over the years. She looks forward to spending time with her brand-new granddaughter, born in February, and taking vacations when possible. Lisa shared a heartfelt reflection on her career. She began 32 years ago as a Title One reading and math specialist at Bentley and Central Schools then spent the next 31 years at Emerson. Despite changes over the years, her commitment to the children has remained steadfast. Lisa grew up in this community, attended Washington School, and has deep family ties to the district. She expressed gratitude for the incredible journey and the support she received throughout her career.

Superintendent Brooks introduced Food Service Director Joy Hartman.

Hartman acknowledged Michele Prince who spent 24 years as our administrative assistant for food service. Hartman only knowing Prince for about two years asked her team for some help to capture Prince's essence. Here are some words they came up with that describe Michelle:

- Fun and Flexible: Michelle brought joy and adaptability to our team.
- Faithful and Family-oriented: She prioritized both her personal and food service families.
- Supportive: She was always willing to help, whether in food service or education.
- Dedicated and Dependable: Michelle was committed to our school's success, often going above and beyond.
- Educated and Real: With years of service and ongoing education, Michelle stayed authentic and genuine.
- Vibrant and Inspiring: Her presence lightened any room, and she made everyone feel valued and appreciated.
- Caring and Empathetic: She deeply cared about our team, understanding and supporting each member.

Michelle's impact goes beyond her administrative duties; she brought a unique ingredient to our food service team—love. We are grateful for her dedication and the warmth she brought to our school.

Superintendent Brooks acknowledged Renee Secor-Jenks has been a valued member of our transportation department for 28 years, driving approximately 800,000 miles throughout her career, with about 250,000 of those in her favorite bus. She drove routes 202, and 102 for many years. One of her favorite activities was navigating drifts on less crowded backroads, and she even enjoyed the challenge of waking up at 3:30 am in winter to assess driving conditions. Renee often helped students with homework and provided a listening ear during their bus rides. She appreciated elementary teachers who sent students to the bus with treats after holiday parties, and in a playful act of revenge, she gave students giant pixie sticks on her last day. Her humor and connection with students and staff were well-known. Renee had an exceptional memory for routes, landmarks, and student details. She could instantly recall addresses, pickup points, and turnarounds when needed. She thanked everyone for the great times and expressed her gratitude for the experiences she had working with wonderful people. Reflecting on her retirement, Renee

shared a humorous story about being recruited and she joked about not coming back, she cherished the memories and the people she worked with.

Superintendent Brooks shared a heartfelt thank you to all for their invaluable contributions and he is deeply honored to have worked alongside these dedicated educators within the district. Collectively, our retirees represent 178 years of experience, impacting thousands of students and families. The district allowed retirees to choose a personalized engraved gift to commemorate their service, featuring their years of service and the year they were hired. A post celebrating their achievements will be shared on Owosso Public School's Facebook page, thanks to Jessica Thompson.

President Mowen shared that it's evident that our diverse backgrounds and experiences have created something truly beautiful in the Owosso community. He wished them you all the best in their future endeavors, whether pursuing new adventures or enjoying well-deserved relaxation.

Student Representative Kate Lee passed the torch to Paige Davis for the 2024-2025 school year. Kate, finishing her time at Owosso High School, expressed gratitude for the wonderful people and experiences she's had. She confidently passed her role to Paige Davis, praising her as trustworthy and a great fit for the responsibilities ahead. Paige recapped the busy month of graduation activities and honors, including lunch honoring top students in CTE programs, the Senior Athletic Honors Convocation, recognizing about 50 seniors with varsity letters, the girls' varsity track and field team winning their second regional championship in a row, the Trojan marching band playing the national anthem at the Detroit Tigers baseball game, and a successful pontoon raffle, selling over 350 tickets, with a winner from Bellaire, Michigan. As a parting gift, Superintendent Brooks presented a gift to Kate from the Board, an Amazon gift card and a University of Michigan shirt in honor of her next steps.

Board Correspondence

Superintendent Brooks reported on the following happenings in the District.

Bryant School:

- Held Family Fun Night on April 26 with over 600 attendees enjoying games, cake walk, face painting, balloon animals, and raffles.
- 3rd and 4th graders performed music shows in early May, Mrs. Zephie Hillard died an extraordinary job highlighting diverse cultures in line with the IB philosophy.
- 5th graders engaged in end-of-year activities, including a trip to Hartley, Field Day, and preparations for graduation to 6th grade.

Central School:

- 4th graders visited Detroit's Comerica Park for a weather and sports industry lesson and watched a Tigers vs. Mariners game.

- 5th-grade district-wide annual field meet coordinated by Mr. Lemanski, Mrs. Crandell, and Mr. Howes with high school coaches assisting.
- Social work team collaborated with Dentists R Us for free dental care, providing exams and cleanings to over 20 students.
- 3rd graders held their Market Day event, creating and selling products.
- 2nd graders celebrated Mother's Day with makeovers for special women in their lives.

Emerson School:

- PTO hosted Family Fun Night with frozen custard, bounce house, clowns, cake walk, raffles, and games.
- All 4th graders played recorders with the Lansing Symphony at the Wharton Center.
- Numerous field trips: 1st grade to DeVries, 2nd grade local walking trips, 5th graders lunch at OMS, 4th graders to Greenfield Village, 3rd graders preparing for trips to IQ Hub and Mackinac Island, and kindergarteners to the zoo.

Owosso Middle School:

- Took 250 kids to a Lansing Lugnuts game on May 15, some students used their PBIS rewards.
- Discussed 5th grade transition to OMS, with 5th graders visiting for lunch and a tour on May 20.
- Last OMS Choir concert on May 21.
- 8th Grade Graduation and Spring Fling on June 1.

Owosso High School:

- Senior Female and Male Athletes of the Year awarded to Peyton Spicer and Peyton Dwyer.
- Honors Convocation celebrated students with nearly half a million dollars in scholarships awarded.
- 154th graduating class with tremendous speeches by Valedictorian Quinn Skarich, Salutatorian Camden Yerrick, and Faculty Speaker Dave Venne.
- OHS Band played the National Anthem at Comerica Park on May 15.

Lincoln High School:

- 40 students attended Michigan Construction Career Days on May 2 for hands-on experience with heavy machinery and trades careers.
- Students with the best attendance rewarded with a trip to a Lansing Lugnuts game on May 15.
- Graduation on May 30, aiming to confer 36 diplomas.

Athletics:

- Girls' track team won the Flint Metro League, with Brock Holtsclaw named Coach of the Year.

Operations:

- Operations working hard on maintaining facilities, exampling including baseball/softball fields the other night after all the rain.

Food Service:

- Food Service is working on the Meet Up/Eat Up program which will be at Emerson, Bryant, and the Secondary Campus. Program is for ages 0-18 years old.

Transportation:

- Buses are being used for summer programs in partnership with YMCA.

District:

- District events included Senior Athletic Awards, OEA Retirement Dinner, OPS a Job Fair on June 11, Learning Zone in partnership with the YMCA, and Books at Bryant.

Public Participation

President Mowen stated that the Board of Education is a public body and recognizes the value of public comment on education issues. Time has been included in the meeting's agenda for public participation. Members of the audience were reminded they should announce their name and group affiliation when applicable and to limit their participation time to three minutes or less. Comments should be directed to the Board and be relevant to the business of the Board of Education. This is not an opportunity for dialogue with the Board of Education. The rules of common courtesy should also be observed.

The following participants addressed the Board:

- Tom Manke
- Matthew Wrosch

For Action

- Moved by Webster, supported by Easlick to approve April 24, 2024 Regular Meeting Minutes, April 24, 2024 Closed Session Meeting Minutes, May 8, 2024 Committee Meeting Minutes, Current Bills and Financials as presented. President Mowen conducted

a roll call vote; Easlick, Quick, Henne, Ochodnick, Webster and Mowen voted aye, no nay votes. Motion carried unanimously.

- Moved by Quick, supported by Henne that the Board of Education support the Shiawassee Regional Education School District 2024-2025 budget as presented, and authorize the superintendent to forward the resolution to the SRESB board on or before June 1, 2024.

For Action - Policies

- Superintendent Brooks recommended combining all the policies together when voting to adopt. Trustee Ochodnick requested that revised policy 2414 and revised policy 2418 be voted on separately to better understand the changes in the policy and to review the curriculum. Moved by Easlick, supported by Quick to adopt the following above policies; new policy 1540, revised policy 1240, revised policy 2370.01, revised policy 6320, revised policy 6321, revised policy 6325 new policy 6350, revised policy 7217, revised policy 7540.03, revised policy 8321, revised policy 8390, revised policy 8531, revised policy 8800 and revised policy 1100.10. Motion passed unanimously.
- Vice President Webster explained minor revisions to the revised policy 2414, Reproductive Health and Family Planning and revised policy 2418, Sex Education, emphasizing that no major changes are being made. For revised policy 2414 the school district must notify parents when their child is enrolled in a course discussing family planning or reproductive health, parents will be informed about the course content and given the opportunity to review instructional materials (excluding tests) beforehand, and parents have the right to excuse their child from such instruction. For revised policy 2418 changing language to use “parents or guardian” instead of “his or her.” Adding a requirement that sex education materials and instruction must be age-appropriate, medically accurate, and comply with the legal standards. Treasurer Quick also emphasized that the changes being discussed do not involve any alterations to the curriculum. Instead, they are solely modifications to the language of the policy.
- Moved by Easlick, supported by Quick to adopt revised policies 2414 and 2418. Vote Ayes: Easlick, Henne, Mowen, Quick, and Webster. Nays: Ochodnick. Motion carried 5 to 1.

For Action

- Moved by Easlick, supported by Webster that the Board of Education authorize the Superintendent to sign the proposed contract with ESS Midwest (formerly PCMI/Willsb) for the contract for the 2024-2025 fiscal year. Motion carried unanimously.
- Moved by Henne, supported by Ochodnick that the Board of Education authorize the Superintendent to contract with Perrin Construction in an amount(s) not to exceed \$237,000 for the purchase and installation of four exterior doors at Bryant Elementary and all interior doors at Washington School. Motion carried unanimously.

- Moved by Ochodnick, supported by Quick that the Board of Education approve the hiring of the following certified staff:

Name	Building/Grade	Recommending Administrator	Salary Schedule Step
Amy Black	OHS/Special Education	Superintendent Steve Brooks	MA Step 13 \$79,991
Ernie Rivers	OHS/Special Education	Superintendent Steve Brooks	MA Step 11 \$73,075
Peyton Rainwater	OHS/English	Superintendent Steve Brooks	BA Step 1 \$43,332
Philip Gould	Bryant/Teacher	Superintendent Steve Brooks	BA Step 2 \$43,956
Dr. Catheryn Dwyer	Assistant Superintendent of Curriculum and Instruction	Superintendent Steve Brooks	Step 10 \$120,548
Ericka Mitchell	OMS/Band Director	Superintendent Steve Brooks	BA Step 8 \$58,680

Motion carried unanimously.

For Future Action

- The Board will be asked to approve the purchase of new AP Biology textbooks and electronic software including online versions of the textbook and teaching resources. Additional funds may be made available for training on the use of these resources.
- The Board will be asked to approve the purchase of new AP[®] Psychology textbooks and electronic software including online versions of the textbook and teaching presentations.
- The Board will be asked to approve the 2024-2025 student handbooks for Bentley Bright Beginnings, elementary, middle, and high schools to be presented at the June 26, 2024 Board meeting. Treasurer Quick strongly recommended changing the attendance, dress code and cell phone policies.
- The Board will be asked to renew the contract with Baker College for Adult Education services for the fiscal year 2024-25 and authorize the Superintendent to sign the contract on behalf of the District.
- The Board will be asked to authorize the Superintendent to renew the contracts with GST (Genesee Shiawassee Thumb) Michigan Works from July 1, 2024, through June 30, 2025.

- The Board will be asked to authorize the Superintendent to renew the City of Owosso revised agreement for two “part-time” officers with the City of Owosso, pending City approval. To enhance the public safety of the City of Owosso and Owosso Public School District through the provision of police officers to serve as School Resource (liaison) officers for the contract year of fiscal year 2024-25 through fiscal year 2028-2029.
- The Board will be asked to approve the out-of-state travel for the Owosso High School Trojan Marching Band trip to Disney World and Universal Studios in Orlando, Florida, in March, 20-25, 2025. Moved by Quick, supported by Webster to move the OHS Trojan Marching Band out-of-state travel to Florida from Future Action to For Action and to approve the out-of-state travel for the OHS Marching Band. Motion carried unanimously.
- The Board will be asked to approve the out-of-state travel for Carrie Warning to travel to Sturtevant, WI July 21-25, 2024.
- The Board will be asked to approve the out-of-state travel for Carrie Warning to travel to Eden Prairie, MN August 5-9, 2024.
- The Board will be asked to authorize the Superintendent or his designee to enter into a contract with Konica Minolta Business Solutions U.S.A., Inc. for leasing and maintenance of copiers for the District for the next five years.
- Moved by Ochodnicki, supported by Quick to move the above For Future Actions items to For Action. Motion carried unanimously.

For Information

Superintendent Brooks announced the following personnel changes:

Accepted Positions

- Brandie McGregor has accepted the Sub Custodian position.
- Bryan Bigelow has accepted the Sub Custodian position.
- Madison Benson has accepted the OHS Guidance Secretary position.
- Connor Sergent has accepted the Sub Bus Driver position.

Resignations

- Kathleen Guth, Custodian resigned effective April 26, 2024.

Retirements

- Jeffery Barter, Teacher at Owosso High School has submitted his letter of intent to retire effective August 16, 2024 after 21 years of service.
- Elaine Crego, Teacher at Bryant Elementary has submitted her letter of intent to retire at the conclusion of the 2023-2024 school year after 24 years of service.
- Janine Elbing, Teacher at Owosso School has submitted her letter of intent to retire at the conclusion of the 2023-2024 school year after 5 years of service.
- William Lentz, Teacher at Central Elementary retired effective February 16, 2024 after 11 years of service.
- Lisa Meihls, Teacher at Emerson Elementary has submitted her letter of intent to retire at the conclusion of the 2023-2024 school year after 32 years of service.
- Janell Perkins, Teacher at Owosso High School has submitted her letter of intent to retire effective July 31, 2024 after 35 years of service.
- Daniele Raffaelli, Teacher at Bryant Elementary has submitted her letter of intent to retire at the conclusion of the 2023-2024 school year after 27 years of service
- Michael Tolrud, Teacher/Band Director at Owosso Middle School has submitted his letter of intent to retire at the conclusion of the 2023-2024 school year after 26 years of service.
- Lisa Pilon, Guidance Secretary at Owosso High School has submitted her letter of intent to retire effective September 1, 2024 after 16 years of service.
- Michele Prince, Food Service Administrative Assistant retired effective April 5, 2024 after 24 years of service.
- Renee Secor-Jenks, Transportation Director has submitted her letter of intent to retire effective July 14, 2024 after 28 years of service.

Public Participation

President Mowen stated that the Board of Education is a public body and recognizes the value of public comment on education issues. Time has been included in the meeting's agenda for public participation. Members of the audience were reminded they should announce their name and group affiliation when applicable and to limit their participation time to three minutes or less. Comments should be directed to the Board and be relevant to the business of the Board of Education. This is not an opportunity for dialogue with the Board of Education. The rules of common courtesy should also be observed.

No public participants addressed the Board.

Board Comments

Trustee Henne congratulated all the retirees, commented on attending the fourth-grade Detroit Tiger's game with his daughter stating it was fantastic, and wanted to remind teachers that summer is almost here and to enjoy their break.

Trustee Ochodnicky stated her grave concerns about some upcoming changes to policies initiated by President Biden, effective August 1, concerning the inclusion of biological males in female spaces, she also congratulated everyone on graduating and retiring.

Vice President Webster stated Graduation was awesome! She was impressed by the number of students graduating going to vocational school. This was evident and impressive, reflecting well on the efforts of educators and parents.

Treasurer Quick congratulated the retirees and thanked them for their dedication to serving the children at Owosso Public Schools and wished them the best and welcomed the new hires. She is looking forward to the Lincoln High School Graduation.

Trustee Easlick also stated Graduation was awesome and his favorite time of year, he congratulated all the retirees, and welcomed all the new hires. He wanted to address the false narrative provided by Mr. Manke about trying to push an agenda. Stated there was no agenda there, just the love of music.

President Mowen stated it's impressive to see the diverse paths our students are taking after graduation, whether it's higher education, trade school, entering the workforce, or joining the military. Regardless of their chosen path, our students are well-prepared for the future thanks to the dedication of our staff members. He congratulated all graduates, and wished them the best for their future endeavors.

Upcoming Board Meeting Dates

- June 10: Board of Education Committee of the Whole, 5:30PM, Washington Campus Gymnasium
- June 26: Board of Education Regular Meeting 5:30 PM, Washington Campus Gymnasium

Important Upcoming Dates

- May 24: Half Day for All Students & Teacher Work
- May 27: No School Memorial Day
- May 30: Lincoln Graduation, 6PM, PAC
- June 5: 5th Grade Graduation, PAC
- June 6: Bryant Kindergarten Graduation
- June 6: Half Day for All Students, Last Day of School

Student Hearing

President Mowen stated since the father threatened a lawsuit during the first public participation, President Mowen recommended to postpone the student hearing until the district has the opportunity to consult with legal counsel. Moved by Webster, supported by Ochodnicky to postpone the student hearing to consult with legal counsel. Motion carried unanimously.

Adjournment

Moved by Ochodnicky, supported by Quick to adjourn at 7:20 p.m. Motion carried unanimously.

Minutes recorded by Stephanie Goetzinger.

Respectfully submitted,

Ty Krauss, Secretary

June 10, 2024 Board of Education Committee Meeting Minutes

OWOSSO PUBLIC SCHOOLS
Board of Education Minutes
Committee of the Whole Meeting
June 10, 2024
Report 23-207

Present: Adam Easlick, Nick Henne, Rick Mowen, Shelly Ochodnicki, Olga Quick, Marlene Webster

Absent: Ty Krauss

President Mowen called the Board of Education Meeting to order at 5:32 p.m. The meeting was held at the Washington Campus Administration Building, 645 Alger St, Owosso MI 48867.

Pledge of Allegiance

Public Participation

President Mowen stated that the Board of Education is a public body and recognizes the value of public comment on education issues. Time has been included in the meeting's agenda for public participation. Members of the audience were reminded they should announce their name and group affiliation when applicable and to limit their participation time to three minutes or less. Comments should be directed to the Board and be relevant to the business of the Board of Education. This is not an opportunity for dialogue with the Board of Education. The rules of common courtesy should also be observed.

The following participants addressed the Board:

None

End of Year Activities

Superintendent Brooks informed the Board about several graduations we've held over the past few weeks. The Owosso High School graduation went smoothly despite a few sprinkles, followed by the Lincoln High School graduation a couple weeks later. Our fifth and eighth-grade graduations were also well-attended. The fifth-grade graduation had approximately 250 kids on stage with our 1,000-seat auditorium at capacity, it's clear these events are important to our community. June 6 marked the last day of school for our elementary students, with numerous kindergarten graduations and celebrations, complete with smiles, hugs, and photos. We are excited to offer a wide range of summer school opportunities for our students, with about 300 participants from pre-K through 12th grade. High school credit recovery started today, and elementary summer school programming kicks off tomorrow. One of the highlights is our pre-kindergarten program, which we call "Kindergarten Boot Camp." We've identified about 10 students without prior preschool experience to join this eight-week program, preparing them for

the upcoming school year. We are the only district in the area offering such a program, and we take great pride in it. Additionally, our summer meal program, the Meet Up and Eat Up, started today. We served more meals on the first day than in the past several years, showing how well-known and appreciated this service has become. Students will eat on-site at three locations—Bryant, Emerson, and our secondary campus—and can take meals home for the weekend on Thursdays. This new initiative ensures students have nutritious meals even when school is out. Also, part of our summer programming is Books at Bryant. We are excited to launch this weekly event starting this Wednesday at 6 PM (excluding the Fourth of July week). We've partnered with Culver's to provide children from birth to age 13 with a free book and ice cream every Wednesday. This community effort involves our police, fire departments, and various sports teams, including football, cheerleading, softball, and baseball. These role models will help kids pick out books and read to them. Overall, we have an action-packed summer planned and look forward to the continued engagement and growth of our students.

Back to School Activity

Superintendent Brooks informed the Board about our exciting back-to-school activity for everyone, Flat Stanley. This familiar character sporting an Owosso shirt will help us kick off the new school year. We've distributed these to all our staff. The task is to take Flat Stanley along with you on your summer adventures. Snap some photos and share them with us by texting them to the district phone number provided on the back. In August, as our staff return, we'll display all these pictures as part of our welcome-back message to the students. This activity is a great way for us to share our stories through pictures and create a sense of community.

Budget Update

Superintendent Brooks started by giving a huge shout-out to Mr. Dame for his incredible dedication to learning the school budget. He has been putting in extra hours, including weekends. His hard work is helping finalize the 2023-24 budget and prepare for the 2024-25 budget.

Mr. Dame shared some good news with the Board as we close out the 2023-24 budget, we're projected to have around a 20% general fund balance. We also experienced a surplus and the reasons for the surplus are, local revenue increased by \$200,000 due to a 5% rise in property taxes. Interest on investment yielded about \$420,000 for our general fund. We budgeted conservatively, predicting a decrease in student count, but the drop was minimal, resulting in higher state funds. We strategically used grants, such as ESSER funds, to cover expenses that would have otherwise come from the general fund. All preschool spots in our Great Start program were filled, bringing in additional revenue. Expenses were lower than expected, partially due to spreading the \$3 million air conditioning project over two periods. We received an additional \$111,000 from the state for special education.

Superintendent Brooks informed the Board our auditors are currently conducting various audits, including payroll and ORS audits, and will return in August to finalize their reports. While these

numbers are still preliminary, they are closer to final projections than we initially thought. In summary, despite an initial projection to deficit spend for the 2023-24 fiscal year, we managed to turn things around by efficiently using grants and managing our funds prudently. We're in a strong financial position as we head into the next fiscal year. Trustee Ochodnicki and Treasurer Quick also thanked Tim for all his hard work. Superintendent Brooks wanted to emphasize that this has truly been a team effort involving our entire central office, payroll department, Dr. Dwyer, and our business office. Ensuring everything is coded correctly requires collaboration and diligence.

Thrun Policies

Superintendent Brooks informed the Board he was asked to look into Thrun policies. He reported to the Board that we spoke with one of their policy administrators, and their system is highly customizable and user-friendly. They offer free implementation meetings to provide more detailed information if we decide to proceed. One major advantage of Thrun policies is the ease of annual updates, which can often be cumbersome. Additionally, Thrun will review our student and employee handbooks to ensure they are up-to-date and compliant with current laws. This is crucial, as our handbooks tend to accumulate changes over time, leading to inconsistencies. He stated that there are simple straightforward steps to switch to Thrun's service. The process includes downloading a checklist and having a virtual policy implementation meeting. We would finalize the details and present the complete package to the board for ratification. He spoke with the Corunna School District, which recently transitioned to Thrun. They reported the process took about 4 months. Thrun's policy manual is organized into five sections: policy overview, bylaws, operations and finances, district employment, and student curriculum. This streamlined structure makes it easier to navigate. Thrun also offers a degree of personalization. We can retain key elements from our current policies or include specific inserts as needed. This customization ensures our policies meet our unique needs. Thrun's attorneys will recommend the best options, which is a service not offered by our current provider, NEOLA. This guidance can simplify decision-making and ensure legal compliance. Transitioning to Thrun will require committee work from the board and our administrators to review and align our current policies with Thrun's recommendations. This process will take three to four months. Regarding costs, there are one-time fees and annual updates. We've already paid \$750 towards policy services, which will be credited. As a client with Thrun on retainer, we will also receive a discount. Additionally, Thrun is based in Michigan and focus on Michigan-specific laws is a significant advantage, ensuring our policies are relevant and compliant with state regulations. NEOLA, by contrast, covers the entire Midwest, which can sometimes lead to less precise updates. If there is interest, we can strategize our next steps.

Treasurer Quick inquired about the fee structure of NEOLA in comparison to Thrun. Additionally, she requested a sample policy from Thrun to compare against our current NEOLA policy, to better understand its clarity and manageability for certification purposes, and to see how user-friendly it is.

Trustee Ochodnický recalled the excellent presentation by Lisa Swem in January about the policies we adopted, including contracts. She appreciated the relationship we have built with her and noted that her approach is cost-effective. She expressed strong interest in considering her recommendations further, valuing her insightful input. She also inquired whether, for every policy we adopt, we could eliminate some. She asked if Thrun would be reviewing our existing policies. The goal would be to identify which policies are necessary, which are outdated, and which need updating. She sought clarification on whether this review process would be included with Thrun.

Vice President Webster believes it makes sense to use Thrun for our policies since they are our attorney. In the event of legal action, it would undoubtedly be easier for them to defend their own policies rather than those created by another provider. She values the consistency and coherence this approach would bring. Additionally, she supports the idea of Thrun reviewing our handbooks, as this could prevent potential issues and ensure compliance.

Superintendent Brooks stated he spoke to Superintendent Fattal from Corunna, he shared how their board approached adopting new policies. They divided the work into subcommittees and thoroughly reviewed their current policies alongside Thrun's recommendations. They matched existing policies with Thrun's, kept certain ones, and removed others. This process took three to four months of committee work. Thrun will customize and personalize our policies, ensuring compliance with the law. Superintendent Brooks stated the next steps would be deciding if we want to proceed with Thrun, if so they offer three enrollment periods: this Thursday and Friday, early September, and December. If we decide to move forward, we will contact the Thrun policy administrator to set up specifics. He also reminded the Board this will require commitment from both the board and our administrators to ensure all policies are reviewed and aligned. Additionally, he will prepare a cost comparison between NEOLA and Thrun for the July meeting. This will provide us with the necessary information before making a final decision. We have some time before the September enrollment period, so we don't need to rush but should plan accordingly.

Public Participation

President Mowen stated that the Board of Education is a public body and recognizes the value of public comment on education issues. Time has been included in the meeting's agenda for public participation. Members of the audience were reminded they should announce their name and group affiliation when applicable and to limit their participation time to three minutes or less. Comments should be directed to the Board and be relevant to the business of the Board of Education. This is not an opportunity for dialogue with the Board of Education. The rules of common courtesy should also be observed.

The following participants addressed the Board:
None

Meeting Updates:

June 26: Board of Education, Regular Meeting, 5:30 PM, Washington Campus Gymnasium

Student Hearing

The meeting of the Board of Education was held to hear the recommendation for the discipline of student number 110005056. President Mowen explained the process of the discipline hearing and stated that there is a record of the hearing being made by recording and written minutes.

It was noted that the student was under the age of 18 years old. The father of student number 110005056 requested verbally that the hearing be held in open session.

President Mowen and all parties in attendance at the hearing introduced themselves.

President Mowen asked the father of student number 110005056 if he received a letter from the superintendent's office containing the student's rights and a statement of the complaint. Superintendent Brooks read into the record the letter outlining the charges and giving notice of the meeting. The parent denied receipt of the letter.

Testimony

Thrun attorney Erin Walz and Owosso High School Principal Dr. Dallas Lintner presented testimony for administration on the investigation that resulted from the student's actions dating back from an incident in September 2022 to the last incident in December 2023. Dr. Lintner also read into the record the determinations from the two risk assessments held at the Shiawassee Regional Education Service District, showed still concerned.

The student's father stated that in the latest incident, there were three students in the room without a teacher, leaving the room unsupervised. His son entered the room, and the students claimed he made certain remarks. However, there were no witnesses other than these three students, who were aware of his disciplinary plan and knew that another incident could result in his removal from the school. The father emphasized that there is no proof of the alleged incident beyond the statements of these three students. He also mentioned that his son has always eventually admitted to any past misbehavior, but remains adamant that he did not make the remarks this time, and the father believes him 100 percent.

Vice President Webster had some inquiries for Dr. Lintner regarding the reentry plan. She noted that the Board had crafted a detailed plan with even lingering concerns after the evaluation was done. The Board clearly outlined conditions for the student's return to school. Therefore, when the vape incident occurred, it should have marked the end of the student's opportunity to return.

She acknowledged that vape-related issues typically don't come before the Board but nonetheless was a violation of the reentry plan. Additionally, there were four subsequent incidents after the vape incident, prompting her to question why the matter wasn't brought before the board sooner. Dr. Lintner admitted fault, conceding that while the vape incident was significant, it didn't immediately trigger thoughts of the safety plan. Vice President Webster then turned her attention to the student, querying him about the conditions outlined in his reentry plan. She pointed out a clear violation regarding the backpack rule, emphasizing that even without the comment, the presence of the backpack breached the terms. The student countered, claiming clearance from Dr. Lintner, which was refuted by Webster, stating that a non-see-through backpack was not permitted.

President Mowen then solicited concluding statements from both parties. Attorney Erin Walz acknowledged potential failures in reentry plan enforcement, expressing ongoing concerns about the student's mental well-being based on past remarks. Conversely, the student's father claimed to have received confirmation from the school regarding the backpack, though unable to recall who he spoke with. President Mowen highlighted the student's alarming comment and subsequent action, insinuating a potential threat. Vice President Webster reiterated the gravity of the situation, pointing out the student's repeated infractions despite previous suspensions. She emphasized the board's initial support and desire for the student's success but emphasized the need to prioritize the safety of all students.

Deliberations

The Board of Education deliberated in the presence of the student and his father.

Decision

Moved by Quick, supported by Ochodnicky, that the Board of Education find student number 110005056 responsible for the charges presented against him and for such misconduct will be transferred to virtual instruction for the 2024-25 school year. Motion carried unanimously.

Adjournment

Moved by Webster, supported by Ochodnicky to adjourn at 7:18 pm. Motion carried unanimously.

Minutes recorded by Stephanie Goetzinger

Respectfully submitted,

Ty Krauss, Secretary

Current Bills

OWOSSO PUBLIC SCHOOLS
EXPENDITURE REPORT
05/11/2024-06/14/2024
REPORT 23-208

CHECK RUN ACTIVITY BY FUND

GENERAL FUND	\$1,223,894.88
SERVICE FUND	\$108,702.97
SINKING FUND	\$0.00
BOND FUND	\$0.00
CAPITAL PROJECTS	\$0.00
CHECK RUN TOTAL	\$1,332,597.85

DRAW FROM ACCOUNT

GORDON FOOD SERVICE PAYMENT (5/6/2024)	\$ 24,876.49
GORDON FOOD SERVICE PAYMENT (5/20/2024)	\$ 6,605.91
GORDON FOOD SERVICE PAYMENT (5/28/2024)	\$ 5,718.05
CONSUMERS ENERGY PAYMENT (5/13/2024)	\$ 50,613.74
CONSUMERS ENERGY PAYMENT (6/7/2024)	\$ 50,166.85
	\$ 137,981.04

CREDIT CARD ACTIVITY BY FUND (4/5-5/4/24)

GENERAL FUND	\$ 30,066.62
SERVICE FUND	\$ 1,330.74
ORGANIZATIONAL FUND	\$ 10,533.24
CREDIT CARD TOTAL	\$ 41,930.60

PAYROLL AND STABILIZATION DRAWS

PAYROLL (#24) 5/24/2024	\$ 943,083.43
PAYROLL (#25) 06/07/2024	\$ 1,143,171.38
	\$ 2,086,254.81

GRAND TOTAL

\$ 3,598,764.30

H:\Financial Reports\Monthly\23-24\JUNE 24 BOARD REPORTS.xlsx]Board Bills Monthly

Check # / Date	Run	Status	Vendor	Invoice Description	Amount
108929 05/16/2024	1	Opn	APPLEBEE OIL COMPANY	TRANS/SECOR/FUEL FOR #8	354.65
108930 05/16/2024	1	Opn	BRD PRINTING INC.	COMMED/THOMPSON/PRINTING SENIOR ATH	1,261.89
108931 05/16/2024	1	Opn	CENTRAL ELEMENTARY	CE/SPECK/MV FIELD TRIP	150.00
108932 05/16/2024	1	Opn	CINTAS CORPORATION # 308	OPER/HENDRICKSON/UNIFORMS	152.84
108933 05/16/2024	1	Opn	CITY OF OWOSSO	ADMIN/BROOKS/OFFICERS	73,610.14
108934 05/16/2024	1	Opn	CONTROLNET LLC	OPER/HENDRICKSON/FIX CONTROL PANEL	328.00
108935 05/16/2024	1	Opn	D & D TRUCK - TRAILER PARTS	TRANS/SECOR/BUS REPAIR PARTS	230.60
108936 05/16/2024	1	Opn	ESS MIDWEST INC	BBB/WINKE/STAFF PMT	21,007.73
108937 05/16/2024	1	Opn	HARTNAGLE, BECKY	ADMIN/HARTNAGLE/RETURN SNACKS FOR S	34.84
108938 05/16/2024	1	Opn	HENDRICKSON, MICHAEL	OPER/HENDRICKSON/MILEAGE	203.68
108939 05/16/2024	1	Opn	INTERSTATE BOOKS 4 SCHOOL	BOOKS FOR BRYANT	2,083.91
108940 05/16/2024	1	Opn	J & H OIL CO.	TRANS/SECOR/FUEL FOR BUS	13,139.25
108941 05/16/2024	1	Opn	KLAPKO, GREG	OHS/KLAPKO/MILEAGE	60.30
108942 05/16/2024	1	Opn	LAMPHERE PLUMBING & HEATING	OPER/HENDRICKSON/REPAIR SPLIT PIPE	1,462.45
108943 05/16/2024	1	Opn	LANSING SANITARY SUPPLY INC.	OPER/HENDRICKSON/CUSTODIAL SUPPLIES	1,341.76
108944 05/16/2024	1	Opn	MCCLUNG, JESSICA	OMS/MCCLUNG/SUPPLIES FOR NEW TEACHE	99.28
108945 05/16/2024	1	Opn	MEMORIAL HEALTHCARE	TRANS/SECOR/RANDOM DRUG TEST	134.50
108946 05/16/2024	1	Opn	METRO AIR COMPRESSOR CO	OHS/AIR COMPRESSOR	2,114.46
108947 05/16/2024	1	Opn	MORRICE AREA SCHOOLS	ADMIN/SPECK/MV TRANSPORTATION	66.56
108948 05/16/2024	1	Opn	NORTH AMERICAN OVERHEAD DOOR	OPER/HENDRICKSON/REPAIR BARN DOOR	218.95
108949 05/16/2024	1	Opn	OWENS JR., DAVID	OHSATH/OWENS/MILEAGE REIMBURSEMENT	26.94
108950 05/16/2024	1	Opn	POHLCAT GOLF COURSE	OHSATH/SMITH/REGIONAL GOLD ENTRY 5/28	175.00
108951 05/16/2024	1	Opn	QUILL CORPORATION	OHS/SSC SUPPLIES	470.91
108952 05/16/2024	1	Opn	SCHOOL SPECIALTY LLC.	OHS/MATH SUPPLIES	1,106.80
108953 05/16/2024	1	Opn	SHERWIN-WILLIAMS COMPANY	OPER/HENDRICKSON/PAINT FOR DUGOUT	62.69
108954 05/16/2024	1	Opn	SHIAWASSEE RESD	EDUSTAFF BILL 3/31-4/13 & NURSES	39,848.12
108955 05/16/2024	1	Opn	TOWN & COUNTRY POOLS	OPER/HENDRICKSON/POOL CHEMICALS	1,326.50
108956 05/16/2024	1	Opn	VAN EPPS, KAREN	OHS/VANEPPS/STAFF APPRECIATION	130.83
108957 05/16/2024	1	Opn	VIC BOND FLINT	OPER/HENDRICKSON/PLUMBING SUPPLIES	1.87
108958 05/23/2024	1	Opn	ADRIAN COLLEGE BASEBALL	OHSATH/SMITH/FIELD RENTAL	100.00
108959 05/23/2024	1	Opn	AMERICAN SPEEDY PRINTING CENTE	OHS/PARSONS/HONORS CONVO & COMMEN	1,104.00
108960 05/23/2024	1	Opn	CINTAS CORPORATION # 308	OPER/HENDRICKSON/UNIFORMS	76.42
108961 05/23/2024	1	Opn	CRAFT ELECTRICAL SERVICES	OPER/HENDRICKSON/GENERATOR SERVICE	226.70
108962 05/23/2024	1	Opn	CULLIGAN OF OWOSSO	OHS/PARSONS/WATER	101.45
108963 05/23/2024	1	Opn	DAYSTARR COMMUNICATIONS	UTIL/PHONE BILL	408.30
108964 05/23/2024	1	Opn	ESS MIDWEST INC	BBB/WINKE/STAFF PMT	20,531.61
108965 05/23/2024	1	Opn	H. K. ALLEN PAPER COMPANY	OHS/PARSONS/TISSUES	280.00
108966 05/23/2024	1	Opn	HOAG, ARLEE M	OHS/PARSONS/DONUTS	55.73
108967 05/23/2024	1	Opn	IMAGELINE PRODUCTIONS	OHS/PARSONS/TOP 14 T-SHIRTS	147.00
108968 05/23/2024	1	Opn	KINECT ENERGY INC.	OPER/HENDRICKSON/MGMT FEE - JAN 24	630.00
108969 05/23/2024	1	Opn	MEMSPA	EM/AUE/24-25 MEMSPA DUES	599.00
108970 05/23/2024	1	Opn	MESSA	JUNE 2024 BILL/TEACHERS	248,869.18
108971 05/23/2024	1	Opn	MESSA	MAY 2024 BILL/ADMIN STAFF	29,312.93
108972 05/23/2024	1	Opn	MESSA	JUNE 2024 BILL/NON-UNION	56,193.90
108973 05/23/2024	1	Opn	MI STATEWIDE CARPENTERS	WARNING/NEW WORKBOOKS	1,963.25
108974 05/23/2024	1	Opn	MOMAR, INCORPORATED	OPER/KLAPKO/SERVICE AGREEMENT	405.00
108975 05/23/2024	1	Opn	OWENS JR., DAVID	OHSATH/SMITH/REIMBURSE COACH'S DUES	51.65
108976 05/23/2024	1	Opn	OWOSSO PUBLIC SCHOOLS	OHS/WARNING/COOP VENDOR GIFT	105.00
108977 05/23/2024	1	Opn	OWOSSO PUBLIC SCHOOLS	OHS/PARSONS/FOOD FOR BLUE & GOLD	5,423.85
108978 05/23/2024	1	Opn	PARSONS, AMY	OHS/PARSONS/LUNCH FOR GRAD WORKERS	119.50

Check # / Date	Run	Status	Vendor	Invoice Description	Amount
108979 05/23/2024	1	Opn	PORTLAND PUBLIC SCHOOLS	OHSATH/SMITH/SOFTBALL ENTRY FEE 5/25	200.00
108980 05/23/2024	1	Opn	R & D SEPTIC TANK CLEANING	OHSATH/SMITH/PORT-A-JON RENTAL	483.75
108981 05/23/2024	1	Opn	SCHOOL SPECIALTY LLC.	BRY/GENERAL/WALDORF	4,537.46
108982 05/23/2024	1	Opn	SET SEG	JUNE 2024 BILL/GF STAFF	5,205.99
108983 05/23/2024	1	Opn	SHATTUCK SPECIALTY ADVERTISING	ADMIN/YOHO/RETIREMENT GIFTS	644.00
108984 05/23/2024	1	Opn	SHIAWASSEE RESD	ADMIN/YOHO/CDL DRUG TEST FEES 23/24	2,315.55
108985 05/23/2024	1	Opn	SUNBURST GARDENS INC.	OPER/HENDRICKSON/MULCH	160.00
108986 05/23/2024	1	Opn	TASC-CLIENT INVOICES	ADMIN/HURLEY/PLAN ADMIN FEES JULY 24	297.39
108987 05/23/2024	1	Opn	TECHNICAL BUILDING AUTOMATION I	OPER/HENDRICKSON/REPAIR ROTTING PIPE	3,477.70
108988 05/23/2024	1	Opn	UNUM LIFE INSURANCE	JUNE 2024 BILL/ADMIN STAFF	2,612.66
108989 05/23/2024	1	Opn	VAN EPPS, KAREN	OHS/PARSONS/NOTE CARDS	8.29
108990 05/23/2024	1	Opn	VERIZON WIRELESS	TECH/JETPACKS FOR STUDENTS	180.21
108991 05/30/2024	1	Opn	BARTON, CHERYL	COMMED/THOMPSON/APRIL DOG OBEDIENC	975.00
108992 05/30/2024	1	Opn	BICKLEY, AMY	OMS/BICKLEY/PBIS DONUTS	13.98
108993 05/30/2024	1	Opn	CLEVENGER, DEB	OHS/GOETZINGER/CONFERENCE MILEAGE	36.58
108994 05/30/2024	1	Opn	DAVISON COMMUNITY SCHOOLS	ATH/PERRIN/TRACK ENTRY FEE	150.00
108995 05/30/2024	1	Opn	EPS SECURITY	OPERATIONS/HENDRICKSON/SERVICE CALL	481.25
108996 05/30/2024	1	Opn	ESS MIDWEST INC	ADMIN/YOHO/SUB OMS	627.26
108997 05/30/2024	1	Opn	FIRST	OHS/ROBOTICS	6,000.00
108998 05/30/2024	1	Opn	IMAGELINE PRODUCTIONS	COMM/THOMPSON/YARD SIGNS	1,776.50
108999 05/30/2024	1	Opn	LENTZ, MIA	COMMED/THOMPSON/LIFEGAURD	170.50
109000 05/30/2024	1	Opn	LIVINGSTON, JACK	COMMED/THOMPSON/LIFEGAURD	30.75
109001 05/30/2024	1	Opn	MIAAA	ATH/SMITH/SUMMER WORKSHOP FEE	160.00
109002 05/30/2024	1	Opn	NIAAA	ATH/SMITH/CAA CERTIFICATION	175.00
109003 05/30/2024	1	Opn	OWOSSO PUBLIC SCHOOLS	OHS/PARSONS/COOKIE	35.00
109004 05/30/2024	1	Opn	PUMFORD, LILLIAN	COMMED/THOMPSON/LIFEGUARD	170.50
109005 05/30/2024	1	Opn	SHATTUCK SPECIALTY ADVERTISING	OHS/PILON/CHARACTER AWARDS	16.00
109006 05/30/2024	1	Opn	SHIA. AREA TRANSPORTATION AGEN	ADMIN/SPECK/ATRISK/MV TRANSPORTATION	82.50
109007 05/30/2024	1	Opn	SHIAWASSEE RESD	ADMIN/DAME/SCHOOL SOCIAL WORK	172,500.00
109008 05/30/2024	1	Opn	SHIAWASSEE RESD	ADMIN/DAME/RESD SERVICES	332,369.53
109009 05/30/2024	1	Opn	SHIAWASSEE RESD	ADMIN/HILL/CPI TRAINING	225.00
109010 05/30/2024	1	Opn	SHIAWASSEE RESD	EDUSTAFF BILL 4/28-5/11/24 & NURSES	22,591.07
109011 05/30/2024	1	Opn	TAYLOR MUSIC	OHS/KOWALCZYK/BAND SOUSAS	13,875.00
109012 05/30/2024	1	Opn	VIC BOND FLINT	OPER/HENDRICKSON/PLUMBING SUPPLIES	35.37
109013 06/06/2024	1	Opn	ADN ADMINISTRATORS INC	CHEM1/HURLEY/FUNDS REPL	205.00
109014 06/06/2024	1	Opn	BASGALL, JAKE	CHEM1/TECH/MILEAGE	144.28
109015 06/06/2024	1	Opn	CHEF WORKS	OHS/POYNER ORDER	1,472.69
109016 06/06/2024	1	Opn	CINTAS CORPORATION # 308	OPER/HENDRICKSON/UNIFORMS	76.42
109017 06/06/2024	1	Opn	CRANE, KRISTY	OHSATH/SMITH/SPRING GAME MGMT	75.00
109018 06/06/2024	1	Opn	CULLIGAN OF OWOSSO	ADMIN/HILL/WATER	145.25
109019 06/06/2024	1	Opn	DIGNAN, THOMAS	TECH/MILEAGE REIMBURSEMENT	142.92
109020 06/06/2024	1	Opn	DUSO, ERICA	BRY/DUSO/MILEAGE	16.08
109021 06/06/2024	1	Opn	ECKMYRE, ELLA	OHSATH/SMITH/SPRING GAME MGMT	135.00
109022 06/06/2024	1	Opn	EDWARDS SIGN & SCREEN PRINTING	OPER/HENDRICKSON/BANNER	235.00
109023 06/06/2024	1	Opn	EPS SECURITY	OPER/HENDRICKSON/SERVICE CALL - EMER	412.50
109024 06/06/2024	1	Opn	ESS MIDWEST INC	YOHO/SPRING COACHES	13,582.26
109025 06/06/2024	1	Opn	GENESEE INTER.SCHOOL DISTRICT	ADMIN/SPECK/GENNET ONLINE FEES	2,470.00
109026 06/06/2024	1	Opn	GILLETT, AARON	OHS/ATH/MILEAGE	163.48
109027 06/06/2024	1	Opn	GLASERS LUMBER	SHED FOR CENTRAL	24.70
109028 06/06/2024	1	Opn	GOODHEART-WILLCOX	WORKBOOKS	4,991.12

Check # / Date	Run	Status	Vendor	Invoice Description	Amount
109029 06/06/2024	1	Opn	GREGORY, MIKE	OHSATH/SMITH/SPRING GAME MGMT	310.00
109030 06/06/2024	1	Opn	GRINNELL, TONY	OHS/ATHLETIC/MILEAGE	166.16
109031 06/06/2024	1	Opn	HAGAN, MADILYN	OHSATH/SMITH/SPRING GAME MGMT	15.00
109032 06/06/2024	1	Opn	IMAGELINE PRODUCTIONS	BR/UNIFIED BALL SHIRTS	909.50
109033 06/06/2024	1	Opn	JOSTENS	LINC/MEYER/ STAFF CAPS	770.90
109034 06/06/2024	1	Opn	KIMBLE, DAVE	OHSATH/SMITH/SPRING GAME MGMT	240.00
109035 06/06/2024	1	Opn	KINECT ENERGY INC.	OPER/HENDRICKSON/MANAGEMENT FEE	315.00
109036 06/06/2024	1	Opn	KLAPKO, GREG	OHS/KLAPKO/MILEAGE	22.78
109037 06/06/2024	1	Opn	KONICA MINOLTA BUSINESS SOLUTI	LEASE PMT 59/60- 5/20-9/20/2024	3,067.59
109038 06/06/2024	1	Opn	KONICA MINOLTA BUSINESS SOLUTI	LEASE PMT 58/60- 3/21-4/20/2024/2024	3,067.59
109039 06/06/2024	1	Opn	KONICA MINOLTA BUSINESS SOLUTI	LEASE PMT 57/60- 2/21/24-23/20/24	3,067.59
109040 06/06/2024	1	Opn	LEPLEY, CORY	CUST/LEPLEY/MILEAGE	47.85
109041 06/06/2024	1	Opn	MAURER HEATING & COOLING	OPER/CLARK/OHS	20.00
109042 06/06/2024	1	Opn	MCGRAW, LIAM	OHSATH/SMITH/SPRING GAME MGMT	30.00
109043 06/06/2024	1	Opn	MEI TOTAL ELEVATOR SOLUTIONS	OPER/QUARTERLY SERVICE JUNE-AUG	336.13
109044 06/06/2024	1	Opn	MOORE, KEVIN	OHS/ATH/MILEAGE	73.56
109045 06/06/2024	1	Opn	MORRICE AREA SCHOOLS	ADMIN/SPECK/MCKINNEY VENTO TRANSPOR	73.50
109046 06/06/2024	1	Opn	ODP BUSINESS SOLUTIONS LLC	ADM/THOMPSON/LABELS	111.87
109047 06/06/2024	1	Opn	OWOSSO EDUCATION ASSOCIATION	OMS/LITTLE/REIMBURSE OEA FOR CHECK T	25.00
109048 06/06/2024	1	Opn	OWOSSO PUBLIC SCHOOLS	LINC/MEYER/WATER	21.00
109049 06/06/2024	1	Opn	PARSONS, NATHAN	OHSATH/SMITH/SPRING GAME MGMT	15.00
109050 06/06/2024	1	Opn	QUADIENT FINANCE USA, INC.	ADMIN/HILL/POSTAGE METER REFILL	500.00
109051 06/06/2024	1	Opn	REPUBLIC SERVICES	UTIL/TRASH SVCS - MAY 2024	2,263.68
109052 06/06/2024	1	Opn	ROBERTS, JENNY	OHS/KOWAL/REHEARSAL	250.00
109053 06/06/2024	1	Opn	RUGENSTEIN, CARRIE	AE/RUGENSTEIN/DOUGHNUTS KORT MTG	42.97
109054 06/06/2024	1	Opn	SALANDER, MADDIE	OHSATH/SMITH/SPRING GAME MGMT	285.00
109055 06/06/2024	1	Opn	SCHOOL SPECIALTY LLC.	OMS/SCIENCE/WRIGHT	1,144.28
109056 06/06/2024	1	Opn	SHATTUCK SPECIALTY ADVERTISING	LINC/MEYER/PROGRAMS	1,655.00
109057 06/06/2024	1	Opn	SHELL, LILIAN	OHSATH/SMITH/SPRING GAME MGMT	15.00
109058 06/06/2024	1	Opn	STINSON, GUNNAR	TECH/MILEAGE-MAY	313.65
109059 06/06/2024	1	Opn	THRUN LAW FIRM, P.C.	ADMIN/DAME/SERVICES	5,168.76
109060 06/06/2024	1	Opn	UMB-PLAN MEMBER SERVICES	ADMIN/HILL/REISSUE FUNDS	700.00
109061 06/06/2024	1	Opn	WATSON, JOE	TECH/MAY 2024 MILEAGE	283.71
109062 06/06/2024	1	Opn	YERRICK, MORGAN	OHSATH/SMITH/SPRING GAME MGMT	30.00
109063 06/13/2024	1	Opn	AMERICAN SPEEDY PRINTING CENTE	OMS/WALWORTH/GRAD PROG	105.00
109064 06/13/2024	1	Opn	ARGUS PRESS	COMM/THOMPSON/JOB FAIR & BEST OF BES	986.25
109065 06/13/2024	1	Opn	ASH, ARTHUR	TRANS/SECOR/MDOT PHYSICAL	80.00
109066 06/13/2024	1	Opn	CINTAS CORPORATION # 308	OPER/HENDRICKSON/UNIFORMS	152.84
109067 06/13/2024	1	Opn	CODDE, TARA	OMS/ATRISK CODDE/PBIS REWARDS	26.20
109068 06/13/2024	1	Opn	COMMUNICATION ACCESS CENTER	HS/PARSONS/GRADUATION INTERPRETER	348.20
109069 06/13/2024	1	Opn	DALTON ELEVATOR	OPER/HENDRICKSON/CYLINDER FILL	50.00
109070 06/13/2024	1	Opn	DUSO, ERICA	BR/SERGEANT/MILEAGE	12.06
109071 06/13/2024	1	Opn	EPS SECURITY	OPER/HENDRICKSON/SERVICE CALL	150.00
109072 06/13/2024	1	Opn	ESS MIDWEST INC	HR/YOHO/ CLASS ADVISOR	19,144.06
109073 06/13/2024	1	Opn	Express Readers	EM/CICALO/EVA	143.88
109074 06/13/2024	1	Opn	FELDPUSCH, CYNTHIA	OLH TRAVEL	38.20
109075 06/13/2024	1	Opn	GILBERT'S DO IT BEST HARDWARE	OPER/HENDRICKSON/SUPPLIES	330.22
109076 06/13/2024	1	Opn	GRAY, CARISSA	HS/GRAY/RETIREMENT SUPPLIES	20.40
109077 06/13/2024	1	Opn	HC RYAN	Checks	1,176.80
109078 06/13/2024	1	Opn	HENRY, JESSICA	HS/SMITH/MILEAGE	160.80



Check Register

Owosso Public Schools

Bank Account CHEM1, From 05/11/2024 to 06/14/2024

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Jun 18, 2024 1:31 PM

Check # / Date	Run	Status	Vendor	Invoice Description	Amount
109079 06/13/2024	1	Opn	HI-QUALITY GLASS	OPER/PAC WINDOW	368.95
109080 06/13/2024	1	Opn	KS STATEBANK	TRANS/DAME/BUS LEASE	38,656.36
109081 06/13/2024	1	Opn	NIDEFSKI, RICHIE	EM/MILEAGE	17.40
109082 06/13/2024	1	Opn	OWENS, DAVID	OHS/ATHLETIC TRAVEL	33.50
109083 06/13/2024	1	Opn	OWOSSO PUBLIC SCHOOLS	ADMIN/GOETZINGER/BOARD MTG BEV	12.75
109084 06/13/2024	1	Opn	ROCHESTER 100 INC.	EM/NIDEFSKI	725.00
109085 06/13/2024	1	Opn	SCHOOL SPECIALTY LLC.	pens, folders, pencil sharpeners, tape	239.41
109086 06/13/2024	1	Opn	SHIA. AREA TRANSPORTATION AGEN	ADMIN/SPECK/ATRISK/MV TRANSPORTATION	99.00
109087 06/13/2024	1	Opn	SONITROL GREAT LAKES - MICHIGAN	TECH/WATSON/SERVICE CALL	275.00
109088 06/13/2024	1	Opn	SUMMERLAND, LORI	OMS/PBISREWARDS	11.52
109089 06/13/2024	1	Opn	WENGER CORPORATION	CHAIRS FOR BAND	10,310.00
109090 06/13/2024	1	Opn	WRIGHT, KEN	OMS/ATRISK/PBIS REWARDS	41.60
Total of All Checks					1,223,894.88
Less Voids					0.00
Grand Total					1,223,894.88

Check Summary

Check Status	Count	Amount
Open	162	1,223,894.88
Cleared	0	0.00
Void	0	0.00
Total	162	1,223,894.88

Check # / Date	Run	Status	Vendor	Invoice Description	Amount
008587 05/16/2024	1	Opn	GREAT LAKES COCA-COLA DISTRIBU	FS/HARTMAN/FOOD	392.26
008588 05/16/2024	1	Opn	PRAIRIE FARMS DAIRY	FS/HARTMAN/FOOD	5,513.67
008589 05/16/2024	1	Opn	VAN EERDEN FOOD SERVICE COMPA	FS/HARTMAN/FOOD & PAPER	21,174.10
008590 05/23/2024	1	Opn	FLINT FRESH MOBILE MARKET	FS/HARTMAN/FOOD	1,585.00
008591 05/23/2024	1	Opn	MCLAREN RENT-ALL	FS/HARTMAN/PROPANE FOR FS GRILL	58.50
008592 05/23/2024	1	Opn	MESSA	JUNE 2024 BILL/FS STAFF	2,136.18
008593 05/23/2024	1	Opn	PRAIRIE FARMS DAIRY	FS/HARTMAN/FOOD	3,919.72
008594 05/23/2024	1	Opn	SET SEG	JUNE 2024 BILL/FS STAFF	130.54
008595 05/23/2024	1	Opn	UNUM LIFE INSURANCE	JUNE 2024 BILL/FS STAFF	45.50
008596 05/23/2024	1	Opn	VAN EERDEN FOOD SERVICE COMPA	FS/HARTMAN/FOOD & OPERATIONS	14,533.45
008597 05/30/2024	1	Opn	HARTMAN, JOY	FS/DAME/REIMBURSE CONFERENCE EXP	53.53
008598 06/06/2024	1	Opn	FLINT FRESH	FS/HARTMAN/FOOD	8,870.00
008599 06/06/2024	1	Opn	MANNING, JEANNETTE	SERVICE/MILEAGE/MANNING	55.61
008600 06/06/2024	1	Opn	MEAL MAGIC	FS/PRINCE/MEAL MAGIC CLOUD SRVCS	5,595.00
008601 06/06/2024	1	Opn	VAN EERDEN FOOD SERVICE COMPA	FS/HARTMAN/FOOD	32,080.31
008602 06/13/2024	1	Opn	HARTMAN, JOY	FS/HARTMAN/REIMB SAMS PURCHASE	151.35
008603 06/13/2024	1	Opn	LANSING SANITARY SUPPLY INC.	FS/HARTMAN/DETERGENT	477.97
008604 06/13/2024	1	Opn	PRAIRIE FARMS DAIRY	FS/HARTMAN/DAIRY	1,080.49
008605 06/13/2024	1	Opn	VAN EERDEN FOOD SERVICE COMPA	FS/HARTMAN/FOOD& PAPER	10,867.79
Total of All Checks					108,720.97
Less Voids					0.00
Grand Total					108,720.97

Check Summary

Check Status	Count	Amount
Open	19	108,720.97
Cleared	0	0.00
Void	0	0.00
Total	19	108,720.97

Financials

OWOSSO PUBLIC SCHOOLS
BOARD OF EDUCATION
June 26, 2024
Report 23-209

Statement of Deposits and Investments

As of 5/31/24
Unaudited

	General Fund	School Service	Sinking Fund and CPF	Capital Projects Bond Fund	Debt Service Fund	Total
Summary of Deposits and Investments						
Cash on hand	\$ 1,033,790	\$ 39,786	\$ 54,171	\$ 0	\$ 162,914	\$ 1,290,661
Investments	11,024,457		\$ 3,981,855	7	1,608,867	\$ 16,615,187
Total Deposits and Investments	\$ 12,058,248	\$ 39,786	\$ 4,036,026	\$ 7	\$ 1,771,781	\$ 17,905,848

Detail of Deposits and Investments

Cash on hand	\$ 1,033,790	\$ 39,786	\$ 54,171	\$ 0	\$ 162,914	\$ 1,290,661
Petty Cash on hand	-	504	-	-	-	-
Total Cash on hand	\$ 1,033,790	\$ 40,290	\$ 54,171	\$ 0	\$ 162,914	\$ 1,291,165
Huntington Bank Savings Account	\$ 737	-	\$ 108			\$ 845
Mich Class Investment	11,024,457	-	3,981,855	7	1,608,867	\$ 16,615,187
Total Investments	\$ 11,025,194	\$ -	\$ 3,981,963	\$ 7	\$ 1,608,867	\$ 16,616,032
Total Deposits and Investments	\$ 12,058,985	\$ 40,290	\$ 4,036,134	\$ 7	\$ 1,771,781	\$ 17,907,197

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OWOSSO PUBLIC SCHOOLS
BOARD OF EDUCATION
June 26, 2024
Report 23-209

Combined Statement of Revenue, Expenditures, and Fund Balance
General, School Service, and Capital Projects Funds
As of 5/31/24
Unaudited

	General Fund				School Service Fund				Sinking Fund and Capital Projects Fund			
	ORIGINAL BUDGET	YTD Actual	Over (Under) Budget	Rec'd/Used %	ORIGINAL BUDGET	YTD Actual	Over (Under) Budget	Rec'd/Used %	ORIGINAL BUDGET	YTD Actual	Over (Under) Budget	Rec'd/Used %
REVENUE												
Local sources	4,052,334	4,075,118	22,784	101%								
State sources	31,414,436	21,561,201	(9,753,235)	69%								
Federal sources	6,078,446	182,965	(5,895,481)	3%								
Interdistrict sources-transfers In and other sources	1,049,356	443,491	(605,865)	42%								
Total revenue and other sources	\$ 42,594,572	\$ 26,362,774	\$ (16,231,798)	62%								
EXPENDITURES												
INSTRUCTION												
BASIC PROGRAMS:												
ELEMENTARY	\$ 8,364,208	\$ 6,343,023	(2,041,185)	76%								
MIDDLE SCHOOL	3,757,923	2,795,830	(962,094)	74%								
HIGH SCHOOL	4,857,145	4,001,963	(855,182)	82%								
ALTERNATIVE EDUCATION	470,342	438,070	(32,272)	93%								
PRESCHOOL	213,293	161,679	(51,614)	76%								
PRESCHOOL (MICHIGAN READINESS/START UP) GR	327,453	477,613	150,160	146%								
TOTAL BASIC PROGRAMS	\$ 18,010,364	\$ 14,216,177	\$ (3,792,187)	79%								
ADDED NEEDS:												
SPECIAL EDUCATION	\$ 4,058,305	\$ 3,064,190	(994,115)	76%								
VOCATIONAL EDUCATION	749,811	519,844	(229,967)	69%								
AT RISK GRANT	1,720,355	1,407,895	(312,460)	82%								
ROBOTICS	6,609	7,323	714	111%								
EARLY LITERACY GRANT/LITERACY COACH												
GRANT, DATA COLLECTION	212,176	79,764	(132,412)	38%								
TITLE I GRANT, TAG FUNDING	1,065,597	569,354	(496,243)	56%								
ESSER GRANTS (ESSER II, III, ARP HOMELESS, AND	4,719,257	1,013,088	(3,706,169)	21%								
238 FUNDS)	28,254	49	(28,205)	0%								
CHILDCARE GRANTS, HRA GRANT, 310 GRANT	736,678	588,269	(148,409)	79%								
STATE SAFETY, SRC, MENTAL HEALTH GRANTS												
TOTAL ADDED NEEDS	\$ 13,317,042	\$ 7,259,776	\$ (6,057,266)	55%								
CONTINUING EDUCATION:												
ADULT EDUCATION												
TOTAL CONTINUING EDUCATION	\$ 205,471	\$ 115,782	(89,689)	56%								
TOTAL INSTRUCTION	\$ 31,532,877	\$ 21,593,736	\$ (9,939,141)	68%								
SUPPORTING SERVICES												
PUPIL SERVICES:												
GUIDANCE SERVICES	\$ 394,504	\$ 306,569	(87,935)	78%								
TOTAL PUPIL SERVICES	\$ 394,504	\$ 306,569	(87,935)	78%								
INSTRUCTIONAL SERVICES:												
TITLE II, PART A AND TITLE IV, IDEA GRANT	\$ 286,109	\$ 73,639	(212,470)	26%								
IMPROVEMENT OF INSTRUCTION	420,131	285,193	(134,938)	68%								
MEDIA SERVICES	170,894	157,785	(13,109)	92%								
COORDINATION OF SERVICES	220,034	193,841	(26,193)	88%								
ASSESSMENTS												
TOTAL INSTRUCTIONAL SERVICES	\$ 1,121,846	\$ 700,831	(421,015)	62%								
GENERAL ADMINISTRATION:												
BOARD OF EDUCATION	\$ 174,086	\$ 152,797	(21,289)	88%								
EXECUTIVE ADMINISTRATION	467,291	385,766	(81,525)	84%								
TOTAL GENERAL ADMINISTRATION	\$ 631,377	\$ 538,563	(92,813)	85%								
SCHOOL ADMINISTRATION:												
SCHOOL ADMINISTRATION	\$ 2,890,378	\$ 2,572,771	(317,607)	89%								
TOTAL SCHOOL ADMINISTRATION	\$ 2,890,378	\$ 2,572,771	(317,607)	89%								

OWOSSO PUBLIC SCHOOLS
BOARD OF EDUCATION
June 26, 2024
Report 23-209

Combined Statement of Revenue, Expenditures, and Fund Balance
General, School Service, and Capital Project Funds
As of 5/31/24
Unaudited

	General Fund				School Service Fund				Sinking fund and Capital Projects fund				Unaudited
	ORIGINAL BUDGET	YTD Actual	Over (Under) Budget	% Rec'd/ Used	ORIGINAL BUDGET	YTD Actual	Over (Under) Budget	% Rec'd/ Used	ORIGINAL BUDGET	YTD Actual	Over (Under) Budget	% Rec'd/ Used	
BUSINESS SERVICES:													
ACCOUNTING/FINANCE													
PRINTING	\$ 317,599	\$ 265,353	\$ (52,236)	84%									
TOTAL BUSINESS SERVICES	\$ 59,578	\$ 42,373	\$ (17,205)	71%									
	\$ 377,167	\$ 307,726	\$ (69,441)	82%									
OPERATIONS AND MAINTENANCE:													
OPERATIONS AND MAINTENANCE	\$ 3,847,847	\$ 2,888,091	\$ (959,756)	75%									
TOTAL OPERATIONS AND MAINTENANCE	\$ 3,847,847	\$ 2,888,091	\$ (959,756)	75%									
PUPIL TRANSPORTATION SERVICES:													
PUPIL TRANSPORTATION SERVICES	\$ 1,243,427	\$ 1,125,007	\$ (118,420)	90%									
TOTAL PUPIL TRANSPORTATION	\$ 1,243,427	\$ 1,125,007	\$ (118,420)	90%									
CENTRAL SERVICES:													
COMMUNICATION SERVICES	188,884	178,477	(20,407)	90%									
HUMAN RESOURCES	246,298	212,911	(33,488)	86%									
TECHNOLOGY MANAGEMENT	580,531	536,235	(44,296)	91%									
PUPIL ACCOUNTING	89,146	77,090	(12,056)	78%									
TOTAL CENTRAL SERVICES	\$ 1,104,860	\$ 1,003,814	\$ (129,646)	89%									
OTHER SERVICES:													
PERFORMING ARTS CENTER	10,000	14,333	4,333	143%									
ATHLETICS	543,483	413,121	(130,362)	76%									
TOTAL CENTRAL SERVICES	\$ 553,483	\$ 427,453	\$ (126,030)	77%									
TOTAL SUPPORTING SERVICES	\$ 12,194,889	\$ 9,872,227	\$ (2,322,662)	81%									
COMMUNITY SERVICES													
COMMUNITY EDUCATION	8,290	6,411	(1,879)	77%									
DAYCARE PROGRAM	373,314	220,680	(152,634)	59%									
TOTAL COMMUNITY SERVICES	\$ 381,604	\$ 227,091	\$ (154,513)	60%									
OUTGOING TRANSFERS/FUND MODIFICATIONS:													
OTHER	100,000	45,015	(54,985)	45%									
TRANSFER TO OTHER FUNDS													
TOTAL OUTGOING TRANSFERS/FUND MODIFICATIONS	\$ 100,000	\$ 45,015	\$ (54,985)	45%									
FOOD SERVICE EXPENDITURES													
CAPITAL PROJECT EXPENDITURES													
TOTAL EXPENDITURES	\$ 44,209,370	\$ 31,728,069	\$ (12,481,301)	72%									
REVENUE OVER or (UNDER) EXPENDITURES	\$ (1,814,798)	\$ (5,375,295)	\$ (3,760,497)										
AUDITED FUND BALANCES JULY 1, 2023	7,252,190	7,252,190	-										
PROJECTED FUND BALANCES - June 30, 2024	5,637,392												

AP Biology Textbooks

OWOSSO PUBLIC SCHOOLS
Board of Education Meeting
June 26, 2024
Report 23-210

FOR ACTION

Subject:

Approval for new AP Biology textbook

Recommendation:

Resolve that the Board of Education approve the purchase of new AP Biology textbooks and electronic software including online versions of the textbook and teaching resources. Additional funds may be made available for training on the use of these resources.

Facts/Statistics:

All AP courses must have materials with a copyright of 10 years or newer. Our current textbook will be out of compliance for the 2024-2025 school year.

The updated edition of *Biology in Focus*, the textbook series we have been using for the past 24 years has been thoroughly revised to fully align with the most recent AP Biology course and exam description (CED). The text and the extensive digital resources include virtual laboratory experiences, dynamic study modules, and features that support teachers and students as they transition to the most up-to-date course framework.

The content has been reorganized to reflect the updated unit organization, science practices and skills, and big ideas, fostering connections that bring student into the modern biological sciences. Students are guided to think like a scientist as they use both deductive and inductive reasoning to evaluate various documents and experiments.

Throughout the 2023-2024 school year, a district team from the OHS science department evaluated various AP Biology textbook options. Staff members examined 3 different AP Biology samples, researched digital textbooks and online learning features, and attended presentations from textbook companies. Our selection is:

Biology in Focus

4th Edition (AP Edition)

- Excellent alignment with the AP curriculum, including significant updates in the CED
- Access to the textbook online along with additional digital learning resources
- Strong alignment with updates to the AP exam for the 2024-2025 school year, as well as quizzes and unit exams throughout the year
- AP Test Bank questions that match the question type, style, scope, and rigor of the AP

exam, with real-time progress reports to help students monitor their own progress

- A valuable digital component, including additional extensions and remediation options for teachers to use with students
- Included professional development and digital tutorials for teachers
- Recommend purchase of five textbooks, 15 digital copies and the teacher editions for a total of \$3,395.20.
- The new AP textbook will be paid from new OHS adoption textbook budget

Motion

Seconded

Vote – Ayes

Nays

Motion

AP Psychology Textbooks

OWOSSO PUBLIC SCHOOLS
Board of Education Meeting
June 26, 2024
Report 23-211

FOR ACTION

Subject:

Approval for new AP[®] Psychology textbook

Recommendation:

Resolve that the Board of Education approve the purchase of new AP[®] Psychology textbooks and electronic software including online versions of the textbook and teaching presentations.

Facts/Statistics:

All AP[®] courses must have materials with a copyright of 10 years or newer. Our current textbook will be out of compliance for the 2024-2025 school year.

College Board[®] released an updated Course and Exam Description (CED) in March, 2024 that will take effect in the 2024-2025 school year. The new CED reduces the number of thematic units from 9 to 5 and reorganizes many topics from the previous CED. In addition to the content changes, the exam itself has been greatly modified. The greatest change is in the Free-Response section. Students will now answer one Article Analysis Question, where they will be given a summary of research and will be asked to apply psychology knowledge to that information. They will also answer an Evidence-Based Question, where they will read 3 peer-reviewed study summaries and be required to make a claim about the topic.

The updated edition of Myers' Psychology for the AP[®] Course ©2024, has been thoroughly revised to fully align with the new AP[®] Psychology course and exam. Both the text and digital resources include integrated AP[®] features that support teachers and students as they transition to the new course framework.

The Myers text provides students with a framework that matches the AP[®] Psychology CED, both in scope and sequence. The College Board[®] reorganization includes embedding scientific principles and practices throughout the course, rather than treat it as an independent unit. The Myers text has created a zero unit to introduce these scientific ideas and provides multiple opportunities, both within the student text and through teacher resources, to practice these skills throughout the course.

During the 2023-2024 school year, a district team from the OHS social studies department evaluated various AP[®] Psychology textbook options. Staff members examined two different AP[®] Psychology samples and researched textbooks and online learning features.

AP[®] Psychology

Myer's Psychology for the AP[®] Course, Fourth Edition

The OHS social studies team chose Myer's Psychology for the AP[®] Course, Fourth Edition from BFW Publishers as the best option for our district, based on the following reasons:

- Excellent alignment with the AP[®] curriculum, including content changes, since our last textbook purchase in 2014.
- Access to the textbook online along with additional digital learning resources.
- Strong alignment with updates to the AP[®] exam for the 2024-2025 school year, as well as quizzes and unit exams throughout the year.
- AP[®] Test Bank questions that match the question type, style, scope, and rigor of the AP[®] exam, with real-time progress reports to help students monitor their own progress.
- A valuable digital component, including additional extensions and remediation options for teachers to use with students.
- Included professional development and digital tutorials for teachers.
- Recommend purchase of five textbooks, 17 digital copies and the teacher editions for a total of \$3,211.59.
- The purchase will be paid from new OHS adoption textbook budget.

Motion

Seconded

Vote – Ayes

Nays

Motion

2024-2025 Student Handbook Updates

OWOSSO PUBLIC SCHOOLS
Board of Education Meeting
June 26, 2024
Report 23-212

FOR ACTION

Subject:

Student Handbook Updates

Recommendation

Resolve that the Board of Education approve the 2024-2025 student handbooks for Bentley Bright Beginnings, elementary, middle, and high schools as presented.

Facts/Statistics:

1998 was the first year the Board had an opportunity to review student handbooks. Board approval to formally approve the handbooks occurs annually. Memos indicating all proposed changes to the 2024-2025 student handbooks are included in the Board packet.

Motion

Seconded

Vote – Ayes

Nays

Motion

To: Stephen Brooks, Owosso Public Schools Board of Education

From: Elementary Principals via Bridgit Spielman

Re: 2024-2025 Elementary Handbook Changes

Date: May 15, 2024

- **All dates 2023-24 changed to 2024-2025**
- **Pg. 2** 4-Wings removed
- **Pg 5** Removed: “We urge you to keep it with your other reference materials, such as phone books, for easy access.”
- **Pg 7** Removed: “Each year a volunteer interest sheet is sent home to indicate areas for which you would like to volunteer. If for some reason you do not receive a sheet....”
 - **Replace with: “If you would like to volunteer please contact your child’s teacher”**
- **Pg 7** Removed: “Building PTO officers also participate in the District PTO, for the alignment of policies, procedures, and activities across the district”
- **Pg 8** Remove: “Title I buildings are Emerson, Bryant and Central Schools”
- **Pg 8** Remove: “Crossing Guards, Safety Patrols, and Playground Monitors are on duty by 8:20am, although this may vary by building”
- **Pg 11** Remove: “Miscellaneous Health Problems” **Per MDCH, MDE and Nurse recommendation, we manage these conditions with direction from our nursing staff, doctors, families, and the health department:**
 - Replace with: Head Lice
- **Pg 12** Remove: “Scabies, Ringworm, Impetigo”
- **Pg 12** Remove: “A child should not return to school until these conditions have been properly treated. In some instances, a doctor’s excuse may be required.”
- **Pg 12** Remove: Student Insurance section
- **Pg 14** Remove: “Girls must wear shorts under skirts and dresses”
- **Pg 15** Remove: Menus are sent home at the beginning of the year”
- **Pg 15** Remove: Citizenship Reports to Parents section
- **Pg 16** Remove: Citizenship Reports to Parents section- continued
- **Pg 16:** Remove Student Planners Section
- **Pg 16:** Change Parent Teacher Conference section to “one time per year”
- **Appendix:** Health Care Plan updated to be in alignment with all three elementary buildings (see below) [Medical Management Plan](#)
- **Appendix:** Updated Volunteer Screening Form to align with the district [Updated Volunteer Screening](#)

Questions regarding this memo can be directed to Bridgit Spielman, Central Elementary School Principal. She can be reached at spielman@owosso.k12.mi.us or (989)729-5786.

Owosso Public Schools
MEDICAL MANAGEMENT PLAN

Student Name:

Date of Birth:

Grade:

Teacher(s):

Condition:

Symptoms and Consequences:

Medications:

Medical Management Actions:

IF THIS	PERFORM THIS ACTION

Emergency Contacts:

1. **Name:**

Phone:

Relation to Student:

2. **Name:**

Phone:

Relation to Student:

General Safety Recommendations and Restrictions

In the classroom:

In the cafeteria:

On the playground and in the gym:

On field trips:

Other:

Healthcare Provider Name:

Address:

Phone:

Healthcare Provider Signature: _____ Date:

To be completed by parent/guardian:

I, (parent/guardian), _____ request that my child, _____, receive the above-described medical management at school according to standard school policy, and for the ordering healthcare provider staff and school staff to share information as needed to assist my child with his/her identified healthcare needs.

Parent/Guardian Signature: _____ Date: _____

School Nurse Signature: _____ Date: _____

To: Stephen Brooks, Owosso Public Schools Board of Education

From: Laurie Winke, Director of Early Childhood Education, Bentley Bright Beginnings

Re: BBB Parent Handbook Revisions

Date: May 15, 2024

- **Page 6-** Added BBB contact information
- **Page 7-** Updated our business hours
- **Page 8-** Updated Snow Day procedure
- **Page 17-** added the word incoming to the field trip ages
- **Page 19-** Updated verbiage to include lunch
- **page 20-** Updated Summer fee due date and reason, clarified preschool tuition policy to match contracts, updated our payment process verbiage
- **page 21-** Updated weekly statement request and time for late pick up, and updated no charge days no longer being offered

To: Mr. Stephen Brooks, Owosso Public Schools Board of Education
From: Carrie Rugenstein, LHS Principal
Re: 2024-2025 LHS Handbook Changes
Date: May 7, 2024

Proposed Changes for the Lincoln Student Handbook 2024-2025:

- Add page numbers to the handbook and create a table of contents to include said page numbers.
- Front cover
 - change date to 2024-2025
 - Change Mrs. Carrie Rugenstein to Ms. Carrie Rugenstein and wherever present
 - School hours: 8:40am-2:26pm and wherever present in the handbook
 - Lunch 11:48am-12:18pm and wherever present in the handbook
 - Personnel: Ms. Anna Meyer change to Executive Secretary: Ms. Anna Meyer
- Change “Lockdown” to secure mode to reflect current practices
- Move dress code policy from the glossary to the Student Code of Conduct section
- Add Perception surveys, attendance phone calls and monthly newsletters to communication
- Change wording in “Report Cards and Progress Reports” to reflect current practices for sending progress reports and report cards.
- Remove “free first hour tardies” from Tardy Policy
- Remove “If a student 16 years of age or under reaches their allowed absences they may receive no credit for their classes but are still expected to attend school. Those students will also be referred to the Shiawassee County Family Court for truancy.”
- Change Attendance Terms to match the Attendance Guidelines for verified and unverified absence.
- Under Academic Progression Contingencies →Academic progression will occur at the halfway point of the grading period.
- Change “trimester” to “grading period” to allow for the possibility of quarters.
- Add a section “Appendix/Forms” to include the volunteer screening form, social work permission form, and medication authorization form.
- Include the option of a Personal Curriculum for students in their 5th year of high school.
- Hall passes→ delete “Students will be issued passes for bathroom use during class instructional time. Whenever possible students are encouraged to take care of their personal needs during passing time.”
- Change all instances of him, her, she, he to gender neutral terms of student or they/them.

Memo

To Steve Brooks, Board of Education

Date: 5.3.24

From: Dallas Lintner, OHS Administration and Staff School Improvement Subcommittee

Regarding: 2024-25 Handbook Changes

Please note that throughout the handbook we will be making changes to grammar, placement and general wording. All those changes are not listed here.

Also please note that the OHS handbook is NOT given to each student. Every student has access to the handbook on line and families must verify their familiarity with the document by signing the acknowledgement. All OHS freshmen receive a hard copy of the handbook.

Page 1. Date and Name changes

Page 8. Attendance policy/ Current language:

This policy is intended to create positive classroom attendance habits by all students. It is aligned with our mission statement, educational beliefs, and student exit outcomes. This policy is based on current best practices regarding principles within the instructional process, grounding in the belief that learning is interrupted when students are absent from school. The school day starts at 7:45am and ends at 2:45pm.

An approved absence by a student's parent/guardian; this includes absences due to illness, funeral, religious observance or medical appointments. Parents/guardian must notify the school by 12:00 noon the day following the absence to be considered excused. Absence verification number is 989-729-5503

Page 8: Attendance Guidelines: Current language and change

Changing 15 absences to 10 per semester regardless of excused or unexcused status

Page 10-11: Tardy Policy and consequences:

Delete: Two tardy vouchers are available by request from the main office per request.

Revision:

Tardy 1-Warning email sent

Tardy 2-3: Lunch detention given for each tardy

Tardy 4-5: 2 lunch detentions given for each tardy

Tardy 6: 1 hour after school detention

Tardy 7: ISS until student and administrator schedule parent meeting

Tardy 8-9: School based sanctions which may include inability to attend school sponsored events.

** Final disposition will remain under the discretion of the school administration

Page 35: Inappropriate Dress (will rename to Dress Code)

Reviewed dress code and found nothing needed to be added to address current trends.

Dress Code revision: OHS will remove "ANY TYPE OF HAT" OHS would like to permit students to wear baseball caps with teacher discretion for removal due to respect and safety concerns. No hoods allowed. It is expected that students wear clothing that fully covers their torso.

Page 42: General Statement to be added in school behavior section:

Administration reserves the authority to enforce school based sanctions which may include the inability to attend school sponsored events.

MEMO**TO:** Steve Brooks, School Board**DATE:** 4-12-24**FROM:** Rich Collins**REGARDING:** 2024-2025 Handbook changes

Page 1: Date and Name changes

Reviewed dress code in our handbook and found nothing needed to be added to address current trends.

Page 4: Attendance policy / Current Language:

C. ATTENDANCE POLICY

This policy is intended to create positive classroom attendance habits by all students. It is aligned with our mission statement, educational beliefs, and student exit outcomes. This policy is based on current best practices regarding principles within the instructional process, grounded in the belief that learning is interrupted when students are absent from school. The school day starts at 7:45 a.m. and ends at 2:40 p.m.

An approved absence by a student's parent/guardian; this includes absences due to illness, funeral, religious observance, or medical appointments. Parent/guardian must notify the school by 12:00 noon the day following the absence to be considered verified. **Absence verification number: 729-5757. Written notes must be sent with the students when they return. The following information must be given:**

1. Student's first and last names as well as grade level
2. Day(s) and dates absent, and telephone number
3. Reason for absence
4. Parent/guardian signature or name

Thanks,

Richard A. Collins
 OMS Principal
 989-729-5710
collinsr@owosso.k12.mi.us

2024-2025 Baker College Pathways Contract Renewal

OWOSSO PUBLIC SCHOOLS
Board of Education Meeting
June 26, 2024
Report 23-213

FOR ACTION

Subject:

Agreement for the continued use of Baker College to provide contracted services for Adult Education Services for 2024-25.

Recommendation:

Resolve that the Board of Education renew the contract with Baker College for Adult Education services for the fiscal year 2024-25 and authorize the Superintendent to sign the contract on behalf of the District.

Facts /Statistics:

The arrangement with Baker College for Adult Education services has been beneficial to both parties. This relationship allows the District to concentrate on its core competencies of PreK-12th grade education and still allows the opportunity for students, that fit the requirements, to obtain their diploma through the Pathways program.

The contracted relationship between Baker College for these services has been ongoing. The services have been deemed to be satisfactory and beneficial to the District in meeting the needs of the community members to obtain Adult Education services not offered by the District.

Motion

Seconded

Vote – Ayes

Nays

Motion

BAKER COLLEGE OF OWOSSO
and
OWOSSO PUBLIC SCHOOLS

PATHWAYS CONTRACT
for
Adult Education Services

2024-2025

Pathways . . . Partners in Education

At Pathway's you design your passport to the future.

Mission Statement

The Mission of Pathways is to empower a diverse body of students to achieve their educational goals. We are committed to providing a fresh start to individuals who have left the traditional setting, may not be performing up to their ability, or may not have fit into the traditional school environment. The individual needs of each student: academic, emotional, and social, shall be addressed to assist them in becoming motivated and responsible members of society.

Goals

- Empower and encourage students to be lifelong learners.
- Prepare students to interact with the real world in an effective manner.
- Provide opportunities for students to design their own lives.
- Assist students in overcoming personal barriers to success.
- Improve students' self-concept and academic performance.
- Increase high school completion rates by diploma or GED Certificate.
- Use discovery as an instructional format so students will learn:
 1. How to learn.
 2. Higher order thinking.
 3. Substantive conversation.
 4. Connections to the world.
- Develop connective experiences for students between their educational core curriculum, career information, higher education, and training opportunities to assist students in making informed post secondary decisions.
- Design and provide a curriculum which follows the Michigan Framework to develop:
 1. Literate individuals.
 2. Healthy and fit people.
 3. Responsible family members.
 4. Productive workers.
 5. Involved citizens.
 6. Self-directed, lifelong learners.
- Collaborate with community organizations to share resources to meet the needs of students.
- Provide academic opportunities for students who are credit deficient and desire to graduate from their district schools.
- Utilize team and cooperative teaching, cohort learning, and service learning in the delivery of the curriculum.

Don't fear the future . . . prepare for it.

BENEFITS TO INSTITUTIONS

Baker College of Owosso

Formation of this agreement will allow Baker College of Owosso to continue to demonstrate its commitment to our community by providing Adult education students the opportunity to continue their education in a safe, education environment. The agreement will allow the College to provide a service to this community by giving students the opportunity to access the latest technology and modern laboratories. The agreement will also provide another opportunity of fulfilling our mission to prepare students for competency and careers and encourage continuing education. Baker College of Owosso would also have the opportunity to introduce these students to post-secondary opportunities which would prepare them for the technological and educational requirements in today's work environment. Baker College also stands to gain recognition as a model for adult education programs. The College's hope will be for these successful students to pursue their field of interest at the post-secondary level at an institution of their choice

Owosso Public Schools

Students of the Pathways Program will have access to the latest technological advances from computer usage for classroom instruction to computer access of current information through our library facility. Students in this program can also take advantage of FREE individualized or group tutoring. The Baker College of Owosso campus is extremely safe and employs security guards to provide a safe environment

for all of our students. The Baker College library facility is also available with individual or group study rooms. The facilities of Baker College, along with the environment, provide a structured educational setting for students of all ages. The latest technology is utilized throughout the College curricula and will be utilized in this agreement to enhance the educational process which is already taking place within the Pathways Program.

EXECUTIVE COMMITTEE

The Executive Committee will ensure excellent communication between the members. This ongoing team will work toward assuring an excellent educational environment and ongoing success of the students while also creating a positive image of the program in our community. This committee shall be a policy setting committee and, as such each member shall have equal voting rights. The Executive Committee shall be the final decision-making body and on such issues as curriculum, textbook selection, schedules, attendance policy, course outcomes, student expectations, etc. The Pathways Education Coordinator shall bring recommendations to the Executive Committee for consideration.

Membership of the Executive Committee shall be comprised of:

Owosso Public School Officials:

Superintendent of **Owosso Public** Schools, and /or designee

Baker College of Owosso Officials:

Baker College of Owosso Director, and /or designee

PROGRAM DESCRIPTION

The Pathways Program is designed for adults who have not been successful in the more traditional school setting. Students attending Pathways may include those with personal problems, others with learning problems, students who have experienced difficulty adjusting to their home school and students involved in the criminal justice system. The Pathways program is highly structured with clear expectations. Students receive grades on the basis of demonstrated competence.

ROLES AND RESPONSIBILITIES



Baker College of Owosso

Physical Facilities: Baker College of Owosso will provide facility, equipment, office space, administrative supervision, clerical and support services to the program(s) that will be conducted on its site.

Authority: Baker College will have the full authority to operate the program.

Employees: Baker College of Owosso will have the right to determine and hire the number of full and part-time employees it sees fit to successfully operate the program. Baker College of Owosso's adult education instructors will meet state certification requirements and have copies of this on file.

The Adult Education Coordinator shall be interviewed and selected by the Corporate Training Director. The Adult Education Coordinator will report to the Director

regarding his or her Action Plan, policies, and procedures. The Executive Committee will provide the Director with a clear vision and a plan of action for the program. The Director shall evaluate the Coordinator and all members will be offered the opportunity to be involved in the decision regarding the evaluation and ongoing employment of the Coordinator. If any partner has concerns regarding the performance of the Coordinator, as it relates to the plan of action approved by the Executive Committee, the Coordinator may be placed on a focused evaluation and mentored for improvement. If improvement is not made in the direction the Executive Committee desires, the members will confer on the renewal of a contract with the Coordinator.

Application Procedures: The staff will be employees of Baker College of Owosso. The College will determine the wage and benefit packages consistent with similar positions at the College.

Textbooks: Current textbooks being utilized within the Pathways Program will be reviewed in the curriculum review process. If new textbooks are selected for courses, Baker College will purchase the textbooks.

Rights and Privileges: Students in this program shall be accorded all rights and privileges of all Baker College students, such recreation and library usage, learning support service access, computer lab usage, etc.

Owosso Public Schools

Funding: **Owosso Public** Schools shall be responsible for informing Baker College of any possible funding changes and/or any information regarding the future of this program as soon as this information becomes available to the district.

Student Records: All records pertaining to students in the Pathways Program will remain the property of **Owosso Public** Schools. Baker College will have full access to any student information deemed necessary to fulfill the obligations of these programs.

Provider of Record: **Owosso Public** Schools shall act as the provider of record and bill the Genesee Intermediate School District (Fiscal Agent) for reimbursement of Baker adult education expenditures. **Owosso Public** Schools shall retain 6% of the 107 adult education award, to offset relative administrative costs.

Transfer of Students: **Owosso Public** Schools and Baker College of Owosso will follow the enrollment process outlined in the Pathways Handbook. Baker College of Owosso maintains the right to accept or reject any referral or application if the College deems that such admittance is not in the best interest of the College.

AGREEMENTS

Program Schedules: Baker College shall develop a schedule of course offerings to maximize quality and efficiency. These schedules will be published well in advance so those students can plan effectively.

Calendar: Baker College will assure the provision of State of Michigan required hours and days of instruction. Pathways shall provide two eighteen-week semesters per year and shall issue credit for successful completion of course work. Baker College shall make whatever State mandated changes necessary regarding hours and number of days of instruction.

Course Scheduling: Academic courses will be scheduled mornings, afternoons, and/or evenings.

Course Availability: All students in the Pathways Program will meet all State guidelines regarding core academic course work in order to receive a high school diploma. Electives including occupational skills training shall be offered on a rotating basis in an attempt to meet the needs and interests of students.

Diploma: Students graduating, as a result of this agreement shall receive a Pathways Diploma in partnership with the **Owosso Public Schools**.

STAFFING APPOINTMENTS

Baker College shall maintain sole responsibility for the appointment of all staff and Lab Instructors to the Pathways Program. Instructors of the college for board approved occupational programs will have related expertise, work experience and career specific credentials. Adult education Lab Instructors will meet adult education certification requirements as a condition of delivering instruction in this division.

SIGNATURE SHEET

The parties authorized by each institution will extend the agreement between Baker College of Owosso and Owosso Public Schools, upon signature. This agreement shall be valid from the date of signature, through August 31, 2025. The actual course offerings shall commence fall semester, 2024. This agreement shall be reviewed prior to the end date and may be revised and or renewed, upon agreement, by both organizations. Either party may terminate this agreement; however, a 90-day written termination notice before the end of the school year must be received. It is the intent of both parties to work cooperatively to comply with the laws of the State of Michigan, the State Board of Education, and the North Central Association of Colleges and Schools.

As authorized representatives of the contractual organizations, we hereby enter into this agreement by affixing our signatures below.

Mr. Stephen Brooks, Superintendent
Owosso Public Schools

Date

Michael Konopacke, Campus Director
Baker College of Owosso

Date

2024-2025 Michigan Works Contract Renewal

OWOSSO PUBLIC SCHOOLS
Board of Education Meeting
June 26, 2024
Report 23-214

63

FOR ACTION

Subject:

Michigan Works Contract Renewals

Recommendation

Resolve that the Board of Education authorize the Superintendent to renew the contracts with GST (Genesee Shiawassee Thumb) Michigan Works from July 1, 2024, through June 30, 2025.

Facts/Statistics:

At place are the new contracts between Michigan Works and the District (contract #: 2024/2025 GSTMIWorks-Shiawassee-01) and (contract #: 2024/2025 GSTMIWorks-Shiawassee-02) to provide On-The-Job Training (OJT) for eligible employees whereby the GST Michigan Works would reimburse the District training costs associated with “onboarding” new support staff as outlined in the agreement. The first contract is for non-union staff, and the second contract is for the OESPA bargaining unit. Copies of the proposed agreements have been provided to accompany this report.

These agreements are felt to be a “win-win” for the District as it has become increasingly difficult to recruit and retain support staff. The contracts allow for reimbursement of training time and training costs for employees being brought on in a support staff capacity and potentially for utilizing funds to train new bus drivers. Regardless of the areas for which the training funds would be used, the district is not obligated to retain employees that do not meet training standards established by the district at the end of the training period. In addition, these funds can be used to fill existing positions if they are vacated without any obligation to add additional positions to the current employee structure. This has been a great success.

All aspects of the contract are felt to be reasonable, fair and within the scope of the normal hiring practices of the district and will only allow for additional resources in the recruiting/hiring/training process. Thus, it is being recommended that the Board of Education approve the accompanying contracts for signature by the Superintendent.

Motion

Seconded

Vote – Ayes

Nays

Motion

ON-THE-JOB TRAINING MASTER AGREEMENT

CONTRACT#:

Service Provider	Employer
Name: GST Michigan Works!	Name Owosso Public Schools
Address: 1975 West M21	Address: 645 Alger St
City, State, Zip: Owosso, MI 48867	City State Zip: Owosso Public Schools
Phone: 989-729-9599	Phone: 989-723-8131
Fax:	Contact: Carrie Yoho
Contact: Chris Schueler	Current Number of Employees: 375
	Employer ID #: 38-6003809
Workers Comp Carrier and Policy #: SET-SEG 88110	

This Agreement is entered into by GST Michigan Works! and the above-named Employer to provide On-the-Job Training (hereinafter referred to as OJT) for Workforce Innovation Opportunity Act (WIOA) or Partnership, Accountability, Training & Hope (PATH) participants.

I. THE EMPLOYER AGREES:

- A. That it possesses the legal authority to execute this contract. Further that its governing body has authorized the signatory official to enter into this Agreement and bind the Employer to the terms of this Agreement and any subsequent modifications hereto.
- B. To conduct any and all activities under this Agreement in accordance with the Workforce Innovation Opportunity Act (WIOA) hereafter referred to as the Act and to such Act and Regulations and any and all applicable Federal, State, Local statutes, rules, regulations, directives, issuances and ordinances in effect or promulgated during the term of this Agreement.
- C. To provide extraordinary training to the participant to attain the knowledge and skills essential to the full and adequate performance of the job outlined in the participant's training plan.
- D. To hire the participant at the start of this Agreement for not less than 32 hours per week as specified in the participant's training plan; also, to hire the participant as a member of the regular work force and to retain the participant as a regular employee at the conclusion of this Agreement provided the participant has attained the knowledge and skills necessary to adequately perform the job.
- E. To provide the necessary instruction, supervision and equipment needed to train the participant and shall not subcontract this On-The-Job Training agreement. Employer reimbursement is for straight time worked and must not include overtime pay, holiday, sick pay or commissions. Training time reimbursement shall be for hours worked in the pay period. If the participant works over 40 hours, reimbursement shall be given above the 40 hours but only at the straight time rate.

- F. To ensure that: The participant receives the same benefits (Including wages, working conditions, insurance coverage, pay and fringe benefits) as other employees performing similar work; is paid the wage indicated on the attached Training Plan and is provided with adequate FICA benefits. The employer agrees to provide proof of worker's compensation coverage for the period of this agreement. Failure to provide satisfactory proof of coverage prior to the start of training nullifies this agreement.
- G. To maintain time cards and a record of the participant's employment and progress in training, or other sufficient records to support the payments made to the employer for training costs. These records shall be retained for a period of five (5) years from the date of termination of this Agreement. If prior to the expiration of the five (5) year retention period any litigation or audit is begun the records must be maintained until the litigation, audit or other claim is resolved. The Employer further agrees to allow the Workforce Development Agency, the MWA, the Service Provider, or its representative access to said records during regular business hours.
- H. To submit time/attendance/payroll records. Participate in monitoring during OJT period. Skill evaluations shall be submitted at the end of training.
- I. To submit all documents pertaining to training and job retention completed satisfactory and received no later than 30 days after the 30-day retention period following completion of training. Failure to comply may result in a request for corrective action by the Employer, up to and including forfeiture of training payments.
- J. To give the U.S. Department of Labor, State of Michigan/Workforce Development Agency, and GST Michigan Works! through any authorized representative, access to and the right to examine all records and documents related to this Agreement for monitoring and audit purposes, and to conduct Employer and participant interviews. The Employer will maintain said records and documents for a period of five (5) years from the date of termination of this Agreement.
- K. To have the following records, at a minimum available for review during scheduled monitoring visits:
 - 1. Time and attendance records for the training and retention periods;
 - 2. Certified payroll records for the training and retention periods; and
 - 3. Participant's employment (training) start date.
- L. The Employer agrees to follow GST Michigan Works! Grievance and Complaint procedures for participants. The employer has been advised of the MWA's Grievance and Complaint policy and is aware that the complete policy can be found at gstmiworks.org. By signing this contract, the employer acknowledges that they have received information regarding the content of the local policy, how to access the entire policy and agrees to follow the policy.

II. GST MICHIGAN WORKS! AGREES:

- A. It has determined that the occupation(s) in which training is proposed is a demand occupation in the local labor market.
- B. To refer eligible participants to the Employer.
- C. To develop with the employer's assistance, all Individual Employment Development Plan (IEP) or Individual Service Strategy (ISS) for each participant.

- D. To provide payment of extraordinary training costs on the basis outlined in the Training Plan. Payment shall be made according to the provisions of Section IV Payment Schedule. This amount shall not exceed 50/75% of the regular wages, not exceeding the wage cap paid during the training period, as supported by the employer's monthly time and attendance records and payroll records.
- E. To provide the Employer seven (7) days written notice of pending monitoring visits by GST Michigan Works! staff.

III. ASSURANCES AND PROVISIONS

- A. The employer assures that it will comply with the terms and provision of this Agreement incorporating all specified Attachments. The Employer further assures compliance with all applicable federal, state, and local laws and regulations, including those dealing with employment, safety and health and the Fair Labor Standards Act as amended.
- B. The Employer assures that they will comply with 29 CFR Part 38 – Implementation of the Nondiscrimination and Equal Opportunity provisions of the Workforce Innovation and Opportunity Act, and other federal and/or state statutes prohibiting discrimination in programs, services and activities.
- C. OJT Agreements are prohibited with Employers who have exhibited a “pattern of failure” with five (5) or more previous contracts by failing to provide participants continued long- term employment as a regular employee with wages and working conditions at the same level and to the same extent as similarly situated employees. Exceptions include voluntary resignation and termination with cause.
- D. The Employer certifies that a legitimate need for training exists and that the WIOA/PATH participant would not have been considered for employment by the employer without the training stipulated in this Agreement. The Employer certifies the expectation of continued, long-term employment (not less than six (6) months) for individuals completing training in this occupation has been established.
- E. Payments made to the Employer are deemed to be compensation for extraordinary training costs associated with training WIOA/PATH participants. Costs to the employer associated with vacation, holidays, overtime sick leave, plant closure and other fringe benefits and training normally provided to all employees are not deemed to be training costs under this Agreement.
- F. The Employer assures that no payments specific to the training of the participant are received from any other source, i.e. Michigan Rehabilitation Services, etc.
- G. Individuals hired by the Employer prior to the effective date of this Agreement are not eligible to participate in the OJT program under this Agreement. Current employees are not eligible to participate in the OJT program under this Agreement.
- H. The Employer agrees to inform GST Michigan Works! of absenteeism, sickness, layoff, hiring freeze or other problems that may arise regarding a participant enrolled in the program funded by this Agreement. The employer also agrees to provide GST Michigan Works! with a written notification and explanation of termination of a participant for any reason within three (3) days of the termination.

- I. The Employer agrees to notify GST Michigan Works! in writing, in advance of any proposed changes in the trainee's job title, assigned duties and tasks, training plan or schedule. Changes in training conditions without prior notice to and request for modification of the Agreement, prior to the end of the Agreement, may void the Agreement. All modifications to the Agreement must be pre-approved by GST Michigan Works! and will be attached to the Agreement as an addendum. All changes to the Agreement will be signed. No alteration or variation of the terms of this Agreement shall be valid and/or binding unless made in writing and signed by the parties hereto.
- J. Participants in the program will not be employed on the construction, operation or maintenance of that part of a facility which is used for religious instruction or worship.
- K. Federal law prohibits contracting for OJT when persons not in an OJT status are laid off from the same or similar positions or a hiring freeze for these positions is in effect. In addition, no currently employed worker shall be displaced by any WIOA/PATH participant. This includes partial displacement such as a reduction in the hours of non-overtime work, wages or employment benefits, or termination of another employee in anticipation of filling the vacancy with a WIOA/PATH funded participant. The OJT position shall not infringe in any way upon the promotional opportunities of currently employed individuals.
- L. Appropriate standards for health and safety in work and training situations will be maintained by the employer. All state and federal laws regarding health and safety shall be followed by the Employer.
- M. No funds received under an OJT Agreement may be used to assist, promote or deter union organizing.
- N. No funds received under an OJT Agreement may be used to promote political activities.
- O. The Employer certifies that all WIOA and PATH funds shall not be used for contributions to retirement plans on behalf of participants.
- P. The Employer agrees that all laborers and mechanics employed by contractors or subcontractors in any construction, alteration or repair, including painting and decorating of projects, buildings and works which are federally assisted under this Act shall be at rates not less than those prevailing on similar construction in the locality, in accordance with the Davis-Bacon Act.
- Q. The Employer certifies that the company has not relocated within the last 120 days to Michigan from another state or from another location within Michigan which resulted in an increase in unemployment in the area of original location or any other area.
- R. The Employer agrees to indemnify GST Michigan Works! their officers, agents and employees, harmless from any and all claims and/or liability for damages or injury to persons, or damage to property in connection with the operation of the program funded by this Agreement or Amendment thereto which may arise as a result of any Employer breach of this Agreement, Employer violation of law, or acts and omission involving the employer /employee relationship. The Employer shall repay the Service Provider such amounts-determined to be expended in violation of this Agreement. Further the Employer agrees that payment authorization may be withheld by the Grant Recipient if it determines such payment to be unsubstantiated or not legally proper. All payments under this Agreement are subject to audit. Accordingly, the Employer shall assume liability for repayment of funds disbursed where such disbursement is subsequently determined to be improper and/or unauthorized by the Service Provider, GST Michigan Works!, the State of Michigan, the

U.S. Department of Labor or authorized representatives of such named bodies. Repayment of such funds shall occur within thirty (30) calendar days of notification of discovery. Michigan Works would provide documentation of the expenses and cost to be reimbursed.

- S. If a participant does not begin training with Employer following execution of this Agreement and/or an attached Training Plan, GST Michigan Works! will not be responsible for any costs incurred by the Employer nor will Employer be entitled to any payment for training the participant.
- T. If a participant terminates prior to the completion of training and/or does not attain the skills per the Training Plan no payment will be made to the Employer. Payment is due only upon successful completion of training and upon retention of the participant (as defined in Section III, D).
- U. Notwithstanding any of the above, the Service Provider may cancel this Agreement upon written notice to the Employer by certified mail or equivalent method, if at any time the funding source fails to fund, or reduces, terminates, or de-obligates the contract through which this Agreement is funded. In such instance, earned payments will be paid up to the date the cancellation notice is received; thereafter neither the Service Provider nor the Employer shall have any obligation to complete or otherwise continue the program. In addition, this Agreement may be terminated by the other party should either fail to perform its duties in accordance with this Agreement or any Amendments thereto. Termination shall be effective upon delivery by certified mail or equivalent method of written termination notice to the Employer.
- V. "Equal Opportunity is The Law". This recipient will abide by 29 CFR Part 38 – Implementation of the Nondiscrimination and Equal Opportunity Provisions of the Workforce Innovation and Opportunity Act (WIOA), and other federal and/or state statutes prohibiting discrimination in programs, services and activities.

WHAT TO DO IF YOU BELIEVE YOU HAVE EXPERIENCED DISCRIMINATION

If you think that you have been subjected to discrimination under a WIOA Title I—financially assisted program or activity, you may file a complaint within 180 days from the date of the alleged violation with either:

**Kelly Cook, E.O. Officer – kcCook@gstmiworks.org
GST Michigan Works!
3270 Wilson St.
Marlette, MI 48453
P. 989-635-3561 ext 223
F. 989635-2230
TTY:711**

Or

**Director
Civil Rights Center (CRC)
U.S. Department of Labor
200 Constitution Avenue NW, Room N-4123
Washington, DC 20210**

If you file your complaint with the recipient, you must wait either until the recipient issues a written Notice of Final Action, or until 90 days have passed (whichever is sooner), before filing with the Civil Rights Center (see address above). If the recipient does not give you a written Notice of Final Action within 90 days of the day on which you filed your complaint, you may file a complaint with CRC before receiving that Notice. However, you must file your CRC complaint within 30 days of the 90-day deadline (in other words, within 120 days after the day on which you filed your complaint with the recipient). If the recipient does give you a written Notice of Final Action on your complaint, but you are dissatisfied with the decision or resolution, you may file a complaint with CRC. You must file your CRC complaint within 30 days of the date on which you received the Notice of Final Action.”

IV. PAYMENT SCHEDULE

- A. Training costs shall be paid in two installments based on the training hours completed which lead to attainment of proficiency of the tasks as outlined in the Training Plan.
- B. Payment of training costs will be made only after verification of successful training completion and/or job retention, as described below.
 - (1) 50% of the training costs shall be earned upon written verification of training completion. Completion shall be defined as completing the prescribed training hours and the attainment of proficiency in the tasks outlined in the Training Plan by the specified end date. Verification of successful completion shall include receipt of all Time/Attendance Records and Skill Evaluation, to support the participant's attainment of proficiency in the designated tasks.
 - (2) 50% of the training costs shall be earned upon meeting the criteria for (1) above and upon written verification that the participant has met retention criteria with the employer. Retention shall be defined as having continued regular employment, working the hours designated in the OJT Training Plan and at or above the completion wage for not less than 30 days after the completion of training. Verification includes receipt of a completed Verification of Employment Retention Form.
- C. Payment of training costs shall be prorated if attainment of all the designated tasks are accomplished in less than the negotiated training hours.
- D. All payments are subject to funding availability.

This agreement shall be effective on 07/01/2024 and shall end on 06/30/2025. Prescribed training hours and competency levels required for completion are indicated on the attached Training Plan, incorporated and made a part of this Agreement. All oral and written agreements related to the subject matter of the Agreement made prior to the date of commencement have been reduced to writing and are contained herein.

This Agreement is executed below on behalf of the parties by their authorized representatives. By signing below, the Employer confirms that they have received an orientation of the Training Plan, general rules for administering an OJT program, reimbursement procedures and the evaluation process.

Service Provider	Employer
Name: Chris Schueler	Name: Stephen Brooks
Title: Certified Business Solutions Professional	Title: Superintendent
Date:	Date: 07/01/2024
Business Services Rep Signature:	Employer Representative Signature:

If the Employer has a Collective Bargaining Agreement covering the grade and class of workers who will receive training pursuant to this contract, concurrence by the union representing the workers covered by such an agreement must be obtained below by the employer from an authorized union representative.

IDENTITY OF BARGAINING AGENT

Labor Organization: OESPA	Signature of Concurrence:
Local Number:	Name (Print): Gizelle Ross
Phone Number: 989-725-2839	Title: OESPA President

NON-UNION ACKNOWLEDGEMENT

I certify that there is not currently a union representing any workers at this facility.
Therefore, there is no union concurrence necessary.

Employer Representative Signature	Title: Superintendent
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Supported by the State of Michigan. GSTMW materials and programs paid for with State and Federal funds.
Equal Opportunity Employer/Program. Auxiliary aids and services are available upon request to individuals with disabilities.
1-800-285-9675 TTY: 711. A proud partner of the American Job Center Network.

April 2024

ON-THE-JOB TRAINING MASTER AGREEMENT

CONTRACT#:

Service Provider	Employer
Name: GST Michigan Works!	Name Owosso Public Schools
Address: 1975 West M21	Address: 645 Alger St
City, State, Zip: Owosso, MI 48867	City State Zip: Owosso Public Schools
Phone: 989-729-9599	Phone: 989-723-8131
Fax:	Contact: Carrie Yoho
Contact: Chris Schueler	Current Number of Employees: 375
	Employer ID #: 38-6003809
Workers Comp Carrier and Policy #: SET-SEG 88110	

This Agreement is entered into by GST Michigan Works! and the above-named Employer to provide On-the-Job Training (hereinafter referred to as OJT) for Workforce Innovation Opportunity Act (WIOA) or Partnership, Accountability, Training & Hope (PATH) participants.

I. THE EMPLOYER AGREES:

- A. That it possesses the legal authority to execute this contract. Further that its governing body has authorized the signatory official to enter into this Agreement and bind the Employer to the terms of this Agreement and any subsequent modifications hereto.
- B. To conduct any and all activities under this Agreement in accordance with the Workforce Innovation Opportunity Act (WIOA) hereafter referred to as the Act and to such Act and Regulations and any and all applicable Federal, State, Local statutes, rules, regulations, directives, issuances and ordinances in effect or promulgated during the term of this Agreement.
- C. To provide extraordinary training to the participant to attain the knowledge and skills essential to the full and adequate performance of the job outlined in the participant's training plan.
- D. To hire the participant at the start of this Agreement for not less than 32 hours per week as specified in the participant's training plan; also, to hire the participant as a member of the regular work force and to retain the participant as a regular employee at the conclusion of this Agreement provided the participant has attained the knowledge and skills necessary to adequately perform the job.
- E. To provide the necessary instruction, supervision and equipment needed to train the participant and shall not subcontract this On-The-Job Training agreement. Employer reimbursement is for straight time worked and must not include overtime pay, holiday, sick pay or commissions. Training time reimbursement shall be for hours worked in the pay period. If the participant works over 40 hours, reimbursement shall be given above the 40 hours but only at the straight time rate.

- F. To ensure that: The participant receives the same benefits (Including wages, working conditions, insurance coverage, pay and fringe benefits) as other employees performing similar work; is paid the wage indicated on the attached Training Plan and is provided with adequate FICA benefits. The employer agrees to provide proof of worker's compensation coverage for the period of this agreement. Failure to provide satisfactory proof of coverage prior to the start of training nullifies this agreement.
- G. To maintain time cards and a record of the participant's employment and progress in training, or other sufficient records to support the payments made to the employer for training costs. These records shall be retained for a period of five (5) years from the date of termination of this Agreement. If prior to the expiration of the five (5) year retention period any litigation or audit is begun the records must be maintained until the litigation, audit or other claim is resolved. The Employer further agrees to allow the Workforce Development Agency, the MWA, the Service Provider, or its representative access to said records during regular business hours.
- H. To submit time/attendance/payroll records. Participate in monitoring during OJT period. Skill evaluations shall be submitted at the end of training.
- I. To submit all documents pertaining to training and job retention completed satisfactory and received no later than 30 days after the 30-day retention period following completion of training. Failure to comply may result in a request for corrective action by the Employer, up to and including forfeiture of training payments.
- J. To give the U.S. Department of Labor, State of Michigan/Workforce Development Agency, and GST Michigan Works! through any authorized representative, access to and the right to examine all records and documents related to this Agreement for monitoring and audit purposes, and to conduct Employer and participant interviews. The Employer will maintain said records and documents for a period of five (5) years from the date of termination of this Agreement.
- K. To have the following records, at a minimum available for review during scheduled monitoring visits:
 - 1. Time and attendance records for the training and retention periods;
 - 2. Certified payroll records for the training and retention periods; and
 - 3. Participant's employment (training) start date.
- L. The Employer agrees to follow GST Michigan Works! Grievance and Complaint procedures for participants. The employer has been advised of the MWA's Grievance and Complaint policy and is aware that the complete policy can be found at gstmiworks.org. By signing this contract, the employer acknowledges that they have received information regarding the content of the local policy, how to access the entire policy and agrees to follow the policy.

II. GST MICHIGAN WORKS! AGREES:

- A. It has determined that the occupation(s) in which training is proposed is a demand occupation in the local labor market.
- B. To refer eligible participants to the Employer.
- C. To develop with the employer's assistance, all Individual Employment Development Plan (IEP) or Individual Service Strategy (ISS) for each participant.

- D. To provide payment of extraordinary training costs on the basis outlined in the Training Plan. Payment shall be made according to the provisions of Section IV Payment Schedule. This amount shall not exceed 50/75% of the regular wages, not exceeding the wage cap paid during the training period, as supported by the employer's monthly time and attendance records and payroll records.
- E. To provide the Employer seven (7) days written notice of pending monitoring visits by GST Michigan Works! staff.

III. ASSURANCES AND PROVISIONS

- A. The employer assures that it will comply with the terms and provision of this Agreement incorporating all specified Attachments. The Employer further assures compliance with all applicable federal, state, and local laws and regulations, including those dealing with employment, safety and health and the Fair Labor Standards Act as amended.
- B. The Employer assures that they will comply with 29 CFR Part 38 – Implementation of the Nondiscrimination and Equal Opportunity provisions of the Workforce Innovation and Opportunity Act, and other federal and/or state statutes prohibiting discrimination in programs, services and activities.
- C. OJT Agreements are prohibited with Employers who have exhibited a “pattern of failure” with five (5) or more previous contracts by failing to provide participants continued long- term employment as a regular employee with wages and working conditions at the same level and to the same extent as similarly situated employees. Exceptions include voluntary resignation and termination with cause.
- D. The Employer certifies that a legitimate need for training exists and that the WIOA/PATH participant would not have been considered for employment by the employer without the training stipulated in this Agreement. The Employer certifies the expectation of continued, long-term employment (not less than six (6) months) for individuals completing training in this occupation has been established.
- E. Payments made to the Employer are deemed to be compensation for extraordinary training costs associated with training WIOA/PATH participants. Costs to the employer associated with vacation, holidays, overtime sick leave, plant closure and other fringe benefits and training normally provided to all employees are not deemed to be training costs under this Agreement.
- F. The Employer assures that no payments specific to the training of the participant are received from any other source, i.e. Michigan Rehabilitation Services, etc.
- G. Individuals hired by the Employer prior to the effective date of this Agreement are not eligible to participate in the OJT program under this Agreement. Current employees are not eligible to participate in the OJT program under this Agreement.
- H. The Employer agrees to inform GST Michigan Works! of absenteeism, sickness, layoff, hiring freeze or other problems that may arise regarding a participant enrolled in the program funded by this Agreement. The employer also agrees to provide GST Michigan Works! with a written notification and explanation of termination of a participant for any reason within three (3) days of the termination.

- I. The Employer agrees to notify GST Michigan Works! in writing, in advance of any proposed changes in the trainee's job title, assigned duties and tasks, training plan or schedule. Changes in training conditions without prior notice to and request for modification of the Agreement, prior to the end of the Agreement, may void the Agreement. All modifications to the Agreement must be pre-approved by GST Michigan Works! and will be attached to the Agreement as an addendum. All changes to the Agreement will be signed. No alteration or variation of the terms of this Agreement shall be valid and/or binding unless made in writing and signed by the parties hereto.
- J. Participants in the program will not be employed on the construction, operation or maintenance of that part of a facility which is used for religious instruction or worship.
- K. Federal law prohibits contracting for OJT when persons not in an OJT status are laid off from the same or similar positions or a hiring freeze for these positions is in effect. In addition, no currently employed worker shall be displaced by any WIOA/PATH participant. This includes partial displacement such as a reduction in the hours of non-overtime work, wages or employment benefits, or termination of another employee in anticipation of filling the vacancy with a WIOA/PATH funded participant. The OJT position shall not infringe in any way upon the promotional opportunities of currently employed individuals.
- L. Appropriate standards for health and safety in work and training situations will be maintained by the employer. All state and federal laws regarding health and safety shall be followed by the Employer.
- M. No funds received under an OJT Agreement may be used to assist, promote or deter union organizing.
- N. No funds received under an OJT Agreement may be used to promote political activities.
- O. The Employer certifies that all WIOA and PATH funds shall not be used for contributions to retirement plans on behalf of participants.
- P. The Employer agrees that all laborers and mechanics employed by contractors or subcontractors in any construction, alteration or repair, including painting and decorating of projects, buildings and works which are federally assisted under this Act shall be at rates not less than those prevailing on similar construction in the locality, in accordance with the Davis-Bacon Act.
- Q. The Employer certifies that the company has not relocated within the last 120 days to Michigan from another state or from another location within Michigan which resulted in an increase in unemployment in the area of original location or any other area.
- R. The Employer agrees to indemnify GST Michigan Works! their officers, agents and employees, harmless from any and all claims and/or liability for damages or injury to persons, or damage to property in connection with the operation of the program funded by this Agreement or Amendment thereto which may arise as a result of any Employer breach of this Agreement, Employer violation of law, or acts and omission involving the employer /employee relationship. The Employer shall repay the Service Provider such amounts-determined to be expended in violation of this Agreement. Further the Employer agrees that payment authorization may be withheld by the Grant Recipient if it determines such payment to be unsubstantiated or not legally proper. All payments under this Agreement are subject to audit. Accordingly, the Employer shall assume liability for repayment of funds disbursed where such disbursement is subsequently determined to be improper and/or unauthorized by the Service Provider, GST Michigan Works!, the State of Michigan, the

U.S. Department of Labor or authorized representatives of such named bodies. Repayment of such funds shall occur within thirty (30) calendar days of notification of discovery. Michigan Works would provide documentation of the expenses and cost to be reimbursed.

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**Kelly Cook, E.O. Officer – kcCook@gstmiworks.org
GST Michigan Works!
3270 Wilson St.
Marlette, MI 48453
P. 989-635-3561 ext 223
F. 989635-2230
TTY:711**

Or

**Director
Civil Rights Center (CRC)
U.S. Department of Labor
200 Constitution Avenue NW, Room N-4123
Washington, DC 20210**

If you file your complaint with the recipient, you must wait either until the recipient issues a written Notice of Final Action, or until 90 days have passed (whichever is sooner), before filing with the Civil Rights Center (see address above). If the recipient does not give you a written Notice of Final Action within 90 days of the day on which you filed your complaint, you may file a complaint with CRC before receiving that Notice. However, you must file your CRC complaint within 30 days of the 90-day deadline (in other words, within 120 days after the day on which you filed your complaint with the recipient). If the recipient does give you a written Notice of Final Action on your complaint, but you are dissatisfied with the decision or resolution, you may file a complaint with CRC. You must file your CRC complaint within 30 days of the date on which you received the Notice of Final Action.”

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- C. Payment of training costs shall be prorated if attainment of all the designated tasks are accomplished in less than the negotiated training hours.
- D. All payments are subject to funding availability.

This agreement shall be effective on 07/01/2024 and shall end on 06/30/2025. Prescribed training hours and competency levels required for completion are indicated on the attached Training Plan, incorporated and made a part of this Agreement. All oral and written agreements related to the subject matter of the Agreement made prior to the date of commencement have been reduced to writing and are contained herein.

This Agreement is executed below on behalf of the parties by their authorized representatives. By signing below, the Employer confirms that they have received an orientation of the Training Plan, general rules for administering an OJT program, reimbursement procedures and the evaluation process.

Service Provider	Employer
Name: Chris Schueler	Name: Stephen Brooks
Title: Certified Business Solutions Professional	Title: Superintendent
Date:	Date: 07/01/2024
Business Services Rep Signature:	Employer Representative Signature:

If the Employer has a Collective Bargaining Agreement covering the grade and class of workers who will receive training pursuant to this contract, concurrence by the union representing the workers covered by such an agreement must be obtained below by the employer from an authorized union representative.

IDENTITY OF BARGAINING AGENT

Labor Organization:	Signature of Concurrence:
Local Number:	Name (Print):
Phone Number:	Title:

NON-UNION ACKNOWLEDGEMENT

I certify that there is not currently a union representing any workers at this facility.
Therefore, there is no union concurrence necessary.

Employer Representative Signature	Title: Superintendent
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1-800-285-9675 TTY: 711. A proud partner of the American Job Center Network.

April 2024

2024-2025 Liaison Officers Contract Renewal

OWOSSO PUBLIC SCHOOLS
Board of Education Meeting
June 26, 2024
Report 23-215

81

FOR ACTION

Subject:

Agreement for the provision of Police Officers to serve as school resource (liaison) officers for Owosso Public Schools.

Recommendation:

Resolve that the Board of Education authorize the Superintendent to renew the City of Owosso revised agreement for two “part-time” officers with the City of Owosso, pending City approval. To enhance the public safety of the City of Owosso and Owosso Public School District through the provision of police officers to serve as School Resource (liaison) officers for the contract year of fiscal year 2024-25 through fiscal year 2028-2029.

Facts /Statistics:

The contract is a renewal of the contract for two “part-time” officers that the district has had in the past, expiring June 30, 2024, which is centered around retired officers and the need and desire for the district to provide these needed services and connections for students to promote safety and security. The contract for two “full-time” officers expire June 30, 2027. The use of liaison officers is made possible by the collaboration with the City and is subject to the City’s negotiations with the Officer’s unions. As with all employees, there are increases in the costs for the contracts. For the contract year of fiscal year 2024-2025, the School District shall pay the City \$26.94 per hour, which is an increase of 3.3%, for each School Resource Officer. Pursuant and subject to the terms of these Agreements, the City of Owosso shall provide two qualified Owosso Police Officers to serve as School Resource Officers at schools located within the Owosso Public School District. The exact school assignments shall be determined by mutual agreement between the City of Owosso and the School District. The City, in consultation with the district, shall develop a work plan that serves the needs of the School District and the City. That plan shall identify and develop all School Resource (liaison) Officer job responsibilities and incorporate a schedule that is approved by both parties.

The term of this Agreement shall be for a period of five years and commence on the effective date and shall expire on June 30, 2029, unless sooner terminated in accordance with the terms of these Agreements or as provided by law. If the School District’s State funding source for the School Resource Officer(s) is eliminated or impaired in such a way to preclude utilizing said funds for the School Resource Officer(s), notice will be given of the termination or need to revise the contract to the City of Owosso. A minimum of 60 days’ notice shall be given if such an event occurs. The current funding source for the liaison officers is Safety & Security Grant (31aa) and At Risk (31a) funding based on the district’s poverty percentage and the allowable use of funds by MDE of At Risk funds for this valuable service to students.

The partnership for the liaison officers with the City of Owosso has been successful and very well received by students, staff, and the community. The relationships that are formed through the utilization of liaison officers and services provided are found to be preventative as well as restorative.

Motion

Seconded

Vote – Ayes

Nays

Motion

INTERGOVERNMENTAL AGREEMENT

This Agreement is made, entered into and effective this ____ day of ____, 2024 (the "Effective Date"), by and between the City of Owosso, a municipal corporation of the State of Michigan ("City"), and the Owosso Public School District ("School District").

RECITALS

Whereas, the City is authorized to enter into this Agreement pursuant to the Michigan Urban Cooperation Act of 1967, Act No. 7 of 1967 and Section 3.1 General Powers, subsection B of the *City Charter of the City of Owosso*; and

Whereas, the School District is authorized to enter into this Agreement pursuant to Section 11a(4) of the Revised School Code, MCL 380.11a(4); and

Whereas, the City and the School District desire to enter into this Agreement for the purpose of establishing the position of School Resource Officer within certain complexes of the School District, for the mutual benefit of the parties and to increase public safety within the schools and the community as a whole. The goal of both parties is to increase public safety within the schools and the community as a whole.

NOW, THEREFORE, in consideration of the mutual covenants and promises contained in this Agreement and other good and valuable consideration, the Parties agree as follows:

TERMS:

1. The foregoing recitals are incorporated in this Agreement by this reference.
2. The City shall act through its Public Safety Department in the performance of this Agreement. In performing the services hereunder, the City shall comply with all applicable federal, state, and local laws, rules, regulations and ordinances, including, but not limited to policies of School District's Board of Education and laws relating to the confidentiality of student information (e.g., FERPA, IDEA). It shall be the duty of the School District to provide all School Resource Officers with copies of current School District policies.
3. Pursuant and subject to the terms of this Agreement, the City shall provide two Owosso Police Officers to serve as School Resource Officers at schools located within the School District. The scope of services and exact school assignments shall be determined by mutual agreement between the City and the School District.
4. The City, in consultation with the Owosso Public Schools, shall determine the selection and placement process of all School Resource Officers. The City shall be solely responsible for selecting the personnel to serve as School Resource Officers. The City shall evaluate the performance of each School Resource Officer at least annually, and the School District shall reasonably cooperate in such evaluation. The comments of the School District as to performance shall be advisory and the City retains the final authority as to personnel decisions.
5. The School District, in consultation with the City, shall establish a system that coordinates and schedules the School Resource Officers' work in such a manner as to accomplish the goals of this Agreement.
6. The City, in consultation with the School District, shall develop a work plan that serves the needs of the School District and the City. That plan shall identify and develop all School Resource Officer job responsibilities, and shall incorporate a schedule whereby the School District and the City can collaborate on all related issues. Both Parties shall approve the work plan and meeting schedule.

7. The City shall supervise the work of the School Resource Officers and provide the transportation and equipment necessary to accomplish all assignments.
8. The School District, in consultation with the City, shall provide assistance in the development and implementation of teaching materials, and shall provide other related functions as may be appropriate to carry out the goals of this Agreement.
9. To the extent possible, the School Resource Officers shall be made available to the School District for the ten (10) month period covering the normal school instructional year. During that period, to the extent possible, the School Resource Officers' work efforts shall be devoted fully to accomplishing the goals set forth in this Agreement.
10. To the extent reasonably possible, mandatory Public Safety department training for the School Resource Officers will be conducted at times that do not conflict with normal school schedules. When training schedules conflict with school schedules, any School Resource Officer may be absent from his/her duties at the School District for the duration of the training. Such absences shall not be deemed a breach of this Agreement on the part of the City, nor shall such absences relieve the School District of any of its obligations under this Agreement.
11. In case of a police emergency, the City may call any School Resource Officer away from his/her duties at the School District for the duration of such emergency. Such emergency use of the School Resource Officers' time shall not be deemed a breach of this Agreement on the part of the City, nor shall it relieve the School District of any of its obligations under this Agreement.
12. For the contract year of FY 2024/2025, the School District shall pay the City \$26.94 per hour for each School Resource Officer.

For each subsequent year thereafter, the cost will be adjusted to take into consideration the City's changes to the budgeted salaries and fringe benefits of assigned police personnel. These adjustments will be based on the salaries and fringe benefits of those personnel assigned to the School Resource Officer program as of September 1 of each year and the City shall provide preliminary cost data to the School District prior to August 1 of each year for budget planning purposes. Final costs will be provided to the School District prior to both Parties' annual budget adoptions.

13. The School District shall pay the City on or about the following dates:

December 15
March 15
June 15

Checks will be made payable to:

City of Owosso
Re: School Resource Officer

Send payments to:

City Treasurer
City of Owosso
301 W. Main Street
Owosso, MI 48867

14. At all times during the performance of this Agreement, the police officers who serve as School Resource Officers shall remain employees of the City of Owosso and shall be eligible for all benefits to which part-time employees are entitled at the City. School Resource Officers shall not be entitled to any benefits offered to School District employees.

15. To the extent permitted by law, each party shall indemnify, defend and hold harmless, the other party and its employees, agents and invitees, from all losses, damages, claims, liabilities and expenses (including without limitation reasonable attorney's fees) for damages to property or injury to persons to the extent and magnitude arising from any act, omission or negligence of the indemnifying party or its employees, agents or invitees.
16. This Agreement shall be effective upon approval by the governing bodies of the Parties and execution of the Agreement.
17. The term of this Agreement shall be for a period of five years and commence on the Effective Date and shall expire on June 30, 2029, unless sooner terminated in accordance with the terms of this Agreement or as provided by law. In the event that the School District's State funding source for the School Resource Officer(s) is eliminated or impaired in such a way to preclude utilizing said funds for the School Resource Officer(s), notice will be given of the termination or need to revise the contract to the City of Owosso. A minimum of sixty (60) days notice shall be given if such an event occurs.
18. The City and the School District shall review this Agreement annually, and, upon written approval by both Parties, may amend it as appropriate under the circumstances.
19. This Agreement may be terminated by either party, with or without cause, upon sixty (60) days written notice to the other party.
20. Property acquired solely for purposes of this Agreement shall be disposed of upon termination or completion as follows:
 - a. Materials, supplies and equipment will be primarily the responsibility of the City, and all materials, supplies, or equipment purchased by the City for the development and implementation of this program shall remain the sole property of the City.
 - b. Any incidental materials, supplies, or equipment purchased or provided by the School District for the development and implementation of this program shall remain the sole property of the School District.
21. The City shall be responsible for any damages or injuries caused by its performance of services under this Agreement. Notwithstanding the foregoing, the City and School District retain all of their respective rights to governmental immunity whether it be created by common law or statute and the Agreement will not be interpreted as waiving any of those rights. The School District shall be responsible for any damages or injuries caused by its performance of duties under this agreement.
22. The Contract Administrator for the City shall be Public Safety Director Kevin Lenkart, or his designee or successor. The Contract Administrator for the District shall be Superintendent Steve Brooks, or their designee or successor.
23. Pursuant to the requirements of Section 1230 and 1230a of the Revised School Code, the School District shall perform a criminal history check through the Michigan State Police, as well as a criminal records check through the Federal Bureau of Investigation, with regard to all persons assigned by the City to regularly and continuously work as a School Resource Officer in any of School District's facilities or at program sites where the School District delivers educational programs and services. The City agrees that it shall not assign any of its employees, agents or other individuals to perform any services under this Agreement where such individuals would regularly and continuously work in School District's facilities or program sites (as defined above) if such person has been convicted of any of the following offenses: (a) any "listed offense" as defined under Section 2 of the Sex Offenders Registration Act, MCL 28.722; (b) any offense enumerated in Sections MCL 380.1535a or 380.1539b of the Revised School Code, MCL 380.1535a; 380.1539b (for positions requiring State Board of Education approval or teacher certification); (c) any offense of a substantially similar enactment of the United States or another State; (d) any felony. Provided that with prior written approval of the Superintendent of School District and of its Board of Education an individual regularly and

continuously providing services under this Agreement at School District facilities or program sites may be permitted to perform such services when, in the judgment of the Superintendent and Board of Education of School District, such individual's presence will not pose a danger to the safety or security of School District students or employees; or (e) any offense that would, in the judgment of School District, create a potential risk to the safety and security of students served by School District or employees of School District.

School District reserves the right to refuse City's assignment of any individual, agent or employee of City to render services under this Agreement where the criminal record history of that individual (including any pending criminal charges) indicate, in School District's judgment, unfitness to perform services under this Agreement.

24. This Agreement may be executed in two (2) or more counterparts, each of which shall be deemed an original, but all of which together shall constitute one and the same instrument. The signature pages from one (1) or more counterparts may be removed from such counterparts and such signature pages all attached to a single instrument so that the signatures of all parties may be physically attached to a single document.
25. This Agreement contains the entire understanding of the parties as to its subject matter. There are no oral agreements not stated herein. This Agreement may only be amended by a writing signed by both parties.

IN WITNESS WHEREOF, the Parties have executed this Agreement as of_____.

For the School District:

OWOSSO PUBLIC SCHOOLS

By:
Its:

By:
Its:

For the City:

CITY OF OWOSSO

Robert Teich
Mayor

Amy K. Kirkland
City Clerk

Out-of-State Staff Professional Development Travel to Wisconsin- SME PMI Training & Certification

OWOSSO PUBLIC SCHOOLS
Board of Education Meeting
June 26, 2024
Report 23-216

FOR ACTION

Subject:

Out-of-State Staff Professional Development Travel – SME Prime Sponsored Snap-On Precision Measure Instrument training and certification

Recommendation:

Resolve that the Board of Education approve the out-of-state travel for Carrie Warning to travel to Sturtevant, WI July 21-25, 2024

Rationale:

Carrie Warning will travel to Sturtevant, WI via plane for SME Prime Sponsored PMI training and certification as a condition of SME Prime Grant acceptance

Statement of Purpose:

The purpose of this trip is to provide one instructor with training in Precision Measurement Instruments which will result in the teacher becoming a certificated trainer of the Snap-On PMI training and certification. The student training and certification is an industry supported certification that will allow students to show mastery of fundamental knowledge in precision measurement instruments used in the manufacturing industry.

Facts:

SME Prime Sponsored Training
 Carrie Warning – OHS teacher
 Training: NC3 Train the Trainer – Snap-On PMI Certification
 July 21-25, 2024
 Sturtevant, WI
 Overall Cost (except teacher stipend) being reimbursed by SME Prime (est. \$3145)

Motion

Seconded

Vote – Ayes

Nays

Motion

Out-of-State Staff Professional Development Travel to MN- SME Additive Manufacturing Training

OWOSSO PUBLIC SCHOOLS
Board of Education Meeting
June 26, 2024
Report 23-217

FOR ACTION

Subject:

Out-of-State Staff PD Travel – SME Prime Sponsored Stratasys Additive Manufacturing training and certification

Recommendation:

Resolve that the Board of Education approve the out-of-state travel for Carrie Warning to travel to Eden Prairie, MN August 5-9, 2024

Rationale:

Carrie Warning will travel to Eden Prairie, MN via plane for SME Prime Sponsored Stratasys Additive Manufacturing training and certification as a condition of SME Prime Grant acceptance

Statement of Purpose:

The purpose of this trip is to provide one instructor with training in Additive Manufacturing (3D printing) which will result in the teacher becoming a certificated trainer of the Stratasys Additive Manufacturing certification. The student training and certification is an industry supported certification that will allow students to show mastery of fundamental knowledge in additive manufacturing used in the manufacturing industry.

Facts:

SME Prime Sponsored Training
 Carrie Warning – OHS teacher
 Training: Stratasys Additive Manufacturing Certification
 August 5-9, 2024
 Eden Prairie, MN
 Overall Cost (except teacher stipend) being reimbursed by SME Prime (est. \$2750)

Motion

Seconded

Vote – Ayes

Nays

Motion

Konica Minolta Copier Contract Renewal

OWOSSO PUBLIC SCHOOLS
Board of Education Meeting
June 26, 2024
Report 23-218

FOR ACTION

Subject:

Awarding the bid for copiers District-wide

Recommendation:

Resolve that the Board of Education authorize the Superintendent or his designee to enter into a contract with Konica Minolta Business Solutions U.S.A., Inc. for leasing and maintenance of copiers for the District for the next five years.

Rationale:

In order to assure the timely transition from the current copiers at the conclusion of the current copier lease with machines and service that have a proven track record.

Statement of Purpose/Issue:

To contract for the leasing and maintenance of copiers to be placed throughout the District for the next five years.

Facts/Statistics:

The current copier lease of Konica Minolta machines will end in the current fiscal year. In order to provide for a timely and responsible transition from the current copier lease/maintenance contract to a proposed five-year lease/maintenance contract, the following criteria and information have been taken into consideration:

- Konica Minolta Business Solutions meets competitive bid requirements and is listed on the MiDeal website.
- The current quote is lower than the expiring contract and the contract listed on the MiDeal website.
- The copiers work with our Papercut software.

In addition, the following three additional factors weighed heavily on the recommendation for Konica Minolta:

1. Quality of the machines – the district has had great success with the Konica Minolta machines operating well with very few maintenance issues of significance over the last ten years.

2. Customer service – Konica Minolta has provided excellent customer service over the last several years for the District resulting in minimal copier downtime.
3. Transition– due to the fact that the District currently has Konica Minolta machines, there will be an easier transition and flexibility in moving forward.

Motion

Seconded

Vote – Ayes

Nays

Motion

COPIER BID COST ANALYSIS

VENDOR	ANNUAL LEASE	PROJECTED ANNUAL MAINTENANCE COST*	AVERAGE PER PIECE MAINTENANCE COST*	TOTAL PROJECTED ANNUAL PAYMENT	TYPE OF MACHINE
Konica Minolta Business Solutions USA 2019	\$40,894.44	\$30,277.45	0.0034	\$71,171.89	KONICA
Konica Minolta Business Solutions USA 2024	\$45,116.40	\$21,000.00	0.0029	\$66,116.50	KONICA

NOTE:

* Based primarily on current volumes and usage remains same on machine

OWOSSO PUBLIC SCHOOLS FLEET UPGRADE MAY 2024

SAP ORDER #	REQ DELIVERY DATE	CONFIG CODE	TOTAL MONTHLY LEASE PRICE	TOTAL 60 MONTH LEASE PRICE	NAME	STREET	SPECIFIC LOCATION (Building/Floor and/or Room)	CITY	ST	ZIP	DELIVERY CONTACT NAME	DELIVERY CONTACT #	DELIVERY CONTACT EMAIL (required for 3rd Party/Solutions))	INSTALL REP NAME	INSTALL REP 7 DIGIT ID
		360i	\$91.13	\$5,467.86	WASHINGTON CAMPUS	645 ALGER ST	ADMIN MAIN OFFICE	OWOSSO	MI	48867	JOE WATSON	989-729-5681	watson@owosso.k12.mi.us	BARBARA WALLIN	126652
		360i	\$91.13	\$5,467.86	EMERSON ELEMENTARY	515 E OLIVER ST	TEACHER COPIER ROOM 2ND FLR	OWOSSO	MI	48867	JOE WATSON	989-729-5681	watson@owosso.k12.mi.us	BARBARA WALLIN	126652
		360i-A	\$98.06	\$5,883.54	HIGH SCHOOL	765 E. NORTH ST.	MAIN OFFICE	OWOSSO	MI	48867	JOE WATSON	989-729-5681	watson@owosso.k12.mi.us	BARBARA WALLIN	126652
		360i-A	\$98.06	\$5,883.54	EMERSON ELEMENTARY	515 E OLIVER ST	MAIN OFFICE	OWOSSO	MI	48867	JOE WATSON	989-729-5681	watson@owosso.k12.mi.us	BARBARA WALLIN	126652
		360i-A	\$98.06	\$5,883.54	CENTRAL ELEMENTARY	600 W OLIVER ST	MAIN OFFICE	OWOSSO	MI	48867	JOE WATSON	989-729-5681	watson@owosso.k12.mi.us	BARBARA WALLIN	126652
		360i-A	\$98.06	\$5,883.54	BRYANT ELEMENTARY	925 HAMPTON ST	MAIN OFFICE	OWOSSO	MI	48867	JOE WATSON	989-729-5681	watson@owosso.k12.mi.us	BARBARA WALLIN	126652
		360i-A	\$98.06	\$5,883.54	BENTLEY BRIGHT BEGINNINGS	1375 W NORTH ST	MAIN OFFICE	OWOSSO	MI	48867	JOE WATSON	989-729-5681	watson@owosso.k12.mi.us	BARBARA WALLIN	126652
		360i-A	\$98.06	\$5,883.54	LINCOLN HIGH SCHOOL	645 ALGER ST	MAIN OFFICE	OWOSSO	MI	48867	JOE WATSON	989-729-5681	watson@owosso.k12.mi.us	BARBARA WALLIN	126652
		550i	\$124.34	\$7,460.50	EMERSON ELEMENTARY	515 E OLIVER ST	LIBRARY	OWOSSO	MI	48867	JOE WATSON	989-729-5681	watson@owosso.k12.mi.us	BARBARA WALLIN	126652
		550i	\$124.34	\$7,460.50	OWOSSO MIDDLE SCHOOL	219 N WATER ST	TEACHER LOUNGE 2ND FLR	OWOSSO	MI	48867	JOE WATSON	989-729-5681	watson@owosso.k12.mi.us	BARBARA WALLIN	126652
		550i	\$124.34	\$7,460.50	BRYANT ELEMENTARY	925 HAMPTON ST	TEACHER COPY ROOM	OWOSSO	MI	48867	JOE WATSON	989-729-5681	watson@owosso.k12.mi.us	BARBARA WALLIN	126652
		550i	\$124.34	\$7,460.50	CENTRAL ELEMENTARY	600 W OLIVER ST	TEACHER COPY ROOM	OWOSSO	MI	48867	JOE WATSON	989-729-5681	watson@owosso.k12.mi.us	BARBARA WALLIN	126652
		550i -A	\$131.27	\$7,876.19	OWOSSO MIDDLE SCHOOL	219 N WATER ST	MAIN OFFICE	OWOSSO	MI	48867	JOE WATSON	989-729-5681	watson@owosso.k12.mi.us	BARBARA WALLIN	126652
		808	\$153.49	\$9,209.66	HIGH SCHOOL	765 E. NORTH ST.	MEDIA CENTER STAFF	OWOSSO	MI	48867	JOE WATSON	989-729-5681	watson@owosso.k12.mi.us	BARBARA WALLIN	126652
		808	\$153.49	\$9,209.66	HIGH SCHOOL	765 E. NORTH ST.	TEACHERS LOUNGE	OWOSSO	MI	48867	JOE WATSON	989-729-5681	watson@owosso.k12.mi.us	BARBARA WALLIN	126652
		C360i	\$101.77	\$6,106.28	WASHINGTON CAMPUS	645 ALGER ST	ADMINISTRATION WORKROOM	OWOSSO	MI	48867	JOE WATSON	989-729-5681	watson@owosso.k12.mi.us	BARBARA WALLIN	126652
		6120	\$975.84	\$58,550.52	WASHINGTON CAMPUS	645 ALGER ST	PRINT SHOP	OWOSSO	MI	48867	JOE WATSON	989-729-5681	watson@owosso.k12.mi.us	BARBARA WALLIN	126652
		6120	\$975.84	\$58,550.52	WASHINGTON CAMPUS	645 ALGER ST	PRINT SHOP	OWOSSO	MI	48867	JOE WATSON	989-729-5681	watson@owosso.k12.mi.us	BARBARA WALLIN	126652
TOTAL															
			\$3,759.70	\$225,581.82											

*****PLEASE NOTE PROJECT COORDINATOR ASHLEY WALSH WILL BE SCHEDULING WITH JOE WATSON*****

Owosso Public Schools
Catheryn Dwyer
Interim CFO

Signature: _____

CONFIGURATION				60 Mo Lease Per Unit	Extended Lease Price	
# units	Code	Item Number	Description			BLK CPC CLR CPC
2	360i	AC77013	bizhub 360i + DF-714	\$53.54	\$107.07	
		7670525506	Delivery Charge - Level 1	\$0.00	\$0.00	
		7640018093	Basic Network Service - BNS03	\$0.00	\$0.00	
		AAV5019	PC-416 Large Capacity Cassette	\$15.24	\$30.47	
		A2YUWY3	FS-533 Finisher (50-sheet inner)	\$9.51	\$19.02	
		R5427011136466GEN2	AU-205HGEN2 Card Reader	\$4.34	\$8.67	
		A4NMWY1	MK-735 Mount Kit	\$0.65	\$1.30	
		W100015120	PWRFILTER-NOISE/SURGE PROTECT 120V/15A	\$2.53	\$5.07	
		7640015657	bizhub SECURE	\$5.33	\$10.65	
		VCAREACT-O	VCARE	\$0.00	\$0.00	
		TONER	BLACK TONER	\$0.00	\$0.00	
		MAINTENANCE	MAINT			0.0029
TOTAL				\$91.13	\$182.26	
6	360i - A	AC77013	bizhub 360i + DF-714	\$53.54	\$321.22	
		7670525506	Delivery Charge - Level 1	\$0.00	\$0.00	
		7640018093	Basic Network Service - BNS03	\$0.00	\$0.00	
		AAV5019	PC-416 Large Capacity Cassette	\$15.24	\$91.42	
		A2YUWY3	FS-533 Finisher (50-sheet inner)	\$9.51	\$57.07	
		A883012	FK-514 FAX KIT (1ST & 2ND LINE)	\$6.93	\$41.57	
		R5427011136466GEN2	AU-205HGEN2 Card Reader	\$4.34	\$26.02	
		A4NMWY1	MK-735 Mount Kit	\$0.65	\$3.91	
		W100015120	PWRFILTER-NOISE/SURGE PROTECT 120V/15A	\$2.53	\$15.20	
		7640015657	bizhub SECURE	\$5.33	\$31.95	
		VCAREACT-O	VCARE	\$0.00	\$0.00	
		TONER	BLACK TONER	\$0.00	\$0.00	
		MAINTENANCE	MAINT			0.0029
TOTAL				\$98.06	\$588.35	
4	550i	AC75017	bizhub 550i	\$83.27	\$333.09	
		7670525507	Delivery Charge - Level 2	\$0.00	\$0.00	
		7640018093	Basic Network Service - BNS03	\$0.00	\$0.00	
		A9HF013	PC-415 Large Capacity Cassette	\$15.24	\$60.94	
		AAR4WY3	FS-539 Finisher (50-sheets)	\$11.66	\$46.64	
		A87JWY2	RU-513 Relay Unit	\$1.33	\$5.31	
		R5427011136466GEN2	AU-205HGEN2 Card Reader	\$4.34	\$17.34	
		A4NMWY1	MK-735 Mount Kit	\$0.65	\$2.61	
		W100015120	PWRFILTER-NOISE/SURGE PROTECT 120V/15A	\$2.53	\$10.14	
		7640015657	bizhub SECURE	\$5.33	\$21.30	
		VCAREACT-O	VCARE	\$0.00	\$0.00	
		TONER	BLACK TONER	\$0.00	\$0.00	
		MAINTENANCE	MAINT			0.0029
TOTAL				\$124.34	\$497.37	
1	550i - A	AC75017	bizhub 550i	\$83.27	\$83.27	
		7670525507	Delivery Charge - Level 2	\$0.00	\$0.00	
		7640018093	Basic Network Service - BNS03	\$0.00	\$0.00	
		A9HF013	PC-415 Large Capacity Cassette	\$15.24	\$15.24	
		AAR4WY3	FS-539 Finisher (50-sheets)	\$11.66	\$11.66	
		A87JWY2	RU-513 Relay Unit	\$1.33	\$1.33	
		A883012	FK-514 Fax Kit	\$6.93	\$6.93	
		R5427011136466GEN2	AU-205HGEN2 Card Reader	\$4.34	\$4.34	
		A4NMWY1	MK-735 Mount Kit	\$0.65	\$0.65	
		W100015120	PWRFILTER-NOISE/SURGE PROTECT 120V/15A	\$2.53	\$2.53	
		7640015657	bizhub SECURE	\$5.33	\$5.33	
		VCAREACT-O	VCARE	\$0.00	\$0.00	
		TONER	BLACK TONER	\$0.00	\$0.00	
		MAINTENANCE	MAINT			0.0029
TOTAL				\$131.27	\$131.27	

2	850i	A8KN011	bizhub 850i	\$126.57	\$253.13	
		7670525508	Delivery Charge - Level 3	\$0.00	\$0.00	
		7640018095	Basic Network Service - BNS05	\$0.00	\$0.00	
		AAR4WY3	FS-539 Finisher (50-sheets)	\$11.66	\$23.32	
		A87KWY1	RU-515 Relay Unit	\$2.15	\$4.30	
		R5427011136466GEN2	AU-205HGEN2 Card Reader	\$4.34	\$8.67	
		A4NMWY1	MK-735 Mount Kit	\$0.65	\$1.30	
		P250020120	PWRFILTER BLUETOOTH 120V/20A	\$2.80	\$5.60	
		7640015657	bizhub SECURE	\$5.33	\$10.65	
		VCAREACT-O	VCARE	\$0.00	\$0.00	
		TONER	BLACK TONER	\$0.00	\$0.00	
		MAINTENANCE	MAINT			0.0029
TOTAL				\$153.49	\$306.99	
1	C360i	AA2J013	bizhub C360i + DF-714	\$67.93	\$67.93	
		7670525506	Delivery Charge - Level 1	\$0.00	\$0.00	
		7640018094	Basic Network Service - BNS04	\$0.00	\$0.00	
		AAV5013	PC-416 PAPER FEED CABINET	\$8.00	\$8.00	
		AAR4WY3	FS-539 Finisher (50 Sheets)	\$11.66	\$11.66	
		A87JWY1	RU-513 Relay Unit	\$1.33	\$1.33	
		R5427011136466GEN2	AU-205HGEN2 Card Reader	\$4.34	\$4.34	
		A4NMWY1	MK-735 Mount Kit	\$0.65	\$0.65	
		P250015120	PWRFILTER BLUETOOTH 120V/20A	\$2.53	\$2.53	
		7640015657	bizhub SECURE	\$5.33	\$5.33	
		VCAREACT-O	VCARE	\$0.00	\$0.00	
		TONER	YELLOW TONER	\$0.00	\$0.00	
		TONER	MAGENTA TONER	\$0.00	\$0.00	
		TONER	CYAN TONER	\$0.00	\$0.00	
		TONER	BLACK TONER	\$0.00	\$0.00	
		MAINTENANCE	MAINT			0.0029
TOTAL				\$101.77	\$101.77	0.039
2	7120	AE1M011	AccurioPress 7120	\$518.14	\$1,036.27	
		7640018097	Basic Network Service - BNS07	\$19.17	\$38.34	
		7640012599	Basic Professional Svcs - Level 3	\$25.56	\$51.12	
		7670525510	Delivery Charge - Level 5	\$0.00	\$0.00	
		P350030240NH	DIAG PWRFILTER 208V/240V/30A W NTWRK HUB	\$11.09	\$22.17	
		A9JXWY2	PF-710 Paper Feeder Unit	\$113.54	\$227.09	
		AE58WY1	EF-109 Envelope Fuser	\$42.26	\$84.52	
		AAUWY1	FS-541 Staple/Finisher 100-sht	\$77.54	\$155.08	
		A9CEWY2	RU-518 Relay Unit	\$93.90	\$187.79	
		AC8UW11	PK-525 Punch Kit	\$8.61	\$17.22	
		A4F4WY1	SD-510 Saddle Stitch Unit	\$27.87	\$55.73	
		R5402BW	Customer Tower Light Assembly w/Adapter	\$6.06	\$12.13	
		AAAMWY2	UK-217 Upgrade Kit	\$6.38	\$12.75	
		7640015255	Professional Services Project Fee	\$17.04	\$34.08	
		W200015120	PWRFILTER W PREMIUM INRUSH 120V/15A (Qty 2)	\$3.70	\$7.40	
		R5427011136466GEN2	AU-205HGEN2 Card Reader	\$4.34	\$8.67	
		A4NMWY1	MK-735 Mount Kit	\$0.65	\$1.30	
		VCAREACT-O	VCARE	\$0.00	\$0.00	
		TONER	TONER	\$0.00	\$0.00	
		MAINTENANCE	MAINT			0.0029
TOTAL				\$975.84	\$1,951.68	
18	Grand Total			\$3,759.70		



Maintenance Agreement

Customer Information									
Sold to Acct #: 1017690		Payer/Bill to Acct #: 1017690		Ship to Acct #:					
Name: OWOSSO PUBLIC SCHOOLS		Name: OWOSSO PUBLIC SCHOOLS		Name: OWOSSO PUBLIC SCHOOLS					
Attn/Dept: PO BOX 340		Attn/Dept: PO BOX 340		Attn/Dept: VARIOUS LOCATIONS					
Ste/Rm:		Ste/Rm:		Ste/Rm:					
Address: 645 ALGER AVE		Address: 645 ALGER AVE		Address:					
City: OWOSSO		City: OWOSSO		City:					
State: MI Zip: 48867		State: MI Zip: 48867		State:				Zip:	
Tax Exempt Customer? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No		Tax Exemption Number: 38-6003809		Tax Exemption Certificate must be attached when applicable.					
PO Required? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No		PO Number:		PO Expiration Date:		PO must be attached when applicable.			
<input type="checkbox"/> Individual PO <input type="checkbox"/> Blanket PO		PO Contact:		Email:		Ph:			
Fleet Manager? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No		Name: Joe Watson		Email: watson@owosso.k12.mi.us		Ph: 989-729-5681			
Coverage / Billing Options									
Coverage Options:		MFP				Wide Format			
		Select Options: <input checked="" type="checkbox"/> Supply Inclusive <input checked="" type="checkbox"/> Staples Included <input type="checkbox"/> After Hours Service - Requires After Hours Agreement <input checked="" type="checkbox"/> Decline Digital Connected Support* * Digital Connect Support will be added automatically billed at \$12.00 per serial number monthly, unless declined above.				Select Options: <input type="checkbox"/> Toner (Black Only) <input type="checkbox"/> 20lb Bond Roll Paper <input type="checkbox"/> Decline Digital Connected Support*			
Billing Options:		MFP				Wide Format			
Initial Term in Months:		<input type="checkbox"/> 36 <input type="checkbox"/> 48 <input checked="" type="checkbox"/> 60 <input type="checkbox"/> Other _____				<input type="checkbox"/> 36 <input type="checkbox"/> 48 <input type="checkbox"/> 60 <input type="checkbox"/> Other _____			
Flat Rate Frequency:		<input checked="" type="checkbox"/> Monthly <input type="checkbox"/> Quarterly <input type="checkbox"/> Annually				<input type="checkbox"/> Monthly			
Meter Frequency:		<input checked="" type="checkbox"/> Monthly <input type="checkbox"/> Quarterly <input type="checkbox"/> Annually				<input type="checkbox"/> Monthly			
Aggregate Volume:		<input type="checkbox"/> B/W <input type="checkbox"/> Color							
All Devices									
Effective Date:		<input checked="" type="checkbox"/> On Install <input type="checkbox"/> Date: _____							
Billing Day:		<input checked="" type="checkbox"/> Selected by KMBS <input type="checkbox"/> Preferred Day: _____ (29th, 30th, and 31st are not an available selection)							
Maintenance Pricing								Internal Use	
								MA #:	
MFP				Monthly Minimum Volume	Monthly Flat Rate \$	Cost Per Copy Rate \$	Start Meter	Sub Fleet	Price Plan
Item	Model Description	Serial Number	Type						
1	BIZHUB 360i		Color			0.00290			
			B/W						
2	BIZHUB 550i		Color			0.00290			
			B/W						
3	BIZHUB 850i		Color			0.00290			
			B/W						
<input type="checkbox"/> Additional Equipment on Schedule B									
Wide Format				Monthly Minimum Volume (Sq. Feet)	Monthly Flat Rate \$	Cost Per Square Foot Rate \$	Start Meter	Sub Fleet	Price Plan
Item	Model Description	Serial Number	Type						
1			Color						
			B/W						
<input checked="" type="checkbox"/> Additional Equipment on Schedule C									
Comments									
Customer's signature below acknowledges receipt and consent to KMBS Standard Maintenance Terms and Conditions "Schedule A" dated 09/01/2014. Not binding on KMBS until signed by KMBS Manager.									
Customer Name: _____				KMBS Representative: _____					
Customer Title: _____				KMBS Manager Name: _____					
Customer Signature: _____				Date: _____		KMBS Manager Signature: _____		Date: _____	
For Internal Use									
Maintenance: <input type="checkbox"/> with Equipment Order <input type="checkbox"/> Maintenance Only <input type="checkbox"/> Billed by KMBS <input type="checkbox"/> Billed by Lease Company <input type="checkbox"/> Dealer Serviced									
Sales Rep Number		Sales Rep Name		Sales Rep Email Address		Sales District			
Originating:						Processed			
Order Taking:						<input type="checkbox"/> Branch <input type="checkbox"/> Windsor			
Servicing:									

Additional Equipment - Schedule B

Maintenance Pricing								Internal Use	
MFP				Monthly Minimum Volume	Monthly Flat Rate \$	Cost Per Copy Rate \$	Start Meter	MA #:	
Item	Model Description	Serial Number	Type					Sub Fleet	Price Plan
1	BIZHUB C360i		Color			0.03900			
			B/W			0.00290			
2	ACCURIOPRESS 7120		Color						
			B/W			0.00290			
3			Color						
			B/W						
4			Color						
			B/W						
5			Color						
			B/W						
6			Color						
			B/W						
7			Color						
			B/W						
8			Color						
			B/W						
9			Color						
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10			Color						
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11			Color						
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14			Color						
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15			Color						
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16			Color						
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17			Color						
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18			Color						
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19			Color						
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			B/W						
29			Color						
			B/W						
30			Color						
			B/W						

KONICA MINOLTA BUSINESS SOLUTIONS U.S.A., INC.

100 Williams Drive, Ramsey, NJ 07446 (201) 825-4000 www.kmbs.konicaminolta.us

Form: 1011B-050117-C

Sale & Service

The following terms and conditions apply to the sale of Products and the provisioning of Services by Konica Minolta Business Solutions U.S.A., Inc. (referred to as “Konica Minolta”, “we”, “us” or “our”) to the Customer named on the first page of the Order Agreement (referred to as “Customer”, “you” or “your”) during the term of this Order Agreement (“Agreement”). For purposes of this Agreement, “Device(s)” means multifunctional devices, printers and other print devices, peripherals, accessories and options supplied or serviced by us; “Services” means the maintenance and repair of Products and the professional and consultation services provided by us; “Software” means the firmware and operating system software used to maintain the Devices and/or diagnose their performance, software that allows you to interact with the Devices, and related documentation; and “Product” means Devices and Software.

Device Installation

101. **Site Preparation/Environment:** You will be responsible for ensuring that Devices are placed in a location that meets the manufacturer’s requirements (available on our website) including space, power, network, temperature, humidity, operation system level and disk space, and providing a safe environment for our employees. Electrical power must meet voltage, amperage and electrical noise level requirements.
102. **Initial Installation:** We will perform the physical installation, removal of packing material and initial setup of Devices using default configuration settings at your specified location. You may request the application of custom settings prior to installation. We reserve the right to assess additional charges depending on the extent of custom setup requirements. You will bear all cost and expense for any additional necessities required for installation such as telephone, electrical and network wiring, remodeling, and noise and power filters. Any electrical work external to a Device (i.e. associated peripheral equipment, power, transmission and phone lines, and network) and Device line cord is not covered by this Agreement.
103. **Solutions Integration:** Solutions integration with print output devices provided under this Agreement may be affected by your existing software, configuration changes, or other network environment issues. We reserve the right to assess additional charges to resolve complex integration issues.
104. **Title:** Liability for loss or damage to Devices acquired hereunder shall pass to you upon delivery to your location. Title to Devices shall pass to you upon payment of the purchase price listed in this Agreement. You agree to the filing of any liens and/or UCC Security Agreements (including UCC-1) and to acknowledge our financial interest in the Devices which are the subject of this Agreement. Title to our intellectual property, or that of a third party, shall remain with us or the third party, and shall not pass to you. Our pre-existing proprietary rights shall remain with us and you are not granted any rights in any intellectual property embodied in the Products developed by us or a third party on behalf of you, including but not limited to (i) all patent, copyright, trade mark and other intellectual property rights therein; and (ii) all methodologies, processes, techniques, ideas, concepts, trade secrets and know-how embodied in the Products. Neither you nor anyone under your control shall reverse engineer, disassemble, or decompile any Software provided by us or a third party or included with or in the Devices or copy, reproduce, alter, modify, or create derivative works of the Software or any part thereof.
105. **Hard Drive Security:** If ‘bizhub SECURE’ or a comparable option has been ordered, we will provide advanced security services. These services include real-time hard-drive encryption (Level 2 encryption – equivalent to current Department of Defense standards and US Air Force standards) and document data security through disk over-write as well as user mailbox data deletion, HDD encryption, HDD lock and administrative password.

Device Service

201. **Service Coverage Hours:** Standard services under this Agreement are provided during normal business hours, 8:30am to 5:00pm, Monday through Friday, exclusive of holidays observed by us. Service outside of normal business hours and/ or on our observed holidays may be available on a per-event charge or fixed monthly premium.
202. **Device Service:** Device services provided under this Agreement include labor and parts required to maintain covered Devices in normal operating condition as set forth in the Device specifications detailed on our website.
203. **Device Exchange:** Device exchange will be used for Devices where on-site support is not available. We will employ a ‘hot swap’ process and we will provide packaging for the return of the original Device. You are responsible to facilitate the reconnection and return process.
204. **Preventative Maintenance:** We shall perform preventive maintenance as needed to ensure optimal operation of the Device. This includes component replacement, adjustments and cleaning. End-user maintenance as defined in the Device user guide is not covered.
205. **Disclaimer:** Repairs and/or services that fall outside the scope of this Agreement may be billed at prevailing hourly rates with your prior authorization. This includes, but is not limited to, abuse/misuse, alteration or modification, third party interference, use of non-standard supplies, usage beyond recommended operating parameters, theft, neglect, fire, water, casualty or other natural forces. Failure to authorize repair and/or services may result in suspension or termination of this Agreement.

Sale & Service

206. **Prerequisite to service:** For Devices not previously under a continuous maintenance agreement, Devices must be in good working condition before the start of this Agreement. Remedial service may be required to bring the Device to proper operating standards. If remedial service is performed then the labor and parts associated will be billed at prevailing rates. A quote will be provided to you for your approval before work begins.
207. **Relocation and Move Preparation:** When requested, relocation services will be performed and billed at prevailing rates. Coverage at the new location is subject to Service availability and acceptance by us. A quote will be provided to you for your approval before work begins.
208. **Basic Network Services:** This Service covers common network integration in an MS Windows™ centric environment with typical network schema and print/scanning requirements. We reserve the right to assess additional fees depending on the extent of the network integration requirements needed.
209. **Basic Production Services:** Complex Products are offered with comprehensive end-user training. The training is crucial to proper Device operation and to ensure that you achieve satisfactory output. Service related to operator deficiency will be performed and billed at prevailing rates. Additional end user training when requested can be provided and will be billed at prevailing rates.
210. **Professional Project Services:** At your request, we can provide professional services associated with the enhancement of your printing, network connectivity, end of life hard drive disposal, fleet management, user experience, production management, job tracking and document environment. These projects will be quoted and upon approval, performed and billed at prevailing hourly or per-instance rates.
211. **Color Calibration and Management:** Routine and periodic color calibration and management of production color print profiles is not covered by this Agreement.
212. **Digital Connected Support:** Unless this option has been declined, you will receive and be charged for expert helpdesk support to assist with issues associated with Device connectivity to network, printing from desktop applications, graphics application, scanning and support on many other digital machine functions. Configuration updates that are the result of changes to your network environment are not included.
213. **Service Replacement:** We reserve the right to replace a Device, at no additional cost to you, with a comparable one when repair of the original Device is not practical or economically feasible.
214. **Fleet Device Monitoring:** If you agree to allow us to install and maintain server-based software to monitor the Device on your network, and the monitoring software cannot reliably operate for any reason, we reserve the right to suspend or terminate the affected services.
215. **Auto Add of Device:** Where the use of 'Fleet Device Monitoring' as part of a managed print program has been agreed, it will be used to detect new devices and to add such devices to this Agreement at pre-established price levels. The added devices will be covered under the terms of this Agreement. You will be notified via email and may reject the addition of the devices by contacting us.
216. **Additional Customer Requested Services:** You may request additional services that are outside the scope of this Agreement. Such services will be quoted and performed at agreed upon rates.

Supplies and Consumables

301. **Consumable Supplies:** If a supplies inclusive option is selected, we will provide toner for covered Devices on an as needed basis. Consumable supplies do not include staples or paper. Other coverage options and/or exclusions may apply to wide format Devices. The consumable supplies provided are our property until they are consumed by you and are intended to be used exclusively in the covered Devices. You will bear the risk of loss of unused supplies in the event of theft, employee misconduct, fire or other mishap.
302. **Expected Yield:** Pricing under this Agreement is based on published and commercially reasonable expectations of supply and consumables consumption. We may perform an audit of supply/consumables consumption and Device usage data to determine consumption levels. In the event your actual consumption levels exceed the levels used to determine contract pricing by more than 20%, we may invoice and you agree to pay for the excess consumption.
303. **Supply Source:** Genuine Konica Minolta supplies will be used under this Agreement for Konica Minolta-manufactured Devices. For non-Konica Minolta-manufactured Devices we will provide fully compatible toner and print cartridges.
304. **Supply shipping and handling:** We may charge a supply shipping and handling fee on each periodic invoice regardless of whether supplies are shipped in any particular period. This averages the total estimated supply shipping and handling fees over the duration of this contract. The current calculation for such fees can be found at <http://kmbs.konicaminolta.us/faqs>. We reserve the right to charge for expedited supply orders (i.e. overnight delivery) when you request it.
305. **Auto Supply Delivery:** Auto Supply Delivery requires a contact, designated by you, to confirm supply shipments via email and maintain delivery address information via MyKMBS.com or other agreed methodology.

Sale & Service

Meter Readings and Print Calculations

401. **Meter Readings:** You agree to provide us with a timely meter reading prior to the end of the billing period so that we may generate your invoices. Should you fail to provide us with timely meter reads we may estimate them. If you repeatedly fail to provide timely and accurate meter readings to us we may convert your service billing to a flat monthly fee.
402. **Definition of a Print:** Each 8.5"x11" image generated by a Device is considered a 'print'. Larger paper sizes result in images that are a multiple of a single print based on length of paper traveled through the Device (Unless otherwise stated a page length up to 17" = 2 prints, up to 27" = 3 prints, up to 36" = 4 prints, and over 36" = 5 prints). For 'wide format' Devices, one square foot of output equals one print. Duplex images count as twice the rate of simplex prints.
403. **Electronic Meter Collection:** We offer vCare and other network based device data collection methods for your convenience, billing accuracy and to enhance service effectiveness. Unless specifically directed otherwise, we will enable vCare or network monitoring on capable Devices. Should you opt-out of using vCARE, we may assess an incremental invoicing fee not to exceed twenty-five dollars (\$25) per invoice.

Renewal and Maintenance

501. **Automatic renewal:** At the end of the initial term of this Agreement, coverage will be extended for an additional one-year term at then prevailing rates, unless either party has provided notice pursuant to the Early Termination clause below.
502. **Price Protection:** Unless otherwise stated in this Agreement at the end of the first year of this Agreement and once each successive 12-month period during the initial term, the Device service charges will increase, but not by more than 10%.
503. **Early Termination:** Should you terminate this Agreement during the initial term or if we terminate due to your material breach, you will be responsible to pay liquidated damages equal to three months service billing based on the prior actual service billing over the last 12 months.
504. **Aggregate Meter Billing:** Contracts' escalation will occur at the annual anniversary of the initial establishment of the usage pool.

Payment and Termination

601. **Terms of Payments:** Payment is due 30 days from the invoice date. You agree to pay all applicable sales, use, personal property or other taxes when due. NO CASH PAYMENTS ARE ACCEPTED. We accept payment by major credit card; check made payable to Konica Minolta Business Solutions U.S.A., Inc., or ACH transfer. Credit card payments may be subject to additional fees.
602. **Labor and Fuel Surcharge:** We reserve the right to assess a surcharge on invoiced amounts (not to exceed 5%). This surcharge may be used to offset higher labor and fuel costs in certain jurisdictions and other costs and expenses.
603. **Remedies and Collection:** Accounts that are past due are subject to a suspension of services, in our sole discretion, and may be subject to a monthly late fee based on 1.5% of the total amount due or the maximum amount permitted by law, whichever is less, along with recovery of reasonable costs, including collection agency fees and attorneys' fees, associated with collections.
604. **Default:** Should you violate any aspect of this Agreement or any other agreement, including payment obligations, or should you become insolvent and/or declare bankruptcy, we may suspend or terminate any or all portions of this Agreement, including the Customer One Guarantee and any other warranty, and may enter your premises to recover property or Devices owned by us.
605. **Termination:** During the term of this Agreement or any renewal thereof, either you or we may provide the other party 30 days written notice of cancellation or intention not to renew with or without cause.

General Legal

701. **Business Purpose:** You warrant and represent that the Products will be used for business purposes and not for personal, household or family purposes or other uses deemed illegal or infringing on the intellectual property rights of others. You also warrant that Products will be used directly by you and will not be made available for resale without our express written consent.
702. **Assignment:** You may not assign this Agreement without our express written consent. We may assign or subcontract, without notice to you, any of our rights or obligations under this Agreement.
703. **Notices:** All notices required to be given under this Agreement shall be in writing and shall be sent by U.S. first class mail to the parties as follows: To you at the address listed on the front of this Agreement and to us at: 100 Williams Drive Ramsey, NJ 07446 Attention: Contracts Department.
704. **WARRANTY: WE WARRANT THAT THE SERVICES PERFORMED BY OUR EMPLOYEES SHALL BE PERFORMED IN ACCORDANCE WITH THE MANUFACTURER'S RECOMMENDATIONS AND SPECIFICATIONS FOR THE DEVICES. WE MAKE NO OTHER WARRANTIES WHATSOEVER, EXPRESS OR IMPLIED, WITH REGARD TO THE PRODUCTS, THE SERVICES, THE SOFTWARE INCLUDED WITH THE DEVICES OR THEIR INSTALLATION OR MAINTENANCE, AND EXPRESSLY DISCLAIM AND YOU WAIVE ALL IMPLIED WARRANTIES OF MERCHANTABILITY AND FITNESS FOR A PARTICULAR PURPOSE. IF ANY THIRD PARTY SOFTWARE OR SERVICES ARE INCLUDED AT THE TIME OF SALE AND INCLUDE WARRANTIES, THOSE WARRANTIES ARE COVERED BY THE THIRD PARTY NOT US. WE MAKE NO WARRANTIES WITH RESPECT TO THIRD PARTY SOFTWARE OR SERVICES.**

Sale & Service

705. **LIMITATIONS ON RECOVERY:** YOUR EXCLUSIVE REMEDY FOR BREACH OF WARRANTY SHALL BE REPAIR OF THE PRODUCTS OR REPLACEMENT OF A NONCONFORMING PART, OR REPERFORMANCE OF THE DEFECTIVE SERVICES, AT OUR OPTION. WE BOTH WAIVE OUR RESPECTIVE RIGHTS TO SPECIAL, CONSEQUENTIAL, EXEMPLARY, INCIDENTAL OR PUNITIVE DAMAGES ARISING OUT OF OR RELATING TO SERVICES PROVIDED UNDER THIS AGREEMENT, INCLUDING BUT NOT LIMITED TO, DAMAGES DUE TO LOSS OF DATA OR INFORMATION OF ANY KIND, LOSS OF OR DAMAGE TO REVENUE, PROFITS OR GOODWILL, DAMAGES DUE TO ANY INTERRUPTION OF BUSINESS, DAMAGE TO YOUR COMPUTERS OR NETWORKS, EVEN IF WE HAVE BEEN ADVISED OF THE POSSIBILITY OF SUCH DAMAGES. OUR LIABILITY UNDER THIS AGREEMENT IS LIMITED TO COVER DAMAGES ON THE COST OF ALTERNATE MAINTENANCE SERVICES AND/OR CONSUMABLES PURCHASED BY YOU, BUT IN NO EVENT SHALL OUR AGGREGATE LIABILITY EXCEED THE AMOUNT YOU PAID FOR THE PRODUCTS OR SERVICES IN QUESTION DURING THE TWELVE MONTHS IMMEDIATELY PRECEDING THE EVENT GIVING RISE TO THE LIABILITY OR \$2,500, WHICHEVER IS GREATER. WE BOTH AGREE THAT ANY CLAIM MUST BE BROUGHT WITHIN ONE YEAR AFTER THE ALLEGED DAMAGES ARE INCURRED.
706. **Applicable Law:** This Agreement shall be governed by the laws of the State of New Jersey without regard to choice of law principles. In the event of litigation or other proceedings by us to enforce or defend any term or provision of this Agreement, you agree to pay all costs and expenses sustained by us, including but not limited to, reasonable attorneys' fees. You also agree to litigate any dispute concerning this matter exclusively in the federal or state courts in the State of New Jersey, consents to jurisdiction in that forum and waive the right to jury trial.
707. **Force Majeure:** Neither of us shall be responsible for delays or failure in performance of this Agreement (other than failure to make payment) to the extent that you or we were hindered in the performance by any act of God, labor dispute, or any other occurrence beyond either of our reasonable control.
708. **Waiver & Severability:** Failure by you or us to enforce any provisions of this Agreement or any rights hereunder, or failure to exercise any election provided for herein, shall in no way be considered a waiver of such provisions, rights, or elections, or in any way affect either your or our right to later enforce or exercise the same or other provisions, rights, or elections that either you or we may have under this Agreement. If any provision of this Agreement shall be unlawful, void or for any reason unenforceable, then that provision will be deemed removed from this Agreement and shall not affect the validity and enforceability of the remaining provisions of this Agreement.
709. **Original Document:** This Agreement may be executed in any number of counterparts and each fully executed counterpart shall be deemed an original. We both agree: (a) that facsimile or electronic signature shall be accepted as original signatures; and (b) that this Agreement or any document created pursuant to this Agreement, may be maintained in an electronic document storage and retrieval system, a copy of which shall be considered an original; and (c) we may accept orders electronically from you pursuant to this Agreement. In any legal proceeding relating to this Agreement, the parties waive their right to raise any defense based on the execution of this Agreement in counterparts; or the delivery of such executed counterparts by copy, facsimile, or electronic delivery; or our acceptance of orders electronically.
710. **Entire Agreement:** This is the entire Agreement between you and us on the subject matter hereof and supersedes any proposal or prior agreement, oral or written, or any other communications related hereto, nor have you relied on any such proposal or prior agreement, oral or written, or any other communications related hereto in entering into this Agreement. This Agreement may not be released, discharged, changed, or modified except by an addendum to this Agreement signed by both of us. You agree that any Purchase Order or other documentation that you send to us is sent for your internal use and authorization only, and any terms and conditions contained therein shall not modify or add to the terms and conditions of this Agreement. This Agreement will not be effective until accepted by an authorized representative of ours. Notice of acceptance is hereby waived by you. No employee, representative or agent of ours has authority to bind us to commitments not specifically set forth in this Agreement. You may request services that are outside the scope of this Agreement. Such services will be quoted and performed at agreed rates.
711. **Indemnification:** You shall bear all risk of theft, loss, or damage to the extent not proximately caused by our employees or agents, to all Products delivered and accepted under this Agreement. You agree to indemnify, defend and hold harmless us, our officers, directors, employees and agents from all loss, liability, claims or expenses (including reasonable attorneys' fees) arising out of your use of the Product, including but not limited to liabilities arising from illegal use of the Product as well as bodily injury, including death, or property damage to any person, unless such injuries, death or property damage were caused solely as the result of our gross negligence or willful misconduct. We shall not be liable for any claims, damages and costs relating to loss of data or disclosure of data due to your acts or omissions or that of your employees, end-user errors or the release of an administrator password.

Board Meeting Dates 2024-2025

OWOSSO PUBLIC SCHOOLS
Board of Education Meeting
June 26, 2024
Report 23-219

FOR ACTION

Subject:

Regular Board Meetings and Committee of the Whole Meetings and Start Time

Recommendation:

Resolve by the Board of Education that the regular meetings of the Owosso Public Schools Board of Education will be held each month beginning at 5:30 pm in July 2024 through June 2025 on the dates tentatively listed below at the Washington Campus Administration Building.

Board Meeting Dates	
2024	2025
July 24	January 22
August 28	February 26
September 25	March 26
October 23	April 23
November 20*	May 28
December 11*	June 25

*Denotes meetings **not** held on the fourth Wednesday

Committee of the Whole Meeting Dates	
2024	2025
August 14 (Board Workshop)	January 8
September 11	February 12
October 9	March 12
November 13	April 9
	May 14
	June 11

Motion

Seconded

Vote – Ayes

Nays

Motion

Final Budget Revisions 2023-2024

OWOSSO PUBLIC SCHOOLS
Board of Education Meeting
June 26, 2024
Report 23-220

FOR ACTION

Subject:

2023-24 Final Budget Revisions

Recommendations:

Resolve that the Board adopt the resolutions that revise the appropriations for the General, School Service, Capital Projects and Building and Site Funds for the 2023-24 fiscal year to be presented to the Board for adoption at the June 26, 2024, regularly scheduled Board meeting. It should be noted that by allowing for the formal budget to be presented on June 26th it will provide for the most current information to be incorporated into the proposed Revision.

Rationale:

Adjust the budget for current information and reduce budget variances.

Statement of Purpose/Issue:

Amend the budget to incorporate actual revenues and expenditures to comply with statutory requirements.

Facts/Statistics:

- Figures for the 2023-24 school year can be better estimated at the end of the school year.
- Revising the budgets that were adopted at the February 22, 2023 meeting to more closely mirror the reality of the fiscal 2023-24 school year minimizes the likelihood that the auditors will have any comments regarding budget deviations.
- Revisions help to provide better explanations of changes in assumptions that take place due to better information at the end of the year prior to the final audit.
- Finally, the revised budget assists in projecting the cash flow borrowing amount needed for the 2024-25 school year more accurately by representing the projected beginning cash available more closely.
- It should be noted that, despite the best efforts to incorporate better information into the final budget figures, the environment of uncertainty at the State level and with the close of the school year can result in changes that cannot be anticipated.

Motion

Seconded

Vote – Ayes

Nays

Motion

2024-2025 Original Budget Adoption

OWOSSO PUBLIC SCHOOLS
Board of Education Meeting
June 26, 2024
Report 23-221

FOR ACTION

Subject:

2024-2025 Original Budget Adoption

Recommendation:

The Board will be asked to adopt the resolutions to be presented for the 2024-2025 fiscal year budget package for the General, School Service, Fiduciary and Sinking funds at the June 26th board meeting

Rationale:

The rationale is to assure fiscal planning is in accordance with Board direction and legal timelines.

Statement of Purpose/Issue:

The purpose is to create a budget that satisfies the state guidelines, meets the requirements of the Board of Education adopted policy for Fiscal Management, and to meet the needs of the community.

Facts/Statistics:

- ◆ The proposed budget will be based on the best information available prior to development and presentation at the June 26th board meeting. At this juncture, there are three proposals that have been presented by each of the branches of State. It is hoped that in the intervening time between this board meeting and the presentation at the June 26th meeting that better information will be available.
- ◆ Fiscal integrity will be paramount in development of the assumptions and proposed underlying detail although it is recognized that with the uncertainty surrounding the State's budget process that there is a **high** probability that revisions will be made to the budget as well as the constant need to re-visit expenditures for amount and necessity as the year progresses.
- ◆ By law, the Board of Education must approve a budget for the 2024-25 school year prior to July 1, 2024 in spite of the State's budgeting year being October 1 through September 30th.
- ◆ A budget hearing will be required to precede the adoption of the budgets at the June 26th board meeting in order to provide notice of the millage that supports the proposed budget. This budget hearing is required by law. A "For Information" report will be presented reflecting the proposed operational millage rate that supports the local taxes to be collected to support the budget presented.

Motion

Seconded

Vote – Ayes

Nays

Motion

State Aid Borrowing Note

OWOSSO PUBLIC SCHOOLS
Board of Education Meeting
June 26, 2024
Report 23-222

FOR ACTION

Subject:

State Aid Borrowing Note

Recommendation:

Resolve that the Board of Education authorize the borrowing of \$2,100,000 inclusive of \$1,470,000 of "set-aside" notes and \$630,000 in "no set-asides" for operating purposes to eliminate cash flow challenges that result from timing issues related to State Aid payments for the 2024-25 school year.

NOTE: The actual borrowing resolution(s) that is (are) necessary for the Board to pass will be provided on June 26th which will include the attorney approved amount. There will be two resolutions allowing for participation in the traditional School Bond Loan fund and one allowing for competitive rates to be obtained from other qualified financial institutions.

Facts/Statistics:

- Because the incoming flow of State funds does not match the outflow of expenditures, the District annually borrows funds in anticipation of State Aid payments.
- During the 2023-24 school year, the District borrowed \$3.13 million through MFA as part of the competitive bidding process. \$1.89 million of this amount has been repaid through set-asides from the State Aid with \$314,286 remaining from State Aid and the remaining \$930K from the no set aside will be repaid in August of 2024.
- It is estimated that the District will need to borrow \$2.1 million in anticipation of the challenges associated with the timing of State Aid payments for the 2024-25 school year and projected cash outflows.
- The District will file an application for borrowing through the Michigan Municipal Bond Authority in order to achieve economies of scale in costs associated with this borrowing as well as to achieve a competitive interest rate. The District will also review the option for competitive rates through other financial institutions to assure that the rate and costs associated with the borrowing is minimized.
- To allow for adequate time to be part of this pool, it is required that the Board adopt an authorizing resolution prior to the deadline outlined in the process. The due date for participation in the pool July 5th which passage of the resolution(s) will allow for adequate time to meet the requisite deadline.
- The exact amount of the cash flow borrowing will be reviewed by the attorney for propriety.
- The cash flow will be based on the proposed 2024-25 budget and the final 2023-24 budget which will be presented for approval at the June 26th meeting. Any changes in the assumptions that are the basis for the budget will necessitate a review of the cash flow needs of the district to assure compatibility.

Motion

Seconded

Vote – Ayes

Nays

Motion

**RESOLUTION AUTHORIZING ISSUANCE OF NOTES
IN ANTICIPATION OF STATE SCHOOL AID**

Owosso Public Schools, Shiawassee County, Michigan (the “Issuer” or “School District”)

A regular meeting of the board of education of the Issuer (the “Board”) was held in the _____, within the boundaries of the Issuer, on the 26th day of June, 2024 at _____ o’clock in the ____m. (the “Meeting”).

The Meeting was called to order by _____, President.

Present: Members

Absent: Members

The following preamble and resolution were offered by Member _____ and supported by Member _____:

WHEREAS, under the terms of Section 1225 of Act 451, Public Acts of Michigan, 1976, as amended (the “Act”), the School District is authorized to borrow money for school operations and issue its notes therefor, in one or more series, pledging for the payment thereof moneys to be received by it pursuant to the State School Aid Act of 1979, Act 94, Public Acts of Michigan, 1979, as amended (the “State Aid Act”), which notes shall be the full faith and credit obligation of the School District; and

WHEREAS, the estimated amount of the state school aid appropriations allocated or to be allocated to the School District for the fiscal year ending June 30, 2025 and expected to be received by the School District from October 2024 through August 2025, inclusive (the “2024/2025 State Aid” or the “Pledged State Aid”), is shown in paragraph 1 of Exhibit A; and

WHEREAS, the School District has the need to borrow the sum of not to exceed the amount shown in paragraph 2 of Exhibit A to pay operating expenses for the fiscal year ending June 30, 2025, which amount is estimated to be not more than 70% of the difference between the total state school aid funds apportioned or to be apportioned to the School District for the 2024/2025 State Aid and that portion of the 2024/2025 State Aid already received or pledged; and

WHEREAS, the School District plans to issue or has issued notes, bonds or other obligations subject to Section 148 of the Internal Revenue Code of 1986, as amended (the “Code”), relating to arbitrage and the rebate thereof, including but not limited to federally tax-exempt and/or tax-advantaged bonds and other obligations, not including this borrowing, during calendar year 2024 in the aggregate principal amount shown in paragraph 3 of Exhibit A; and

WHEREAS, the School District determines that it is in its best interest to borrow the sum of not to exceed the amount shown in paragraph 2 of Exhibit A and issue and sell general obligation notes in one or more series (the “Note” or “Notes”) of the School District therefor.

NOW, THEREFORE, BE IT RESOLVED THAT:

1. In the event that an Authorized Officer (defined below) determines that it is in the best interests of the School District to negotiate the sale of the Notes to the Michigan Finance Authority (the “Authority” or “MFA”), the following provisions shall apply:

A. The School District, pursuant to Section 1225 of the Act, shall issue its Notes in one or more series in order to borrow for the above purpose a sum not to exceed the amount shown in paragraph 2 of Exhibit A, the final amount and series designation to be determined by an officer designated in paragraph 4 of Exhibit A, or a designee who shall be a member of the administrative staff or board of education of the School District (each an “Authorized Officer”), prior to the sale of the Notes, or such portion thereof as the Michigan Department of Treasury (the “Treasury”) may approve, if prior approval is necessary, and issue the Notes of the School District therefor in anticipation of the distribution of the Pledged State Aid.

B. The Notes shall be issued in one or more series, bear interest at the rate or rates determined on the sale thereof, which shall not exceed the maximum rate permitted by law at the time of sale, be dated as set forth in paragraph 5 of Exhibit A, or as of the date of delivery, and be due and payable on the date or dates shown in paragraph 5 of Exhibit A. The Notes shall be payable in lawful money of the United States of America at a bank or trust company qualified to act as paying agent in the State of Michigan, as shall be designated by the Authority. The Notes shall be in denominations to be determined by an Authorized Officer prior to the sale of the Notes. The Notes shall be subject to redemption prior to maturity as specified in the purchase contract between the Authority and the School District (the “Purchase Contract”).

C. The School District hereby appropriates a sufficient amount of the Pledged State Aid to repay the principal of and interest on the Notes. In addition, the full faith and credit of the School District is hereby irrevocably pledged for payment of the principal of and interest on the Notes and, in case of the insufficiency of the Pledged State Aid, the School District shall pay the Notes from any funds legally available therefor, and, if necessary, levy sufficient taxes on all taxable property in the School District for the payment thereof, subject to applicable constitutional and statutory tax rate limitations.

D. In the event any Authorized Officer determines that it is in the best interest of the School District to choose to pay all or a portion of the principal of and interest on the Notes with set-aside installments:

(i) The School District shall set aside moneys in a separate fund with the depository designated in the Purchase Contract described below (the “Depository”) to pay the principal of and interest on the Notes when due in three (3), five (5) or seven (7) consecutive monthly set-aside installments (an “Installment” or the “Installments”), ending on July 21, 2025, and earlier on the 20th day of each month (or in the case of January and April, the 21st day of the month), or such other state school aid payment date as may be provided for under state law (each a “Payment Date”). If a Payment Date falls on a Saturday, Sunday or legal holiday, the Payment Date shall be the next business day. The payment to the Depository shall be made first from the Pledged State Aid received during the month of the Installment. If, for any reason, the Pledged State Aid received during the month of the Installment is insufficient to pay the Installment, then the School District pledges to use any and all other available funds to meet the Installment obligation. If the School District fails to set aside all or any portion of an Installment (the “Installment Shortfall”) on the Payment Date, the Authority is authorized, pursuant to Section 17a(3) of the State Aid Act, to intercept 100% of the Pledged State Aid to be distributed to the School District beginning with the month following the School District’s failure to meet the Installment obligation and all months thereafter, in accordance with the terms and conditions of the Purchase Contract. Beginning with the month following the Installment Shortfall, the Authority shall intercept 100% of the Pledged State Aid to be distributed to the School District and apply the intercepted amount on the following priority basis: (a) the Installment Shortfall; (b) the current month’s Installment; and (c) any amounts remaining to be immediately distributed to the School District. The intercept process set forth above shall continue each month following the Installment Shortfall until sufficient funds are deposited with the Depository to pay the total principal of and interest on the Notes. Unless expressly authorized by the Authority, the maximum amount of each Installment will not exceed 50% of the amount of Pledged State Aid due to the School District in any Installment month.

(ii) If the School District has failed to deposit all or a portion of an Installment by the last business day of the month of the Installment, the Depository is authorized and directed to give written notice to the Authority, the State Treasurer and the School District on the first business day following the last business day of the month of the failure to deposit all or a portion of the Installment. Upon receipt of such written notice from the Depository, the Authority shall promptly notify the School District that it will immediately commence to intercept 100% of the Pledged State Aid.

(iii) If on the date of the final Installment as specified in Schedule I to the Purchase Contract, the funds with the Depository are insufficient to pay the principal of and interest on the Notes when due, the School District, pursuant to Section 17a(3) of the State Aid Act to the extent necessary to meet the payment obligation, assigns to the Authority and authorizes and directs the State Treasurer to advance all or part of any state school aid payment which is dedicated for distribution or for which the appropriation authorizing the payment has been made.

(iv) Any Authorized Officer is further authorized to agree, if required by the Authority, to assign to the Authority and authorize and direct the State Treasurer to intercept all or part of any state school aid payment which is dedicated for distribution or for which the appropriation authorizing the state school aid payment has been made pursuant to Section 17(a)(3) of the State Aid Act.

(v) Any Authorized Officer is further authorized to determine that each Installment is a partial mandatory redemption of a particular series of the Notes and that the last Installment is the maturity date of that series of the Notes, and such determination shall be conclusively evidenced by the Purchase Contract.

(vi) The School District authorizes and consents to the Authority entering into an investment agreement with a financial institution for the investment of funds deposited with the Depository on behalf of the Authority and the School District, in the event the Authority determines to enter into such an agreement.

E. Any Authorized Officer is authorized to sell all or a portion of the Notes to the Authority without an Installment payment schedule (the "No Set-Aside Notes") pursuant to the provisions of this resolution. In that event: (i) any Authorized Officer is further authorized to agree, if required by the Authority, to assign to the Authority and authorize and direct the State Treasurer to intercept or advance all or part of any state school aid payment which is dedicated for distribution or for which the appropriation authorizing the state school aid payment has been made pursuant to Section 17a(3) of the State Aid Act; (ii) the School District acknowledges that payment of the principal of and interest on certain of the No Set-Aside Notes may be secured by a direct-pay letter of credit issued for the account of the Authority and the School District by one or more providers selected by the Authority (each a "Letter of Credit"; and each issuer a "Letter of Credit Bank"); (iii) it shall not be deemed a default by the School District under the provisions of the Purchase Contract or the No Set-Aside Notes if the principal of and interest on the No Set-Aside Notes shall have been paid in full when due to the Authority from proceeds of a drawing on the Letter of Credit and the drawing on the Letter of Credit is reimbursed by the School District on the designated date set forth in the reimbursement agreement relating to the Letter of Credit; and (iv) the School District appoints the Authority as its agent to enter into the reimbursement agreement for and on behalf of the School District, if required by the Authority, as well as on the Authority's own behalf, and the School District agrees to be referred to as an account party in the Letter of Credit obtained by the Authority to secure payment of the No Set-Aside Notes and any series of the Authority's State Aid Revenue Notes issued to finance the Authority's purchase of the No Set-Aside Notes.

F. The President and Secretary of the Board of Education shall execute the Notes on behalf of the School District, and the executed Notes shall be delivered to the Authority upon the receipt of the purchase price therefor. The Vice President, Treasurer, Superintendent, Assistant/Associate

Superintendent, or individual acting in the capacity of the school business official may execute the Notes instead of either the President or Secretary. The foregoing officials are hereby authorized to execute and deliver a temporary Note or Notes and exchange, when available, final printed Notes therefor at the request of the Authority. If permitted by the Authority, Notes may be executed using electronic or facsimile signatures, with such electronic or facsimile signatures having the same legal effect and enforceability as a manual signature.

G. Unless the Notes are issued as federally taxable, the School District hereby covenants for the benefit of all holders of the Notes to comply with all requirements of the Code that must be satisfied subsequent to the issuance of the Notes in order that the interest thereon be or continue to be excluded from gross income for federal income taxation purposes, including, but not limited to, requirements relating to the rebate of arbitrage earnings, if applicable, and the expenditure and investment of Note proceeds and moneys deemed to be Note proceeds.

H. If necessary, any Authorized Officer is hereby authorized to make application to Treasury for and on behalf of the School District for an order approving the issuance of the Notes and to pay any applicable fee therefor, or a post-issuance filing fee, as applicable.

I. Any Authorized Officer is hereby authorized to execute any documents or certificates necessary to complete the transaction including, but not limited to, any certificates relating to federal or state securities laws, rules or regulations. If permitted by the Authority, such documents or certificates may be executed using electronic or facsimile signatures, with such electronic or facsimile signatures having the same legal effect and enforceability as a manual signature.

J. The Notes shall be sold to the Authority and the following provisions shall apply:

(i) Any Authorized Officer is hereby authorized to execute and deliver one or more Purchase Contracts with the Authority (which shall be determined by whether one or more series of Notes are issued hereunder) in substantially the form attached hereto as Exhibit B reflecting the terms and conditions of the borrowing with such additions, deletions or substitutions (including without limitation additions, deletions or substitutions required by any Letter of Credit Bank(s) or any purchaser(s) of any series of the Authority's State Aid Revenue Notes issued by the Authority to finance its purchase of the Notes), as the Authority and any Authorized Officer shall deem necessary and appropriate, including the number of Installments, if any, and their dates and amounts, and not inconsistent with the provisions of this resolution. The choice of whether to make Installments for the Notes and/or the number, dates and amounts of Installments shall be conclusively evidenced by the Purchase Contract. The Purchase Contract shall include the School District's agreement with respect to any Installment not received by the Depository from the School District on the respective Payment Date, to pay the Authority an amount as invoiced by the Authority to recover its administrative costs and lost investment earnings attributable to that late payment. If permitted by the Authority, a Purchase Contract may be executed by an Authorized Officer using an electronic or facsimile signature, with such electronic or facsimile signature having the same legal effect and enforceability as a manual signature.

(ii) Any Authorized Officer is further authorized to approve (a) the specific interest rate(s) to be borne by the Notes, not exceeding the maximum rate permitted by law, (b) the purchase price of the Notes, not less than the price specified in paragraph 6 of Exhibit A, (c) a guaranteed investment agreement or other permitted investment in accordance with state law for funds paid to the Depository, if applicable, (d) direct payments of Pledged State Aid to and if required by the Authority, (e) if applicable, a default rate with respect to a private placement of the Notes, and (f) other terms and conditions relating to the Notes and the sale thereof.

(iii) The form of the No Set-Aside Notes shall contain the following language in substantially the form set forth below as applicable, with such additions, deletions or substitutions (not

inconsistent with the Purchase Contract) as the Authority and any Authorized Officer shall deem necessary and appropriate:

To the extent permitted by law, the principal of and interest on this Note which remains unpaid after this Note has matured and all other outstanding and unpaid amounts owing by the School District under the Purchase Contract shall bear interest until paid at an interest rate per annum based upon a 360-day year for the actual number of days elapsed equal to the "Bank Reimbursement Rate" as described in Schedule I to the Purchase Contract.

K. By opting to sell its Notes to the Authority, the School District hereby determines that it is in the best interest of the School District to sell its Notes to the Authority rather than sell the Notes at a competitive sale based upon the historical performance of the Authority's note pool program whereby competitive interest rates and reduced costs of issuance are obtained by pooling several participating school districts in one or more series of notes. Any School District policy or bylaw that requires a bidding process to sell the Notes is suspended by this resolution with respect to the School District's sale and issuance of the Notes.

L. Within fifteen (15) business days after issuance of the Notes, the Board hereby authorizes and directs the Superintendent to cause to be filed with Treasury any and all documentation required subsequent to the issuance of the Notes, along with any statutorily required fee.

M. Each series of Notes issued hereunder are of equal standing as to the Pledged State Aid. The School District reserves the right to issue additional notes or other obligations of equal standing with the Notes as to the Pledged State Aid with the prior written consent of an authorized officer of the Authority. The School District further resolves that the amount payable as to principal of and interest on the Notes plus the amount payable as to principal of and interest on or prior to the maturity date of the Notes on any additional notes or other obligations of equal standing with the Notes as to payment from Pledged State Aid will not exceed 70% of the amount of Pledged State Aid.

N. The Authority has appointed Thrun Law Firm, P.C. to act as counsel to the underwriter and the structuring agent for the August 2024 state aid note program. The Board consents to Thrun Law Firm, P.C. representing this School District and acting as counsel to the underwriter and the structuring agent for the Authority's August 2024 state aid note program.

2. In the event that an Authorized Officer (as defined in paragraph 1(A) herein) determines that it is in the best interests of the School District to sell the Notes to a bank or financial institution through negotiation or by distributing a solicitation for bids, without publication, to obtain bids from banks and/or financial institutions for the purchase of the Note, the following provisions shall apply:

A. Based upon expense considerations associated with publishing a notice of sale, as specified in Section 309(2) of Act 34, Public Acts of Michigan, 2001, as amended, the Board authorizes the negotiated sale of the Notes to a bank or financial institution or the distribution of a solicitation for bids, without publication, to obtain bids under the terms of paragraph 2(E) of this resolution.

B. This Issuer shall borrow the sum of not to exceed Two Million One Hundred Thousand Dollars (\$2,100,000) or such lesser amount as the Department of Treasury may approve or as reduced by an Authorized Officer, and shall issue its note or notes (the "Notes") therefor. The Issuer hereby appropriates a sufficient amount of state aid to repay the principal of and interest on the Notes. In addition, the full faith and credit of the Issuer is hereby irrevocably pledged for payment of the principal of and interest on the Notes, and in case of insufficiency of state aid, the Issuer shall pay the Notes from any funds legally available therefor, and, if necessary, levy taxes on all taxable property in the Issuer for the payment thereof, subject to applicable constitutional and statutory tax rate limitations, all pursuant to Act 451. The pledge of full faith and credit is subordinate to any encumbrances or tax levies pledged or to be pledged for

the payment of tax anticipation notes issued or to be issued by the Issuer pursuant to Act 34, Public Acts of Michigan, 2001, as amended.

It is hereby declared that said borrowing is necessary for the purpose of securing funds for school operations and it is agreed with the purchaser of said Notes that the proceeds thereof will be used exclusively for that purpose.

C. Said Notes shall be dated as of August 20, 2024, or the date of delivery, shall bear interest from the date thereof until paid at a rate not exceeding seven percent (7%) per annum on the balance from time to time remaining unpaid, shall be in minimum denominations of \$100,000 or multiples of \$1 in excess of \$100,000, shall be payable to the Registered Owner, in lawful money of the United States of America, at such bank or trust company in the State of Michigan as shall be designated by the original purchaser of the Notes, which paying agent qualifies as such under the statutes of the State of Michigan or of the Federal Government, and shall be due and payable as provided in Exhibit D, with final maturity on August 20, 2025, or such other date not later than 372 days after the date of delivery as approved by an Authorized Officer. If more than one note is issued, the Notes shall be numbered serially from 1 upwards. Such Notes may be designated, at the option of the purchaser thereof, as a "State Aid Note" or "State Aid Notes".

D. The form of the Notes shall be in substantially the form set forth and attached hereto as Exhibit C.

E. Once the Issuer has either achieved qualified status under Act 34, Public Acts of Michigan, 2001, as amended, or received prior approval for the issuance of the Notes from the authorized representative of the Department of Treasury, and based upon the determination of Paragraph 2(A) of this resolution, an Authorized Officer is authorized to arrange for the sale of such Notes without the taking of competitive bids thereon, provided that when bids, competitive or otherwise, are solicited and more than one bid received, such Notes shall be awarded to the lowest responsible bidder. The Notes shall be executed by the President and Secretary of the Board. In the absence of the President, the Superintendent may sign in the place of the President, and in the absence of the Secretary, the Treasurer of the Board may sign in place of the Secretary.

F. The form of solicitation for bids shall be in substantially the form set forth and attached hereto as Exhibit D.

G. Book Entry. Unless otherwise requested by the purchaser, the ownership of one fully registered note for each maturity, in the aggregate principal amount of such maturity shall be registered in the name of Cede & Co., as nominee of The Depository Trust Company ("DTC"). So long as the Notes are in the book entry form only, the Paying Agent shall comply with the terms of the Blanket Issuer Letter of Representations to be entered into between the Issuer and DTC, which provisions shall govern registration, notices and payment, among other things, and which provisions are incorporated herein with the same effect as if fully set forth herein. An Authorized Officer is hereby authorized and directed to enter into the Blanket Issuer Letter of Representations with DTC in such form as determined by the Authorized Officer, in consultation with note counsel, to be necessary and appropriate. In the event the Issuer determines that the continuation of the system of book entry only transfer through DTC (or a successor securities depository) is not in the best interest of the DTC participants, beneficial owners of the Notes, or the Issuer, the Issuer will notify the Paying Agent, whereupon the Paying Agent will notify DTC of the availability through DTC of the note certificates. In such event, the Issuer shall issue and the Paying Agent shall transfer and exchange Notes as requested by DTC of like principal amount, series and maturity, in authorized denominations to the identifiable beneficial owners in replacement of the beneficial interest of such beneficial owners in the Notes, as provided herein.

H. If the Issuer has not achieved qualified status under Act 34, Public Acts of Michigan, 2001, as amended, an Authorized Officer is hereby authorized and directed to file a certified copy of this

resolution with the authorized representative of the Department of Treasury for and on behalf of the Issuer and an application for an order approving such borrowing and issuance of said Notes, if applicable, and to pay any applicable fee therefor.

I. The Board covenants to comply with existing provisions of the Internal Revenue Code of 1986, as amended (the “Code”), necessary to maintain the exemption of interest on the Notes from federal income taxation.

J. The Board hereby designates the Notes of this issue as “Qualified Tax-Exempt Obligations” for purposes of deduction of interest expense by financial institutions under the provisions of the Internal Revenue Code of 1986, as amended. In making said designation, the Board determines that the reasonably anticipated amount of tax-exempt obligations which will be issued by the Issuer or entities which issue obligations on behalf of the Issuer during calendar year 2024 will not exceed \$10,000,000, excluding only those tax-exempt obligations as permitted by Section 265(b)(3)(C)(ii) of the Code.

K. An Authorized Officer is further authorized to approve the specific interest rate to be borne by the Notes, not exceeding the maximum rate authorized herein, the purchase price of the Notes, not less than the price specified in paragraph 6 of Exhibit A, and other terms and conditions relating to the Notes and the sale thereof. An Authorized Officer is directed to execute a certificate accepting the interest rate and purchase price of the Notes on behalf of the Issuer.

3. Within fifteen (15) business days after issuance of the Notes, the Board hereby authorizes and directs an Authorized Officer to cause to be filed with the Department of Treasury any and all documentation required subsequent to the issuance of the Notes, along with any statutorily required fee.

4. An Authorized Officer is further authorized to execute any documents or certificates necessary to complete the transaction and may designate, in writing, an individual to act in their place with respect to the powers conveyed in this paragraph.

5. All resolutions and parts of resolutions insofar as they conflict with the provisions of this resolution be and the same hereby are rescinded.

Ayes: Members

Nays: Members

Resolution declared adopted.

Secretary, Board of Education

The undersigned duly qualified and acting Secretary of the Board of Education of Owosso Public Schools, Shiawassee County, Michigan, hereby certifies that the foregoing constitutes a true and complete copy of a resolution adopted by the Board at the Meeting, the original of which is part of the Board’s minutes. The undersigned further certifies that notice of the Meeting was given to the public pursuant to the provisions of the Open Meetings Act (Act 267, Public Acts of Michigan, 1976, as amended).

Secretary, Board of Education

RJN/rdb

EXHIBIT A

1. Estimated 2024/2025 State Aid allocated or to be allocated for fiscal year ending June 30, 2025: \$32,447,744 (total amount estimated to be received from October 1, 2024 through August 31, 2025)
2. Amount of borrowing not to exceed: \$2,100,000
3. Principal amount of notes, bonds or other obligations, including but not limited to federally tax-exempt and/or tax-advantaged bonds, not including this borrowing, that have been issued or are expected to be issued during the 2024 calendar year: \$0 (include plans for voted or non-voted bonds, refunding bonds, additional state aid notes, tax anticipation notes, installment purchase agreements, lines of credit, and lease-purchase agreements)
4. Authorized Officer: President, Vice President, Secretary or Treasurer of the Board of Education, Superintendent, Assistant/Associate Superintendent, or individual acting in the capacity of the school business official, or a designee thereof
5. The Notes shall be dated August 20, 2024 and shall mature on July 21, 2025, August 20, 2025, or such other date as determined by any Authorized Officer
6. Purchase price: Not less than 97% of the principal amount of the Notes
7. Five percent (5%) of estimated fiscal year 2023/2024 operating expenses: \$2,057, 081.34

EXHIBIT B

FORM OF PURCHASE CONTRACT

[Insert Name of School District Here]

The Michigan Finance Authority (the “Authority”), a public body corporate and politic, separate and distinct from the State of Michigan, hereby offers to enter into this Purchase Contract with the Issuer named below (the “Issuer”) which, upon the acceptance of this offer by the Issuer, will be binding upon the Authority and the Issuer. This offer is made subject to acceptance on or before the date set forth below. The Issuer accepts the electronic or digital signature of the Authority’s Executive Director (or other authorized officer of the Authority) if set forth below and acknowledges that it has the same legal effect and enforceability as a manual signature.

Upon the terms and conditions and upon the basis of the representations, warranties and agreements set forth herein, including those set forth in Schedule I hereto, the Authority hereby agrees to purchase from the Issuer, and the Issuer hereby agrees to sell and deliver to the Authority, notes (the “Notes”) in the principal amount and with the interest rate as shown in Schedule I. The purchase price for the Notes shall be as set forth in Schedule I.

IF THREE, FIVE OR SEVEN SET-ASIDES ARE APPLICABLE, THE FOLLOWING LANGUAGE SHALL BE INCLUDED IN THE PURCHASE CONTRACT:

[The Issuer acknowledges that the Authority will purchase the Notes with proceeds from certain State Aid Revenue Notes to be issued by the Authority (the “Authority’s Notes”). The Issuer represents and warrants to, and agrees with, the Authority that (A) the Issuer has, and on the Closing Date (specified below) will have, full legal right, power and authority (1) to enter into this Purchase Contract, and (2) to sell and deliver the Notes to the Authority and pledge and assign to the Authority the moneys to be received by the Issuer pursuant to the State School Aid Act of 1979, as amended (the “State School Aid”) as provided herein and in the resolution authorizing the Notes and the Issuer has duly authorized and approved the execution and delivery of and the performance by the Issuer of its obligations contained in this Purchase Contract including those set forth in Schedule I; and (B) the Issuer shall promptly pay its pro rata share of the Costs of Issuance upon notification by the Authority. The term “Costs of Issuance” shall mean and include underwriters’ discount, printing charges, rating agency charges, trustee fees, note counsel fees, and other counsel fees and issuance fees of the Authority and the underwriter(s) related to the Authority’s Notes; provided, however, that the Issuer’s pro rata share of such Costs of Issuance shall not exceed the amount shown in Schedule I.

The Issuer pledges to pay the principal of and interest on the Notes from its State School Aid appropriations allocated or to be allocated to it for the fiscal year ending June 30, 2025 and to be paid from October 2024 through August 2025, inclusive (the “Pledged State Aid”). Moneys to pay the principal of and interest on the Notes when due shall be set aside in a separate fund with the Depository (as defined in Schedule I) as hereinafter described, due in three (3), five (5), or seven (7) consecutive monthly set-aside installments (each an “Installment” or, together, the “Installments”) as specified in Schedule I, or such other State School Aid payment date as may be provided for under state law (the “Payment Date”). If a Payment Date falls on a Saturday, Sunday or legal holiday, the Installment shall be due on the next business day. The payment to the Depository shall be made first from the Pledged State Aid received during the month of the Installment. Notwithstanding the foregoing, the Issuer

hereby irrevocably directs the Treasurer of the State of Michigan to directly transfer to the Depository payment of the Issuer's current month's Installment from the Pledged State Aid received during the month of the Installment on the Payment Date. If, for any reason, the Pledged State Aid received during the month of an Installment is insufficient to pay the Installment (an "Installment Shortfall") the Issuer pledges to use any and all other legally available funds to pay the Installment Shortfall. If the Issuer has failed to deposit with the Depository all of the Installment Shortfall by the last business day of the month of the Installment, the Depository is authorized and directed to give written notice to the Authority, the State Treasurer, and the Issuer on the first business day following the last business day of the month of the failure to deposit all of the Installment Shortfall. Upon receipt of written notice from the Depository, the Authority shall promptly notify the Issuer that it will immediately commence to intercept Pledged State Aid as described herein.

Pursuant to Section 17a(3) of the State School Aid Act of 1979, as amended (the "Act"), the Authority is authorized to intercept 100% of the Pledged State Aid to be distributed to the Issuer. Beginning with the month following the Installment Shortfall, for Pledged State Aid to be distributed to the Issuer pursuant to the Act on or before July 21, 2025, the Authority shall intercept 100% of that Pledged State Aid and apply the intercepted amount on the following priority basis: (A) to the Installment Shortfall; (B) to the current month's Installment; and (C) any amounts remaining to be immediately distributed to the Issuer. Except as otherwise provided below, the intercept process set forth above shall continue each month following the Installment Shortfall until sufficient funds are deposited with the Depository to pay the principal of and interest on the Notes.

If on the date of the final Installment as specified in Schedule I, the funds on deposit with the Depository are insufficient to pay the principal of and interest on the Notes when due, and any and all other amounts owed by the Issuer as set forth in Schedule I (the "Payment Obligations"), and the Issuer also has an outstanding no set-aside state aid note issued as a separate series on August 20, 2024 (a "No Set-Aside Note") and purchased by the Authority with proceeds from the Authority's State Aid Revenue Notes, Series 2024A-2, then the Issuer, pursuant to Section 17a(3) of the Act, to the extent necessary to meet the Payment Obligations, assigns to the Authority and authorizes to intercept, and directs the State Treasurer to advance, the Issuer's Pledged State Aid to be applied pursuant to the terms of any applicable State Aid Agreement, dated as of August 20, 2024, by and among the Authority, the Treasurer of the State of Michigan and _____.

If at any time and from time to time prior to the maturity date of the Notes the Authority has reason to believe that the Issuer will be unable to pay in full the principal of and interest on the Notes when due, the Authority, in its sole discretion, may by phone or email:

(i) request from the Issuer a written confirmation of both its ability to pay the Notes when due and a description of the source(s) of funds for the repayment of the Notes. If the Issuer fails within ten (10) days to provide such confirmation to the satisfaction of the Authority, the Issuer hereby authorizes the intercept of any Pledged State Aid to be distributed to the Issuer before August 2025 in such amount as determined by the Authority to be appropriate and further authorizes the Authority to give notice to the State Treasurer to intercept that amount of any Pledged State Aid which has not already been transferred to the Issuer. Any Pledged State Aid which is thus intercepted shall be transferred to the Depository and, after the Authority's Notes are paid, any amounts remaining shall be immediately distributed to the Issuer; and/or

(ii) give notice to the Issuer requiring the Issuer to enter into one or more Tax Intercept Agreements (each a "TIA") to provide additional security for the payment of the

Notes. Each TIA shall be in a form prescribed by the Authority, with such additions, deletions or substitutions reasonably required by any local taxing unit that collects operating tax revenues for the Issuer, and the delinquencies thereon, on behalf of the Issuer, as the Authority and any Authorized Officer shall deem necessary and appropriate.

The Issuer consents to the Authority's pledge and assignment of and grant of a security interest in the Authority's rights and interest (subject to certain rights of indemnification) in the Notes and this Purchase Contract as security for the Authority's Notes and a Trust Indenture dated as of August 1, 2024 (the "Trust Indenture"), issued by the Authority pursuant to its Note Authorizing Resolution adopted May ___, 2024, and for the Authority's obligations under a Note Purchase Agreement between it and any underwriter(s) or purchaser(s) of the Authority's Notes.]

IF NO SET-ASIDE INSTALLMENTS ARE APPLICABLE, THE FOLLOWING LANGUAGE SHALL BE INCLUDED IN THE PURCHASE CONTRACT RELATING TO THE AUTHORITY'S STATE AID REVENUE NOTES SECURED BY A LETTER OF CREDIT (IF ANY):

[The Issuer represents and warrants to, and agrees with, the Authority that (A) the Issuer has, and on the Closing Date (specified below) will have, full legal right, power and authority (1) to enter into this Purchase Contract, and (2) to sell and deliver the Notes to the Authority and pledge and assign to the Authority the moneys to be received by the Issuer pursuant to the State School Aid Act of 1979, as amended (the "State School Aid") as provided herein and in the resolution authorizing the Notes and the Issuer has duly authorized and approved the execution and delivery of and the performance by the Issuer of its obligations contained in this Purchase Contract including those set forth in Schedule I; and (B) the Issuer shall promptly pay its pro rata share of the Costs of Issuance upon notification by the Authority. The term "Costs of Issuance" shall mean and include underwriter's discount, printing charges, letter of credit fees and related charges of a letter of credit (including, without limitation, all other amounts owing by the Authority under the reimbursement agreement relating to the letter of credit), rating agency charges, trustee fees, note counsel fees, and other counsel fees and issuance fees of the Authority related to the Authority's Notes (as defined below); provided, however, that the Issuer's pro rata share of such Costs of Issuance shall not exceed the amount shown on Schedule I hereto.

The Issuer acknowledges that (A) the Authority will purchase the Notes with proceeds from the State Aid Revenue Notes, Series 2024A-2 to be issued by the Authority (the "Authority's Notes"); and (B) the payment of the principal of and interest on the Authority's Notes will be secured by a direct-pay letter of credit (the "Letter of Credit") to be issued by _____ (the "Bank"), pursuant to a reimbursement agreement among the Authority, _____ (as Trustee and Depository), and the Bank, dated as of August __, 2024 (the "Reimbursement Agreement").

The Issuer agrees that it will deposit with the Depository (as defined in Schedule I) payment of the principal of and interest on the Notes in immediately available funds, the full amount of such principal of and interest on the Notes to be received by the Depository by 11:00 a.m. on the maturity date of the Notes. The Issuer pledges to pay the principal of and interest on its Notes from the 2024/2025 State School Aid to be allocated to it and to be paid from October 2024 through August 2025, inclusive (the "Pledged State Aid").

Not later than August __, 2025, the Issuer shall determine whether there will be sufficient funds on deposit with the Depository on August 20, 2025 (the maturity date of the Notes) to pay the principal of and interest on the Notes when due on that maturity date. If the Issuer determines that there will be insufficient funds on deposit with the Depository on August 20, 2025 to pay the principal of and interest on the Notes on the maturity date of the Notes, the Issuer will so notify the Authority by telephone and email not later than August __, 2025 (email to: TreasMFA-StateAidNote@michigan.gov; and telephone the Executive Director, 517-335-0994).

If on the maturity date of the Notes there are insufficient funds on deposit with the Depository to pay the principal of and interest on the Notes when due, the Issuer, pursuant to Section 17a(3) of the State School Aid Act of 1979, as amended (the “Act”), to the extent necessary to meet the payment obligation, assigns to the Authority and authorizes and directs the State Treasurer to advance the Issuer’s Pledged State Aid to be applied pursuant to the terms of any applicable State Aid Agreement, dated as of August 20, 2024, by and among the Authority, the State Treasurer of the State of Michigan, and _____. The Issuer acknowledges that such a State Aid Agreement will be executed among the Authority, the State Treasurer, the Depository, and the Trustee for the Authority whereby the State Treasurer agrees to intercept and/or advance all or part of any State School Aid as described under this Purchase Contract. Notwithstanding the foregoing:

(A) The Issuer hereby irrevocably directs the State of Michigan to pay to the Depository 100% of the Pledged State Aid to be distributed to the Issuer in August 2025, and the Depository shall apply the August 2025 State School Aid payment on the following priority basis: (1) first, to pay the Bank the amount necessary to reimburse it for the drawing on the Letter of Credit to pay principal of and interest on the Authority’s Notes on August 20, 2025; (2) second, all other amounts due and owing to the Bank under the Reimbursement Agreement; (3) third, to pay any outstanding obligations relating to any other notes issued and delivered by the Issuer to the Authority concurrently with the Notes (“Other Notes”), if any; and (4) any amount remaining to be immediately distributed to the Issuer.

(B) If (i) the Issuer’s August 2025 State School Aid payment will be less than the aggregate amount of principal of and interest on the Notes and on any Other Notes, and (ii) the Issuer will pay any of the remaining amount due from any source other than proceeds from its borrowing in the Authority’s August 2025 state aid note pool, the Issuer shall give written notice by August __, 2025 to the Authority and the Depository specifying each such source and amount (e.g., \$ ____ will be wired to the Depository from [bank name]).

(C) If at any time and from time to time prior to the maturity date of the Notes the Authority has reason to believe that the Issuer will be unable to pay in full the principal of and interest on the Notes when due, the Authority, in its sole discretion, may by phone or email:

(i) request from the Issuer a written confirmation of both its ability to pay the Notes when due and a description of the source(s) of funds for the repayment of the Notes. If the Issuer fails within ten (10) days to provide such confirmation to the satisfaction of the Authority, the Issuer hereby authorizes the intercept of any Pledged State Aid to be distributed to the Issuer before August 2025 in such amount as determined by the Authority to be appropriate and further authorizes the Authority to give notice to the State Treasurer to intercept that amount of any Pledged State Aid which has not already been transferred to the Issuer. Any Pledged State Aid which is thus intercepted shall be transferred to the Depository and shall be applied after the Authority’s Notes are paid in the same manner as provided in paragraph (A) above; and/or

(ii) give notice to the Issuer requiring the Issuer to enter into one or more Tax Intercept Agreements (each a “TIA”) to provide additional security for the payment of the Notes and the Issuer shall take the actions necessary to promptly enter into the TIA(s). Each TIA shall be in a form prescribed by the Authority, with such additions, deletions or substitutions reasonably required by any local taxing unit that collects operating tax revenues for the Issuer, and the delinquencies thereon, on behalf of the Issuer, as the Authority and any Authorized Officer shall deem necessary and appropriate.

The Issuer consents to the Authority’s pledge and assignment of and grant of a security interest in the Authority’s rights and interest (subject to certain rights of indemnification) in the Notes and this Purchase Contract as security for the Authority’s Notes and a Trust Indenture dated as of August 1, 2024 (the “Trust Indenture”), issued by the Authority pursuant to its Note Authorizing Resolution adopted May ___, 2024 and the Authority’s obligations under the Reimbursement Agreement.]

The Issuer acknowledges that Section 15 of the Authority’s enabling statute, the Shared Credit Rating Act, as amended, provides for a statutory lien on the Authority’s pledge of the Pledged State Aid which is paramount and superior to all other liens for the sole purpose of paying the principal of, and interest on, (i) the Authority’s Notes and (ii) if proceeds of any State Aid Revenue Notes of any other series issued and delivered by the Authority concurrently with the Authority’s Notes are used to purchase any other notes of the Issuer, those other State Aid Revenue Notes.

The Issuer further acknowledges that Section 17a(3) of the Act does not require the State to make an appropriation to any school district or intermediate school district and shall not be construed as creating an indebtedness of the State.

With respect to any payment not received from the Issuer by the Depository by the time and date due under this Purchase Contract, the Issuer agrees to pay the Authority an amount as invoiced by the Authority to recover its administrative costs attributable to the late payment. The Issuer further agrees to reimburse the Authority (A) for any and all amounts which the Authority may have to rebate to the federal government due to investment income which the Issuer may earn in connection with the issuance or repayment of its Notes and (B) for the Issuer’s pro rata share of the Costs of Issuance that were paid by the Authority in the event that the Authority is required to rebate investment earnings to the federal government regardless, in either case, whether the Issuer is subject to such rebate or not. In the event the Issuer does not meet any arbitrage rebate exception pursuant to the Internal Revenue Code of 1986, as amended, and the regulations promulgated thereunder, relative to the Notes, the Issuer will make any required rebate payment to the federal government when due.

The Issuer shall make the Notes and its other documents, certificates and closing opinions as the Authority shall require (the “Closing Documents”) available for inspection by the Authority on August ___, 2024, at the offices of the Thrun Law Firm, P.C., East Lansing, Michigan. At 9:00 a.m., prevailing Eastern Time, on August 20, 2024 (“Closing Date”), or at another date and time determined by the Authority, the Issuer shall deliver the Notes to the Authority at the offices of _____, Lansing, Michigan, together with the Closing Documents, and the Authority shall accept delivery of the Notes and the Closing Documents and pay the purchase price for the Notes.

The Authority shall have the right in its sole discretion to terminate the Authority's obligations under this Purchase Contract to purchase, accept delivery of and pay for the Notes if the Authority is unable for any reason to sell and deliver the Authority's Notes on or prior to the Closing Date.

Michigan Finance Authority

By _____
Its Authorized Officer

Accepted and Agreed to this
_____ day of _____, 2024
_____ ("Issuer")

By _____
Title: _____

(Signature page to Purchase Contract)

Schedule I

[INSTALLMENT PAYMENT SCHEDULE]

All capitalized terms used and not expressly defined in this Schedule I shall have the meanings given to them in the Purchase Contract to which this Schedule I is attached (the "Purchase Contract").

1. The Issuer hereby covenants that it will deposit all Installment payments as set forth in paragraph 9 below with _____, or its successor (the "Depository") at its designated corporate trust office located in _____, Michigan. [The Issuer directs the Depository to use the proceeds of the Installment payments to acquire U.S. Treasury Obligations state and local government series ("SLGS") and/or such other U.S. Treasury notes, bonds, bills and securities as authorized and directed by the Authority and as permitted by law, or, if authorized and directed by the Authority, to enter into an investment contract with a financial institution on behalf of the Issuer for the investment of the Installment payments.] In the event the Depository resigns, or is removed, the Issuer hereby accepts and appoints a successor depository appointed by the Authority as depository for the Notes.

2. The number of Installments shall be as set forth in paragraph 9 below. The Issuer hereby agrees to deposit funds with the Depository in accordance with the Purchase Contract and its resolution authorizing the Notes.

3. The Issuer covenants that it will deliver from time to time such additional information regarding the financial condition of the Issuer as the Authority may reasonably request.

4. The Issuer covenants that the principal amount of the Notes and the interest thereon, together with the amounts payable as to principal and interest on any additional notes or other obligations of equal standing with the Notes as to the Pledged State Aid, will not exceed 70% of the amount of State School Aid to be received by the Issuer during the period from October 1, 2024, through August 31, 2025.

5. The principal amount and the initial interest rate on the Notes shall not exceed \$_____ and _____% per annum, respectively.

6. The Issuer's pro rata share of the Costs of Issuance shall not exceed: (A) \$_____, plus (B) the Issuer's pro rata share of related charges pursuant to the Note Purchase Agreement between the Authority and the underwriter(s).

7. The Notes shall be dated August 20, 2024 and shall mature on [July 21][August 20], 2025.

8. The purchase price of the Notes shall be \$_____ (par of \$_____ [less net discount of \$_____] [plus net premium of \$_____]).

9. The amounts of the Installments/Mandatory Redemptions on the Payment Dates are:

Payment Date

Installment/Mandatory Redemption

10. As long as the Notes are outstanding, the Issuer shall neither pledge nor make any request for an advancement pursuant to Section 17b of the State School Aid Act of 1979, as amended, of any portion of its Pledged State Aid, October 2025 State School Aid, or State School Aid payable thereafter without the prior written consent of the Authority, by its Executive Director, which consent shall not be unreasonably withheld. The Issuer shall not, at any time prior to the maturity of the Notes, issue any other obligations pledging the Pledged State Aid ("Other Obligations") unless: (i) the Issuer shall have given prior written notice to the Authority of the Issuer's intent to issue any Other Obligations promptly after forming such intent; (ii) any Other Obligations shall mature after August 20, 2025; and (iii) any pledge of the Pledged State Aid as security for the payment of any Other Obligations shall be: (A) expressly subject to the prior

right of interception set forth in this Purchase Contract; and (B) expressly subordinate, under written subordination terms satisfactory to the Authority and its counsel, to the Issuer's prior pledge of Pledged State Aid as security for the Notes. "Other Obligations" as defined in this paragraph shall not include state aid notes, if any, issued by the Issuer as a separate series on August 20, 2024 and purchased by the Authority with proceeds from its State Aid Revenue Notes, Series 2024A-2, to be issued by the Authority pursuant to the Trust Indenture dated as of August 1, 2024. Any one or more of the foregoing restrictions set forth in this paragraph may be waived in writing by the Authority, by its Authorized Officer, in his or her sole and absolute discretion.

11. The Notes and related funds on hand with the Depository are Security (as that term is defined in the Trust Indenture) for the Authority and the Trustee. The Issuer is directing the Authority, and the Authority is directing the Depository, to enter into an investment agreement with a financial institution for investment of such funds on behalf of the Authority and the Issuer. Subject to all ownership and security interests of the Authority, the Trustee and the Depository in and to such funds, accounts and investment, and to the extent required by law, an undivided interest in and to such investment, in the Issuer's designated allocable amount, is granted to the Issuer.

[Note: If a Purchaser of the Authority's State Aid Revenue Notes, Series 2024A-__, requires particular provisions for determining the interest rate on the Notes or a default interest rate, such provisions will be added to this Schedule I, as appropriate]

Schedule I

[NO INSTALLMENTS]

All capitalized terms used and not expressly defined in this Schedule I shall have the meanings given to them in the Purchase Contract to which this Schedule I is attached (the "Purchase Contract").

1. The Issuer hereby agrees to deposit or cause to be deposited funds to pay principal of and interest on the Notes with _____, or its successor (the "Depository") at its designated corporate trust office located in _____, Michigan, in accordance with the Purchase Contract and resolution authorizing the Notes. In the event the Depository resigns, or is removed, the Issuer hereby accepts and appoints a successor depository appointed by the Authority as depository for the Notes.

2. The Issuer covenants that it will deliver from time to time such additional information regarding the financial condition of the Issuer as the Authority may reasonably request.

3. The Issuer covenants that the principal amount of the Notes and the interest thereon, together with the amounts payable as to principal and interest on any additional notes or other obligations of equal standing with the Notes as to the Pledged State Aid, will not exceed 70% of the amount of State School Aid to be received by the Issuer during the period from October 1, 2024, through August 31, 2025.

4. The principal amount and the initial interest rate on the Notes shall not exceed \$_____ and _____% per annum, respectively.

5. The Issuer's pro rata share of the Costs of Issuance shall not exceed: (A) \$_____, plus (B) the Issuer's pro rata share of related charges pursuant to the Reimbursement Agreement among the Authority, the Bank and the Depository (including, without limitation, all other amounts owing by the Authority under the Reimbursement Agreement and the initial fee of the Bank).

6. The Notes shall be dated August 20, 2024 and shall mature on [August 20], 2025.

7. The purchase price of the Notes shall be \$_____ (par of \$_____ [less net discount of \$_____] [plus net premium of \$_____]).

8. Drawings on the Letter of Credit shall be reimbursed to the Bank on the same day in immediately available funds and reasonable charges and expenses which the Bank may pay or incur relative to the Letter of Credit shall be reimbursed to the Bank on demand as provided in the Reimbursement Agreement. Interest shall be payable to the Bank at a daily fluctuating interest rate per annum (the "Bank Reimbursement Rate") equal to (i) in the case of any amount drawn under the Letter of Credit and not so reimbursed, the Base Rate plus ____ percent (____%); and (ii) in the case of any aforesaid reasonable charges and expenses which the Bank may pay or incur relative to the Letter of Credit, the Base Rate plus ____ percent (____%). For purposes of this paragraph:

"Base Rate" means, for any day, the highest of (i) the Prime Rate; and (ii) 7.50%.

"Prime Rate" means the rate of interest last quoted by The Wall Street Journal as the "Prime Rate" in the U.S. or, if The Wall Street Journal ceases to quote such rate, the highest per annum interest rate published by the Federal Reserve Board in Federal Reserve Statistical Release H.15 (519) (Selected Interest Rates) as the "bank prime loan" rate or, if such rate is no longer quoted therein, any similar rate quoted therein (as determined by the Bank) or any similar release by the Federal Reserve Board (as determined by the Bank). Each change in the Prime Rate shall be effective from and including the date such change is publicly announced or quoted as being effective.

9. As long as the Notes are outstanding or any amounts are due and owing to the Authority under this Purchase Contract, the Issuer shall neither pledge nor make any request for an advancement pursuant to Section 17b of the State School Aid Act of 1979, as amended, of any portion of its Pledged State Aid, October 2025 State School Aid, or State School Aid payable thereafter without the prior written consent of the Authority, by its Executive Director, which consent shall not be unreasonably withheld. The Issuer shall not, at any time prior to the maturity of the Notes, issue any other obligations pledging the Pledged State Aid (“Other Obligations”) unless: (i) the Issuer shall have given prior written notice to the Authority of the Issuer’s intent to issue any Other Obligations promptly after forming such intent; (ii) any Other Obligations shall mature after August 20, 2025, and (iii) any pledge of the Pledged State Aid as security for the payment of any Other Obligations shall be: (A) expressly subject to the prior right of interception set forth in this Purchase Contract; and (B) expressly subordinate, under written subordination terms satisfactory to the Authority and its counsel, to the Issuer’s prior pledge of Pledged State Aid as security for the payment of the Notes. “Other Obligations” as defined in this paragraph shall not include state aid notes, if any, issued by the Issuer as a separate series on August 20, 2024 and purchased by the Authority with proceeds from the State Aid Revenue Notes, Series 2024A-1, to be issued by the Authority pursuant to the Trust Indenture dated as of August 1, 2024. Any one or more of the foregoing restrictions set forth in this paragraph may be waived in writing by the Authority, by its Authorized Officer, in his or her sole and absolute discretion.

[Note: If a Purchaser of the Authority’s State Aid Revenue Notes, Series 2024A-__, requires particular provisions for determining the interest rate on the Notes or a default interest rate, such provisions will be modified, or added to, this Schedule I, as appropriate]

EXHIBIT C

**UNITED STATES OF AMERICA
STATE OF MICHIGAN
COUNTY OF SHIAWASSEE
OWOSSO PUBLIC SCHOOLS
STATE AID NOTE**

<u>Rate</u>	<u>Maturity Date</u>	<u>Date of Original Issue</u> August 20, 2024	<u>CUSIP No.</u>
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**REGISTERED OWNER:
PRINCIPAL AMOUNT:**

Owosso Public Schools, County of Shiawassee, State of Michigan (the “Issuer”), for value received, hereby promises to pay to the Registered Owner specified above, or registered assigns, the Principal Payment Amounts specified below on the Payment Dates specified below, with interest thereon from the date hereof until paid at the Rate specified above based on a 360-day year, 30-day month. Interest on the unpaid principal balance outstanding from time to time from and after the Date of Original Issue shall be paid on each Principal Payment Date. This note (the “Note”) is a single, fully-registered, non-convertible note constituting an issue in the total aggregate sum of \$2,100,000. This Note is issued in minimum denominations of \$100,000 or multiples of \$1 in excess of \$100,000.

The Note shall mature on the dates and in the amounts as follows:

<u>Payment Date</u>	<u>Principal Payment Amount</u>
January 21, 2025	\$210,000
February 20, 2025	210,000
March 20, 2025	210,000
April 21, 2025	210,000
May 20, 2025	210,000
June 20, 2025	210,000
July 21, 2025	210,000
August 20, 2025	630,000

This Note is not subject to redemption at the option of the Issuer prior to maturity.

This Note is issued under the provisions of Section 1225 of Act 451, Public Acts of Michigan, 1976, as amended, and Act 34, Public Acts of Michigan, 2001, as amended, for the purpose of providing money for school operations for the fiscal year ending June 30, 2025. The Issuer has pledged for the payment of this Note monies to be received by it from state school aid. As additional security the Issuer has pledged the full faith, credit and resources of the Issuer and, in the event of the unavailability or insufficiency of state school aid for any reason, this Note is payable from tax levies within the Issuer’s constitutional and statutory limitations or from unencumbered funds of the Issuer. The pledge of the full faith, credit and resources is subordinate to any encumbrances of tax levies pledged for the payment of tax anticipation notes issued or to be issued by the Issuer pursuant to Act 34, Public Acts of Michigan, 2001, as amended.

The Issuer has designated this Note as a “Qualified Tax-Exempt Obligation” for the purpose of deduction of interest expense by financial institutions under the provisions of the Internal Revenue Code of 1986, as amended.

It is hereby certified and recited that all acts, conditions and things required by law, precedent to and in the issuance of this Note, have been done, exist and have happened in regular and due time and form as required by law, and that the total indebtedness of the Issuer, including this Note, does not exceed any constitutional or statutory limitation.

This Note shall not be deemed a valid and binding obligation of the Issuer in the absence of authentication by manual execution hereof by the authorized signatory of the Paying Agent.

IN WITNESS WHEREOF, Owosso Public Schools, County of Shiawassee, State of Michigan, by its Board of Education, has caused this Note to be signed in the name of the Issuer by its President and Secretary, as of August 20, 2024, and to be manually signed by the authorized signatory of the Paying Agent as of the date set forth below.

Owosso Public Schools
County of Shiawassee
State of Michigan

By Form Only - Not for Execution
President

And Form Only - Not for Execution
Secretary

CERTIFICATE OF AUTHENTICATION

Dated: _____

This Note is one of the Notes described herein.

[NAME OF BANK]

_____, MICHIGAN

PAYING AGENT

By _____
Authorized Signatory

EXHIBIT D**SOLICITATION FOR BIDS**

OWOSSO PUBLIC SCHOOLS
COUNTY OF SHIAWASSEE
STATE OF MICHIGAN
\$2,100,000
STATE AID NOTES

Unconditional and firm bids for the purchase of the above Notes (the “Note” or “Notes”) will be received by Owosso Public Schools, Shiawassee County, Michigan (the “Issuer”), at the administrative offices of the Issuer, 645 Alger Street, Owosso, Michigan 48867-0340, on _____, 2024, until _____, prevailing Eastern Time, at which time and place said bids will be opened and read. Award of the notes will be made on behalf of the Issuer by an authorized officer of the Issuer no later than 5:00 p.m., prevailing Eastern Time, on _____, 2024.

ELECTRONIC BIDS: Bidders submitting signed bids electronically to the Issuer via email to damet@owosso.k12.mi.us must ensure their bids are received prior to the time and date fixed for receipt of bids. Bidders submitting bids electronically bear the full risk of failed or untimely transmission of their bids, and bidders are encouraged to confirm the timely receipt of their full and complete bids by telephoning the Issuer at (989) 723-8131.

NOTE DETAILS; INTEREST RATE; PAYING AGENT; AND DENOMINATION: The Notes will be dated August 20, 2024, or date of delivery, with final maturity on August 20, 2025, and will bear interest at a rate not exceeding seven percent (7%) per annum, payable upon final maturity. If required by the successful bidder, both principal and interest will be payable at a bank or trust company located in the State of Michigan; New York, New York; or Chicago, Illinois, to be designated by the original purchaser of the Notes, which paying agent qualifies as such under the statutes of the state in which it is located or of the United States, with paying agent fees, if any, to be paid by the purchaser of the Notes. The Notes shall be issued in minimum denominations of \$100,000 or multiples of \$1 in excess of \$100,000. If more than one Note is issued, the Notes shall be numbered serially from one upwards.

The Notes shall mature on the dates and in the amounts as follows:

<u>Payment Date</u>	<u>Principal Payment Amount</u>
January 21, 2025	\$210,000
February 20, 2025	210,000
March 20, 2025	210,000
April 21, 2025	210,000
May 20, 2025	210,000
June 20, 2025	210,000
July 21, 2025	210,000
August 20, 2025	630,000

NO OPTIONAL REDEMPTION: The Notes are not subject to redemption prior to maturity at the option of the Issuer.

DTC BOOK-ENTRY: If requested by the purchaser, the Notes may be registered in the name of Cede & Co., as registered owner and nominee for The Depository Trust Company, New York, New York (“DTC”) under DTC’s Book-Entry-Only system of registration. Purchasers of interests in the Notes (the

“Beneficial Owners”) will not receive physical delivery of bond certificates and ownership by the Beneficial Owners of the Notes will be evidenced by book-entry-only. As long as Cede & Co. is the registered owner of the Notes as nominee of DTC, payments of principal and interest payments will be made directly to such registered owner which will in turn remit such payments to the DTC participants for subsequent disbursement to the Beneficial Owners.

NO OFFICIAL STATEMENT: The Issuer will not provide a Near Final or final Official Statement. Further, compliance with Rule 15c2-12 of the Securities and Exchange Commission regarding sale to limited numbers of sophisticated investors is the sole responsibility of the successful bidder.

AWARD OF NOTES: For the purpose of awarding the sale of the Notes, the interest cost of each unconditional and firm bid will be computed on a 360-day year, 30-day month, by determining, at the rate specified therein, the total dollar value of all interest on the Notes from August 20, 2024, to maturity and deducting therefrom any premium. The Notes will be awarded to the bidder whose unconditional and firm bid on the above computation produces the lowest dollar interest cost to the Issuer. No proposal for the purchase of less than all the Notes or at a price less than their par value will be considered. Any and all fees or charges of the bidder must be incorporated into the rate.

SECURITY: The Notes are issued under the provisions of Section 1225 of Act 451, Public Acts of Michigan, 1976, as amended, and Act 34, Public Acts of Michigan, 2001, as amended, for the purpose of providing money for school operations for the fiscal year ending June 30, 2025. The Issuer has pledged for the payment of the Notes monies to be received by it from state school aid.

As additional security the Issuer has pledged the full faith, credit and resources of the Issuer and, in the event of the unavailability or insufficiency of state school aid for any reason, the Notes are payable from tax levies within its constitutional and statutory limitations or from unencumbered funds of the Issuer. The pledge of full faith and credit is subordinate to any encumbrances or tax levies pledged or to be pledged for the payment of tax anticipation notes issued or to be issued by the Issuer pursuant to Act 34, Public Acts of Michigan, 2001, as amended.

LEGAL OPINION: Bids shall be conditioned upon the unqualified opinion of Thrun Law Firm, P.C., attorneys of East Lansing, Michigan, which opinion will be furnished without expense to the purchaser prior to the delivery thereof, approving the legality of the Notes.

TAX MATTERS: In the opinion of note counsel, assuming continued compliance by the Issuer with certain requirements of the Internal Revenue Code of 1986, as amended (the “Code”), interest on the Notes is excluded from gross income for federal income tax purposes, as described in the opinion, and the Notes and interest thereon are excluded from taxable income for State of Michigan income tax purposes. Further, the Note and the interest thereon are subject to inheritance and estate taxes and taxes on gains realized from the sale, payment or other disposition thereof. The Issuer has designated the Notes as **“QUALIFIED TAX-EXEMPT OBLIGATIONS”** within the meaning of the Code and has covenanted to comply with those requirements of the Code necessary to continue the exclusion of interest on the Notes from gross income for federal income tax purposes.

CERTIFICATE REGARDING “ISSUE PRICE”: The successful bidder will be required to furnish, prior to the delivery of the Notes, a certificate in a form acceptable to note counsel as to the “issue price” of the Notes within the meaning of Section 1273 of the Internal Revenue Code of 1986, as amended. By submitting a bid, the bidder represents to the Issuer that it intends to hold the Notes for its own account with no present intention to reoffer the Notes unless the bidder has notified Note counsel, in writing, at least 72 hours before the bid deadline that the bidder intends to reoffer the Notes.

INVESTMENT CERTIFICATE: As a condition of award, the successful bidder will be required to furnish prior to the delivery of the Notes a certificate in a form acceptable to note counsel that documents the investment experience of the successful bidder and provides representations that either the Notes are being purchased for the bidder's own portfolio without the intent to sell or re-offer the Notes or that if there is an intent to sell or re-offer the Notes, the bidder will obtain from the subsequent purchaser an investment certificate that is substantially identical to the certificate provided by the successful bidder. A sample form investment certificate acceptable to note counsel is available for review through note counsel prior to the sale and will be provided by note counsel to the successful bidder after the sale.

CUSIP NUMBERS: If the Purchaser requires CUSIP numbers on the Notes, the Purchaser shall request assignment of CUSIP numbers for the Notes and provide the numbers to the Issuer and Thrun Law Firm, P.C., within forty-eight (48) hours of the Note sale. CUSIP numbers will be imprinted on the Notes at the expense of the Issuer. An improperly imprinted number or failure to print CUSIP numbers shall not constitute basis for the Purchaser to refuse to accept delivery of the Notes. The Purchaser shall be responsible for the payment of any charges for the assignment of CUSIP numbers.

CLOSING DOCUMENTS: Drafts of all closing documents, including the form of Note and note counsel's legal opinion, may be requested from Thrun Law Firm, P.C. Final closing documents will be in substantially the same form as the drafts provided. Closing documents will not be modified at the request of a bidder, regardless of whether the bidder's proposal is accepted.

DELIVERY OF NOTES: The Issuer shall furnish Notes ready for execution at its expense. Notes will be delivered without expense to the purchaser at a place located in the STATE OF MICHIGAN, to be mutually agreed upon between the purchaser and the Issuer. Delivery can also be made in Chicago, Illinois or New York, New York, but at the EXPENSE of the PURCHASER. The usual closing documents, including a certificate that no litigation is pending affecting the issuance of the Notes, will be delivered at the time of the delivery of the Notes. Accrued interest to the date of delivery of the Notes, if any, shall be paid by the purchaser at the time of delivery.

Payment for the Notes shall be in such manner as to assure receipt of funds by the Issuer on the day of delivery of the Notes.

BIDDER CERTIFICATION - NOT "IRAN-LINKED BUSINESS": By submitting a bid, the bidder shall be deemed to have certified that it is not an "Iran-Linked Business" as defined in Act 517, Public Acts of Michigan, 2012; MCL 129.311, et seq.

THE RIGHT IS RESERVED TO REJECT ANY OR ALL BIDS.

The bids should be plainly marked "Proposal for Owosso Public Schools State Aid Notes."

Tim Dame
Chief Financial Officer
Owosso Public Schools

Administrator Tentative Agreement 2024-2025

OWOSSO PUBLIC SCHOOLS
Board of Education Meeting
June 26, 2024
Report 23-223

FOR ACTION

Subject:

Ratification of Administrator's Contract

Recommendation:

Resolve that the Board of Education approve the July 1, 2024 – June 30, 2025, Tentative Agreement between Building and Central Office Administrators and the Owosso Board of Education.

Rationale:

In order for contract changes to be enacted, they must be approved by the Board.

Statement of Purpose/Issue:

The Owosso School District is fortunate to have an outstanding relationship with its administrators. The Tentative Agreement was reached after thoughtful reflection of the challenges facing the district regarding retirement, health care costs, school aid funding, and in an attempt to be fiscally responsible. Ratification of this agreement confirms the foundation of trust that exists between the administrators and the Owosso School District.

District Goal Addressed:

Routine Business

Motion

Seconded

Vote – Ayes

Nays

Motion

Non-Union Personnel

OWOSSO PUBLIC SCHOOLS
Board of Education Meeting
June 26, 2024
Report 23-224

FOR ACTION

Subject:

Non-Union Personnel

Recommendation:

Resolve that the Board of Education approve salary adjustments for non-union personnel to reflect parity with other bargaining groups.

Rationale:

Compensation for non-union personnel generally aligns with union bargaining agreements. The proposal for adjustments covers the following positions and, generally, aligns with the Administrator's contract.

- Executive Building Secretaries
- District Office personnel with the exception of Central Office Administrators outlined in the Administrator Contract and the Superintendent
- Food Service Director
- 4-Wings Staff
- Transportation Supervisor
- Transportation Assistant Supervisor
- Performing Arts Coordinator

Motion

Seconded

Vote – Ayes

Nays

Motion

Personnel New Hire

OWOSSO PUBLIC SCHOOLS
Board of Education Meeting
June 26, 2024
Report 23-225

FOR ACTION

Subject:

New Hire

Recommendation:

Resolve that the Board of Education approve the hiring of the following certified staff:

Name	Building/Grade	Recommending Administrator	Salary Schedule Step
Amber Arend	Bryant/Kindergarten	Superintendent Steve Brooks	BA Step 5 \$51,205
Shaun Vogan	LHS/Social Studies	Superintendent Steve Brooks	BA Step 1 \$43,332
Zebulon Perrin	OMS/Dean of Students	Superintendent Steve Brooks	Step 1 \$85,000
Jordan Forbes	Bryant/1 st Grade	Superintendent Steve Brooks	BA Step 1 \$43,332
Kaitlyn Cook	Bryant/4 th Grade	Superintendent Steve Brooks	MA Step 3 \$49,689
James Stanhope	LHS/Math	Superintendent Steve Brooks	BA Step 5 \$51,205

District Goal Addressed:

Routine Business

Motion

Seconded

Vote – Ayes

Nays

Motion

For Future Action

Approval of Course Listings 2024-2025

OWOSSO PUBLIC SCHOOLS
Board of Education Meeting
June 26, 2024
Report 23-226

FOR FUTURE ACTION

Subject:

Approval of Course listings

Recommendation:

Resolve that the Board of Education approve the course listings presented for the Middle School, High School and Lincoln High School for the 2024-25 school year.

Facts/Statistics:

Under the “Required Documentation” section of the Michigan Department of Education Pupil Accounting Manual is the indication of the following required documentation to be retained by the district:

“The school district's board of education shall adopt a list of approved courses. The list includes all courses offered by the district for credit or grade promotion and is used when determining which courses may be included in membership for state aid purposes, as well as for auditing purposes when examining the membership counted for state school aid on the count days. The list of approved courses must include traditional offerings and courses offered through other means, such as experiential or online learning opportunities.”

In addition, to the Pupil Accounting Manual, the requirement for such Board approval is contained within Board Policy 2220 “Adoption of Courses of Study” in compliance with Michigan Compiled Law. In the past this was done through the approval by the Board of Education of new classes that were being offered in the upcoming school year. In order to reflect all of the changes in the courses being offered at the secondary level, including Middle School, it was considered prudent to supply the Board of Education a complete listing of all of the courses being offered during the 2024-25 school year which is accompanying this Board report. All courses being offered have gone through the appropriate review to determine alignment with curriculum standards and provide assurance that the courses enhance the ability of the district to “provide for a comprehensive instructional program to serve the educational needs of the students of this district” as outlined in Board Policy 2220.

Owosso High School:

[9th grade Course Offerings](#)

[10-12th grade Course Offerings](#)

[Edgenuity Course Offerings](#)

Owosso Middle Schools
[OMS Course Offerings](#)
[Trojan Time Offerings 24-25](#)

Lincoln Alternative High School:
[LHS Course Offerings](#)
[Edgenuity Course Offerings](#)

Motion		
Seconded		
Vote – Ayes	Nays	Motion

Purchase and Lease of Buses

OWOSSO PUBLIC SCHOOLS
Board of Education Meeting
June 26, 2024
Report 23-227

144

FOR FUTURE ACTION

Subject:

Purchase of 2 - 77 passenger buses – 2 used (2 currently in the fleet coming off lease in August 2024) and lease 1 additional new 77 passenger stock gas bus in August of 2024 that will replace outdated buses in the fleet to provide for a fleet that allows for more safety. The lease of the additional bus, if approved, will be funded out of general funds.

Recommendation:

Resolve that the Board of Education authorize the district to purchase 2 used 77 passenger buses and lease 1 additional buses.

Facts/Statistics:

The District is in need of making sure that that the buses in the fleet are up to date for safety. To maintain the status of the current fleet at an economical cost, the following is being recommended:

- Purchase of 2 - 77 passenger gas buses that are currently being leased (end of a three-year lease term) by the district at a cost of \$105,102 (\$52,551/bus). These buses were ordered to specifications in 2021 and have performed well. The purchase of these buses would be out of general funds, pending approval.
- Lease of 1 stock 77 passenger gas bus at a cost of \$26,455/year/bus using Holland bus company as the supplier of the buses and KS Statebank as the leasing agent for 3 years commencing in March of 2027. The cost to purchase this bus would be \$122,240 (up from \$87,546.00 in June of 2021). Although the district did not go out to formal bid on the buses, it is felt, unfortunately, that this is the market rate for the buses at this time. This is based on the following factors, the MSBO bus program shows costs of \$134,630.00 (Hoekstra), \$128,327.00 (Holland) and \$137,936.00 (Midwest). The leasing option will allow for the district to keep the fleet current while maintaining operation costs to an appropriate level and allow the district to determine if the buses are worthy of purchasing at the end of the lease term for a cost of \$62,500 if deemed the appropriate thing to do at that time. Holland and KS Statebank have found to be reliable partners in past dealings.

# OF BUSES	COST/BUS – 77 PASSENGER	LEASE/BUY RECOMMENDATION	POTENTIAL FUNDING SOURCE	TOTAL COST
2	\$52,551	BUY	GENERAL FUNDS 24-25	\$105,102.00
1	\$122,240	LEASE	GENERAL FUNDS	\$26,455/YEAR/BUS – LEASE TERM THREE YEARS 15,000 MILES/ YEAR – BUYOUT AT END OF LEASE \$62,500/BUS

Motion

Seconded

Vote – Ayes

Nays

Motion

MHSAA 2024-2025 Membership Resolution

OWOSSO PUBLIC SCHOOLS
Board of Education Meeting
June 26, 2024
23-228

FOR FUTURE ACTION

Subject:

Membership Resolution -- Michigan High School Athletic Association

Recommendation:

Resolve that the Board adopt the membership resolution of the Michigan High School Athletic Association for the year beginning August 1, 2024, through July 31, 2025

Facts/Statistics:

The Michigan High School Athletic Association is a voluntary, nonprofit corporation comprised of public, private and parochial junior high/ middle and senior high schools whose Boards of Education/Governing Bodies have voluntarily applied for and received membership for and on behalf of their secondary schools. The association sponsors statewide tournaments and makes eligibility rules with respect to participation in such Michigan High School Athletic Association sponsored tournaments in the various sports. Each Board of Education/Governing Body that wishes to host or participate in such meets and tournaments must join the MHSAA and agree to abide by and enforce the MHSAA rules, regulations and qualifications concerning eligibility, game rules and tournament policies, procedures and schedules.

Rationale:

To obtain membership, it is necessary for the Board of Education/Governing Body to adopt the MHSAA resolution for its junior high/middle and senior high schools. A requirement for membership is a yearly membership renewal by member schools' Boards of Education. This resolution fulfills that requirement.

Motion

Seconded

Votes-- Ayes

Nays

Motion



2024-25

148

1661 Ramblewood Drive
East Lansing, MI 48823
(517) 332-5046

The Michigan High School Athletic Association is a voluntary, nonprofit corporation comprised of public, private and parochial junior high/ middle and senior high schools whose Boards of Education/Governing Bodies have voluntarily applied for and received membership for and on behalf of their secondary schools. The association sponsors statewide tournaments and makes eligibility rules with respect to participation in such Michigan High School Athletic Association sponsored tournaments in the various sports. Each Board of Education/Governing Body that wishes to host or participate in such meets and tournaments must join the MHSAA and agree to abide by and enforce the MHSAA rules, regulations and qualifications concerning eligibility, game rules and tournament policies, procedures and schedules. **It is a condition for participation in any MHSAA postseason tournaments that high schools adhere to at least the minimum standards of Regulation I and the maximum limitations of Regulation II in ALL MHSAA Tournament sports.**

Michigan High School Athletic Association tournaments are the collective property of the MHSAA and not of any individual member school. The MHSAA reserves the right to promote and advance the membership's interests with publication information; exclusive arrangements to create recognition and exposure for school-sponsored activities; restrictive policies prohibiting exploitation and commercialization of MHSAA-sponsored tournaments; appropriate proprietary interests, and the use of images or transmissions identifying contest officials, spectators and member schools' students, personnel and marks.

To obtain membership, it is necessary for the Board of Education/Governing Body to adopt the following resolution for its junior high/middle and senior high schools. This resolution must be formally ratified by your Board of Education/Governing Body and properly signed. Please return one signed copy for our files and retain one copy for your files. Resolutions that are modified in any way or are supplemented with letters placing additional conditions on MHSAA membership or tournament participation shall be rejected.

MEMBERSHIP RESOLUTION

For the year August 1, 2024 — through July 31, 2025

LIST ON BACK

_____ the School(s) which are under the direction of this Board of Education/Governing Body.

(Junior high/middle and senior high schools of your school system which are to be listed as MHSAA members and receive MHSAA mailings during 2024-25 must be listed on the back of this form)

_____ City/Township of _____

County of _____, of State of Michigan, are hereby:

(A) enrolled as members of the Michigan High School Athletic Association, Inc., a nonprofit association, and

(B) are further enrolled to participate in the approved interschool athletic activities sponsored by said association.

The Board of Education/Governing Body hereby delegates to the Superintendent or his/her designee(s) the responsibility for the supervision and control of said activities, and hereby accepts the Constitution and By-Laws of said association and adopts as its own the rules, regulations and interpretations (as minimum standards), as published in the current HANDBOOK as the governing code under which the said school(s) shall conduct its program of interscholastic athletics and agrees to primary enforcement of said rules, regulations, interpretations and qualifications. In addition, it is hereby agreed that schools which host or participate in the association's meets and tournaments shall follow and enforce all tournament policies, procedures and schedules.

This authorization shall be effective from August 1, 2024 and shall remain effective until July 31, 2025, during which the authorization may not be revoked.

RECORD OF ADOPTION

The above resolution was adopted by the Board of Education/Governing Body of the

_____ School(s), on the _____ day of _____, 2024,
and is so recorded in the minutes of the meeting of the said Board/Governing Body.

(Governing Body Name)

(Address)

(City & Zip Code)

(Contact E-mail)

Board Secretary Signature
or Designee

☐ Check if Designee

-OVER-

Schools Which Are To Be MHSAA Members During 2024-25

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NOTE: Pursuant to the MHSAA Constitution, all high schools, junior high/middle schools, or other schools of Michigan doing a grade of work corresponding to such schools, may become members of this organization provided (a) the school building has enrollment and onsite attendance of at least 15 students, whether for grades **6 through 8 or 9, grades 7 through 8 or 9, or grades 9 or 10 through 12**; and (b) if a nonpublic school, the school qualifies for federal income tax exemption as a not-for-profit organization. To reach the 15-student minimum for middle school membership, schools may join the MHSAA at the 6th-grade level whether or not 6th-grade students participate in athletics.

- A. This Section does not require school districts to become member schools at the junior high/middle school level and does not require school districts to sponsor any interscholastic athletics for 6th-grade students.**
- B. If a school district's MHSAA Membership Resolution lists a junior high/middle school as an MHSAA member school, and if the school sponsors a 6th-grade team in any sport or permits a 6th-grade student to participate with 7th- and/or 8th-grade students in any sport, then all of Regulations III and IV apply to all 6th-graders in all sports involving 6th-graders on teams sponsored by that school. If the school does not allow any 6th-graders to participate in a sport, MHSAA rules do not apply in that sport.**

Name the Member High School(s)

List separately from JH/MS even if all grades are housed in the same building.

1. _____
2. _____
3. _____
4. _____
5. _____
6. _____
7. _____
8. _____
9. _____
10. _____
11. _____
12. _____
13. _____
14. _____
15. _____

If necessary, list additional schools for either column on a separate sheet.

Name the Member Junior High /Middle School(s)

(member 6th, 7th and 8th-grade buildings)

List separately from HS even if all grades are housed in the same building.

1. _____
 Name of Member School _____
 Configuration of grades in building (e.g. K-6, 6-8, 7-8, 7-9): _____
 Provide anticipated 2024-25 7th and 8th-grade enrollment _____
 Provide anticipated 2024-25 6th-grade enrollment _____
 Grade levels for membership: ☐ 6 ☐ 7 ☐ 8

☐ **Yes** ☐ **No** 6th-graders will be participating in at least one sport with 7th and 8th graders. If yes, and not housed in the same building, add the name of the building that houses 6th-graders on the line below.

2. _____
 Name of Member School _____
 Configuration of grades in building (e.g. K-6, 6-8, 7-8, 7-9): _____
 Provide anticipated 2024-25 7th and 8th-grade enrollment _____
 Provide anticipated 2024-25 6th-grade enrollment _____
 Grade levels for membership: ☐ 6 ☐ 7 ☐ 8

☐ **Yes** ☐ **No** 6th-graders will be participating in at least one sport with 7th and 8th graders. If yes, and not housed in the same building, add the name of the building that houses 6th-graders on the line below.

3. _____
 Name of Member School _____
 Configuration of grades in building (e.g. K-6, 6-8, 7-8, 7-9): _____
 Provide anticipated 2024-25 7th and 8th-grade enrollment _____
 Provide anticipated 2024-25 6th-grade enrollment _____
 Grade levels for membership: ☐ 6 ☐ 7 ☐ 8

☐ **Yes** ☐ **No** 6th-graders will be participating in at least one sport with 7th and 8th graders. If yes, and not housed in the same building, add the name of the building that houses 6th-graders on the line below.

Performing Arts Center Facility Rental Agreement Revised

OWOSSO PUBLIC SCHOOLS
Board of Education Meeting
June 26, 2024
23-229

FOR FUTURE ACTION

Subject:

Revisions to the Owosso Performing Arts Center Facility Rental Agreement

Recommendation:

Resolve that the Board adopt the suggested changes to the Owosso Performing Arts Center Facility Rental Information Agreement.

Facts/Statistics:

The Owosso Performing Arts Center has been operating under the current rental agreement since 2021. After hosting numerous internal and external events, items in this document need to be updated and revised to reflect past experiences and to keep the district's performing arts center in the best condition possible for all events.

Rationale:

The initial Owosso Performing Arts Center Facility Rental Agreement was created in August of 2021 when the PAC opened. PAC Manager Mr. Michael McClung has brought a great deal of insight and expertise to the position and working collaboratively with district Communication Director Mrs. Jessica Thompson who schedules all district facility use, they have revised this document based on previous rentals, equipment additions, current custodial pay rates, and to be competitive with other venues. The revised document was based on other performing arts center's facility use terms and conditions and the first-hand feedback collected by Mr. McClung. The revisions are printed in **red**. The original document is included for comparison.

Motion

Seconded

Votes-- Ayes

Nays

Motion

FACILITY RENTAL INFORMATION

(June 2024)

Groups

A

- Owosso Public Schools
- Any organization or group directly connected with Owosso Public Schools, including, but not limited to: bands, choirs, student council, drama clubs, school sponsored athletics, approved student organizations/clubs, scout groups and other school sponsored or school partner organizations.
- Governmental agencies and non-profit organizations holding public meetings and activities of city-wide interest which involve the public good. Such events must be offered free of charge and with no collection being taken.

NOTE: If admission or entry fees are charged, the organization/group cannot qualify under this category.

B

Owosso based non-profit organizations of a charitable, civic, social, cultural, educational, religious or recreational nature, including but not limited to: other theater groups, churches, and service clubs.

C

Non-Owosso based non-profit organizations of a charitable, civic, social, cultural, educational, religious or recreational nature, including but not limited to: other theater groups, churches, and service clubs.

D

For profit companies hosting events for which an admission is charged. All commercial and professional enterprises are included in this category. Events may include but are not limited to: concerts, magic shows, plays, recitals, dance competitions, theater productions, etc.

Facility Rental Fees & Personnel Charges PER HOUR

All PAC rental **spaces** shall be charged a minimum of two hours for use.

Space	Group	Rental Rate	Auditorium Technician	Custodial	Load In/Load Out
Performing Arts Center (inclusive of stage, main seating area, lobby, concession & ticket windows)	A	No charge	No charge	No charge	No charge
Classroom within the PAC	A	No charge	No charge	No charge	No charge
Performing Arts Center (inclusive of stage, main seating area, lobby, concession & ticket windows)	B	\$100 per hour plus personnel charges	\$35 per hour per technician	\$30 per hour	\$50 per hour
Performing Arts Center (inclusive of stage, main seating area, lobby, concession & ticket windows)	C	\$175 per hour plus personnel charges	\$35 per hour per technician	\$30 per hour	\$87.50 per hour
Performing Arts Center (inclusive of stage, main seating area, lobby, concession & ticket windows)	D	\$250 per hour plus personnel charges	\$35 per hour per technician	\$30 per hour	\$125 per hour
Classroom within the PAC	B, C & D	\$25 per hour per classroom	\$35 per hour per technician	\$30 per hour	\$25 per hour
Lobby only	B, C & D	\$50 per hour	\$35 per hour per technician	\$30 per hour	n/a

A minimum of one auditorium technician and one custodian is required for all rentals, inclusive of set-up and/or rehearsal times.

If an event exceeds more than 8 hours per day, overtime rates of 1.5 times the listed rates **apply to the rental rate, auditorium technician, and custodial rate.**

Equipment Rental Rates <u>PER DAY</u> Rates apply to Groups B, C & D.	
Item	Rental Rate
Wireless lapel microphone (if more than two are needed)	\$15 each
Wireless handheld microphone (if more than two are needed)	\$15 each
Advanced Lighting Set-Up (anything more than listed in the basic lighting description)	\$200 flat fee plus \$25 per hour 4 hour minimum to design The technician will provide an estimate of hours to design the lighting set-up. Depending on complexity, a second technician may need to be added.
Basic Lighting Set-Up (white lights that do not change during the event)	No charge
Basic Audio Visual Set-Up (two wireless microphones (handhelds or lavs), computer w/sound, projection & screen)	No charge
Acoustical Shell	\$150 flat rate
Tiered Risers – 7 sections available	\$50 flat rate
Marley Floor	\$500 flat rate with a \$250 refund if no reasonable damages are made
4' x 8' adjustable height platforms – 25 available	\$50 flat rate per platform used
Tables	No charge – limited availability
Chairs	No charge – limited availability
Internet Access	No charge
Laser pointer	No charge
DVD Player	No charge
Screen	No charge
Power needed on stage	No charge
Podium with wireless microphone	No charge
Microphone stands	No charge
If items are lost or broken, the renter will be charged for the full replacement cost.	

Terms of Rental Agreement for the Owosso Performing Arts Center

1. All school activities have precedence over non-school use.
2. A 25% deposit is required with the signed facility use agreement form. This deposit will be applied to the final total amount due at the end of the event. Deposit will not be refunded for events cancelled by the renter less than 14 days prior to the beginning of the event.
3. No food or beverages, other than water, are permitted in the auditorium.
4. Auditorium lighting, sound, and technology must be scheduled a **minimum of two weeks prior to the event**.
5. Use of the facility and area beyond the contracted agreement will be billed.
6. Fees are subject to change after July 1 of each year.

Rules

- According to Michigan law, all school buildings and grounds are tobacco and alcohol free.
- Flammable substances may not be used within the center.

Liability

- Users of school facilities shall agree to indemnify the school district, to the extent permitted by Michigan law, for any damage to school or other property by any person or persons attending the activity.
- A Certificate of Liability insurance policy is required by the district.
- Renters agree to assume full responsibility for injury or death of activity participants and damages to property that may occur in the facility they are using. The district is responsible for obtaining a signed application form on which the user accepts responsibility for such liability.
- If a group brings in its own equipment, the district assumes no liability in connection with the use, loss or damage of that equipment. Any equipment must be removed from the site after the rental is completed.

Supervision

- All activities must be supervised by a competent and responsible adult, with the organization using the facilities assuming full responsibility for any damage.
- School personnel on duty (custodian or auditorium technician) will supervise the operations of the facilities, but are not required to supervise the group or its activities.
- Please confine your facility use to the areas reserved in advance. For safety reasons, children need to stay with the group and be supervised by the group at all times.
- Please leave areas of use in an orderly condition. Materials in classrooms are not to be used. If additional hours are required for clean-up, an additional charge for personnel costs will be billed.
- Please report damage to facilities or equipment immediately to authorized school personnel.
- A district auditorium technician is required for all community auditorium facility use.

Cancellation

- When Owosso Public Schools are closed due to inclement weather or building emergencies, rentals **may** be cancelled.

Authorization given for use of school facilities shall not be considered an endorsement or approval of the activity, group or organization nor the purpose they may represent.



OWOSSO PUBLIC SCHOOLS

Ready for the World

Owosso Performing Arts Center

FACILITY RENTAL INFORMATION

(August 2021)

Groups

A

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Classroom within the PAC	B, C & D	\$25 per hour per classroom	\$25 per hour per technician	\$22 per hour

A minimum of one auditorium technician and one custodian is required for all rentals, inclusive of set-up and/or rehearsal times.

If an event exceeds more than 8 hours per day, overtime rates of 1.5 times the listed rate apply.

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Basic Lighting Set-Up (white lights that do not change during the event)	No charge
Basic Audio Visual Set-Up (two wireless microphones (handhelds or lavs), computer w/sound, projection & screen)	No charge
Acoustical Shell	\$150 flat rate
Risers	\$50 flat rate
Tables	No charge – limited availability
Chairs	No charge – limited availability
Internet Access	No charge
Laser pointer	No charge
DVD Player	No charge
Screen	No charge
Power needed on stage	No charge
Podium with wireless microphone	No charge
Microphone stands	No charge
If items are lost or broken, the renter will be charged for the full replacement cost.	

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3. No food or beverages, other than water, are permitted in the auditorium.
4. Auditorium lighting, sound, and technology must be scheduled a **minimum of two weeks prior to the event.**
5. Use of the facility and area beyond the contracted agreement will be billed.
6. Fees are subject to change after July 1 of each year.

Rules

- According to Michigan law, all school buildings and grounds are tobacco and alcohol free.
- Flammable substances may not be used within the center.

Liability

- Users of school facilities shall agree to indemnify the school district, to the extent permitted by Michigan law, for any damage to school or other property by any person or persons attending the activity.
- A Certificate of Liability insurance policy is required by the district.
- Renters agree to assume full responsibility for injury or death of activity participants and damages to property that may occur in the facility they are using. The district is responsible for obtaining a signed application form on which the user accepts responsibility for such liability.
- If a group brings in its own equipment, the district assumes no liability in connection with the use, loss or damage of that equipment. Any equipment must be removed from the site after the rental is completed.

Supervision

- All activities must be supervised by a competent and responsible adult, with the organization using the facilities assuming full responsibility for any damage.
- School personnel on duty (custodian or auditorium technician) will supervise the operations of the facilities, but are not required to supervise the group or its activities.
- Please confine your facility use to the areas reserved in advance. For safety reasons, children need to stay with the group and be supervised by the group at all times.
- Please leave areas of use in an orderly condition. Materials in classrooms are not to be used. If additional hours are required for clean-up, an additional charge for personnel costs will be billed.
- Please report damage to facilities or equipment immediately to authorized school personnel.
- A district auditorium technician is required for all community auditorium facility use.

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Authorization given for use of school facilities shall not be considered an endorsement or approval of the activity, group or organization nor the purpose they may represent.



For Information

Personnel Update

OWOSSO PUBLIC SCHOOLS
Board of Education
June 26, 2024
Report 23-230

FOR INFORMATION

Subject:

Personnel Update

Accepted Positions

Lauren Lake has accepted the Accounts Payable position.

Steve Delong has accepted the Transportation Director position.

Resignations

Justin Hill, Accounts Payable resigned effective June 11, 2024.

Thomas Ogle, Teacher at LHS resigned at the conclusion of the 2023-2024 school year.

Katelynn Fletcher, Teacher at LHS resigned at the conclusion of the 2023-2024 school year.

Christine Greko, Teacher at Emerson resigned at the conclusion of the 2023-2024 school year.

Racheal Metzger, Monitor at Bryant resigned at the conclusion of the 2023-2024 school year.

Rachel Walker, Paraprofessional at Central resigned at the conclusion of the 2023-2024 school year.

Stacey Coleman, Teacher at Bryant resigned at the conclusion of the 2023-2024 school year.

Tara Shorey, Teacher at Emerson resigned effective June 18, 2024.

Madalena Huyck, Teacher at Bryant resigned effective June 20, 2024.

Stacey Willyerd, Teacher at Central resigned effective June 20, 2024.

Retirements

Janice Coppersmith, Bus Driver has submitted her letter of intent to retire at the conclusion of the 23/24 school year.

2024-2025 School Calendar

OWOSSO PUBLIC SCHOOLS
Board of Education
June 26, 2024
Report 23-231

FOR INFORMATION

Subject:

2024-2025 School Calendar

The Owosso Education Association has a tentative agreement for the 2024-2025 School Calendar, as of June 10, 2024.

2024-2025 6/4/2024

Annual Calendar

July '24						
Su	M	Tu	W	Th	F	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

August '24						
Su	M	Tu	W	Th	F	Sa
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

September '24						
Su	M	Tu	W	Th	F	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

October '24						
Su	M	Tu	W	Th	F	Sa
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

November '24						
Su	M	Tu	W	Th	F	Sa
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

December '24						
Su	M	Tu	W	Th	F	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

January '25						
Su	M	Tu	W	Th	F	Sa
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

February '25						
Su	M	Tu	W	Th	F	Sa
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	

March '25						
Su	M	Tu	W	Th	F	Sa
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29

April '25						
Su	M	Tu	W	Th	F	Sa
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

May '25						
Su	M	Tu	W	Th	F	Sa
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

June '25						
Su	M	Tu	W	Th	F	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

182.00 Staff Days
180.00 Kid Days Total

No Students/No Staff
Professional Development
Teacher Required Work Day

Parent/Teacher Conf

First and Last Students Day
Optional Teacher Work Day

Changes from Regular Schedule

August 13-14 New Teacher orientation
August 15 - ILC Meeting
August 19 Professional Development AM-Teacher Work Day PM-Secondary Open House 4-6 PM
August 20 - Professional Development AM-Teacher Work Day PM-Elementary Open House 4-6PM
August 21 - Full Day Professional Development
*August 22, 2024 - First day for Students
August 29, 2024 - Half Day - PM Teacher optional Work Day
Aug 30-Sept 2, 2024-Labor Day Recess No School
October 2, 2024-Parent/Teacher Conf-LHS PM
October 15, 2024- Parent/Teacher Conf-OMS/OHS
October 17, 2024- Half Day Elementary Only-Parent/Teacher Conf-Elementary
October 18, 2024-No School
October 31, 2024- Half Day- PM Teacher optional Work Day
November 5, 2024 - Election Day (no school) - Professional Development Day
November 27 - November 29, 2024 - Thanksgiving Recess No School
December 20- Half Day-PM Teacher Optional Work Day
January 8, 2025-Parent/Teacher Conf-LHS PM
January 20, 2025 (MLK Day) - No School - PD Day
February 14, 2025 - Half Day - PM Teacher Optional Work Day
February 17, 2025 - No School President's Day
March 28, 2025-Half Day-PM Teacher Optional Work Day
April 18, 2025-No School
May 23, 2025 - Half Day-PM Teacher optional work day
June 5, 2025 - Last day for Students (1/2 Day) and Teachers (PM required work day)

APPENDIX B: 2024-2025 SCHOOL CALENDAR

							MS/Elem.	HSs	
							Open Houses PTC	Graduation Award Ceremony/Dan ce	Graduation Open Houses PTC
		Instructional Days	Noninstructional Days	PD Days	PD ½ Days	PD Dept. / Gr. Level Meetings			
August		6	1	1	2	0.17	0.5	.5	
19	PD-AM/Teacher Work Day PM								
20	PD-AM/Teacher Work Day PM								
21	Professional Development								
22	First Day for Students								
29	Half Day for students: Optional Teacher Work Day (PM)								
30	No School: Labor Day Recess								
September		20				0.17			
2	No School: Labor Day Recess								
3	School Resumes								
October		22				0.17	.5	.5	
17	Half day for Elementary Students – PT Conferences Afternoon & Evening								
18	No School								
31	Half Day for students: Optional Teacher Work Day (PM)								
November		17		1		0.17			
5	Election Day – No School (PD)								
27-29	No School: Thanksgiving Recess								
December		15							
20	Half Day for students: Optional Teacher Work Day (PM) – End of First Semester								
23-31	No School: Holiday Recess								
First Semester Totals		80	1	2	1	.68	1	1	
January		19		1		0.17		0.5 LHS	
6	School Resumes: 2 nd Semester Begins								
20	No School PD: (MLK Day)								
February		19				0.17			
14	Half day for Students: Optional Teacher Work Day (PM)								
17	No School: President's Day								
March		20				0.17			
28	Half day for students: Optional Teacher Word Day (PM)								
31	No School Spring Recess								
April		17				0.17			
1-4	No School Spring Recess								
7	School Resumes								
May		21				0.17	.5	.5	
23	Half day for Students: Optional Teacher Work Day (PM)								
26	No School Memorial Day								
June		4							
5	Half Day: Last day for Students (PM) (Teacher Required Work Day)								
Second Semester Totals		100	0	1	0	0.85	0.5	0.5	
		180	1	3	1	1.53	1.5	1.5	

182 Contractual Days

180 Student instructional days

End of Marking Periods: October 17, 2024, December 20, 2024, March 14, 2025 & June 5, 2025

End of LHS Trimesters: November 19, 2024; February 28, 2025 & June 5, 2025

Grades Due: All Marking Period Grade Reports for Grades K-12 and Mid-Marking period progress reports for grades

6-12 are due at 8:00 a.m. October 23, 2024, November 26, 2024 (Lincoln), January 10, 2025, March 5, 2025 (Lincoln), March 19, 2025, June 3, 2025 (elementary), and June 11, 2025 (secondary).

Parent/Teacher Conferences:

Elementary:	October 17th	(afternoon 1:00 p.m. – 3:30 p.m.) (evening 5:00 p.m. – 8:00 p.m.)
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High School:	October 15 th	(evening 5:00 p.m. – 8:00 p.m.)
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Middle School:	October 15 th	(evening 5:00 p.m. – 8:00 p.m.)
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Grade Level Chair Meetings: The 4th
Wednesday of the month, with the
following exceptions:

Lincoln:	October 2nd	(evening 5:30 p.m. – 7:00 p.m.)
	January 8 th	(evening 5:30 p.m. – 7:00 p.m.)

(Elementary teachers required
to attend 5th grade graduation,
OMS teachers required to
attend Graduation Award
Ceremony and/or Dance. High
school teachers required to
attend Graduation Ceremony)

All Department and Grade Level Meeting August 21, 2024 (in place of the December meeting)

Wednesday, November 20, 2024

Lincoln Graduation	May 29, 2025	8 th Grade Graduation	May 31, 2025
OHS Graduation	May 21, 2025	5 th Grade Graduation	June 4, 2025

Building Dept./Grade Level Meetings will be one hour in length and will include a written agenda, minutes and teacher attendance. Building Dept./Grade Level Meetings count as professional development hours.

Open Houses:

6-12 Open House (OMS/OHS/LHS)	August 19, 2024	4:00-6:00 p.m.
Elementary	August 20, 2024	4:00 -6:00 p.m.
Bentley Bright Beginnings	August 20, 2024	4:00 -6:00 p.m.

Registration Dates

Lincoln	August 13-14th, 2024	10:00 a.m. – 2:00 p.m.
Lincoln Registration Make-Up Day/Open House	August 19, 2024	4:00 – 6:00 p.m.
OHS Trojan Days	August 12, 2024	8-10 a.m. & 4-6 p.m.
	August 13, 2024	8-11, 12-3, 4-6
OHS Registration Make-up Day/Open House	August 19, 2024	4:00-6:00 p.m.

Tentative Agreement
24/25 School Calendar and Appendix B

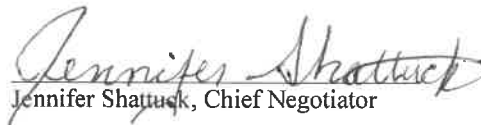
For the Board



Steve Brooks, Superintendent

Date: 6-10-24

For the Association



Jennifer Shattuck, Chief Negotiator

Date: 6-10-24